



e-MANIFEST

MONTHLY WEBINAR SERIES

January 27, 2021

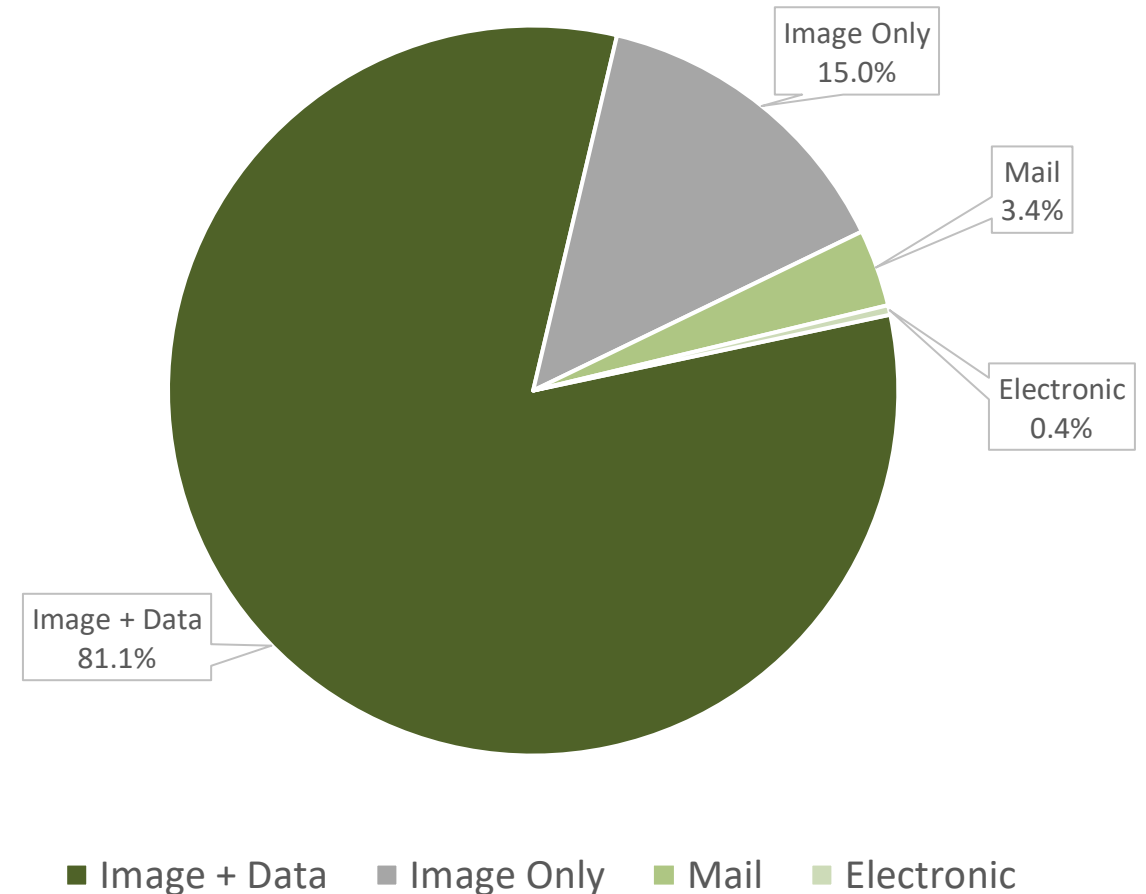


- System Update
- March 2-4, 2021, e-Manifest Advisory Board Public Meeting
- Refresh of e-Manifest Web Content
- Bulk Signatures Demo
- Reminder: Phase out of Mailed Paper Manifests
- Questions and Answers

