1197

W040847
Transmittal Number

Facility ID (if known)

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   John J. Guerin, Jr.
   Name

   City Hall, 4 Summer Street, Room 100
   Mailing Address

   Haverhill
   City/Town

   Massachusetts 01830
   State

   (978) 374-2300
   Telephone Number

   Email (if available)

2. Municipality Name

   Haverhill, Massachusetts
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

   ☐ Other public entity: _____
   Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   NONE

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes ☐ pending ☐ no (SEE ATTACHED LETTERS)(AWAITING RESPONSE)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

   ☒ yes ☐ pending ☐ no

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Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Merrimack River (Name)	Unknown (Number)	☒ Yes ☐ No	Prior. Pol., Nut., Pathogens (Specify)
Little River (Name)	Unknown (Number)	☒ Yes ☐ No	Pathogens and alterations (Specify)
Lake Saltonstall (Name)	Unknown (Number)	☒ Yes ☐ No	Metals (Specify)
West Meadow Brook (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Creek Brook (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Peck's Pond (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Fishing Brook (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Lake Pentucket (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Frye's Pond (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Snow's Brook (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Tilton's Swamp (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Kenoza Basin (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Peabody Brook (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Cottles Creek (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
East Meadow River (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Chadwick's Pond (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Kenoza Lake (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Johnson's Creek (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Millvale Reservoir (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Crystal Lake (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Sister's Pond (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Johnson's Pond (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)
Camp Brook (Name)	Unknown (Number)	☐ Yes ☒ No	(Specify)

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D. Stormwater Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1-1	Designate Stormwater Coordinator	Mayor	Official designation of Stormwater Coordiantor
1-2	Add Stormwater information to City's website	Stormwater Coordinator	Incorporation of Stormwater Page
1-3	Coordinate Outreach with local watershed organizations	Stormwater Coordinator	Identification of groups. Annual contact
1-4	Develop and distribute informational brochures	Stormwater Coordinator	Development and dissemination of 2 brochures
1-5	Install and maintain signage	Stormwater Coordinator	Develop list of future sign locations
1-6	Distribute pet waste brochure with dog licenses	City Clerk	Brochures to all dog licensees

2. Public Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2-1	Comply with state public notice guidelines	City Clerk and Dept. Heads	Comply with state guidelines
2-2	Household hazard waste day	IPP Coordinator	Annual collection day held
2-3	Motor oil collection days	Highway Dept.	Collection days held

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D. Stormwater Management Program Summary (Cont.)

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2-4	Establish a Stormwater hotline	Stormwater Coordinator	Establishment of hotline
2-5	Establish a Stormwater Committee	Mayor	Establishment of the committee
2-6	Stencil catchbasins	Stormwater Coordinator	Contact groups. Stencil 50/yr

3. Illicit Discharge Detection and Elimination:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
3-1	Map outfalls and receiving waters	City Engineer & Stormwater Coordinator	Completed map
3-2	Review & revise, if necessary, City bylaw	Stormwater Coordinator	Completed review. Modifications if needed.
3-3	Continue dry-weather screening of outfalls	Stormwater Coordinator	Complete first round of screening
3-4	Develop program for detection and elimination of illicit connections	Stormwater Coordinator, Board of Health, Wastewater	Procedures developed

4. Construction Site Runoff Control:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
4-1	Review ordinance requiring stormwater plan for sites greater than 1 acre. Modify as necessary.	Stormwater Coordinator, Conservation Commission, City Eng., Planning Dept., Water & Wastewater Dept.	Completed review. Modified if needed.

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D. Stormwater Management Program Summary (Cont.)

4-2 BMP ID #		
Develop procedure for receipt and consideration of public comment Specify Best Management Practice	Stormwater Coordinator, Conservation Commission, City Eng., Planning Dept., Water & Wastewater Dept Responsible Dept./Person Name	Completed review. Modified if needed. Specify Measurable Goal
4-3 BMP ID #		
Site inspections of stormwater control and materials management Specify Best Management Practice	Stormwater Coordinator, Conservation Commission, City Eng., Planning Dept., Water & Wastewater Dept Responsible Dept./Person Name	Regular inspections Specify Measurable Goal

5. Post Construction Runoff Control:

5-1 BMP ID #		
Develop ordinance requiring runoff controls for new and re-development Specify Best Management Practice	Stormwater Coordinator, Conservation Commission, City Eng., Planning Dept., Water & Wastewater Dept Responsible Dept./Person Name	Completed review. Modifications if needed. Specify Measurable Goal
5-2 BMP ID #		
Recommend a BMP manual Specify Best Management Practice	Stormwater Coordinator, Conservation Commission, City Eng., Planning Dept., Water & Wastewater Dept Responsible Dept./Person Name	Manual selected Specify Measurable Goal

6. Municipal Good Housekeeping:

6-1 BMP ID #		
Continue catchbasin cleaning Specify Best Management Practice	Wastewater Dept., Stormwater Coordinator, Planning Dept. Responsible Dept./Person Name	Continuation with current program Specify Measurable Goal
6-2 BMP ID #		
Continue street sweeping Specify Best Management Practice	Highway Department, Stormwater Coordinator Responsible Dept./Person Name	Continuation with current program Specify Measurable Goal

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D. Stormwater Management Program Summary (Cont.)

6-3 BMP ID #		
Adopt operating procedures for catch basin and street sweeping residuals disposal Specify Best Management Practice	Highway Dept., Stormwater Coordinator Responsible Dept./Person Name	Compete review. Modifications if needed. Specify Measurable Goal
6-4 BMP ID #		
Minimize salt usage. Maintain salt storage area Specify Best Management Practice	Highway Dept., Stormwater Coordinator Responsible Dept./Person Name	Continuation with current program Specify Measurable Goal
6-5 BMP ID #		
Develop and implement inlet cleaning at ponds Specify Best Management Practice	Stormwater Coordinator Responsible Dept./Person Name	Development of program Specify Measurable Goal
6-6 BMP ID #		
Develop and implement employee training program Specify Best Management Practice	Highway Dept., Stormwater Coordinator Responsible Dept./Person Name	2-hrs annually of training per relevant employees Specify Measurable Goal

7. BMPs for Meeting TMDL: **NOT APPLICABLE TO HAVERHILL**

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

John J. Guerin, Jr., Mayor
Printed Name

Signature

7/8/03
Date

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F. Storm Water Management Program TIME FRAMES

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	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE			
BMP ID #	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08
#1-1		x																		
#1-2					x															
#1-3			x		x				x				x				x			
#1-4			x							x										
#1-5						x														
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