

# EPA Disclaimer

Notice: This document has been provided as part of the U.S. Environmental Protection Agency Resource Conservation Challenge Web Academy Recycling and Solid Waste Management Educational Series. This document does not constitute EPA policy or guidance and should not be interpreted as providing regulatory interpretations. Inclusion within this document of trade names, company names, products, technologies and approaches does not constitute or imply endorsement or recommendation by EPA. Information contained within this document from non-EPA presenters has not been screened or verified. Therefore, EPA has not confirmed the accuracy or legal adequacy of any information provided by the non-EPA presenters and used by EPA on this web site. Finally, links to non-EPA websites are provided for the convenience of the user; reference to these sites does not imply any official EPA endorsement of the opinions, ideas, data or products presented at those locations nor does it guarantee the accuracy of the information provided.

# Recycling & Energy Efficiency at

## Poudre School District

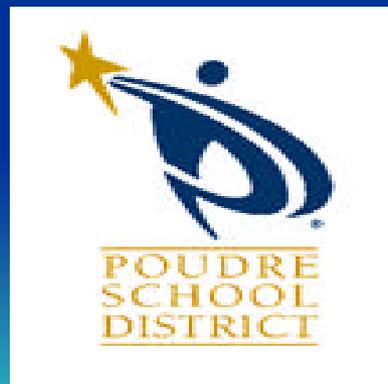
John Holcombe

Environmental Coordinator

Stu Reeve

Energy Manager

June 19, 2008



# PSD Fast Facts

- Fort Collins, CO  
Community of  
~150,000
- 48 Schools, 3.9 Million  
Sq.Ft.
- 24,000 Students
- \$200 Million Annual  
Budget
- Annual Utility Budget  
of ~\$5 Million
- Energy Conservation Program  
Started in 1994
- Recycling Program Started in  
1996
- Energy Conservation Program  
has saved \$1.8 Million Total
- \$437,000 Annually
- 140 Projects Complete to Date
- HVAC & Irrigation Procedures  
Save ~\$500,000 per Year
- 307 Tons Recycled in FY 2007



# PSD Board Policy

- Poudre School District shall set an example of stewardship of our natural resources and shall make resource conservation an integral part of the its physical plant operation
- Adopted: September 9, 1996



# PSD Recycling Sites (2007)

- 48 Schools
- 43 Kitchens
- 54 Recycling Sites



# PSD Recycling

- Actively started in 1996
- Recycled items were separated i.e cardboard, office paper, magazines, commingled containers (metal, glass, plastic), phone books



# PSD Recycling

- E-Waste (computers, projectors, microwaves, etc.) were stored and picked up at a central warehouse



# PSD Recycling

- Tree branches, grass clipping, etc. sent to local business to be recycled into mulch



# PSD Recycling

- Shredded documents are recycled



# PSD Recycling

- New construction and demolition
- Goal of 80% diversion rate for major construction



# PSD Recycling

- 2000 - Scrap metal containers were placed in the facility and transportation maintenance areas



# Changes in 2007

- 2007 – New recycling vendor, went to single stream recycling



# Recycling Bin Instructions

Please put only the following listed materials into the recycling collection container

ALL PAPER	CARDBOARD	GLASS	METALS	PLASTICS
<p>Magazines Junk Mail Envelopes Newspaper Flyers Brochures Writing, Typing and Computer Paper Books Cancelled Checks</p>	<p>Corrugated Boxes Paper Tubes Wrapping Paper Cereal Boxes File Folders Poster Board</p>	<p>Juice, Pop &amp; Soda Water Bottles</p> <p>Beer &amp; Wine Bottles</p> <p>Food Jars</p>	<p>Tin Food Cans Aluminum Beverage Cans Aluminum Foil Metal Utensils Wire Copper and Brass</p>	<p>Plastic Bottles used for Milk, Juice, Soap and Soft Drinks</p>
<p><i>Preparation:</i> • Just put clean, dry paper into the bin.</p>	<p><i>Preparation:</i> • Flatten Boxes • Remove plastic or waxed paper liners and all styrofoam packing material.</p>	<p><i>Preparation:</i> • Remove lids. • Rinse to remove residue. • Do not break glass</p>	<p><i>Preparation:</i> • Empty and rinse cans to remove all food residue. • Remove labels from tin cans.</p>	<p><i>Preparation:</i> • Rinse containers to remove residue.</p>
<p><i>Items Not Accepted:</i> • Wet, waxed or soiled paper. • Used paper towels and plates. • Carbon paper.</p>	<p><i>Items Not Accepted:</i> • Wet, soiled or waxed cardboard. • Wax coated beverage containers.</p>	<p><i>Items Not Accepted:</i> • Light bulbs. • Window glass, drinking glasses or mirrors.</p>	<p><i>Items Not Accepted:</i> • Cans used for chemicals or paints. • Aerosol spray cans. • Appliances, power tools or batteries.</p>	<p><i>Items Not Accepted:</i> • Containers used for chemicals or auto- motive products (oil, antifreeze, etc.) • Rubber products. • Styrofoam cups and packing material. • Photographic film • Plastic bags. • Polyvinyl sheeting • Heat shrink wrapping.</p>

**DO NOT** put the following materials into the recycling collection bins:  
Liquids • Food Waste • Waxed Paper Products • Fabrics • Wood • Styrofoam



# Changes in 2007

- 2007 – New E-waste vendor
- Went from a central storage of electronics at PSD warehouse to a on-call pickup at each school





# Changes in 2007

- 2007 – Vermicomposting pilot at Putnam Elementary school







# Start-up Costs for Recycling

- Vendor supplied the outside containers at no charge
- Cost is determined by the size of container and number of scheduled pickups



# Start-up Costs for Recycling

- Recycling bins are now included in classroom budgets
- Other schools either use cardboard boxes for bins in classrooms or purchase their own containers through fundraisers, school budgets, or clubs



# Start-up Costs for Recycling

- Some indoor collection containers have been purchased using the energy budget that includes money saved from energy efficiency projects









# Start-up Costs for Recycling

- Vendor provides 32 gallon toters free of charge to place inside the school







# Start-up Costs for Recycling

- Diversion from landfill should reduce trash costs
- Reduction in trash costs helps offset recycling costs



# Training & Education

- Periodic training of custodial and food service staff regarding recycling procedures, etc.
- Quarterly district wide emails with statistics on tons recycled, trees saved, reduction in carbon dioxide, etc.





# Recycling Benefits for 2008

## 1,933 MATURE TREES

This represents enough saved timber resources to produce more than 20.1 billion sheets of newspaper!



## 52,634 GALLONS OF OIL

This represents 529,200 barrels of No.2 fuel oil, which provides enough energy to heat and cool more than 120,000 homes for one year!



We recycled  
**113.7 tons**

of  
**Single Stream**

**September 07' - January 08'**

## 466,088 KW-HRS OF ELECTRICITY

This is enough power to fulfill the annual electricity needs of more than 16,400 homes!



## 2,728 GALLONS OF GASOLINE

This represents enough gasoline for Americans to drive more than 32.2 million miles!



The recycling of this quantity of packaging and raw materials avoided their manufacturing and disposal, thereby conserving<sup>1</sup>:

## 398 CUBIC YARDS OF LANDFILL AIRSPACE

This represents enough airspace to fulfill the municipal waste disposal needs for a community of 215,000 Americans for one year!



## 795,760 GALLONS OF WATER

This represents enough fresh water to meet the daily fresh water needs of more than 4.4 Million Americans!



<sup>1</sup> Each ton of fiber recycled conserves: 17 mature trees; 463 gallons of oil; 24 gallons of gasoline; 4,100 kw-hrs of electricity; 7,000 gallons of water; 3.5 cubic yards of landfill airspace. Sources: U.S. Environmental Protection Agency, Institute of Scrap Recycling Industries, and Waste Management.

