

**Appendix E:
Template for an Environmental
Stewardship Plan for Management
of Lead Shot/Bullets**

Instructions

EPA encourages outdoor shooting ranges to adopt and implement the Best Management Practices (BMPs) found in this manual. To this end, it is recommended that ranges first prepare an Environmental Stewardship Plan (ESP or Plan), which gathers information about, and guides evaluation of, site specific conditions of each range. As such, the ESP assists in selection of appropriate BMPs.

This document serves as a template that may be used by sportsmen's clubs and shooting ranges in their preparation of an ESP. This template was adapted from Appendix C of the National Shooting Sports Foundation's manual, *Environmental Aspects of Construction and Management of Outdoor Shooting Ranges* (the NSSF manual.) This template is only a tool to assist in making ESP preparation easier and can, and in some cases should, be modified to incorporate specific information relative to your club and its ranges. It is intended to be used in conjunction with a full understanding of the NSSF, U.S. Environmental Protection Agency (EPA) and, for ranges in Florida, Florida Department of Environmental Protection (DEP) manuals for the safe management of lead at outdoor shooting ranges. This template is intended to encourage ranges to prepare ESPs and submit them to EPA or NSSF to obtain a Certificate of Recognition from EPA. In this regard, either the following template or the NSSF template is recommended for use in conjunction with EPA's Certificate of Recognition program.

An electronic copy of this template is available on EPA's shooting range website (<http://www.epa.gov/region2/leadshot>) in several formats.

Disclaimer: This template does not serve as a substitute for understanding the concepts and techniques discussed in the EPA manual or other manuals. This template is not to be used as a substitute for consultation with scientists, engineers, attorneys, other professionals, or U.S. EPA.

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Environmental Stewardship Plan for Management of Lead/Bullets at Outdoor Shooting Ranges

Club Name

Address

City/Town, State & Zip Code

Phone #:

Date

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- Purpose
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- Delete

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- Description of Ranges and Support Facilities
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 - Outdoor Handgun Range(s)

Trap and Skeet Fields

- Action Plan
 - Potential Management Options
 - Selection of Management Options to be Implemented
 - Options Selected
 - a) Management Actions
 - b) Operational Actions
 - c) Construction Actions
- Plan Implementation
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 - Responsibilities

Rifle, Black Powder, and Outdoor Handgun Ranges

- Action Plan
 - Potential Management Options.....
 - Selection of Management Options to be Implemented.....
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(Additional figures, as appropriate)

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Introduction

The XYZ Club, Inc. is located at 123 X Road in Anytown, USA...

Mission Statement

The XYZ Club, Inc. is committed to...

- *Purpose:*

The Purpose of this Environmental Stewardship Plan (i.e., the Plan) is to:

- Identify potential environmental concerns that may exist;
- Identify, evaluate, and prioritize appropriate actions to manage lead shot and bullets safely, as well as identifying and addressing environmental concerns;
- List short- and long-term steps needed for implementation;
- Develop an implementation schedule;
- Identify ways to measure the Plan's success;
- Evaluate annual progress made towards achieving environmental stewardship goals;
- etc.

- *Goal* – To minimize the release of lead into the environment.

Activities to Reach Goal:

Examples include:

- ▷ Avoid shooting over and into water and wetlands.
- ▷ Prevent off-site migration of lead through groundwater and surface water runoff.
- ▷ Conduct lead recovery.
- ▷ Discourage ingestion of lead by wildlife.
- ▷ Maintain soil pH between 6.5 and 8.5 in the shotfall zone.

Site Assessment

Description of Ranges and Support Facilities

The XYZ Club has an x position Trap Range, a y position Skeet Range, a z position Sporting Clays Course, and a q position Small Arms Range. These ranges are located in a rural setting and are oriented away from residential areas and surface water bodies.

[Briefly describe each range, its dimensions, orientation, vegetative cover, numbers of shooters and targets used per year, wildlife usage, etc.]

Existing Environmental Conditions

[Describe any known environmental conditions associated with the ranges. This might include type of soil, depth to groundwater, soil pH, drainage to surface water, unique animal or bird populations, etc. Refer to figures, tables, the results of surveys, inspections, professional opinions, etc.]

- *Trap and Skeet Fields*
- *Sporting Clays Course*
- *Rifle and Black Powder Range(s)*
- *Outdoor Handgun Range(s)*

Trap and Skeet Fields

Action Plan

[Briefly describe the management options selected.]

- *Potentially Applicable Management Options*

[See EPA or NSSF guidance manual for full listing of options]

Examples include:

- Vegetate sparse grass area of trap/skeet field.
- Reorient trap field to avoid lead shot entering wetlands.
- Reorient sporting clays stations to maximize the overlap of falling shot into the open field where it can be more easily recovered for recycling.
- Limit use of the trap/skeet range to only those stations that do not have wetland area within the shotfall zone.
- Apply lime to shotfall zones if soil test results indicate this would be beneficial.
- Prepare fields for lead reclamation.
- Get bids for lead reclamation project.
- Conduct lead reclamation within the trap/skeet shotfall zones.
- Change mowing frequency to closely mow grass in shotfall zones.
- Construct lean-tos at backstop berms.
- Construct a lime lined drainage swale for stormwater management.
- List additional Best Management Practices that may be appropriate to your club.

