TOWN OF PALMER

Palmer Town Building
4417 Main Street
Palmer, Massachusetts 01069

Telephone.: (413) 283-2603
FAX (413) 283-2604

INTERIM TOWN MANAGER

Patricia A. Kennedy

April 26, 2005

U.S. Environmental Protection Agency
Water Technical Unit
P. O. Box 8127
Boston, MA 02114

RE: NPDES Phase II Small MS4 General Permit

The Town of Palmer is seeking a 90-day extension to file the annual report for the permit year March 2004 to March 2005. Our form of government changed January 1, 2005 and we are still in transition. Our DPW has not yet been fully implemented.

Our new town manager will be starting his duties on May 16, 2005 and we are requesting this extension to allow him to review the requirements and submissions necessary for this report.

Please let us know as soon as possible if this is agreeable to you. Your cooperation is greatly appreciated.

Sincerely,

Patricia A. Kennedy,
Interim Town Manager

Engineering Division

2005 FEB 12 P 1:06

Braintree Public Works

Robert P. Campbell, PE, Town Engineer
Rcampbell@townofbraintreegov.org
John J. Morse, Assistant Town Engineer
Jmorse@townofbraintreegov.org

1029

February 9, 2005

U. S. Environmental Protection Agency
Water Technical Unit
P. O. Box 8127
Boston, MA 02114

Massachusetts Department of Environmental Protection
Division of Watershed Management
627 Main Street
Worcester, MA 01608

Enclosed please find our NPDES Phase II Small MS4 General Permit Annual Report Number 1, covering the period of March of 2003 to March of 2004.

Very truly yours,

Robert P. Campbell

Robert P. Campbell, P. E.
Town Engineer

Braintree Public Works - Engineering Division - 90 Pond Street, Braintree, MA 02184
Phone: 781-794-8010 Fax: 781-843-8285

DEPARTMENT OF PUBLIC WORKS

Michael J. Madigan, P.E., Superintendent
Pamela J. Martin, Office Manager

25 BROOK STREET
AYER, MASSACHUSETTS 01432
Tel. (978) 772-8240
Fax (978) 772-8244

April 28, 2005

MAY 0 5 2005

MUNICIPAL ASSISTANCE UNIT

Thelma Murphy
USEPA/New England
1 Congress Street
Suite 100 (CMU)
Boston, MA 02114

Re: NPDES Phase II Stormwater Annual Report
Town of Ayer

Dear Ms. Murphy:

I am writing to you regarding a situation which has arisen regarding the Town of Ayer, Massachusetts NPDES Phase II Stormwater Annual Report required to be submitted by May 1, 2005. The Town of Ayer has been actively involved in their NPDES Phase II Stormwater Program and the majority of the work completed has been documented and kept in a file by Anita Scheipers, Town Administrator. Unfortunately, Ms. Scheipers has gone on medical leave last week and is not expected back to work until approximately mid-May. For this reason, the Annual Report will be completed and submitted to EPA and MADEP no later than June 14, 2005.

If you have any questions regarding this matter, please contact me.

Very truly yours,

Michael J. Madigan

Michael J. Madigan, P.E.
Superintendent
Ayer Department of Public Works

Cc: Board of Selectmen
Anita Scheipers, Town Administrator
Linda Domizio, MADEP

DEPARTMENT OF PUBLIC WORKS

Michael J. Madigan, P.E., Superintendent
Pamela J. Martin, Office Manager

25 BROOK STREET
AYER, MASSACHUSETTS 01432
Tel. (978) 772-8240
Fax (978) 772-8244

April 28, 2005

Linda Domizio
MADEP (DWD)
627 Main Street
2nd Floor
Worcester, MA 01608

MAY 0 5 2005

MUNICIPAL ASSISTANCE UNIT

Re: NPDES Phase II Stormwater Annual Report
Town of Ayer, MA

Dear Ms. Domizio:

I am writing to you to document our telephone conversation of April 26, 2005 regarding the Town of Ayer's NPDES Phase II Stormwater Annual Report required to be submitted by May 1, 2005. Specifically, I noted that the Town of Ayer has been actively involved in their NPDES Phase II Stormwater Program, and the majority of the work completed has been documented and kept in a file by Anita Scheipers, Town Administrator. Unfortunately, Ms Scheipers has gone on medical leave last week and is not expected back to work until approximately mid-May. For this reason, the Annual Report will be completed and submitted to EPA and MADEP no later than June 15, 2005.

If you have any questions regarding this matter, please contact me.

Very truly yours,

Michael J. Madigan, P.E.
Superintendent
Ayer Department of Public Works

Cc: Board of Selectmen
Anita Scheipers, Town Administrator
Thelma Murphy, USEPA (New England)

City of Medford

DEPARTMENT OF PUBLIC WORKS

PAUL GERE
Commissioner

City Hall - Room 304
85 George P. Hassett Drive
Medford, Massachusetts 02155

Telephone
(781) 393-2417
FAX: (781) 393-2422
TDD: (781) 393-2516

1049

June 2, 2005

JUN - 7 2005

United States Environmental Protection Agency
Water Technical Unit
P.O. Box 8127
Boston, MA 02114

RE: NPDES Phase II Permit Year 2 – Annual Report 2005
Medford, Massachusetts
Permit Number: MA041049/MaDEP Transmittal Number: W 035578

Dear Sir or Madam:

The City of Medford, Massachusetts is submitting this letter to notify the EPA Region 1 Coordinator for the NPDES MS4 Program, and the Massachusetts Department of Environmental Protection Division of Watershed Protection, that the City of Medford has had an unexpected delay in the submittal of the 2005 Annual Report.

The City of Medford has successfully completed the second year tasks as outlined in the 5-Year Municipal Stormwater Management Program Plan that was submitted in March of 2004, but has not prepared the Annual Report.

The Stormwater Management Program has been effectively managed by the Department of Public Works, with a former employee (Energy and Environmental Department Environmental Agent) acting as the lead for Program implementation and documentation. This second year has been productive with the development of Draft Ordinances for Illicit Discharge Detection and Elimination, Sedimentation and Erosion Control for Construction Activities, and Long Term Stormwater Management Operation and Maintenance. The awareness in the City in terms of stormwater management has increased due to the televised stormwater presentations, literature, and educational outreach activities.

The loss of the City's Environmental Agent coincided directly with the preparation/submittal schedule for the annual report and it was therefore not completed as originally planned by the Department. The City is dedicated to the Stormwater Management Program and has made great changes as documented in the 5-year plan.

The City has retained Vanasse Hangen Brustlin, Inc., the consulting firm that has assisted the City with the Stormwater Management Program development and implementation, to assist them with a rapid preparation of the Annual Report.

The City of Medford is committed to preparing and submitting a complete Annual Report as soon as possible. Please call us directly if there is any additional information that we should provide, or to discuss any concerns you may have associated with our delayed submittal.

Very truly yours,

JUN - 7 2006

Paul Gere, Commissioner
Department of Public Works

Cc: Bethany Eisenberg, VHB

Massachusetts DEP
NYDES MS4 Coordinator
Division of Watershed Management
627 Main Street
Worcester, MA 01608