# Training/Education

- Poster contests at schools with a recycling theme
- Annual award to the top 3 schools that generate the most recyclable pounds per capita





# Advantages of Recycling

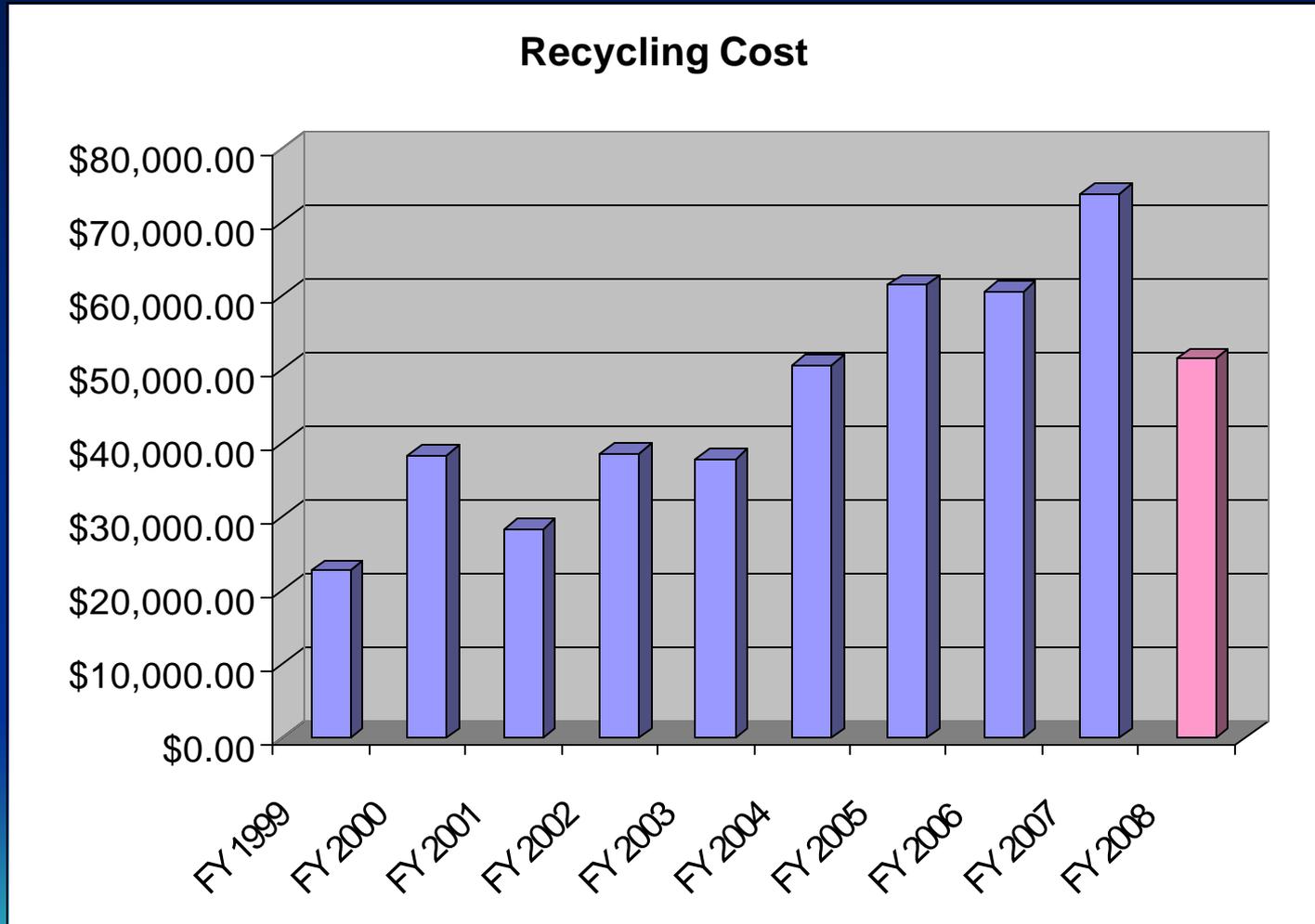
- It's the right thing to do!
- Increases landfill life and reduces green house gas emissions
- Reduces amount of raw resources needed to manufacture new products
- Costs less to recycle than to haul as trash to landfill



