MAR041053AH

**Hand-enter Your Transmittal Number** → **W 036392**

Your unique Transmittal Number can be accessed through DEP's web site or by calling the DEP InfoLine as listed on the last page of this document

# *Massachusetts Department of Environmental Protection*

## Transmittal Form for Permit Application and Payment

MAR 13 2003

### Instructions

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Your check should be made payable to the Commonwealth of Massachusetts. Please mail your check along with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three (3) copies of this form will be needed.

**Copy 1 (the original)** must accompany your permit application. **Copy 2** must accompany your fee payment. **Copy 3** should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

***For DEP Use Only***
Permit No._____
Rec'd Date_____
Reviewer_____

## A. Application Information

DEP Permit Code (the 7 or 8 character code from first page of permit application instructions):
BRPWM08A

Name of Permit Category:
NPDES Stormwater General Permit

Type of Project or Activity:
NOI for small MS4s

## B. Applicant Information (Firm or Individual)

Name of Firm:
Town of Norwood

***Or, if party needing this approval is clearly an individual:***

| Individual's Last Name: | First Name | MI |
|---|---|---|
| | | |

| Street Address | | | |
|---|---|---|---|
| 566 Washington Street | | | |
| City/Town: Norwood | State: MA | Zip Code: 02062 0040 | Telephone Number: (781) 762-1240 ext. |
| Contact: John Carroll | e-mail address (optional) | | |

## C. Facility, Site or Individual Requiring Approval

| Name of Facility, Site or Individual | | | DEP Facility Number (if Known) |
|---|---|---|---|
| Town of Norwood | | | |
| Street Address | | | e-mail address: (optional) |
| City/Town | State | Zip Code | Telephone Number ( ) ext. |

## D. Application Prepared by (if different from Section B)

Name of Individual or Firm:

Address

| City/Town | State | Zip Code | Telephone Number ( ) ext. |
|---|---|---|---|
| Contact: | | | LSP Number (21E only) |

## E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☒ no

If yes, indicate the project's EOEA file number (assigned when an Environmental Notification Form is submitted to the MEPA unit)

EOEA # Is an Environmental Impact Report Required? ☐ yes ☒ no

Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☒ no

List any other DEP permits that apply to this project:

| Permit Category | Date of Submission (tentative or actual) | Transmittal Number (if application already submitted) |
|---|---|---|
| | | |
| | | |
| | | |

## F. Amount Due

**Special Provisions:**
☒ Fee Exempt* (city, town or municipal housing authority )(state agency if fee is $100 or less)
☐ Hardship Request [payment extensions according to 310 CMR 4.04(3)(c)]
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

| Check #: | Dollar Amount: | Date: |
|---|---|---|

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to DEP, P.O. Box 4062, Boston, MA 02211

rev: 03/21/00

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection – Watershed Management

# BRP WM 08A NPDES Stormwater General Permit Application Completeness List

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**Application Completeness List**

☑ The applicant has obtained a copy of the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems from U.S. EPA Region I. The web address is http://www.epa.gov/ne/npdes/stormwater/index.html.

☑ The applicant has submitted complete information for all BRP WM 08 A forms including the Notice of Intent, and Time Frame form.

☑ An official has signed the certification statement, which for municipalities, should be a principal executive officer or ranking elected official.

☑ The DEP Transmittal Form is completed.

☑ The applicant has also submitted a Notice of Intent with EPA to obtain coverage under the permit. The information provided by the applicant on DEP's BRP WM 08A forms will be accepted by EPA as their Notice of Intent, if all signatures are original.

To submit the General Permit Notice of Intent package:

☑ Checklist items have been completed.

☑ Send one copy of the BRP WM 08A package along with one copy of the DEP Transmittal Form to:

Department of Environmental Protection
Office of Watershed Management
627 Main Street, 2nd Floor
Worcester, MA 01608

If applicants are fee exempt, a copy of the DEP Transmittal Form must be sent to the address above.

☐ Send fee (if applicable) of:

$60 for BRP WM 08A, in the form of check or money order made payable to "Commonwealth of Massachusetts", along with one copy of the DEP Transmittal Form to:

Department of Environmental Protection
P.O. Box 4062
Boston, MA 02211

☐ Keep a copy of the transmittal form and General Permit Notice of Intent package for your records.

For further information or questions please contact Ginny Scarlet, Ginny.Scarlet@state.ma.us (1-508-767-2797) or Linda Domizio, Linda.Domizio@state.ma.us (1-508-849-4005).

