Gave to Chris Martin

Granby Highway Department

250 State St.
Granby, Ma 01033
(413) 467-7575

4-9-04

P

April 1, 2004

1007

Massachusetts Department of Environmental Protection
Division of Watershed Management
627 Main Street
Worcester, MA 01608

Re: Annual Report NPDES Permit #041007

Attn: Mr. Glenn Haas

Dear Mr. Haas:

Enclosed is a report from the Town of Granby on the implementation of our stormwater management program.

If you have any further questions, please contact Chris Martin Administrative Assistant or David Desrosiers, Highway Superintendent.

Sincerely,

Wayne Tack
Selectman

Wayne A Tack Sr.

Self Assessment:

As described in detail under other sections of this report, The Town of Granby has made progress towards compliance with the BMPs described in our notice of intent. We have begun to map our storm drainage system. We are improving housekeeping operations at the DPW and there is a definite increase in the overall awareness of stormwater runoff. Although some of the goals may be difficult to achieve, due to the significant budget cuts and staff reductions experienced recently in our town. We are continuing to work at fulfilling as many of the goals as time and funding will allow.

Appropriateness of BMPs:

One item we believe to be critical to the overall success of the program is the implementation of Stormwater bylaw changes. We believe that this must be in place before we can implement many of our BMPs. For this reason, we encourage the DEP to expedite the issuance of the model bylaws to the towns.

Progress Toward Achievable Goals:

Specific achievements toward the various BMPs are detailed below and grouped under the individual BMP I. D. number:

3) Troubled waters brochures and posters are available at Town Hall.
4) Administrative Assistant has begun upgrading the Town's computer system. He has also begun inquiries into firms available to create a web site.
9) Household waste recycling days are held annually. The recycling date this year is April 24,2004.
10) The Highway Superintendent has approached Greg Hurley the former Boy Scout Troup Leader about starting a stenciling program and possibly other activities. Mr. Hurley has forwarded the request to Mr. Wayne Gagnon the current leader. We are hoping to hear from him in the spring.
11) Same as Bmp number 10. We have also accepted community service volunteers that have been provided through the court system to pick up roadside trash and clean up at the parks.
12) The Highway Department has always provided assistance for community cleanups. Also, We promptly try to pick up all large items that are dumped along the roadsides. We try not to let any accumulation occur in order to discourage and mitigate future dumping.
13) The Highway Department has purchased a hand held GPS unit and has begun to locate the Catch Basins. We are proceeding with the mapping as time allows.
14) We are not aware of any funding available for mapping of our outfalls. We have been discussing the costs with our Consultant Guertin Elkerton. If funding does not become available we intend to continue mapping outfalls and piping system in house as time allows.
15) We are concentrating our efforts on mapping the system at the present time. Because of the limited plans and data that was available, we did not believe it was feasible to implement an effective IDDE program until we knew the extent and location of our system. We are noting any suspicious connections as we map the system and during routine catch basin cleaning operations. We intend to expand the IDDE efforts in the future once more data is acquired.
17) Brochures are available at Town Hall.

23) The Highway Department Personnel have attended a compliance seminar conducted by Mass Highway District Two on November 4,2003. The town is expecting to go out to bid for a new Highway Garage within the next month. This will allow improved maintenance and housecleaning at our facility. We have already purchased a wastewater evaporator. This system will be moved and relocated to our new facility. We have purchased secondary containment pallets for all oils stored at our facility.We have also constructed a new covered area to store residents sand /salt pile. We have attended a seminar on Storm ceptor treatment systems sponsored by Mass Highway Association on november 18,2003. Mr. Wayne Tack,Selectman, the Highway Superintendent David Desrosiers and one member of the Conservation Commission attended the Illicit Discharge and Detection Seminar sponsored by the DEP and the EPA on December 3, 2003.
24) See above
25) The Highway Department has reconstructed sections of Carver and Lyon Street. Grassed swales were utilized for stormwater collection.

Next Cycle:

As mentioned previously, the town has been forced to reduce staff and budgets due to financial constraints. Obviously, we suspect that it will be difficult to achieve all of our future goals under these circumstances unless outside sources of funding become available.

We will continue to make a good faith effort to keep the program on schedule with the resources that are available.

Next year ,we hope to appoint a liaison to the Chicopee and Connecticut river watershed councils. We are continuing to Map our storm water system, and hope to begin implementation of a GIS system in town which will aid the stormwater program.