# Trash Costs 1999-2008

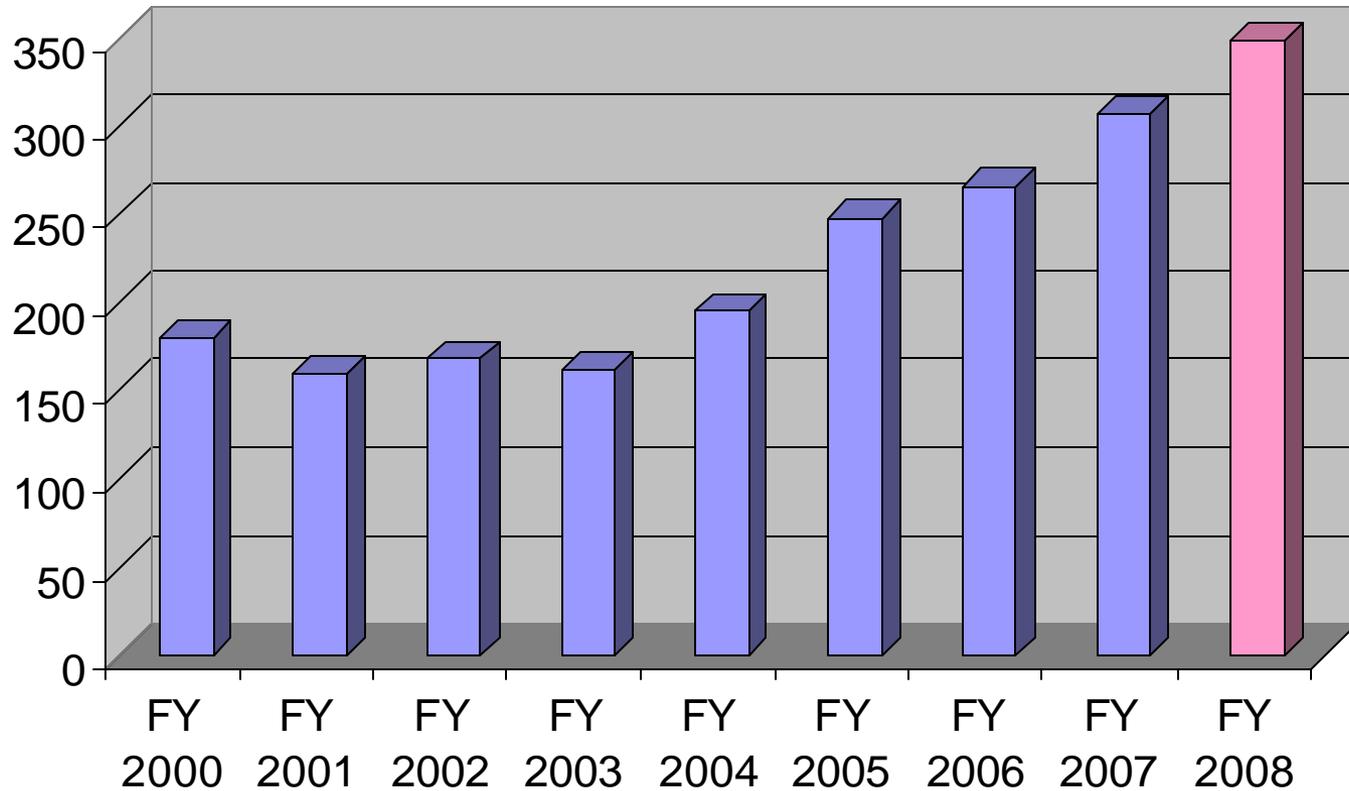


# Recycling Costs 1999-2008



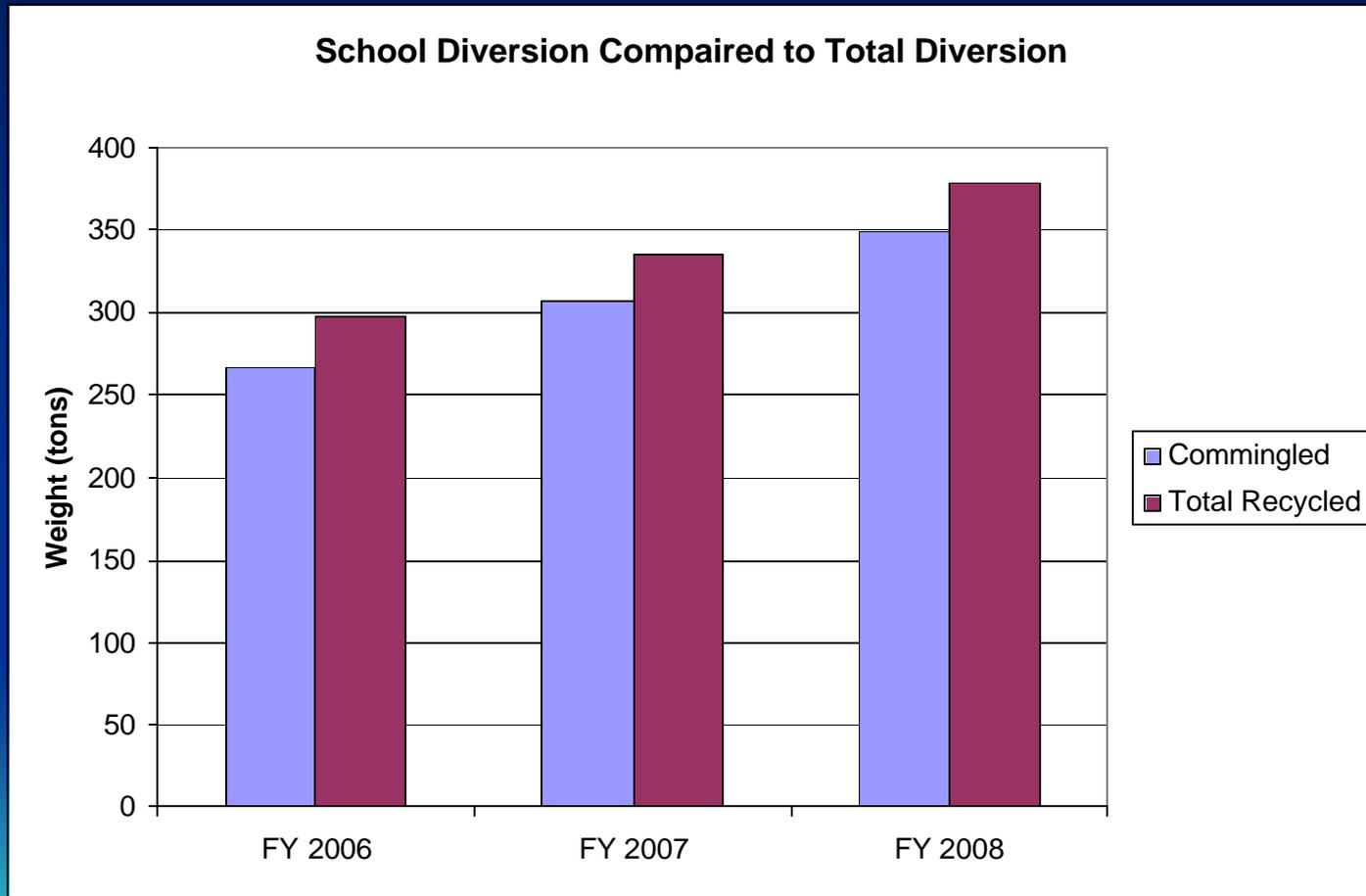
# Tons Recycled 2000-2008

Commingled Recycled (tons)

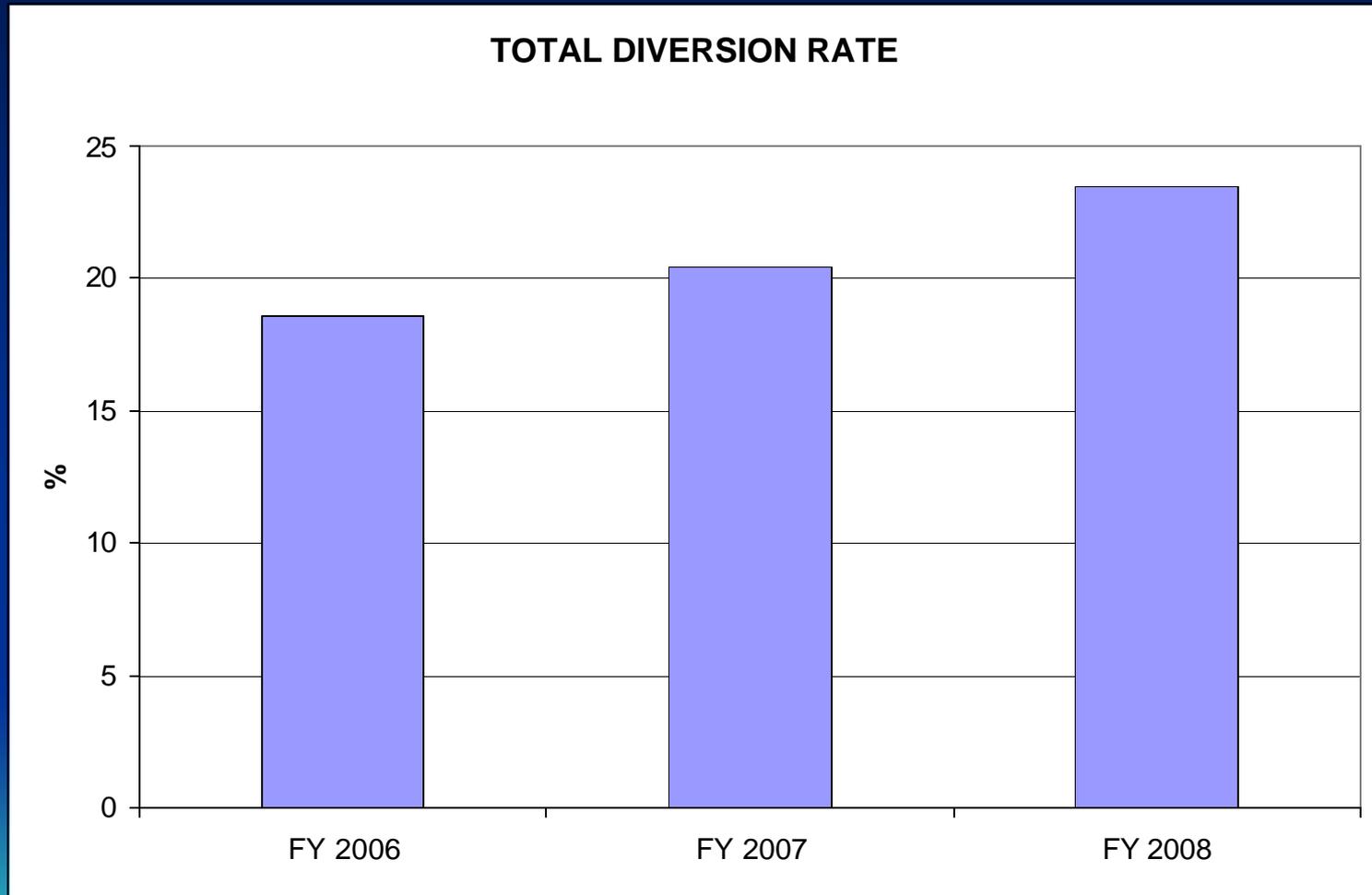


# Tons Recycled

Commingled, Scrap Metal, Asphalt, Shredded Paper, and Organic Waste



# District Wide Diversion Rate



# 2008 Summary

- 14% increase in recycling volume
- 38% decrease in recycling costs
- 6% decrease in trash volume
- 10% decrease in trash costs



# Disadvantages/Challenges of Recycling

- Awareness
- Participation
- Cross-contamination



# Changes/Evolution of Recycling Since Inception

- More people are onboard
- Went from sorting of materials from 1996-2006 to single stream in late 2007
- More items can be recycled: plastics #1-7 and paperboard
- Recycling is now the standard for the school district



# Food Service Specific Training/Operations

- Periodic meetings with staff
- Food Service Director input/feedback/support
- Using washable silverware and trays
- If using disposable trays, make sure they are recyclable i.e. paper trays as opposed to Styrofoam



# Food Service Specific Training/Operations

- Eco-friendly disposable silverware, cups, plates and napkins (compostable)



### Corn Cups

Made from corn, an annually renewable resource, NatureWorks PLA is a plastic-like resin that is fully biodegradable. NatureWorks has a heat tolerance of up to 110 degrees (F). Why put your beverages in containers made from petroleum-based plastic?

Please put them in the **compost bin**



### Ecotainer Hot Cups

Compostable in a commercial composting environment, ecotainer hot cups have an inner lining made from 100% corn whereas conventional paper hot cups have inner linings made from petroleum. Also, the paper comes from trees that were harvested sustainably and the cups are Elemental chlorine free. These cups perform the same or better than regular paper hot cups.

Please put these in the **compost bin!**



### Unbleached napkins

Unbleached napkins are an eco-friendly choice. This unbleached napkin is 100% biodegradable; and made with 100% recycled fibers.

Please put these in the **compost bin**



### Potato Starch Spoons, Forks, and Knives

Made from potato starch, this cutlery will withstand temperatures of up to 170 degrees (F). They are lightweight and slightly flexible.

Please put these in the **compost bin!**

### Bagasse Plates & Bowls

These plates are made from an annually-renewable resource, sugarcane.