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

W036392
Transmittal Number

# BRP WM 08A NPDES Stormwater General Permit

## Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Facility ID (if known)

## A. Instructions

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

## B. Applicant Information

1. Small MS4 Operator/Owner Information:

   John J. Carroll
   Name

   566 Washington St.
   Mailing Address

   NORWOOD — City/Town
   MA 02062 — State

   781- 762- 1240 — Telephone Number
   Email (if available)

2. Municipality Name

   Town of Norwood, Massachosetts
   City/Town

3. Legal Status:

   ☐ Federal ☑ City/Town ☐ State ☐ Tribal ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries: US Interstate I-95, Mass. Highways Rte 1 and Rte 1A - Norwood Hospital Norwood Memorial Airport

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☑ yes ☐ pending ☐ no

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

W036392
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## B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☑ yes ☐ pending ☐ no

**Note:** Section C may be duplicated to accommodate a larger list of receiving waters

## C. Names of (Presently Known) Receiving Waters

| Receiving Water: | No. of Outfalls | Listed as Impaired? | Impairment |
|---|---|---|---|
| Ellis Pond (Name) | 9 (Number) | ☐ Yes ☒ No | Specify |
| Neponset River (Name) | 22 (Number) | ☐ Yes ☒ No | Specify |
| Meadowbrook (Name) | 6 (Number) | ☐ Yes ☒ No | Specify |
| Hawes Brook (Name) | 11 (Number) | ☐ Yes ☒ No | Specify |
| Traphole Brook (Name) | 7 (Number) | ☐ Yes ☒ No | Specify |
| Planting field Brook (Name) | 5 (Number) | ☐ Yes ☒ No | Specify |
| Purgatory Brook (Name) | 8 (Number) | ☐ Yes ☒ No | Specify |
| Germany Brook (Name) | 6 (Number) | ☐ Yes ☒ No | Specify |
| Wetland area behind Jr H.S. (North) to Germany Brk. (Name) | 6 (Number) | ☐ Yes ☒ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |
| Name | Number | ☐ Yes ☐ No | Specify |

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

W036392
Transmittal Number

Facility ID (if known)

## D. Stormwater Management Program Summary

1. Public Education:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 1A | Recycling + Rubbish Web Page | Manager's Office | Track # of hits |
| 1B | (Water Conserv.) Auto. Meter Reading | Manager's Office | monthly billing track water usage |
| 1C | Recycling + Rubbish Fliers | Manager's Office | Spring / Fall Town wide mailing |
| | | | |
| | | | |

2. Public Participation:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 2A | "You Can Help" Web Site | B.O.H. | Increase volunteers |
| 2B | Household Haz. Waste Day | DPW | Increase # of vehicles participating |
| 2C | Recycling Day | DPW | Increase quantities collected |
| 2D | Paint Recycling Shed | DPW | Increase gals. collected |
| 2E | Compost Bin Sales | B.O.H. | Increase # used. |
| 2F | Create Stormwater Committee | Manager's Office | Increase public involvement |

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

W036392
Transmittal Number

Facility ID (if known)

## D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 3A | Town Wide Develop Stormwater GIS | Eng. | Stormwater data layer Yr 1. |
| 3B | Town Wide Develop Sewer GIS | Eng. | Sewer data layer Yr 2-3 |
| 3C | Visual inspection outfalls | Eng. | 25% per year Yrs 1, 2, 3, 4 |
| 3D | Infiltrate/Inflow Continue Program | DPW | Identify and eliminate illicit discharges |
| | | | |

4. Construction Site Runoff Control:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 4A | Site Plan Review | Eng / Planning | Increase # of cleanwater measures |
| 4B | Zoning Stormwater Managment Ordinance | Eng / Bld. | Post development peak runoff ≤ pre development 80% removal TSS Subsurface infiltration |
| 4C | Zoning Erosion Control Ordinance | Eng / Bld. | Eliminate wind and water erosion Performanc Bond |
| | | | |

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

W036392
Transmittal Number

Facility ID (if known)

## D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 5A | Zoning Stormwater Managment Ordinance | Bld / Planning | Require documentation on operations/maintenance plans. |
| 5B | Zoning Erosion Control Ordinance | Bld / Planning | Require adequate long term operation/maintenance of Erosion Control Sysk |
| 5C | Create Guidance / Design Manual | Bld / Eng. | Create Manual Yr 1-2 Add to Bld. Permits Yr 3 |
| | | | |
| | | | |