FY 2021 ACTIVITY SUMMARY

e-Manifest

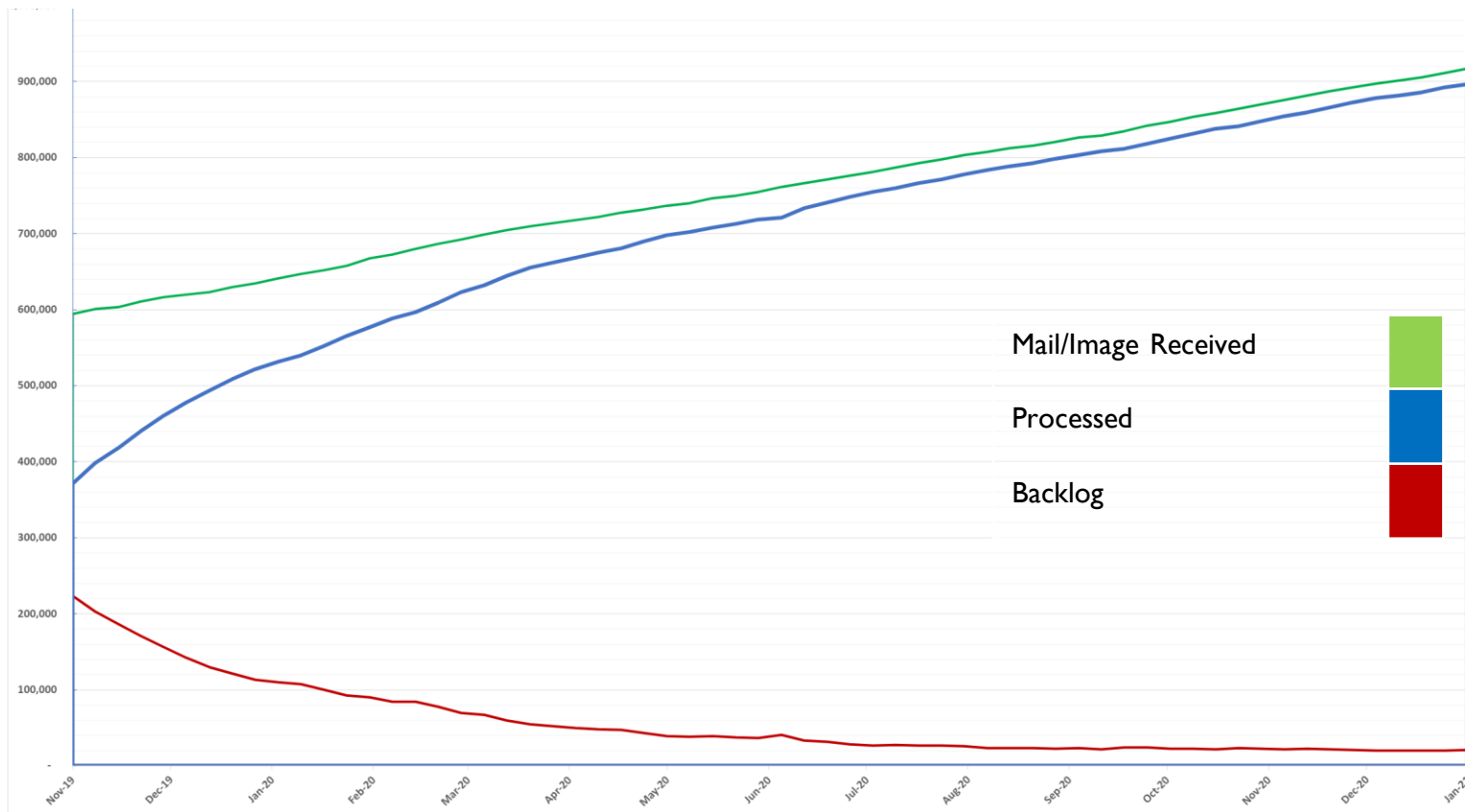
- Submitted manifests: 471k
- Submission breakdown:
 - Image + Data: 382k
 - Image Only: 71k
 - Mail: 16k
 - Electronic: 2k



MAIL/IMAGE BACKLOG UPDATE

e-Manifest

Manifest Backlog and Manifest Processed



- Total Received: 916,542
 - Mail: 230,902
 - Image: 685,640
- Total Processed: 896,349
 - Mail: 226,719
 - Image: 669,630
- Total Backlog: 20,193
 - Mail: 4,183
 - Image: 16,010