Please put them in the **compost bin!**

# Food Service Specific Training/Operations

- Plastic milk containers are recyclable as opposed to paper milk cartons (composted)



# Lessons Learned

- Keep informed on what products can and cannot be recycled
- Update contracts/re-bid every few years
- Inform staff on a quarterly basis with statistics, etc.
- Monitor trash service (audits)



# Lessons Learned

- Lack of control over some things: packaging and purchasing of products, employee's that don't participate, etc.
- Proper labeling of recycling bins/dumpsters
- Order larger outside recycling containers than anticipated



# Lessons Learned

- Piloted Composting in the Operations Building
- Required upkeep of internal bin, adequate amount and type of organics needed to be successful



# Future Plans

- Application for a grant to have a composter mounted on a trailer

<http://www.cdphe.state.co.us/release/2008/02082008b.html>





# Future Plans

- Dry-cell battery recycling at all sites



# Future Plans

- Collection of more data to get an accurate diversion rate from the landfill. i.e. tree limbs, grass clippings, scrap metal, etc.
- Increase recycling of commingle items
- Insure that commodities such as scrap metal, asphalt, etc. get recycled in each department



# Energy Efficiency Team



Poudre School District  
BOE Energy Conservation Update  
January 2008  
Full Report

## Energy Efficiency Team

### Core Leadership

Manny Ortega-Assistant Superintendent of Secondary Schools  
Jim Sarchet - Assistant Superintendent of Business Services/Chief Financial Officer  
Kevin Hahn-Assistant Superintendent of Elementary Schools

### Operations

Bill Franzen - Executive Director of Operations

### Facility Services

Pete Hall - Director of Facilities  
Jim Knauer - Building Maintenance Supervisor  
Stu Reeve - Energy Manager  
Jerry Garretson - Resource Manager  
John Holcombe- Safety/Environmental Compliance Coordinator  
Frank Rayder - Outdoor Services Supervisor  
Alan Boatright - Custodial Supervisor  
Jeff Arnold - Facilities Information Manager  
Jim Norgard – Electrical Department Head  
Tom Weatherly – HVAC Department Head  
Jim Tishmack – Plumbing Department Head

### Planning, Design, and Construction

Mike Spearnak - Director of Planning, Design, and Construction

### Financial Services

Dave Montoya – Accountant

### Food Services

Chris Rock-Director

### Materials Management

Jerel Nielsen – Purchasing and Materials Manager

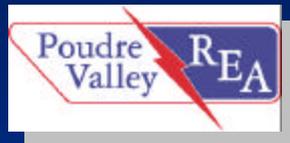
### School Services

Lisa Pitot - Science Curriculum Coordinator  
School Principals

### Transportation

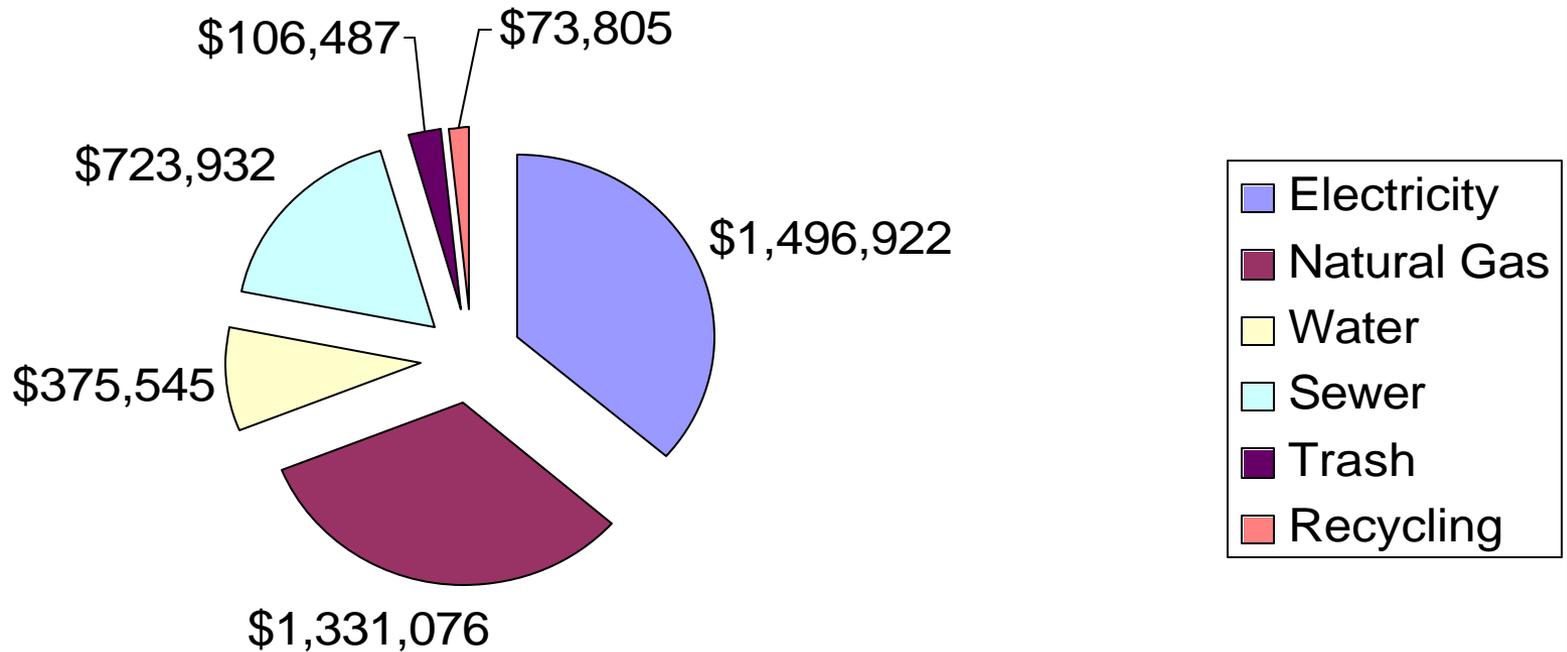
Scott French-Director of Transportation  
Tom Chaffin-Transportation Resource Manager

# High Performance Partners



# Yearly Utility Costs

## PSD FY 2007 ANNUAL UTILITY EXPENSES \$4,107,767

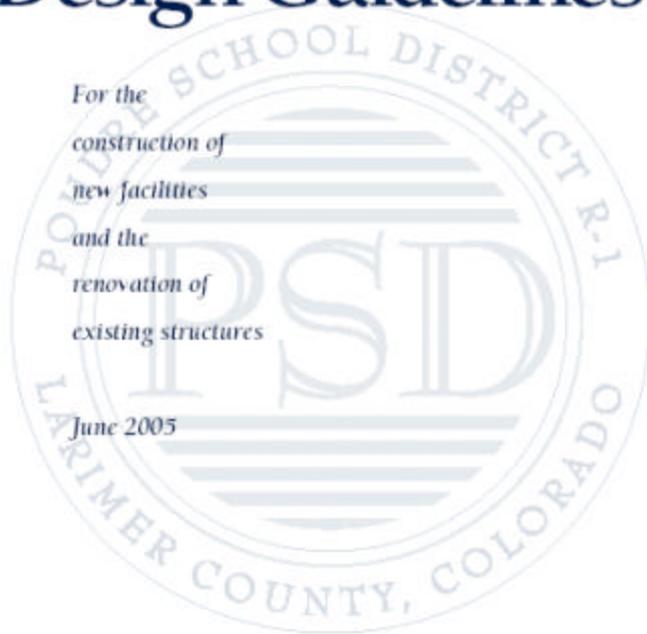


# Sustainable Design Guidelines

For the  
construction of  
new facilities  
and the  
renovation of  
existing structures

June 2005

Operations



## Contents

## Contents

Foreword from the Superintendent .....	i
Acknowledgements .....	iii
How to Use This Guide .....	v
What's New in this Revision .....	vii
1.0 Introduction to Sustainable Schools .....	1-1
2.0 The Sustainable Design Process .....	2-1
2.1 Overview of PSD Sustainable Design Philosophy and Policy .....	2-1
2.2 Integrated Design .....	2-2
2.3 Hiring the Right Design Team .....	2-13
2.4 Role of LEED™ and Other Standards .....	2-14
2.5 Remodels and Additions .....	2-18
3.0 The Sustainable Design Product: Features of Sustainable Schools .....	3-1
3.1 Site Planning and Landscape Design .....	3-1
3.2 Renewable Energy Sources .....	3-4
3.2.1 Using Solar Energy in Schools .....	3-4
3.2.2 Wind Power and Other Renewable Energy Purchases for Schools .....	3-4
3.3 High Quality, Energy Efficient Lighting .....	3-7
3.3.1 Daylighting .....	3-7
3.3.2 Electric Lighting .....	3-13
3.4 Energy Efficient Building Shell .....	3-15
3.5 Energy Efficient HVAC Systems .....	3-17
3.5.1 Geothermal Heating and Cooling Systems .....	3-22
3.6 Building Controls Systems .....	3-25
3.7 Indoor Environmental Quality .....	3-26
3.7.1 Environmentally Preferable Building Materials .....	3-27
3.7.2 Indoor Air Quality .....	3-30
3.7.3 Total Moisture Control .....	3-32
3.7.4 Construction Indoor Air Quality .....	3-33
3.7.5 Acoustics .....	3-33
3.8 Water Conservation .....	3-35
3.9 Safety and Security .....	3-37
3.10 Kitchen Operations .....	3-39
3.11 Recycling and Waste Management .....	3-40
3.12 Construction Waste Reduction and Recycling .....	3-41
3.13 Commissioning .....	3-45
3.14 Design for Maintainability .....	3-48
3.15 Buildings That Teach .....	3-50

