1204

Hand-enter Your Transmittal Number → **W 035458**

Your unique Transmittal Number can be accessed through DEP's web site or by calling the DEP InfoLine as listed on the last page of this document

Massachusetts Department of Environmental Protection
Transmittal Form for Permit Application and Payment

Instructions

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Your check should be made payable to the Commonwealth of Massachusetts. Please mail your check along with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three (3) copies of this form will be needed.

Copy 1 (the original) must accompany your permit application. **Copy 2** must accompany your fee payment. **Copy 3** should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

For DEP Use Only
Permit No._____
Rec'd Date_____
Reviewer_____

A. Application Information

DEP Permit Code (the 7 or 8 character code from first page of permit application instructions): BRPWM08A	
Name of Permit Category: NPDES Stormwater Gen Permit Notice of Intent for Discharges from Small MS4s	
Type of Project or Activity: Muncipal Small MS4 NPDES Phase II 5-Year Stormwater Management Plan	

B. Applicant Information (Firm or Individual)

Name of Firm: Town of Littleton, Massachusetts			
Or, if party needing this approval is clearly an individual:			
Individual's Last Name:	First Name		MI
Street Address P.O. Box 1305, 37 Shattuck Street			
City/Town Littleton	State MA	Zip Code 01460	Telephone Number (978) 486-3778 ext.
Contact: Eric K. Durling, P.E.	e-mail address (optional)		

C. Facility, Site or Individual Requiring Approval

Name of Facility, Site or Individual Town of Littleton, Massachusetts		DEP Facility Number (if Known)	
Street Address P.O. Box 1305, 37 Shattuck Street		e-mail address: (optional)	
City/Town Littleton	State MA	Zip Code 01460	Telephone Number (978) 952-2311 ext.

D. Application Prepared by (if different from Section B)

Name of Individual or Firm: Vannasse Hangen Brustlin, Inc.			
Address 101 Walnut Street, P.O. Box 9151			
City/Town Watertown	State MA	Zip Code 02471 9151	Telephone Number (617) 924-1770 ext.
Contact: Bethany Eisenberg	LSP Number (21E only)		

E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☒ no
If yes, indicate the project's EOEA file number (assigned when an Environmental Notification Form is submitted to the MEPA unit)
EOEA # Is an Environmental Impact Report Required? ☐ yes ☒ no
Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☒ no
List any other DEP permits that apply to this project:

Permit Category	Date of Submission (tentative or actual)	Transmittal Number (if application already submitted)

F. Amount Due

Special Provisions:
☒ Fee Exempt* (city, town or municipal housing authority)(state agency if fee is $100 or less)
☐ Hardship Request [payment extensions according to 310 CMR 4.04(3)(c)]
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)
*There are no fee exemptions for 21E, regardless of applicant status

Check #: N/A	Dollar Amount: N/A	Date: March 10, 2003
Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to DEP, P.O. Box 4062, Boston, MA 02211		

rev: 03/21/00

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W035458
Transmittal Number

Facility ID (if known)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Town of Littleton — Eric Darling
   Name

   P.O. Box 1305, 37 Shattuck Street
   Mailing Address

   Littleton — City/Town
   MA — State

   978-952-2311 — Telephone Number
   Email (if available)

2. Municipality Name

   Town of Littleton
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   Massachsusetts Highway Department

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☐ yes ☒ pending ☐ no

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W035458
Transmittal Number

Facility ID (if known)

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☐ yes ☒ pending ☐ no

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Beaver Brook (Name)	9 (Number)	☒ Yes ☐ No	nutr/pH/organics/pathogens/solids (Specify)
Bennetts Brook (Name)	0 (Number)	☐ Yes ☒ No	(Specify)
Forge Pond (Name)	7 (Number)	☐ Yes ☒ No	(Specify)
Fort Pond (Name)	0 (Number)	☐ Yes ☒ No	(Specify)
Long Lake (Name)	14 (Number)	☒ Yes ☐ No	nutrients/organics/ noxious plants (Specify)
Mill Pond (Name)	6 (Number)	☒ Yes ☐ No	noxious aquatic plants (Specify)
Nagog Pond (Name)	3 (Number)	☐ Yes ☒ No	(Specify)
Spectacle Pond (Name)	2 (Number)	☒ Yes ☐ No	organics/noxious plants/exo species (Specify)
Reedy Meadow Brook (Name)	4 (Number)	☒ Yes ☐ No	nutr/pH/organics/pathogens/solids (Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W035458
Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1A	Stormwater Flyer for Residents	Water Department	See Attached Outline
1B	Lesson Plan for Fifth Graders	Water Department	See Attached Outline
1C	Stormwater Flyer for Businesses	Water Department	See Attached Outline
1D	Stormwater Media Campaign	Water Department	See Attached Outline
1E	Stormwater Video	Water Department	See Attached Outline
1F	Littleton-Specific Stormwater Flyers	Water Department	See Attached Outline
1G	Hazardous Waste Day & Recycling	Highway & Water Departments	See Attached Outline
1H	Coordinate w/ Chamber of Commerce	Water Department	See Attached Outline
1I	Stormwater Flyer for Agriculture	Water Department	See Attached Outline
1J	Newsletter/Newspaper Articles	Water Department	See Attached Outline
1K	Stormwater Info on Town Website	Water Department	See Attached Outline

