

Guidance for Subpart W Reporters on “Facility Address”

Offshore Oil and Gas Producers: EPA recognizes that offshore facilities reporting under Subpart W are likely not to have a traditional facility address, as is required to be reported by the e-GGRT registration process. Instead, offshore facilities may provide a comma delimited WGS84 'latitude, longitude' coordinate pair with decimal degrees to four places or better. A recreational-grade GPS system provides that level of accuracy. Alternately, you may use an online satellite view such as Google maps, by zooming in, right-clicking on your facility and selecting 'What's Here?'. The search text box will display the 'latitude, longitude' coordinates for the selected location up to six decimal places. If your facility is offshore, you may provide latitude-longitude rather than street address as noted above and enter the following values for City, State and Zip. City: "Offshore," State: [nearest onshore U.S. state], Zip: "00000".

Onshore Oil and Gas Producers: EPA recognizes that onshore petroleum and natural gas producers, whose facility is a “basin,” are also likely not to have a traditional facility address. Because of the large geographic size of the basins, identifying latitude/longitude coordinates might not always be practical. As a result, these reporters may use the address of the U.S. corporate headquarters, including its street address, city, state, and zip code. To ensure that multiple facilities that share the same corporate address can be uniquely identified, we ask that you specify in your facility name, the code and name of the basin as identified by the American Association of Petroleum Geologists (e.g., MLH Production Inc. 470 Fort Worth Syncline).

Natural Gas Distribution: Similar to the procedures for registering facility address for onshore oil and gas producers, LDC’s should use the address of the U.S. corporate headquarters, including the street address, city, state, and zip code. To ensure that multiple facilities that share the same corporate address can be uniquely identified, we ask that you specify in your facility name, the state in which the LDC operates. This procedure is consistent with how LDC’s subject to 40 CFR Subpart NN registered for the 2010 reporting year.

Other industrial segments under Subpart W: Other facilities subject to Subpart W, that do not contain one of the industry segments listed above, should use the conventional street address, city, state, and zip code for their facility.