MARCH 2-4, 2021, e-MANIFEST ADVISORY BOARD PUBLIC MEETING

e-Manifest

- **The meeting theme is** “Looking Ahead: Setting e-Manifest Program Priorities and User Fees for FY2022 and FY2023”. Winter 2020/2021
- **The meeting background materials are currently available in the public docket at www.regulations.gov under docket no. EPA-HQ-OLEM-2020-0571. These materials include:**
 - EPA's White Paper
 - e-Manifest Advisory Board Charge Questions
 - e-Manifest User Fee Workbook User
- **Registration is required to attend this virtual meeting.** Soon, we will be posting information on the e-Manifest Advisory Board website at <https://www.epa.gov/e-manifest/hazardous-waste-electronic-manifest-system-e-manifest-advisory-board> on how to register either as a public audience attendee or as an oral public commenter.
- **EPA highly encourages public participation** in this meeting via as a public commenter and/or attendee.
- **For further details**, please review the Federal Register notice announcement for this meeting by clicking [here](#). For more information, you may also contact Fred Jenkins, Designated Federal Officer (DFO) of the e-Manifest Advisory Board via at e-mail: jenkins.fred@epa.gov.

MARCH 2-4, 2021, e-MANIFEST ADVISORY BOARD PUBLIC MEETING

e-Manifest

Proposed Program Priorities FY2022/2023

- Increasing Electronic Adoption
- Integration with the Biennial Report
- Focused outreach on generator and transporter registration
- Completion of third rulemaking for e-Manifest to address exports and other manifest-related reports

Proposed User Fees FY2022/2023

Type	FY 2020/2021 Fees	Proposed FY 2022/2023 Fees	% Difference
Mailed Paper	\$25	N/A ²⁰	N/A
Image Upload	\$20	\$20	0%
Image + Data Upload	\$14	\$13	-7%
Electronic	\$8	\$8	0%

Table 26 User Fee Comparison

REFRESH OF e-MANIFEST WEB CONTENT

e-Manifest

- In December, e-Manifest team updated several areas of our e-Manifest website to reflect new Quick Sign, bulk signatures, and mailed paper phaseout including:
 - updates to [FAQs](#).
 - all [Fact Sheets](#).
- If you have tailored an e-Manifest Fact Sheet for your own purposes, please refer to the new December 2020 versions to make sure they are consistent.

DEMO OF BULK SIGNATURES

e-Manifest

[Home](#)[Reports/Extracts](#)[Tools](#)[Billing](#) 6[Documentation](#)[Feedback/Report an Issue](#)[Stephen](#)

[My Sites](#) / [VAD000532119](#) / [e-Manifest Dashboard](#) / [Sign Manifests](#)

Manifests Awaiting CROMERR Signature 4,552

Manifests Awaiting Quick Signature 291

Sign Manifests

In the table below, select a single or multiple manifests and click the "Sign" button. To review before signing, select the appropriate icons to view the scanned paper manifest image (if available) or complete data record.

Filter Manifests

Enter one or more manifest tracking numbers separated by a space or comma

Available For CROMERR Signature

Original: 4,530

Corrections: 22

View: Original

Show 50 entries

<input type="checkbox"/>	Manifest D#	Type	Generator ID	Generator Name	Received Date	Last Updated Date	Status	View
<input type="checkbox"/>	133739968SRC	Paper + Data	VATEST000004	TEST GENERATOR OF VA	03/14/2018	06/28/2018 11:47 AM	Ready For Signature	Scan Data
<input type="checkbox"/>	133739969SRC	Paper + Data	VATEST000004	TEST GENERATOR OF VA	03/14/2018	06/28/2018 11:47 AM	Ready For Signature	Scan Data
<input type="checkbox"/>	133739970SRC	Paper + Data	VATEST000004	TEST GENERATOR OF VA	03/14/2018	06/28/2018 11:47 AM	Ready For Signature	Scan Data

MAILED MANIFEST PHASEOUT

JUNE 30, 2021

e-Manifest

- Beginning June 30, 2021, EPA will no longer accept mailed paper manifests from facilities for processing in e-Manifest.
- At that time, manifest and continuation sheet submissions will be accepted in electronic, hybrid, data plus image, and image format.

