



The ICIS Resource

Office of Compliance
Office of Enforcement and Compliance Assurance
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (MC 2221-A)
Washington, D.C. 20460

<http://www.epa.gov/compliance/data/systems/icis/guidance.html>

The ICIS Resource



ICIS provides web access to enforcement and compliance assurance data for EPA and State Agencies. The ICIS infrastructure encompasses several data environments:

- ICIS Production
- ICIS Pre-Production (Test)
- ICIS Development (Stage)

ICIS Production is the environment that allows users to perform their day-to-day tasks.

Location: <https://icis.epa.gov/icis>

For more information contact the ICIS Help Line at 202-564-7756 or at ICIS@epa.gov

ICIS Pre-Production (Test) consists of the following two Environments:

ICIS Test is a valuable resource for entering data to research an issue or test fixes to ICIS data before they go into production.

Location: <https://icistest@epa.gov/icis>

For more information contact the ICIS Help Line at 202-564-7756 or at ICIS@epa.gov

ICIS Batch Test is used for development and testing of electronic submissions to ICIS.

Location: <https://icistest3@epa.gov/icis>

For more information contact Alison Kittle at 202-564-6233 or at kittle.alison@epa.gov.

ICIS Development (Stage) is reserved primarily for training new and existing users on ICIS and NetDMR functionality.

Location: Booz Allen and Hamilton

For more information contact Catherine Bius on 214-665-6456 or at bius.catherine@epa.gov.

This “**ICIS Resource**” is a quick reference guide that provides ICIS Users with important contact information and information at a glance covering tools available to assist ICIS Users.

Customer Support is available at ICIS@epa.gov or at (202) 564-7756.

Gaining Access to ICIS

To gain access to the ICIS database visit the following website

<http://www.epa.gov/compliance/data/systems/icis/access.html>.

Training Contacts

Training courses, workshops and webcasts are offered to EPA and states to assist users with managing the ICIS System. Contact Catherine Bius at bius.catherine@epa.gov, or at (214)665-6456, Rachiel P. Durant at durant.rachiel@epa.gov or at (202) 564-4106, Edward Voisin at voisin.edward@epa.gov or Emery Harriston at harriston.emery@epa.gov or at (202) 564-2497.

ICIS User Guide

The ICIS User Guide provides the technical “nuts and bolts” of entering data into ICIS. The guide, organized by type of user and tasks, is a step-by-step explanation on performing various tasks within the ICIS system. You can access the user guide at the following URL.

<http://www.epa.gov/compliance/resources/publications/data/systems/icis/icis-users-guide.pdf>.

ICIS Data Element Dictionary (DED)

Access the the ICIS Data Element Dictionary (DED) by visiting the following website:

<http://www.epa.gov/compliance/resources/publications/data/systems/icis/icis-ded-complete-data-dictionary.pdf>

Business Objects Reports Assistance

For assistance with generating ICIS reports using Business Objects contact Emery Harriston at harriston.emery@epa.gov or at (202) 564-2497 or Gwendolyn Wayne at wayne.gwendolyn@epa.gov or at (202) 564-2499.

Scheduled ICIS User Conference Calls

NPDES Conference Calls are on the 4th Thursday of each month. Please contact Edward Voisin at (202) 564-1621 or at voisin.edward@epa.gov. Conference call information 866-916-0772 participant number 7320890411#.

FE&C Conference Calls are scheduled on the 2nd Thursday bi-monthly Please contact Edward Voisin at (202) 564-1621 or at voisin.edward@epa.gov. Conference call information 866-916-0772 participant number 7320890411#.

State Dialogue Calls were initiated in FY2010. For further information please contact James Johnson at (202) 564-2501 or at Johnson.jamesa@epa.gov. Conference call information 866-918-0772 participant code 6593817697#.

If you need immediate assistance or answers to direct questions, contact the ICIS Customer Support Helpline:
Email: icis@epa.gov, or Phone: 202-564-7756, Hours: Monday through Friday from 8:00 am to 5:30 pm (EST)

The ICIS Resource



ICIS NetDMR is primarily to support the electronic submission of Discharge Monitoring Reports, DMRs. This environment is specific to a mission critical objective by EPA and as such, only select groups of the ICIS user community have access to this environment.

Location: <https://netdmr.epa.gov>

Contact Nasrin Lescure at (202) 564-5013 or at lescur.nasrin@epa.gov

NetDMR Conference Calls are scheduled the last Tuesday of each month. Please contact Rachiel P. Durant at durant.rachiel@epa.gov or at (202) 564-4106 or at durant.rachiel@epa.gov. Conference call information 1-866-916-0772 participant number 8537012121#.

IPOD (ICIS Policy on Demand) is a Lotus Notes-based tool for regional ICIS users that provides desktop access to ICIS data entry policies and procedures.

Contact Dan Holic at holic.dan@epa.gov for more information on IPOD.

Tools You Can Use

ICIS Website

The ICIS "Tools You Can Use" are available at this website with more details. <http://www.epa.gov/compliance/data/systems/icis/index.html>

Frequent Questions (FAQs)

Provides consistent answers to User's questions

<http://compliance.supportportal.com/ics/support/default.asp?deptID=23009>

Email Subscription Service

Provides access to ICIS Announcements. The link is available from the

ICIS website at <http://www.epa.gov/compliance/data/systems/icis/index.html>
This tool is available to all.

eShare

Storage for all documents related to ICIS, i.e. technical specifications, guidance, training, etc. located at :

https://pmev2.bah.com/ecs/EPA_ICIS/default.aspx

Username: bahext\E_700525

Password: ICISuser3!

EPA Portal

Serves as a repository for documents, minutes and calendars with important events.

Contact ICIS User Support for Instructions on Gaining Access

ICIS Information Tracker System (IITS)

Tracks calls and emails submitted by users to Customer Support. Registration Instructions are located at

<http://www.epa.gov/compliance/resources/publications/data/systems/ics/ics-issue-tracker-ppt.pdf>

ICIS Newsletter

The ICIS Newsletter is issued quarterly. Subscribe to this tool via the ICIS website at

<http://www.epa.gov/compliance/data/systems/ics/index.html>

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