# Sustainable Design Guidelines

- Integrated Design
  - Involve ALL Stakeholders at all stages
- Buildings That Teach
  - Great Educational Opportunity
- Materials & Resource Consumption
  - Building Components & Systems
  - Impact on Natural Resources
  - Energy Efficiency



# Integrated Design Team

(Fossil Ridge High School)

- Poudre School District
- RB+B Architects
- Ensar Group - Daylighting
- JVA - Structural
- MKK – Mechanical
- CEI - Electrical
- BHA Design - Landscape Architect
- Aqua Engineering - Irrigation
- Nolte & Associates - Civil
- EMC – Energy Consultant
- Institute for the Built Environment at CSU - LEED<sup>TM</sup>
- AEC – Commissioning



# Example Performance Goals

- Beat ASHRAE 90.1 by 60%
- Energy Star score of 90
- 35 kBTU/sq.ft./yr or better
- Improved building envelope
- Reduce cooling load to 1 ton/1,000 sq.ft.
- 70 degree heating and 75 degree cooling set points
- Confirm climate zone design parameters



# High Performance Buildings & Schools Completed to Date

- Operations Building in 2001
- Zach Elementary in 2002
- Bacon Elementary in 2003
- Fossil Ridge High School in 2004
- Kinard Middle School in 2006
- Rice Elementary in 2007
- Bethke Elementary in July 2008



# Commissioning

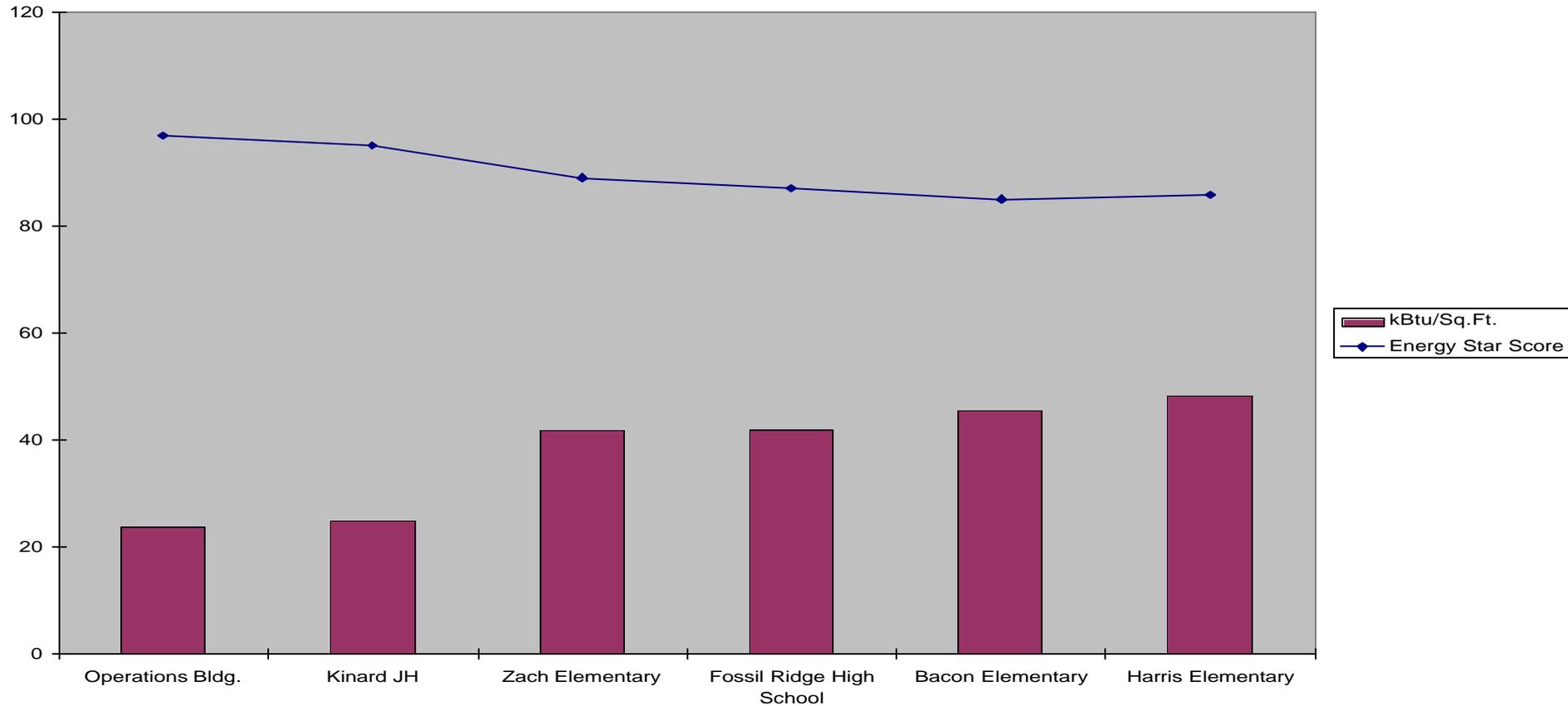
- Intent: *Verify and ensure that fundamental building elements and systems are designed, installed and calibrated to operate as intended.*
- Independent third-party hired by the Owner.



- Key member of an “integrated” design team...