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W035458
Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

2. Public Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2A	Stormwater Traveling Display	Water Department	See Attached Outline
2B	Poster Contest for Fifth Graders	Water Department	See Attached Outline
2C	Photo Contest for High Schoolers	Water Department	See Attached Outline
2D	Stormwater Summit Event	Water Department	See Attached Outline
2E	Stormwater Super Summit Event	Water Department	See Attached Outline
2F	Annual Stormwater Public Hearing	Highway Dept. & Board of Selectmen	See Attached Outline
2G	Involve Local Watershed Groups	Water Department	See Attached Outline
2H	Involve Local Children's Groups	Water Department	See Attached Outline

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W035458
Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
3A	Illicit Discharge Bylaw	Highway Department	See Attached Outline
3B	Storm Sewer Map	Highway Department	See Attached Outline
3C	Detection & Elimination Plan	Highway Department	See Attached Outline
3D	Education for Public & Businesses	Water Department	See Attached Outline
3E	Education for Municipal Employees	Water Department	See Attached Outline

4. Construction Site Runoff Control:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
4A	Construction Site Runoff Bylaw	Water & Planning Departments	See Attached Outline
4B	Erosion, Sediment, & Waste Controls	Water & Planning Departments	See Attached Outline
4C	Site Plan Review Procedures	Water & Planning Departments	See Attached Outline
4D	Site Inspection & Enforcement	Water & Planning Departments	See Attached Outline
4E	Stormwater Hotline	Water Department	See Attached Outline

D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
5A	Post-Construction Site Runoff Bylaw	Water & Planning Departments	See Attached Outline
5B	Structural & Non-Structural BMPs	Water & Planning Departments	See Attached Outline
5C	Long-Term Operation & Maintenance	Water & Planning Departments	See Attached Outline
5D	Struct BMP Implement. Procedures	Water & Planning Departments	See Attached Outline

6. Municipal Good Housekeeping:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
6A	Municipal Employee Training	Highway & Water Departments	See Attached Outline
6B	Maintenance & Inspection Procedures	Highway Department	See Attached Outline
6C	Municipal Pollutant Source Reduction	Highway Department	See Attached Outline
6D	Waste Disposal Procedures	Highway Department	See Attached Outline

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W035458
Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Paul J. Glavey, Chairman Board of Selectmen
Printed Name

Signature

March 3, 2003
Date

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

F. Storm Water Management Program TIME FRAMES

Littleton, MA
Transmittal Number W035458
Facility ID (if known)
Page 1 of 1

	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE				
BMP ID #	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08	Next Permit
1A			—	—																	
1B					X		X														
1C											—	—									
1D													—	—	—	—					
1E																	—	—	—	—	
1F			—	—							—	—									
1G	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
1H											—	—	—	—	—	—	—	—	—	—	
1I											—	—									
1J							—	—	—	—	—	—	—	—	—	—	—	—	—	—	
1K							—	—	—	—	—	—	—	—	—	—	—	—	—	—	
2A			—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
2B							—	—													
2C											—	—									
2D															—	—					
2E																	—	—	—	—	
2F				X				X				X				X				X	
2G	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
2H							—	—	—	—	—	—	—	—	—	—	—	—	—	—	
3A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
3B	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
3C	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
3D			—	—							—	—									
3E	—	—	—	—				X				X				X				X	
4A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
4B	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
4C	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
4D	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
4E	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
5A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
5B	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
5C	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
5D	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
6A	—	—	—	—				X				X				X				X	
6B	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
6C	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	
6D	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	