Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W037268
Transmittal Number

Facility ID (if known)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Town of West Boylston
   Name

   120 Prescott Street
   Mailing Address

   West Boylston — City/Town
   MA — State

   978-835-3490 — Telephone Number
   Email (if available)

2. Municipality Name

   Town of West Boylston
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ Tribal ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   Mass Highway (State Route 12), Metropolitan District Commission lands (Wachusett Reservoir and Wachusett Reservoir watershed)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes ☐ pending ☐ no

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify
Name	Number	☐ Yes ☐ No	Specify

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W037268
Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1a	Air stormwater message on local cable channel	Sewer Department	Air one new message for two weeks quarterly
1b	Add stormwater information to Town's website	Sewer Department	Complete update by the end of the second permit year
1c	Distribute/post non-point source pollution posters	Sewer & Highway Departments	Post in all schools and town-owned buildings
1d	Inform residents of Town's recycling programs/schedules	Streets and Parks Department	Distribute info. to all residents by website

2. Public Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2a	Collect household hazardous waste from residents	Board of Health	Join in Holden's household haz. waste coll. day twice/yr
2b	Implement annual, volunteer waterways clean-up day	Sewer & Highway Departments	Hold waterways clean-up day once per year
2c	Develop storm drain stenciling program	Sewer & Highway Departments	Stencil 20% of catch basins each year
2d	Make SWMP available for public review/comment	Sewer & Highway Departments	Post SWMP on Town website, in library, in Sewer Dept.

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

BMP ID #		
3a		
Map outfalls, receiving waters, and storm drain system	Sewer Department Responsible Dept./Person Name	Complete mapping by end of fifth permit year
3b		
Develop illicit discharge detection & elimination plan	Sewer & Highway Departments	Make recommendations for proposed plan
3c		
Review existing bylaws and regulations	Sewer Department Responsible Dept./Person Name	Determine whether existing bylaws/regs are adequate
3d		
Develop/modify general illicit discharge bylaw	Sewer Department Responsible Dept./Person Name	If necessary, propose recommen. for bylaw updates
3e		
Present bylaw for Town meeting action	Sewer & Highway Departments	Make presentations for Town meeting action, if necessary

4. Construction Site Runoff Control:

BMP ID #		
4a		
Review existing bylaws and regulations	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Determine whether existing bylaws/regs are adequate
4b		
Develop/modify bylaws for construction site runoff	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	If necessary, propose recommen. for bylaw updates
4c		
Present bylaw for Town meeting action	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Make presentations for Town meeting action, if necessary
4d		
Review existing site inspection practices	Planning Dept./ Zoning/ Building Inspect./Sewer	Determine whether existing practices are adequate
4e		
Develop/modify site inspection practices	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	If necessary, make recommen. for updating existing practices

D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

BMP ID #		
5a		
Review existing bylaws and regulations	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Determine whether existing bylaws/regs are adequate
5b		
Develop/modify bylaws for post-construction runoff	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	If necessary, propose recommen. for bylaw updates
5c		
Present bylaw for Town meeting action	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Make presentations for Town meeting action, if necessary
5d		
Review existing site inspection practices	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	Determine whether existing practices are adequate
5e		
Develop/modify site inspection practices	Planning Dept./ Zoning/ Building Inspect./Sewer Dept.	If necessary, make recommen. for updating existing practices

6. Municipal Good Housekeeping:

BMP ID #		
6a		
Sweep streets	Streets & Parks Department	Sweep all Town-owned streets once per year
Specify Best Management Practice	Responsible Dept./Person Name	
6b		
Clean catch basins	Streets & Parks Department	Clean all Town-owned catch basins once per year
Specify Best Management Practice	Responsible Dept./Person Name	
6c		
Train municipal employees at each facility	Streets & Parks Department	Target all applicable municipal facilities
	Responsible Dept./Person Name	
6d		
Perform follow-ups to ensure required practices are met	Streets & Parks Department	Target all applicable municipal facilities
	Responsible Dept./Person Name	
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Paul Guida
Printed Name

Signature

7/23/03
Date

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

F. Example Storm Water Management Program TIME FRAMES

Transmittal Number W037268

Facility ID (if known)

	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE			
BMP ID #	**Spring 03**	**Summer 03**	**Fall 03**	**Winter 03-04**	**Spring 04**	**Summer 04**	**Fall 04**	**Winter 04-05**	**Spring 05**	**Summer 05**	**Fall 05**	**Winter 05-06**	**Spring 06**	**Summer 06**	**Fall 06**	**Winter 06-07**	**Spring 07**	**Summer 07**	**Fall 07**	**Winter 07-08**
1a																				
1b																				
1c																				
1d																				
2a	X		X		X		X		X		X		X		X		X		X	
2b									X				X				X			
2c																				
2d																				
3a																				
3b																				
3c																				
3d																				
3e																				
4a																				
4b																				
4c																				
4d																				
4e																				
5a																				
5b																				
5c																				
5d																				
5e																				
6a	X				X				X				X				X			
6b	X				X				X				X				X			
6c												X				X				X
6d																				