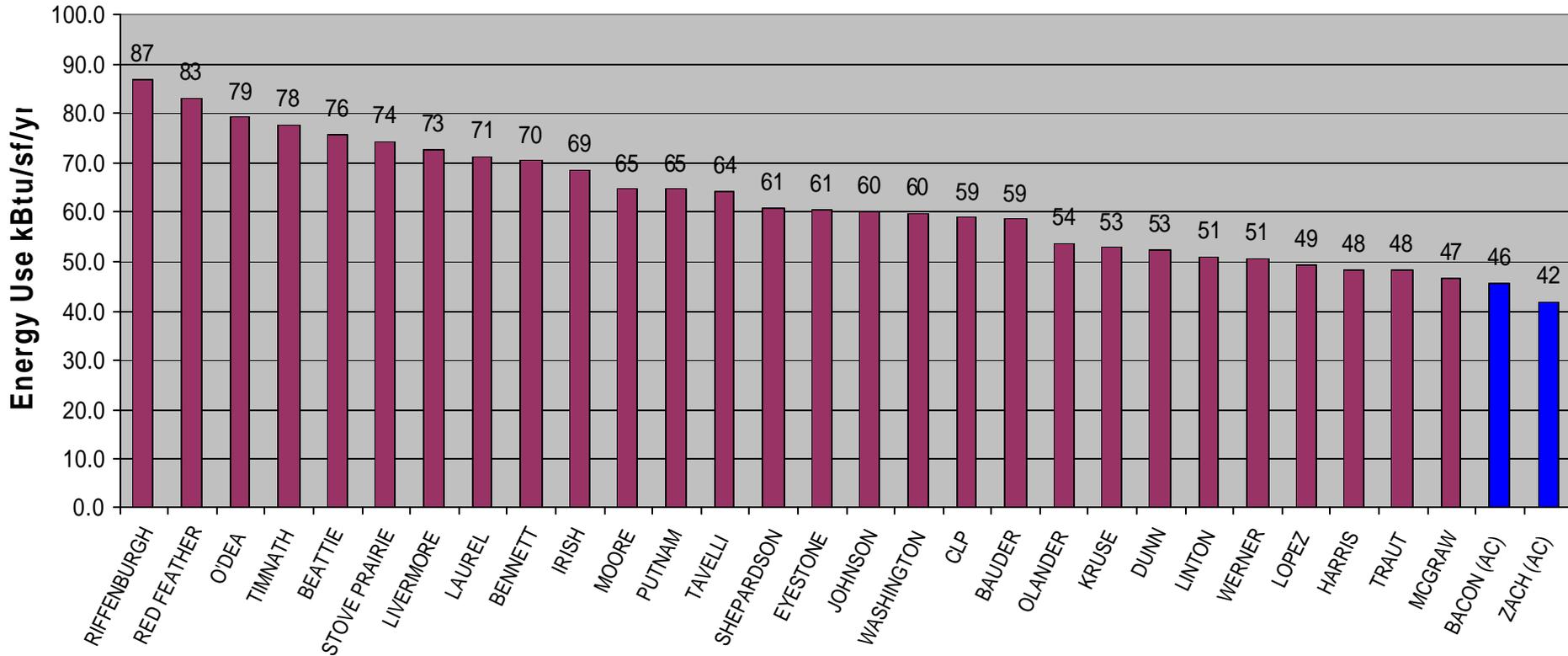
# Energy Performance to Date

HIGH PERFORMANCE SCHOOL ENERGY USE INFORMATION

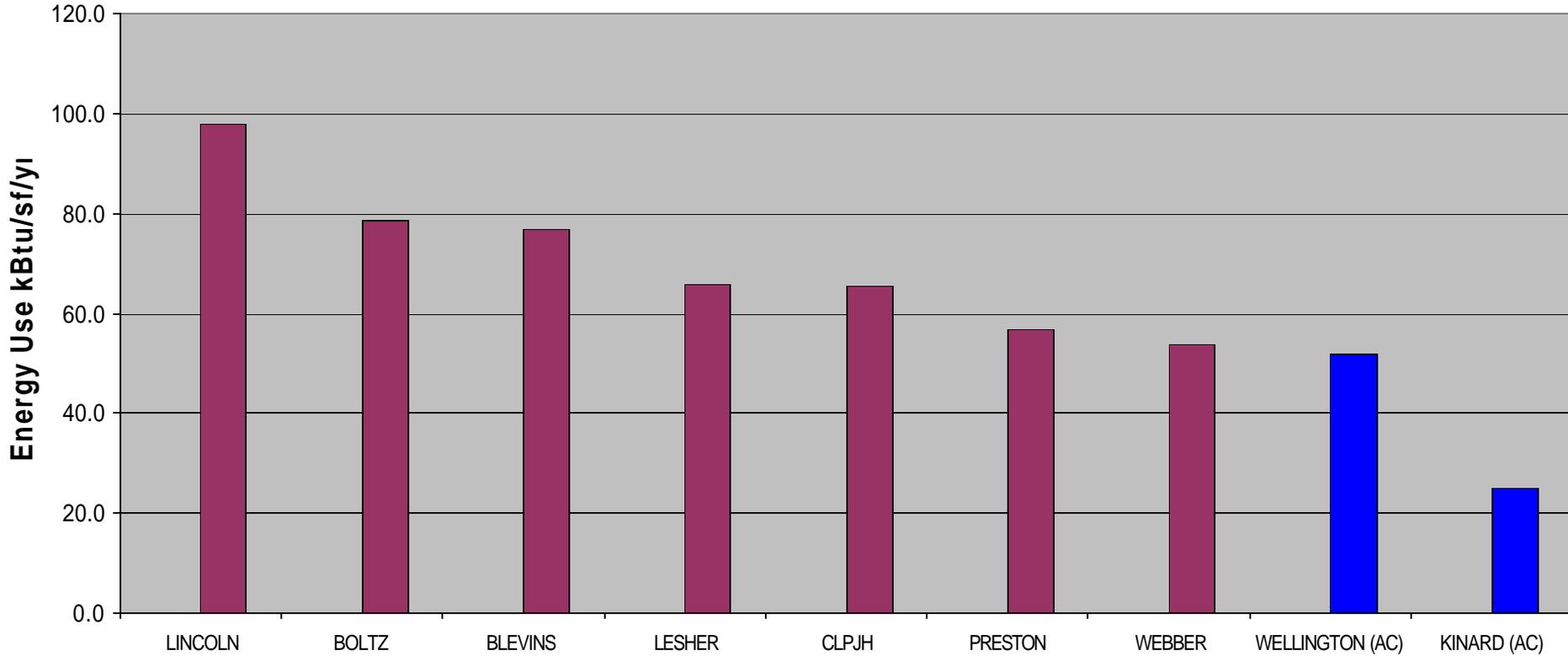


# Yearly Benchmarking of Our Schools

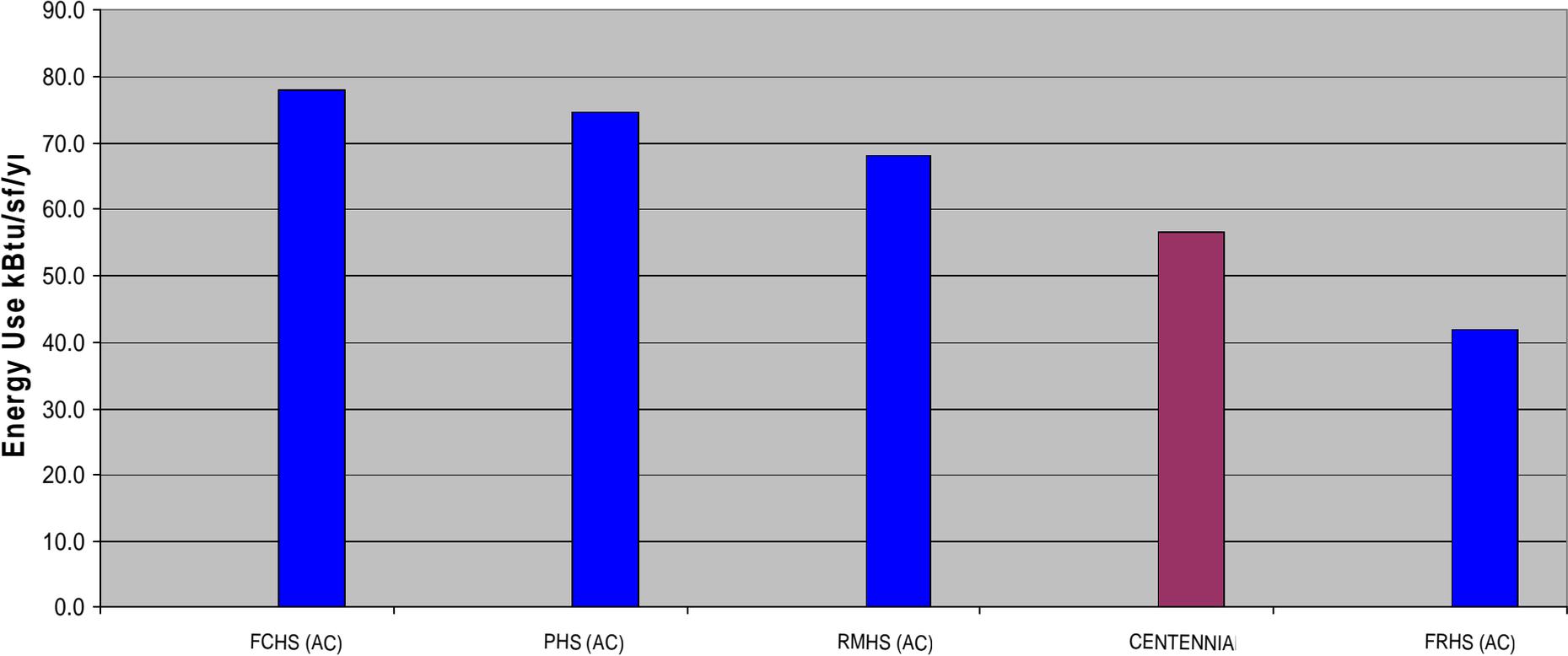
Poudre School District Elementary Schools FY07 Energy Use



