

Accessing ACRES after CDX Registration

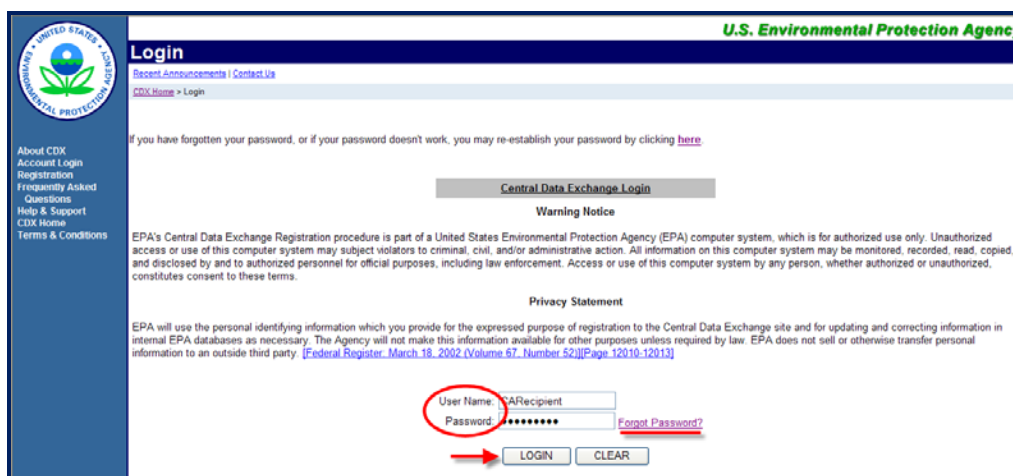
ACRES is accessed through EPA’s Central Data Exchange (CDX). If you have not already registered with CDX and created a User Name and Password, please see the ACRES Quick Reference Guide “CDX Registration for Cooperative Agreement Recipients.” The ACRES login process described below.

1. Open your Internet browser to the following URL: <https://cdx.epa.gov>.

Note: ACRES is designed to operate with Microsoft Internet Explorer 5.5 or higher.

2. Enter the User Name and Password you set during the CDX registration process, and click “LOGIN.”

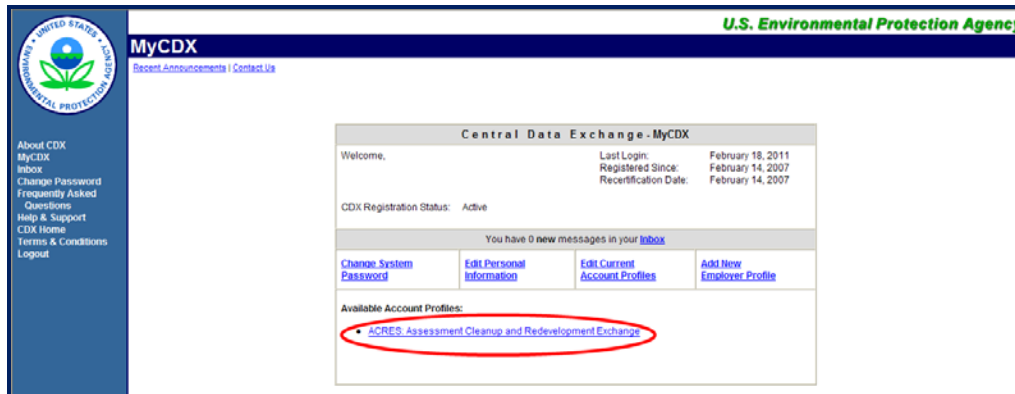
Note: You will be prompted to change your password every 90 days in accordance with EPA security policy.



If you forget your password, click “[Forgot Password?](#)” next to the password field. You will need your User Name, the email address you registered with, and the answer to the secret question you established during the CDX registration process.

If you continue to have trouble logging in, please contact the CDX Help Desk at 1-888-890-1995 or helpdesk@epacdx.net (hours of operation are 8:00 am to 6:00 pm EST).

3. Click "[ACRES: Assessment Cleanup and Redevelopment Exchange](#)" under Available Account Profiles on the MyCDX screen.



If you do not have the ACRES link under Available Account Profiles as depicted above, please contact the CDX Help Desk at 1-888-890-1995 or at helpdesk@epacdx.net (hours of operation are 8:00 am to 6:00 pm EST).

Note: *If a pop-up blocker prevents ACRES from opening when you click the ACRES link, follow these steps:*

- 1) *Right click on the yellow message bar at the top of the screen that indicates a pop-up has been blocked.*
- 2) *Highlight and left-click on "Always Allow Pop-ups from this Site."*
- 3) *Click "Retry" from the dialog box to launch the application window.*

Note: *Do not register more than once – if you do you will lose all the information that is associated with your user ID in ACRES.*

- a. If you cannot remember whether or not you have registered, call the CDX Help Desk at 1-888-890-1995.*
- b. If you would like to report activities under another CA than the one you registered with CDX, do not register again. Just log in as usual and add the new CA to your ACRES user profile.*
- c. If new funding has been added to your CA but the number has not changed, you do not need to register again. You can continue reporting accomplishments for the CA as before.*

ACRES HELP DESK
acres_help@epa.gov or 703-284-8212
M-F, 9am-5pm EST