In addition to appropriate site-specific management options, the list should always include conducting lead reclamation within the berm for rifle and pistol ranges and conducting lead reclamation within the trap, skeet, and sporting clays shotfall zones.

- *Selection of Management Options to be Implemented*

Option x:

Option y:

Option z:

[Describe why the above options were selected and the general roles of club officers, the membership, and outside consultants, as applicable, in implementation.]

In order to implement the options selected, the following actions are necessary.

- a) Management Actions: [Examples include: assign personnel responsible for initiating, conducting, and completing the alternatives selected above.]
- b) Operational Actions: [Examples include: collect soil samples for pH analysis, consult with USDA's Natural Resources Conservation Service and/or the county Cooperative Extension Service regarding best suited vegetative management recommendations.]
- c) Construction Actions: [Examples include: do site preparation work, get bids, institute mowing and vegetative management recommendations, reorient shooting position as appropriate.]

Plan Implementation

- Schedule for Implementation

Winter/Spring: [Examples include: pH survey, contact local officials for vegetation management recommendations, reorient shooting positions as appropriate, realign shooting positions as appropriate.]

Summer/Fall: [Examples include: prepare site for reclamation project, apply lime/fertilizer/seed, get bids for berm lean-tos/reclamation. As a rule of thumb, 50 pounds of lime per 1,000 square feet should raise soil pH by 1 once the residual acidity is overcome.]

- Responsibilities

[Specific duties (i.e., the trap/skeet chairman/chairmen will..., The club treasurer will..., The membership will provide the labor to...)]

Rifle, Black Powder, and Outdoor Handgun Range(s)

Action Plan

[Briefly describe the management options selected.]

Potentially Applicable Management Options

[See EPA or NSSF guidance manual for full listing of options]

Examples include:

- Culvert the stream through the shooting ranges.
- Vegetate the backstop berm(s) to minimize erosion.
- Construct a lime lined drainage swale for stormwater management.
- Apply lime to the berm and foreground if pH test determines it is necessary.
- Begin planning a lead reclamation project.
- Construct lean-tos at berms.
- List additional Best Management Practices that may be appropriate to your club.

Selection of Management Options to be Implemented

- Option x:
- Option y:
- Option z:

[Describe why the above options were selected and the general roles of club officers, the membership, and outside consultants, as applicable, in implementation.]

In order to implement the options selected, the following actions are necessary.

- a) Management Actions: [examples include: assign personnel responsible for initiating, conducting, and completing the alternatives selected above.]
- b) Operational Actions: [examples include: collect soil samples for pH analysis, consult with USDA's Natural Resources Conservation Service and/or the county Service Forester regarding best suited vegetative management recommendations.]
- c) Construction Actions: [examples include: do site preparation work, get bids, institute mowing and vegetative management recommendations, reorient shooting position as appropriate.]

Plan Implementation

- Schedule for Implementation

Winter/Spring: [examples include: pH survey, contact local officials for vegetation management recommendations, reorient shooting positions as appropriate, realign shooting positions as appropriate.]

Summer/Fall: [examples include: prepare site for reclamation project, apply lime/fertilizer/seed, get bids for berm lean-tos/reclamation.]

- Responsibilities

[Specific duties (i.e.: the small arms range chairman/chairmen will..., The club treasurer will..., The membership will provide the labor to...)]

Sporting Clays Course

Action Plan

- Potentially Applicable Management Options

[See EPA or NSSF guidance manual for full listing of options]

- Selection of Management Options to be Implemented

- Options Selected

Plan Implementation

- *Schedule for Implementation*
- *Responsibilities*

Measuring Success

By monitoring the success of the Plan, the club is best prepared to make whatever changes may be necessary to reinforce success and make the most of environmental stewardship efforts. Below are some examples of areas to monitor:

Lead Recovery

[Document the quantity (pounds) of lead recovered and recycled, along with the cost of conducting the activities.]

Vegetation

[The density of vegetation growth should be measured throughout the growing season, especially in areas of sparse growth where steps have been taken to increase the vegetative cover. This is can be done by taking periodic photographs (e.g., once a month) from the same places to document the impact of the Plan.]

Wildlife

[Keep a log of visual observations made regarding the frequency of range usage by the variety of species in your area.]

Soil and Runoff pH

[Track soil and runoff pH through semiannual monitoring and adjust the amount of lime applied to different areas of the range to maintain a pH level that will prevent lead from dissolving (i.e., a pH of 6.5-8.5).]

Erosion

[Again, keeping a photographic record of problem areas best prepares your club to document achievements and adjust the Plan as appropriate.]