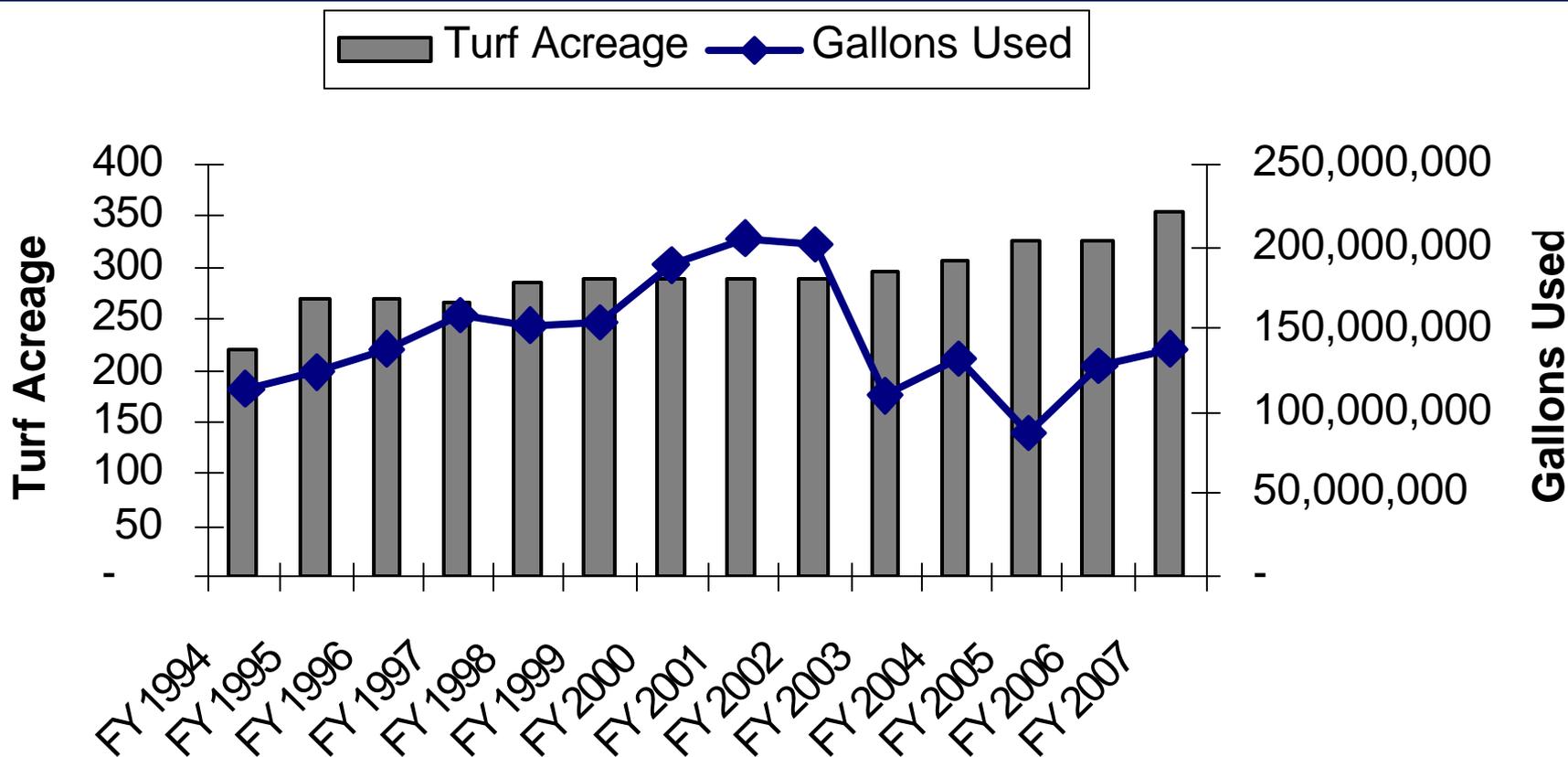
## Poudre School District Junior High Schools FY07 Energy Use



# Poudre School District High Schools FY07 Energy Use



# Water Use



NCWCD Home Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://www.ncwcd.org

# Welcome to the Northern Colorado Water Conservancy District

About | Projects | Irrigation Management | Data | Information | Finance | Water Quality

- HOME
- Weather
- Maps
- Web Chat
- FAQs
- WATER ACCOUNTING
- C-BT RENTAL WATER
- KEYWORD SEARCH
- LATEST NEWS
  - Keeping your lawn beautiful
  - May 2006 issue of Watersheds
  - 2006 C-BT Project Quota
  - Windy Gap Firming Project EIS Update
  - NCWCD Water Conservation & Management Plan



NCWCD, a public agency created in 1937, provides water for agricultural, municipal, domestic and industrial uses in northeastern Colorado. The District was established as the local agency to contract with the United States to build the [Colorado-Big Thompson Project](#).

[READ MORE](#)

NCWCD Feature Projects:



The Colorado-Big Thompson Project is the largest transmountain water diversion project in Colorado. [more](#)



The Windy Gap Project is located just west of the town of Granby on Colorado's West Slope. [more](#)



The Windy Gap



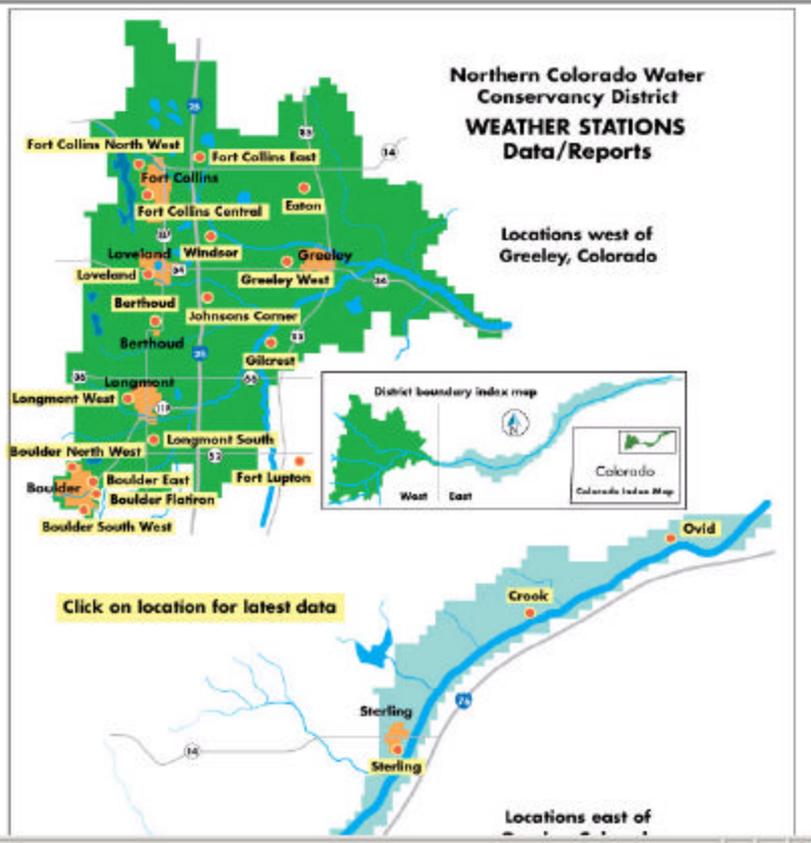
The Northern

MS Weather Data/Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://www.ncwcd.org/ms\_weather\_form.asp

- Weather
- Maps
- Web Chat
- FAQs
- WATER ACCOUNTING
- C-BT RENTAL WATER
- KEYWORD SEARCH
- LATEST NEWS
  - Keeping your lawn beautiful
  - May 2006 issue of Watersheds
  - 2006 C-BT Project Quota
  - Windy Gap Firming Project EIS Update
  - NCWCD Water Conservation & Management Plan

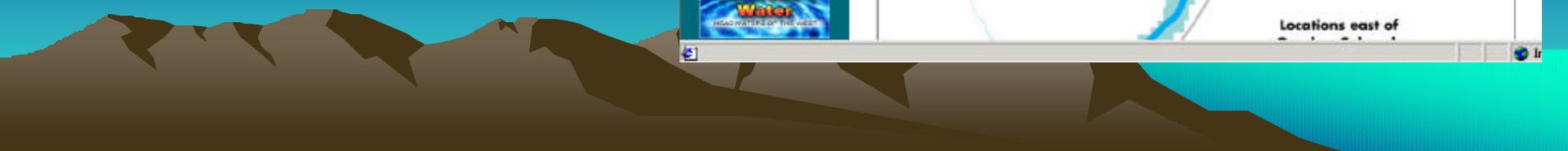


http://www.ncwcd.org/project\_features/tbt\_main.asp

LATEST NEWS

- Keeping your lawn beautiful
- May 2006 issue of Watersheds
- 2006 C-BT Project Quota
- Windy Gap Firming Project EIS Update
- NCWCD Water Conservation & Management Plan

ONLINE VIDEOS



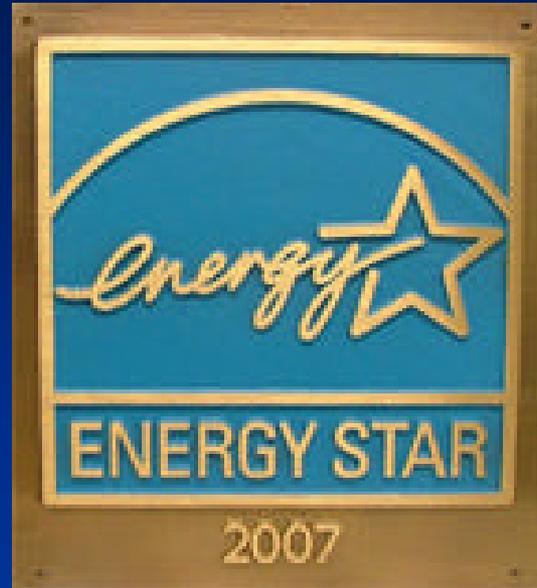
Fixed User

- System
  - NORTH
  - SOUTH
  - EAST
  - WEST
  - FIU

Poudre School District



# “Got to Be Blue to Be Green”



Colorado Has Earned 134 Energy Star  
Labels Since 2000  
PSD has Earned 66 of Them!



