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Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 045925
Transmittal Number

Facility ID (if known)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Town of Hamilton, Town Administrator, Candace Wheeler
   Name

   577 Bay Road
   Mailing Address

   Hamilton — City/Town
   MA — State

   978-468-5580 — Telephone Number
   Email (if available)

2. Municipality Name

   Town of Hamilton
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   State Maintained Highway Rt. 1-A, Amtrak Railway, Gordon Conwell Seminaries, Pingree School, Hamilton/Wenham Regional School District, Bradley Palmer State Forest

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes ☐ pending ☐ no; There are no negative impacts due to the stormwater system in regards to the rare wildlife or certified vernal pools in the Town. Letters have been sent to the state to confirm Earth Tech's findings on existing resources. The letters are included in Attachment 7.

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?
☐ yes ☐ pending ☐ no There are no negative impacts due to the stormwater in regards to the historical or archeological resources in the Town. Letters have been sent to the state to confirm Earth Tech's findings on existing resources. The letters are included in Attachment 7.

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Turkey Creek (Name)	1 (Number)	☐ Yes ☒ No	(Specify)
Miles River (Name)	3 (Number)	☐ Yes ☒ No	(Specify)
Wenham Swamp (Name)	2 (Number)	☐ Yes ☒ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)

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D. Stormwater Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1.1	Public Education of Stormwater Collection Systems & Illicit Connections	DPW	Distribute Informational Flyers
1.2	General Public – Knowledge of Stormwater Issues and their Environmental Interaction	DPW	Supply Town Offices/ Library/ Schools with literature
1.3	Private Groups – Identify Catch Basins leading to Open Waters	DPW	Stenciling Program
1.4	Non Point Pollution Awareness	DPW	Make contact with farms, horse farms, golf courses, etc.

2. Public Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2.1	Work with private/volunteer groups	DPW	Clean Up Days for Roads and Waterways
2.2	Request Public Participation for Inspection/Monitoring	DPW	Send out Leaflets & Place Ads in Newspaper/Local TV
2.3	Promote Stenciling Program	DPW	Work through Local Media
2.4	Educate/Monitor/Assist Compliance by Commercial/ Agricultural/Livestock Interests	DPW	Enlist Private/Business Groups

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
3.1	Locate All Catch Basins, Sump Pumps, Stormwater Collection Systems & Culverts	DPW	Complete Mapping of System
3.2	Determine if any Violations are present in the Stormwater System	DPW	Inspect all Catch Basins and Sump Pumps for Non Municipal Discharge Points
3.3	Define Drainage Surface Area to Stormwater Collection Systems	DPW	Identify all Streams, Gullies, Roadways and Land Area that Contributes Runoff to the Drainage System
3.4	Eliminate Contributions to Water Quality Deterioration	DPW	Identify Indirect Contamination Sources
3.5	Educate Public Works Department on the Importance of Illicit Discharge and Elimination	DPW	Create/Implement Employee Training Program

4. Construction Site Runoff Control:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
4.1	Review/Update Town Control Measures	DPW/BOH	Review all in House Documents and Regulations Concerning Construction Site Run Off
4.2	Educate Contractors through Permit Process	DPW/Con Com/Planning Board	Hand Out Literature and Examples at Time of Permit

4.3
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Educate Public on Changes or Improvements	DPW	Public Meetings

4.4
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Assure Understanding and Compliance of Runoff and Erosion Control	DPW	Send Out Flyers Concerning Runoff Control

D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

5.1
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Assure Post Construction Requirements are Followed	DPW	Support a By Law at Town Meeting, Conduct Public Hearings

5.2
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Explain Permit Process to Comply with Post Construction Procedures	DPW	Educate Contractors, Engineers and Public

5.3
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Work Area Stabilization	DPW	Require Silt Barriers around or over all Catch Basins

5.4
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Assure Current Requirements Meet State/Federal Standards	DPW	Review all Documents and By Laws

6. Municipal Good Housekeeping:

6.1
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Maintain Drain Pipes	DPW	Continue Installing Grease/Oil Hoods

6.2
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Catch Basin Cleaning	DPW	Clean CBs in areas of high silt build up in Sump Pumps

6.3
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Clean Sand & Debris Build up along Paved Shoulders	DPW	Conduct Street Cleaning Twice a Year

6.4
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Maintain Roadways	DPW	Implement a Road Shoulder Improvement Program

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Candace Wheeler, Town Administrator
Printed Name

Candace P. Wheeler
Signature

12/10/03
Date

5. Hamilton Department of Public Works, NPDES - Phase II Stormwater Management Plan and Best Management Practice 5 Year Plan