1007

Hand-enter Your Transmittal Number → W 040558
Transmittal Number

Your unique Transmittal Number can be accessed online: http://www.state.ma.us/scripts/dep/trasmfrm.stm or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes).

Massachusetts Department of Environmental Protection

Transmittal Form for Permit Application and Payment

1. Please type or print. A separate Transmittal Form must be completed for each permit application.
2. Make your check payable to the Commonwealth of Massachusetts and mail it with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.
3. Three copies of this form will be needed.

Copy 1 - the original must accompany your permit application. **Copy 2** must accompany your fee payment. **Copy 3** should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

For DEP Use Only
Permit No.
Rec'd Date
Reviewer

A. Permit Information

BRP WM 08A — Permit Code: 7 or 8 character code from permit instructions
NPDES Stormwater General Permit — Name of Permit Category
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s) — Type of Project or Activity

B. Applicant Information – Firm or Individual

Town of Granby — Name of Firm - Or, if party needing this approval is an individual enter name below:

Last Name of Individual | **First Name** of Individual | MI

250 State Street — Street Address

Granby — City/Town | MA — State | 01033 — Zip Code | (413) 467-7177 — Telephone # and extension

Contact Person | e-mail address (optional)

C. Facility, Site or Individual Requiring Approval

Town of Granby — Name of Facility, Site or Individual | DEP Facility Number (if Known) | Federal I.D. Number (if Known)

250 State Street — Street Address | e-mail address (optional)

Granby — City/Town | MA — State | 01033 — Zip Code | (413) 467-7177 — Telephone # and extension

D. Application Prepared by (if different from Section B)

Guertin Elkerton & Associates, Inc. — Name of Firm Or Individual

91 Montvale Avenue — Address

Stoneham — City/Town | MA — State | 02180 — Zip Code | (413) 781-0000 — Telephone # and extension

Mary Burgess — Contact Person | LSP Number (21E only)

E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☒ no If yes, enter the project's EOEA file number - assigned when an Environmental Notification Form is submitted to the MEPA unit: EOEA file number
Is an Environmental Impact Report Required? ☐ yes ☒ no
Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☒ no

List any other DEP permits that apply to this project:

Permit Category	**Date of Submission** (tentative or actual)	**Transmittal #** if application already submitted

JUL 30 2003
MUNICIPAL ASSISTANCE UNIT

F. Amount Due

Special Provisions:

☒ Fee Exempt* (city, town or municipal housing authority)(state agency if fee is $100 or less)
☐ Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

Check Number | Dollar Amount | Date

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:
DEP, P.O. Box 4062, Boston, MA 02211

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W040558
Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Facility ID (if known)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

William E Johnson, Chair B of Selectmen
Name

Town of Granby, 250 State Street
Mailing Address

Town of Granby
City/Town

MA
State

(413) 467-7177
Telephone Number

Email (if available)

2. Municipality Name

Town of Granby
City/Town

3. Legal Status:

☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

☐ Other public entity: _____
Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

_____

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes ☐ pending ☐ no

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

No current mapping. Unknown at present time. Will be identified during 5-year implementation of stormwater management program (See program summary).

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

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D. Stormwater Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1	Create a Stormwater Program	Department of Public Works Planning Board Conservation Commission Board of Health Board of Selectmen	Granby will present to the public at a public meeting Granby's draft Comprehensive Stormwater Management Program.
2	Create a Stormwater Program	Department of Public Works Planning Board Conservation Commission Board of Health Board of Selectmen	Granby will identify appropriate sources of funding assistance (SRF, 319 Grant Program, 604(b) Grant Program, Lakes & Ponds Grant Program, Source Water Protection Grant Program, Recycling Grant Program) and apply for assistance in implementing portions of Granby's Comprehensive Stormwater Management Program, including public education and outreach.
3	Address specific groups	Department of Public Works	Distribute EPA and other relevant educational brochures to targeted audiences. Distribution points include Town Hall and Library.
4	Target groups likely to impact storm water	Department of Public Works	Brochures targeting specific audiences and activities will be available. These target groups include homeowner and lawn maintenance activities, disposal of household waste, and pet maintenance.

D. Stormwater Management Program Summary (Cont.)

1. Public Education (Cont.):

5
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Identify alternative information sources	Department of Public Works MIS Department	Granby will develop a town web address and will post links to stormwater BMPs and other water quality education resources, including EPA and DEP on its website.

6
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Identify alternative information sources	Department of Public Works MIS Department	Granby will also post links on its website to the Connecticut River Watershed Council @ www.ctriver.org, and the Chicopee River Watershed Council @ www.chicopeeriver.org.

7
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Utilize local public access channel	Department of Public Works	Public meeting notice and the meeting reviewing Granby's Comprehensive Stormwater Management Program will be posted on Granby's local access channel.

8
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop, conduct and document educational programs	Department of Public Works Liaison	The Town of Granby will appoint a liaison to the Connecticut River Watershed Council and the Chicopee River Watershed Council.

9
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Promote household waste recycling	Department of Public Works Board of Health	The Town of Granby will work with the Town's contracted waste hauler and the Board of Health to continue to sponsor Hazardous Waste Collection Days.