Please contact David Graham with any questions

Graham.David@epa.gov



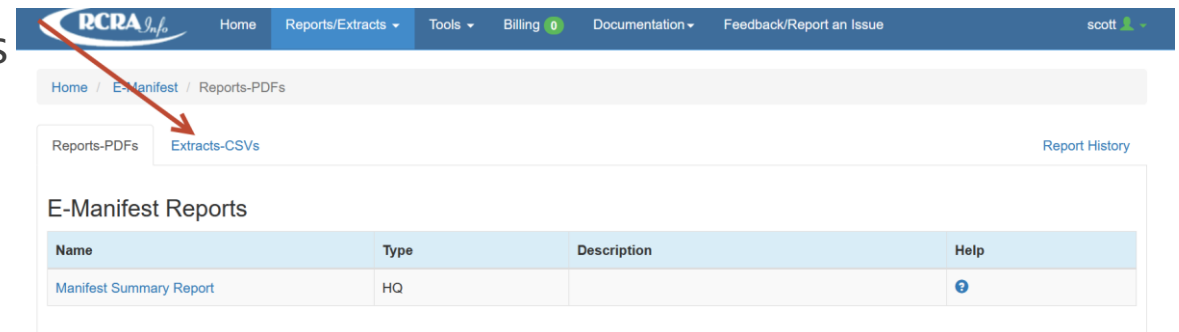
- **Will Generator users who already have the Site Manager or Certifier permission be able to use Quick Sign?**
 - Yes. Users who already have Site Manager or Certifier permission have access to Quick Sign as well as the traditional signing method.
- **Will Quick Sign vs CROMERR signatures be shown differently on the printed PDF of the manifest?**
 - No. Quick Sign and CROMERR electronic signatures are identical on the printed manifest.
- **Will I still have to answer redundant questions and sign multiple times?**
 - Quick Sign was designed to reduce the burden on generators and transporters when signing electronic manifests during shipment. Only those submitting the final completed manifest or post-receipt corrections to the e-Manifest system will need to complete an Electronic Signature Agreement (ESA) and use the traditional CROMERR-compliant signature method.
- **Quick sign should only be used if the generator/transporter is on site of shipment, correct? Consultants who are not on site, cannot quick sign, nor sign a paper manifest.**
 - Quick Sign is a more convenient method of signing electronic manifests than the traditional electronic signature process, however Quick Sign has not changed EPA's policy on who can signify the change in custody of a hazardous waste shipment.


QUESTIONS AND ANSWERS

e-Manifest

- **The Manifest Summary Report has good information. Could this be made available in CSV or Excel format?**

- It is currently available; click on the Extracts-CSVs tab to export to CSV.



Name	Type	Description	Help
Manifest Summary Report	HQ		

- **When can we expect more than 4 lines to be printed on the e-Manifest instead of being truncated for descriptions?**
 - While this has been discussed, it is not on the current development calendar.
- **RCRA requires facilities to maintain the received signed manifest on site for 3 years; is having the manifests accessible in the e-Manifest sufficient now?**
 - Yes, registered handlers of e-Manifest can use the system to meet RCRA recordkeeping requirements for completed manifests. Check with your state specific regulators for additional manifest recordkeeping requirements.



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- Help desk: (833) 501-6826
- Participate in our monthly webinars
- To subscribe to the general program Listserv. Send a blank message to: eManifest-subscribe@lists.epa.gov
- To subscribe to the developers only Listserv send a blank message to: e-manifestdev-subscribe@lists.epa.gov
- Visit the program web site: <http://www.epa.gov/e-manifest>