Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W041061
Transmittal Number

Facility ID (if known)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Oxford
Name

325 Main Street
Mailing Address

Oxford
City/Town

MA 01540
State

508-987-6006
Telephone Number

Email (if available)

2. Municipality Name

Oxford
City/Town

3. Legal Status:

☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

☐ Other public entity: _____
Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

State Highway Maintenance Depot – Located at Exit 5 on Rte. 395

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

☒ yes ☐ pending ☐ no

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☐ yes ☒ pending ☐ no

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Swale to unnamed wetland to golf course pond (Name)	1 (Number)	☐ Yes ☒ No	(Specify)
Outfalls to wetland to Texas Pond (Name)	4 (Number)	☒ Yes ☐ No	Noxious Aquatic Plants (Specify)
Outfalls to wetland to French River (Name)	8 (Number)	☒ Yes ☐ No	Metals (Specify)
French River (Name)	21 (Number)	☒ Yes ☐ No	Metals (Specify)
Outfalls to intermittent stream to French River (Name)	7 (Number)	☒ Yes ☐ No	Metals (Specify)
Outfall to State drainage system (400 feet south of Clover Street and Rte. 12) (Name)	1 (Number)	☐ Yes ☒ No	(Specify)
Outfall to State drainage system (End of Harvard Street off of Old Worcester Road) (Name)	1 (Number)	☐ Yes ☒ No	(Specify)
Outfall to State drainage system (Industrial Park West at Rte. 12) (Name)	1 (Number)	☐ Yes ☒ No	(Specify)
Outfall to State drainage system (Norwood Court at Rte 12) (Name)	1 (Number)	☐ Yes ☒ No	(Specify)
Swale to piped outfall to unnamed pond to French River (Name)	1 (Number)	☒ Yes ☐ No	Metals (Specify)

C. Names of (Presently Known) Receiving Waters (cont.)

Name	Number	Yes	No	Specify
Outfall to swale to intermittent stream to wetland to Little River in the Town of Charlton	1	☒	☐	Metals
Carbuncle Pond	1	☐	☒	
Wellington Brook	1	☐	☒	
Swales to wetland to Wellington Brook	4	☐	☒	
Outfalls to intermittent streams to wetland to Wellington Brook	4	☐	☒	
Little River	1	☒	☐	Metals
Swale to intermittent stream to wetland to Little River	3	☒	☐	Metals
Hudson Pond	1	☒	☐	Noxious Aquatic Plants
Outfalls to intermittent stream to Hudson Pond	1	☒	☐	Noxious Aquatic Plants
Outfalls to intermittent stream to Eames Pond	1	☐	☒	
Swales to McKinstry Pond	2	☒	☐	Noxious Aquatic Plants
Outfalls to McKinstry Pond	2	☒	☐	Noxious Aquatic Plants
Outfall to unnamed pond to swale to wetland to McKinstry Pond	1	☒	☐	Noxious Aquatic Plants
Outfall to Barren Hollow Stream	4	☐	☒	
Outfalls to wetland to Lowes Pond	5	☒	☐	Noxious Aquatic Plants
Lowes Pond	3	☒	☐	Noxious Aquatic Plants
Lowes Brook	5	☐	☒	

C. Names of (Presently Known) Receiving Waters (cont.)

Name	Number		Specify
Swales to Lowes Brook	3	☐ Yes ☒ No	
Outfalls to wetland to Lowes Brook	8	☐ Yes ☒ No	
Swale to intermittent stream to Buffumville Lake in the Town of Charlton	1	☒ Yes ☐ No	Noxious Aquatic Plants
Outfall to unnamed wetland (Federal Hill Road near the airport by pole #54)	1	☐ Yes ☒ No	
Outfall to unnamed wetland (Linwood Street at Colony Avenue)	1	☐ Yes ☒ No	
Outfall to unnamed wetland (Industrial Park East on Town Forest Road at cul-de-sac)	1	☐ Yes ☒ No	
Outfalls to intermittent streams to Robinson Pond	3	☒ Yes ☐ No	Noxious Aquatic Plants

D. Stormwater Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1A	Develop Stormwater Section of Town Website	Highway Department and Town Website Manager(s)	Measure number of hits annually.
1B	Develop and Broadcast Stormwater Presentation on Local Cable Network	Highway Department and Conservation Commission	Cable TV tapes of shows.
1C	Distribute Brochures and Fact Sheets to Businesses and Residents	Highway Department and Conservation Commission	Number of articles and copies of materials.

D. Stormwater Management Program Summary (Cont.)

1D
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop Stormwater Management Video	Highway Department and Conservation Commission	Number of rentals.

1E
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop a Poster Display Regarding Stormwater Issues	Highway Department and Conservation Commission	List of display locations.