DPW representatives are attending seminars and putting into practice good housekeeping and cleaning practices. We believe that these actions are worth more than the words of a formal policy that is never implemented. Because our Highway/DPW Department is a very small Department, The whole crew quite readily becomes aware of what is expected of them. We will devote the time to creating the formal written policy as time allows in the future.

Changes:

Due to significant staff reductions and budget cuts at the Highway Department over the last few years, it may not be possible to send three employees annually to training seminars. We will make every attempt to send as many employees as possible to training; however, we suspect that only one or two employees will be able to attend seminars annually.

Reliance on Others:

Continued operation of all Town Government is critically dependent on passage of proposed tax over-rides this year and in the next few years. Unless these over-rides are passed or additional state funding becomes available the normal operation of many town departments are in jepordy.

STORM WATER MANAGEMENT PROGRAM SUMMARY

Mass. Transmittal No. _____
EPA No. _____

Name: _____
Date: _____

BMP ID.	BMP	Responsible Dept./Person	Status	Measurable Goal
	Minimum Control Measure 1			
1	Create a Stormwater Program	Selectmen/DPW/Planning/Health	Awaiting Model bylaws	Present to public draft stormwater management plan
2	Create a Stormwater Program	Selectmen/DPW/Planning/Health	Awaiting Model bylaws	Identify sources of assistance to implement plan
3	Address specific groups	DPW	Brochures available at town hall	Distribute EPA and other relevant educational brochures.
4	Target groups likely to impact stormwater	DPW		Brochures targeting specific audiences and activities will be available.
5	Identify alternate information	Administrative Assistant/DPW		Present to public draft of Comprehensive Stormwater Management Plan
6	Identify alternate information	Administrative Assistant/DPW		Identify funding sources and apply for assistance to implement plan including education and outreach
7	Utilize local public access channel	DPW	In process/ when appropriate	Public meeting notices and reviewing SMP
8	Develop, conduct and document educational programs	Liaison/DPW		Town will appoint a liaison to Conn. And Chicopee river watershed councils
9	Promote household waste recycling	Board of Health/ DPW	On going annually	Sponsor hazardous waste collection days
	Minimum Control Measure 2			
10	Storm drain stenciling	DPW	Talked with Greg Hurley	Ask Boy Scouts to develop a stencil program
11	Community clean ups	Conservation commission/DPW	Talked with Greg Hurley	Encourage stream team cleanups
12	Community clean ups	DPW	Always available on request	Provide trucks and support efforts
	Minimum Control Measure 3			
13	Inventory and Mapping storm drain system	DPW	Proceeding in –house	Identify funding and obtain assistance
14	Mapping and identification of outfalls and receiving waters	DPW/Assessors	Proceeding in –house	Develop and implement a plan to map outfalls to receiving waters
15	Identification/description of problem areas	DPW	Awaiting mapping and funding	Develop and implement an IDDE plan
16	Enforcement procedures addressing illicit discharges	Planning/Building/Town Council/Board of health		Review whether local authority is appropriate and able to respond to illicit discharges.
	Public information program regarding	Board of Health/DPW		Provide educational brochures to residents promoting proper disposal

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17	hazardous waste and dumping			of household hazardous wastes and conditions for regional collections.
18	Initiation of recycling programs	Board of Health/DPW		Apply for funding assistance in public education and recycling materials
19	Watershed assessments and studies	Board of Health/DPW/Conservation		Identify opportunities for assistance to support watershed assessment and implementation activities.
20	Watershed assessments and studies	Board of Health/DPW/Conservation		Encourage cooperation with public drinking water suppliers to develop wellhead protection plans
	Minimum Control Measure 4			
21	Bylaw: Storm water management regulations for construction sites 1 acre or larger	Planning/Conservation/Town Council/Board of health/ZBA	Awaiting Model bylaws	Review model by law
	Minimum Control Measure 5			
22	Bylaw: Require post-construction runoff controls	Planning/Conservation/Town Council/Board of health/ZBA DPW	Awaiting Model bylaws	Review model by law
	Minimum Control Measure 6			
23	Develop a municipal operations and Maintenance Plan	DPW	Proceeding as funding allows	Develop and update an operations plan
24	Develop a municipal operations and Maintenance Plan	DPW	Proceeding as funding allows	Implement a formal inspection program
25	Develop and implement training programs for municipal employees	DPW	Ongoing	Send employees for training seminars
26	Review Storm drain infrastructure	DPW	On going	Review infrastructure in chapter 90 utilization