Plan Review and Revisions

Review the Plan on an annual basis. Update the Plan as needed and schedule activities for subsequent years. Make recommendations for future club officers to consider when updating the Plan and designating future activities to be conducted (tell them what worked, what didn't work, and what still needs to be done.)

FIGURES

Figure 1
Facility diagrams

Figure 2
Resource maps (USGS topographic map, wetlands maps, soil survey maps, FEMA floodplain map, etc.)

Figure 3 (Optional)
Site photographs

Figure 4 (Optional)
Aerial photo of range and surrounding area

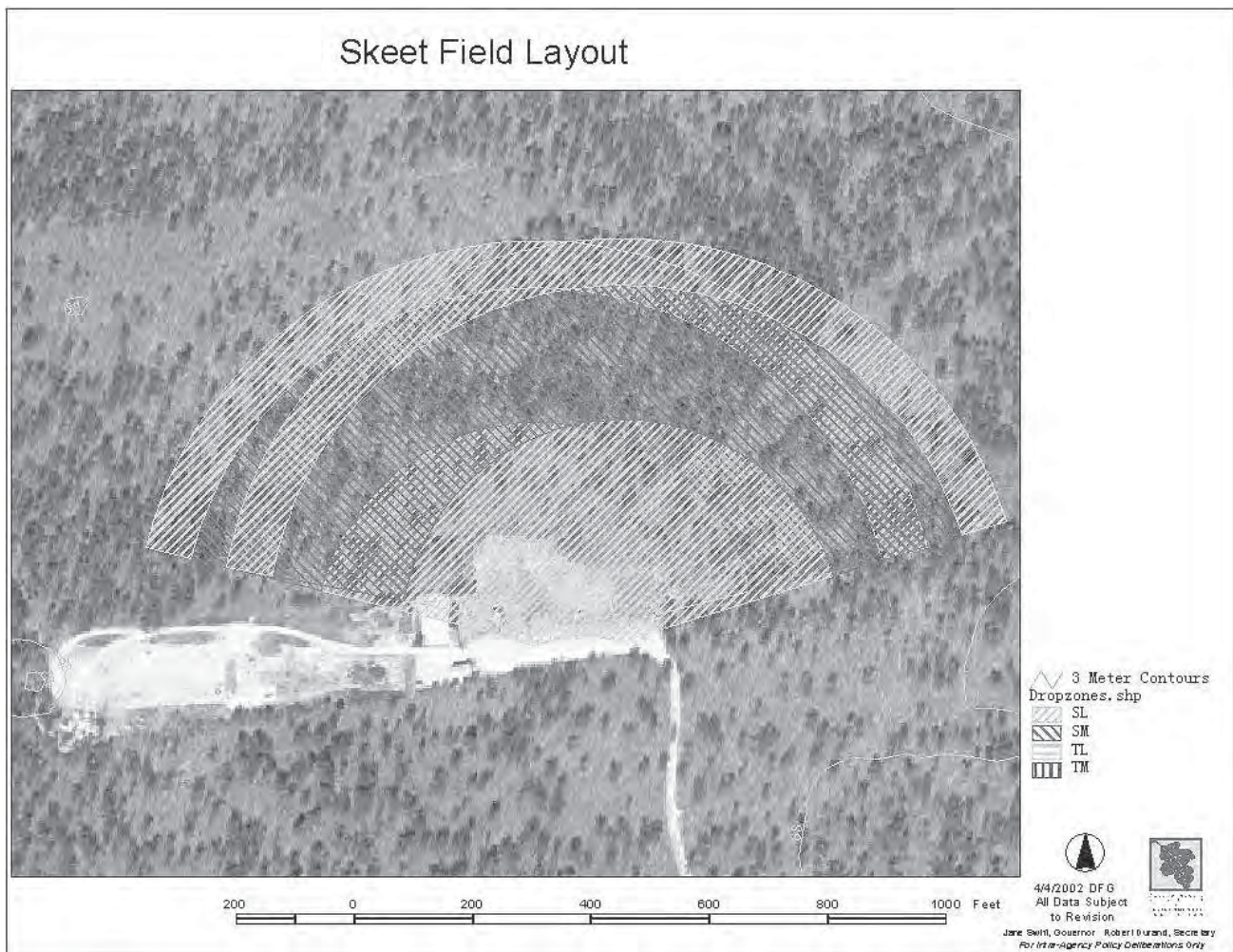
Appendix A
(Optional)

Appendix B
(Optional)

[Insert other figures as necessary to support the text]

Other figures may include an aerial photograph, and sketches of the Club property in general and/or specific ranges in particular.

Example:



[Insert Site Location Map Here]

Typically, a Site Location Map is cut from a USGS Topographic Map of you Club's area. The Club should be centered on the map. Indicate the property boundaries and layout of the range.

Appendix A

Information from USDA, Natural Resources Conservation Service [and/or county Cooperative Extension Service]

[concerning soil and vegetation management recommendations]

Appendix B (etc.)
[For other supporting documentation as needed.]