2006 EDITION



POUDRE  
SCHOOL  
DISTRICT

# Sustainability Management System



# What is an SMS?

Combines a management system with  
a sustainability framework



Sustainability Framework:  
Where do you want to go...

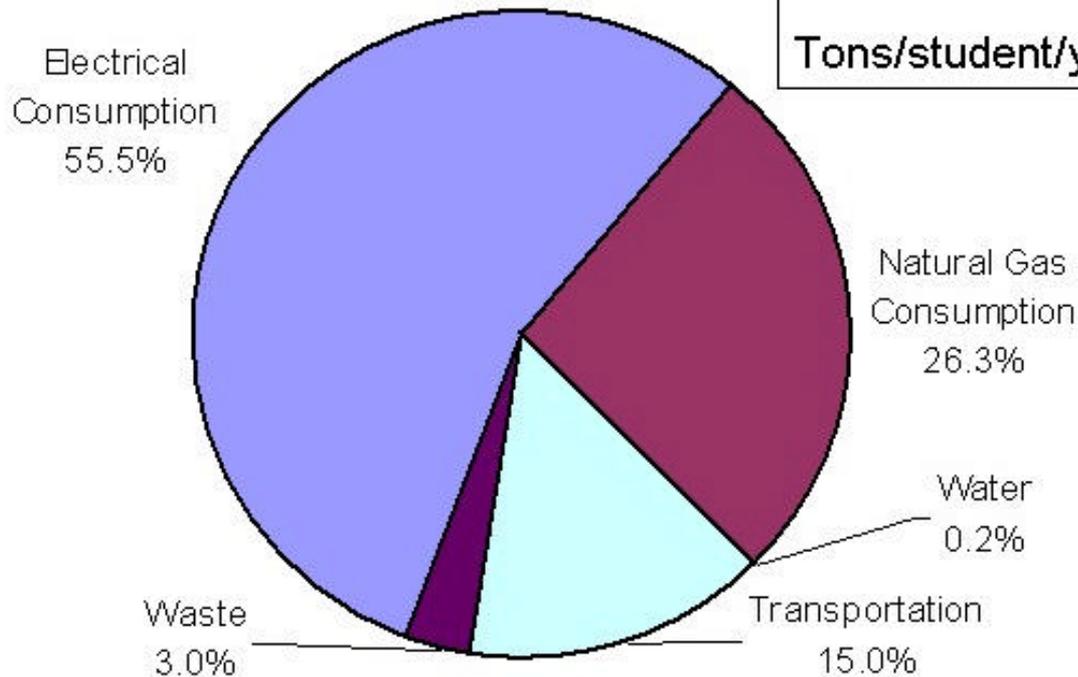


Management System:  
The vehicle for getting there...

# PSD Greenhouse Gas Emission Sources

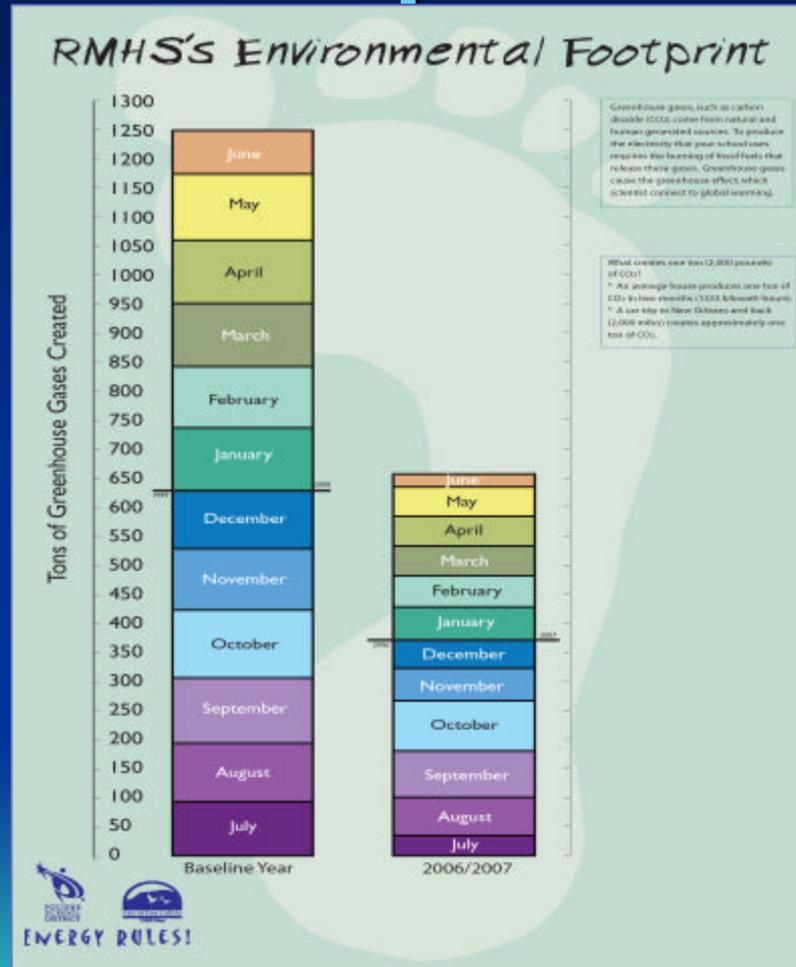
## PSD's GHG Baseline

Total CO2 tons/yr = 33,447  
Tons/student/yr = 1.3



# School's Environmental Footprint

- Making the school connection...



**Poudre School District**  
 Curriculum | Learning Tools | IT/Intranet | Programs | Services | Jobs | Schools | PSD Info | Students | Contact PSD

PSD Home :: Services :: Operations

**Operations**  
 Bill Franzen  
 Executive Director of Operations  
 (970) 496-2527  
[bfrazen@psdschools.org](mailto:bfrazen@psdschools.org)

**Jana Loy and Bill Franzen with EPA Administrator Christine Whitman at the National Energy Star Awards in Washington, DC**

**Poudre School District was recognized this week as a National Energy Star Award Winner!**

Jana Loy, Vice-President of the PSD Board of Education, and Bill Franzen, Executive Director of Operations traveled to Washington, DC earlier this week to accept a national Energy Star Award for outstanding energy management.

[Read the EPA Press Release](#)  
[Read the PSD Press Release](#)

**Poudre School District**  
 Curriculum | Learning Tools | IT/Intranet | Programs | Services | Jobs | Schools | PSD Info | Students | Contact PSD

PSD Home :: Services :: Operations

**News & Events**

**PTIS Team Places 2nd in the Nation**  
 Representing a land-locked area in the national Ocean Science Bowl competition, didn't hamper Poudre High School. The team's 2nd place finish in the national competition is the highest ever for a Colorado school. Click here for more info.

**Graduation for PSD Class of 2008!**  
 1000 seniors participate in commencement

**Boundary Changes Adopted by Board**  
 PSD announced location for new SE Elem.

**2008 Summer School Schedules**  
 Registration currently underway

**Public Input Sought on Curriculum**  
 7th-grade human sexuality curriculum

**Bill Problem Solving Cont. June 1-4**  
 Teacher program held event at CHS

[More news >>](#)

[School Registration](#) (click here)

[PSD Accountability Report](#) (click here)

Home | Learning Tools | Jobs | Schools | PSD Info | Students | Contact PSD | Services | Programs | IT/Intranet | Curriculum

© Poudre School District 2008 | Privacy Policy

**John Holcombe**  
 Poudre School District  
 2445 LaPorte Avenue  
 Fort Collins, CO 80521  
 (970) 490-3497

**Stu Reeve**  
 Poudre School District  
 2445 LaPorte Avenue  
 Fort Collins, CO 80521  
 (970) 490-3502

[jholcomb@psdschools.org](mailto:jholcomb@psdschools.org)

[stur@psdschools.org](mailto:stur@psdschools.org)

**[www.pdschools.org](http://www.pdschools.org)**