6. Municipal Good Housekeeping:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 6A | Site Selection - DPW Yard | DPW Task Force | Determine most suitable site for new DPW Yard Yr. 1 |
| 6B | Site Develop / Construction | DPW Task Force | New DPW Yard operating end Yr 4 |
| 6C | Street sweeping | DPW | 100% of streets swept each year |
| 6D | Catch basin cleaning | DPW | 1/3 of catch basins cleaned each Year |
| 6E | Pet Waste Ordinance | B.O.H. | Increase awarness (annual flier) each Year |

**Massachusetts Department of Environmental Protection** #1053
Bureau of Resource Protection - Watershed Management

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Transmittal Number

# BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

Facility ID (if known)

## D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 7A | Visual insped. outfalls 303(d) Listed | Eng. | 50% Yr 1<br>50% Yr 2 |
| 7B | Assess TMDL (pathogens) | B.O.H. | 50% Yr 1<br>50% Yr 2 |
| 7C | Implement Inspection | DPW | Identify any cross-connections stormwater/sewer |
| | | | |
| | | | |

## E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

JOHN CARROLL, GENERAL MANAGER
Printed Name

Signature — Date 10.02.03

SIGNATURE — DATE 10.23.03

John J. Carroll
General Manager
Town of Norwood

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit

**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

W036392
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## D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

| BMP ID # | Specify Best Management Practice | Responsible Dept./Person Name | Specify Measurable Goal |
|---|---|---|---|
| 7A | Visual insped. outfalls 303(d) Listed | Eng. | 50% Yr 1<br>50% Yr 2 |
| 7B | Assess TMDL (pathogens) | B.O.H. | 50% Yr 1<br>50% Yr 2 |
| 7C | Implement Inspection | DPW | Identify any cross-connections storm water / sewer |
| | | | |
| | | | |

## E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

John Carroll — Town Manager
Printed Name

John Carroll
Signature

3.07.03
Date

**Massachusetts Department of Environmental Protection**
Bureau of Resource Protection - Watershed Management

# BRP WM 08A NPDES Stormwater General Permit Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

## F. Example Storm Water Management Program TIME FRAMES

Transmittal Number W036392

Facility ID (if known)

Page 1 of 1

| | PERMIT YEAR ONE | | | | PERMIT YEAR TWO | | | | PERMIT YEAR THREE | | | | PERMIT YEAR FOUR | | | | PERMIT YEAR FIVE | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BMP ID # | Spring 03 | Summer 03 | Fall 03 | Winter 03-04 | Spring 04 | Summer 04 | Fall 04 | Winter 04-05 | Spring 05 | Summer 05 | Fall 05 | Winter 05-06 | Spring 06 | Summer 06 | Fall 06 | Winter 06-07 | Spring 07 | Summer 07 | Fall 07 | Winter 07-08 | Next Permit |
| 1A | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 1B | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 1C | X | | X | | X | | X | | X | | X | | X | | X | | | | | | |
| 2A | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 2B | X | | | | | | | | X | | | | X | | | | X | | | | |
| 2C | | | X | | | | X | | | | X | | | | X | | | | X | | |
| 2D | | | X | | | | X | | | | X | | | | X | | | | X | | |
| 2E | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 2F | | | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 3A | — | — | — | — | | | | | | | | | | | | | | | | | |
| 3B | | | | | — | — | — | — | — | — | — | — | | | | | | | | | |
| 3C | | X | | | | X | | | | X | | | | X | | | | X | | | |
| 3D | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 4A | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 4B | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 4C | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 5A | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 5B | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 5C | | — | — | — | — | — | — | — | — | — | — | — | | | | | | | | | |
| 6A | — | — | — | — | | | | | | | | | | | | | | | | | |
| 6B | | | | | — | — | — | — | — | — | — | — | — | — | — | — | | | | | |
| 6C | — | — | — | | — | — | — | | — | — | — | | — | — | — | | — | — | — | | |
| 6D | — | — | — | | — | — | — | | — | — | — | | — | — | — | | — | — | — | | |
| 6E | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | — | |
| 7A | | X | | | | X | | | | | | | | | | | | | | | |
| 7B | | X | | | | X | | | | | | | | | | | | | | | |
| 7C | | | — | — | | | — | — | | | | | | | | | | | | | |