
APPENDIX P

NPDES INDUSTRIAL STORM WATER INVESTIGATION AND CASE DEVELOPMENT WORKSHEET (INDUSTRIAL)



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NPDES Industrial Storm Water Worksheet (Industrial)

Background Information *(complete in field)*

<u>National Database Information</u>				<u>General</u>	
Inspection Type	W			Inspector Name	
NPDES ID Number				Telephone	
Inspection Date				Entry Time	
Inspector Type	EPA	State	EPA Oversight	Exit Time	
Facility Type				Signature	

<u>Facility Location Information</u>				
Name/Location/ Mailing Address				
GPS Coordinates	Latitude		Longitude	
Receiving Water(s)/MS4's				

<u>Contact Information</u>		
	Name	Telephone
Owner/Permittee		
Operator		
Co-Permittee		
Facility Contact		
Authorized Official(s)		

<u>Site Information:</u>	
Industrial Activity that qualifies the facility for permit coverage	
SIC Code(s)	

<u>Basic Permit Information</u> <i>(circle one)</i>		
Permit Coverage	Y	N
Permit Type	General	Individual
Copy of NOI on site?	Y	N
NOI Date		

<u>Basic SWPPP Information</u>		
SWPPP on site	Y	N
SWPPP Satisfactory*	Y	N
SWPPP Implementation Satisfactory	Y	N
*A Satisfactory SWPPP must be both current and complete (see pages 4, 5, and 6 of this checklist).		

**NPDES Industrial Storm Water
Worksheet (Industrial)****SWPPP Implementation** *(complete in field)*

<u>General</u>	
Industrial Activity	<i>(describe principal product, production rate, potential pollutants, areas exposed to precipitation, direction of storm water flow)</i>
Facility Description	<i>(describe age and size of facility, number of employees, hours of operation)</i>

<u>Storm Water Controls</u>	
List the structural and non-structural controls employed by the facility.	<i>(provide a brief description of each)</i>
Are the controls reasonable and appropriate for the facility?	<i>(indicate "yes" or "no", or if not appropriate, explain)</i>
Are the controls installed correctly and maintained in effective operating condition?	<i>(indicate "yes" or "no", or if not appropriate, explain)</i>

**NPDES Industrial Storm Water
Worksheet (Industrial)**

(Industrial)

NPDES Industrial Storm Water Worksheet (Industrial)

SWPPP Implementation *(continued)*

Storm Water Controls (continued)

<p>Provide a brief description of other controls that manage/prevent/minimize storm water runoff.</p>	<p><i>(e.g., erosion and sediment controls, exposure minimization, diversion structures, pollution prevention, inlet protection/control at storm drains)</i></p>
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Miscellaneous

<p>Any evidence of discharge to receiving waters?</p>	<p><i>(e.g., storm water runoff, dry weather discharge, co-mingling of process waste water)</i></p>
<p>Do the storm water outfalls on site correspond with those listed on the site map and in SWPPP?</p>	<p><i>(indicate "yes" or "no", or if not appropriate, explain)</i></p>

**NPDES Industrial Storm Water
Worksheet (Industrial)****SWPPP Review** (can be completed in office)

General			Notes:
Is there a SWPPP?	Y	N	
Is a copy of the SWPPP on site?	Y	N	
Did all "operators" and co-permittees sign the SWPPP?	Y	N	
Did the signatures include the certification statement?	Y	N	
Were the signatories authorized to sign?	Y	N	
Is an individual/team responsible for developing/implementing SWPPP identified (e.g., pollution prevention team)?	Y	N	
Are employee training records regarding storm water pollution prevention topics included in SWPPP?	Y	N	
Operator evaluation of ESA requirements.	Y	N	

Site Map			Notes:
Is there a site map?	Y	N	
Drainage patterns/ outfalls?	Y	N	
Identification of types of pollutants likely to be discharged from each drainage area?	Y	N	
Location of major structural controls used to reduce pollutants in runoff?	Y	N	
Name of receiving water(s) or MS4's listed?	Y	N	
Is receiving water a tributary to waters of the U.S. (if "yes" indicate name of tributary)?	Y	N	
Location of significant materials exposed to storm water?	Y	N	
Locations of major spills occurring within 3 years from date of NOI?	Y	N	
Location of fueling, maintenance, loading and unloading, material storage, waste disposal?	Y	N	

NPDES Industrial Storm Water Worksheet (Industrial)

SWPPP Review (continued)

Summary of Potential Pollutant Sources		Notes:	
Description of activities, materials, features of site with potential to contribute significant amounts of pollutants to storm water?	Y	N	

Significant Spills & Leaks		Notes:	
List of significant spills and leaks over 3 year time period, description of response taken, and actions to prevent similar spills in the future?	Y	N	

Storm Water Controls		Notes:	
Does the SWPPP describe the <i>non-structural</i> controls that will be used to prevent/reduce discharge of pollutants in storm water runoff?	Y	N	
Does the SWPPP describe the <i>structural</i> controls that will be used to prevent/reduce discharge of pollutants in storm water runoff?	Y	N	
Does the SWPPP describe other controls that will be used to prevent/reduce off-site tracking or blowing of sediment, dust and raw, final or waste materials, or other solid materials and floating debris?	Y	N	
Does the SWPPP incorporate the 8 baseline controls (good housekeeping, minimizing exposure, PM, spill prevention/response procedures, routine inspections and comprehensive site evaluations, employee training, sediment and erosion control, runoff management)?	Y	N	
Does the SWPPP contain completed routine inspection reports/logs regarding reportable implementation of 8 baseline controls?	Y	N	
Does the SWPPP describe the pollutant or activity to be controlled by each selected control and provide an implementation schedule?	Y	N	

SWPPP Review (continued)

**NPDES Industrial Storm Water
Worksheet (Industrial)**

Non-Storm Water Discharges		Notes:	
Certification that facility has been tested for non-storm water discharges from the site?	Y	N	
Description of testing method, drainage points, observed results, and date of test?	Y	N	

Monitoring		Notes:	
Are samples collected within 30 minutes of measurable weather events occurring 72 hours after previous measurable weather event?	Y	N	
Were the samples collected and preserved in accordance with 40 CFR 136?			
Was proper chain-of-custody procedures followed?			

Photograph Log	
1.	
2.	
3.	
4.	



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