2. Public Participation:

2A
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Mark Storm Drains with Buttons or Stencils	Highway Department, Conservation Commission, and Volunteers	50 % of storm drains marked by year 5 with door hangers placed in associated neighborhoods.

2B
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Establish a Storm Water Telephone Hotline	Highway Department and Town Website Manager(s)	Record number of phone calls to hotline, copies of articles.

2C
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Conduct River, Stream, and Pond Cleanups	Highway Department, Conservation Commission, and Volunteers	Cleaner streams as documented by before and after photographs.

2D
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Establish a Native Tree and Shrub Planting Program	Highway Department, Conservation Commission, and Volunteers	Record the number, location and kind of tree or shrub planted.

2E
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Establish a Classroom Education Program	Conservation Commission	Classroom education program implemented by year 5.

2F
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Prepare Press Releases	Highway Department and Conservation Commission	Copies of press articles.

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
3A	Develop Town Storm Drain Outfall Map	Highway Department, Planner/Engineer, Outside Resources (possibly Worcester Polytech)	All outfalls mapped by year 5.
3B	Develop Illicit Discharge Prohibition Ordinance	Planning Board and Board of Health	Obtain authorization to control inputs to the municipal drainage system. Bylaw at Town meeting by end of year 2.
3C	Develop Illicit Discharge Detection and Elimination Plan and Implement Activities	Highway Department, Planning Board, and Board of Health	All outfalls examined by year 4. Sources traced and conclusion documented within one year of discovery.
3D	Incorporate Information on Illicit Discharges into Public Education and Outreach Topics	Board of Health	Copies of materials.
3E	Identify Department to Take Stormwater Calls	Highway Department and Board of Health	Log of complaints and actions taken.

4. Construction Site Runoff Control:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
4A	Develop Erosion Control Regulation	Planning Board, Board of Health, and Conservation Commission	Bylaw at Town meeting by end of year 3.

D. Stormwater Management Program Summary (Cont.)

4B
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Conduct Inspections for Erosion Controls	Planning Board, Highway Department, and Consultant	Inspection checklist and documented inspections.

4C
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Identify Department to Take Stormwater Calls	Planning Board and Highway Department	Record number of phone calls to hotline, copies of advertisements.

5. Post Construction Runoff Control:

5A
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop BMP Regulation	Planning Board and Selectmen	Bylaw at Town meeting by end of year 2.

5B
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop and Implement Inspection Program	Planning Board, Highway Department, and Consultant	Retain copies of maintenance reports received annually, plus records of inspections completed and results.

6. Municipal Good Housekeeping:

6A
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Clean Catch Basins	Highway Department	Clean all catch basins.

6B
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Sweep Streets in Town	Highway Department	Priority plan of sweeping based on water quality impact. Volume of sweepings collected.

6C
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop an Inspection and Maintenance Plan	Highway Department	Written schedule and records of inspections and maintenance.

D. Stormwater Management Program Summary (Cont.)

6D
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Continue Existing Pollution Prevention and Good Housekeeping Practices at the Highway Garage	Highway Department	Ensure existing practices are continued.

6E
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Evaluate Alternative Vehicle Washing Options at the Highway Garage	Highway Department and Consultant	New method for handling vehicle wash water at the site by the end of year 2.

6F
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Evaluate Pollution Prevention BMPs for the Fueling Station at the Highway Garage	Highway Department and Consultant	As-built sketches or plans and photos.

6G
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Evaluate Municipal Facilities Throughout Town for Potential Stormwater Impacts	Highway Department and Consultant	As-built sketches or plans and photos.

6H
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Ensure Proper Waste Disposal in Town for Hazardous and Special Wastes	Highway Department and Board of Health	Document quantity of wastes collected annually.

6I
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Ensure Water Quality Improvements are Considered for Flood Projects.	Highway Department	Records of Flood Control Projects

6J
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Conduct Town Employee Stormwater Training	Town Administrator, Highway Department, Police and Fire Departments, and Consultant	Attendance sheet and copy of program.

D. Stormwater Management Program Summary (Cont.)

7. BMPs for Meeting TMDL:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
7A	Develop a Water Quality Strategy for 303d Waters	Town Engineer & Consultant	Summary of existing pollution prevention efforts, future needs, and responsible parties. Copy of surface water quality strategic plan.
7B	Implement BMPs from Water Quality Strategy	Town Engineer, Consultant, & Town Departments (to be determined)	Photographs, logs, and BMP descriptions for completed efforts and water quality improvements.

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Dennis A. Power, Town Manager
Printed Name

Dennis A. Power
Signature

30 Jul 03
Date

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

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F. Storm Water Management Program TIME FRAMES

Transmittal Number

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	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE				
BMP ID #	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08	Next Permit
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