D. Stormwater Management Program Summary (Cont.)

2. Public Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
10	Storm drain stenciling	Department of Public Works	Granby will work with local Scout groups to develop a stenciling program. Stenciling will target Granby's subwatersheds.
11	Community clean-ups	Department of Public Works Granby Conservation Commission	Town of Granby will encourage local stream team cleanups with local residents and area Scout groups. Town will provide solicitation of sponsors and notice of events on local access channel and website.
12	Community clean-ups	Department of Public Works	Town will provide trucks and other material to support cleanup efforts and disposal of materials.

3. Illicit Discharge Detection and Elimination:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
13	Inventory and mapping of storm drain system	Department of Public Works	Granby will identify appropriate sources of funding assistance (SRF, 319 Grant Program, 604(b) Grant Program, Lakes & Ponds Grant Program, Source Water Protection Grant Program, Recycling Grant Program) and apply for assistance in implementing portions of Granby's Comprehensive Stormwater Management Program, including public education and outreach.

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination (Cont.):

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
14	Mapping and identification of outfalls and receiving waters	Department of Public Works Board of Assessors	Granby will develop and implement a plan to map all outfalls and receiving bodies of water, contingent on Town Meeting approval of funding.
15	Identification/description of problem areas	Department of Public Works	Granby will develop and implement an Illicit Discharge Detection and Elimination (IDDE) plan, contingent on Town Meeting approval of funding.
16	Enforcement procedures addressing illicit discharges	Planning Board Town Counsel Board of Health	Granby will review whether local authority is appropriate and able to respond to potential illicit discharges. New by-laws, if necessary, will be proposed to Town Meeting.
17	Public information program regarding hazardous wastes and dumping	Department of Public Works Board of Health	Granby will provide educational brochures to residents promoting proper disposal of household hazardous wastes and conditions for regional collections.
18	Initiation of recycling programs	Department of Public Works Board of Health	Granby will apply for funding assistance from DEP's Recycling Grant Program for assistance in public education and the purchase of recycling materials.

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination (Cont.):

19
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Watershed assessments and studies	Department of Public Works Conservation Commission Board of Health	Granby will identify opportunities for funding assistance from DEP's 604(b) and 319 grant programs and the Department of environmental Management's Lakes and Ponds Grant Program to support watershed assessment and implementation activities. Tasks can include design and installation of stormwater BMPs and public outreach including storm drain stenciling. Emphasis will be on assessments and remediation of stormwater related problems impacting water quality in Aldrich Lake, Forge Pond, Ingraham Brook Pond, and Weston Brook. These waterbodies have been identified as impaired and on DEP's 303d list.

20
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Watershed assessments and studies	Department of Public Works Water Supply Districts	The Town of Granby will encourage cooperation with public drinking water suppliers to apply for funding assistance from DEP's Source Water Protection Program for grant assistance to develop wellhead protection plans and stormwater management plans within Zones II in Granby.

4. Construction Site Runoff Control:

21
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Bylaw: Storm water management regulations for construction sites 1 acre or larger	Planning Board Conservation Commission Town Counsel Board of Health Zoning Board of Appeals	Granby will review model by-law developed by DEP in consultation with the Attorney General's Office.

D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

22
BMP ID #

Bylaw: Require post-construction runoff controls
Specify Best Management Practice

Planning Board
Conservation Commission
Town Counsel
Board of Health
Zoning Board of Appeals
Responsible Dept./Person Name

Granby will review model by-law developed by DEP in consultation with the Attorney General's Office.
Specify Measurable Goal

6. Municipal Good Housekeeping:

23
BMP ID #

Develop a municipal Operations and Maintenance Plan
Specify Best Management Practice

Department of Public Works
Responsible Dept./Person Name

Using regulations and recommendations from DEP and EPA, Granby will develop and update an operations and maintenance plan to include proper disposal of street sweepings, catchbasin cleanout, snow disposal, roadway de-icing procedures, vehicle washing, and outside storage of materials.
Specify Measurable Goal

24
BMP ID #

Develop a municipal Operations and Maintenance Plan
Specify Best Management Practice

Department of Public Works
Responsible Dept./Person Name

Granby will implement a formal inspection program, including maintenance logs and scheduling, for catchbasin cleaning, repairs, and new installation.
Specify Measurable Goal

25
BMP ID #

Develop and implement training programs for municipal employees
Specify Best Management Practice

Department of Public Works
Responsible Dept./Person Name

Granby will send a minimum of 3 public works employees annually to training seminars sponsored by MassHighway, BayState Roads, and other relevant agencies or vendors.
Specify Measurable Goal

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A. Instructions

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B. Applicant Information

1. Small MS4 Operator/Owner Information:

   William E. Johnson, Chairman Board of Select
   Name

   Town of Granby, 250 State Street
   Mailing Address

   Town of Granby — City/Town
   MA — State

   (413) 467-7177 — Telephone Number
   Email (if available)

2. Municipality Name

   Town of Granby
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   unknown

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes ☐ pending ☐ no

SEP 19 2003

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D. Stormwater Management Program Summary (Cont.)

6. Municipal Good Housekeeping (Cont.):

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
26	Review storm drainage infrastructure needs	Department of Public Works	Granby will incorporate storm drain infrastructure review in Granby's Chapter 90 project utilizations.

7. BMPs for Meeting TMDL:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

William E Johnson Chairman Board of Selectman
Printed Name

William E Johnson 7-28-03
Signature Date

SEP 19 2003