2004 MAY -3 P 11:56

STORM WATER MANAGEMENT PLAN
ANNUAL REPORT 2004

TOWN OF SOUTHBOROUGH
Southborough, Massachusetts

April 2004

Fuss & O'Neill Inc. *Consulting Engineers*

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275 Promenade Street, Suite 350, Providence, RI 02908
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Municipality/Organization: **The Southborough Department of Public Works**

EPA NPDES Permit Number: **MAR041160**

MaDEP Transmittal Number: **W- 040764**

Annual Report Number & Reporting Period: **No. 1: March 03-March 04**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: John W. Boland Title: Superintendent of Public Works

Telephone #: (508)485-1210 Email: jboland@southboroughma.com

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____ Date: _____

Printed Name: David W. Parry Title: Chairman, Board of Selectmen

Signature: _____ Date: _____

Printed Name: Bonnie J. Phaneuf Title: Member, Board of Selectmen

Signature: _____ Date: _____

Printed Name: Willian J. Christensen Title: Member, Board of Selectmen

STORM WATER MANAGEMENT
ANNUAL REPORT 2004
TOWN OF SOUTHBOROUGH

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6.0 POST CONSTRUCTION STORM WATER MANAGEMENT

6.1 Activities Conducted

This information was not tracked this year. Activities conducted and their method of tracking will largely be determined by the regulatory mechanisms developed to address post-construction runoff controls.

6.2 Modifications to SWMP

At this time, no changes to the SWMP are necessary.

6.3 Activities Planned Next Year

Activities planned for next year are outlined in the SWMP. More detailed information will be gathered and presented in the next Annual Report.

7.0 POLLUTION PREVENTION/GOOD HOUSEKEEPING

7.1 Public Works Overview

The Southborough Department of Public Works consists of a Water Division, a Cemetery Division, a Tree Division, and a Highway Division. Available employees from all divisions are engaged in snow clearing. It is important to note that there are only five full time employees to conduct sign maintenance, street and sidewalk cleaning, catch basin cleaning, street maintenance (patching), and roadside mowing. These staff are engaged not only in snow clearing, but also are engaged in assisting in manning the transfer station (overtime), transporting refuse trailers from the transfer station to Wheelabrator Millbury, street striping, culvert maintenance, and responding to resident complaints. Excluding transfer station disposal costs and overtime, the operating budget for this fiscal year was just over $786,000.

7.2 Employee Training Conducted

Eighteen (18) Public Works staff, representing administrative, cemetery, highway, and water staff, attended training this year. The training included Right to Know, Hazard Communication, Spill Prevention and Response, and Storm Water Pollution Prevention training.

7.3 Street Sweeping

DPW staff conducted continuous street sweeping. Each street was swept at least once during the year. Close to 520 tons of materials was collected. This year curb miles were not tracked.

7.4 Catch Basin Cleaning

A total of 410 basins have been cleaned to date. This resulted in over 40 truckloads (over 60 tons estimated) of material removed.

7.5 Preventive Maintenance

DPW staff conducted weekly inspections of: waste oil tanks, waste oil handling areas, gasoline dispenser, tank covers, and stage 2 vapor recovery systems.

7.6 Complaint Responses

DPW staff responded to twelve (12) complaints involving blocked catch basins and swales. DPW staff also responded to fifteen (15) complaints concerning street flooding. Five litter complaints were resolved. Five complaints were associated with the drainage system involving wash outs and sink holes.

7.7 Transfer Station

Over 5,100 tons of residential waste was collected at the Transfer Station and disposed at Wheelabrator Millbury.

Close to 500 tons of newspaper was collected. Over 300 tons of commingled materials were recycled. Close to 220 tons of white goods and scrap metal was recycled. 0.14 tons of batteries were reclaimed. 42 tons of CRTs were recycled. 0.005 tons of mercury containing items were properly disposed. Over 530 tons of leaves and brush were composted. Close to 2 tons of redeemable cans were donated to charity.

7.8 Household Hazardous Waste Collection

Hazardous Waste Collection was conducted in October 2003. This was funded by the Town through a warrant article and conducted by the Board of Health. The following materials were collected and properly disposed: 856 gallons of pesticides, poisons, and cleaners; 275 gallons of paint; 160 gallons of alkaline batteries; 110 gallons of aerosol products; and 5 gallons of mercury containing devices.

7.9 Modification to the SWMP

At this time, no changes to the SWMP are necessary.

7.10 Activities Planned Next Year

Activities planned for next year are outlined in the SWMP. More detailed information will be gathered and presented in the next Annual Report.

APPENDIX A

EDUCATION AND OUTREACH MATERIALS

APPENDIX B

COPIES OF PUBLIC NOTICES

Metrowest Daily News
2★★ Wednesday 3/19/03

Your Comfort.™
(781) 335.8355 (781) 932.1114
Cannot be combined with other offers

Water hearing slated for tonight

SOUTHBOROUGH

By Michelle Muellenberg
NEWS STAFF WRITER

SOUTHBOROUGH – Residents will soon see cleaner waterways surrounding their homes thanks to a five-year federal program which will be implemented locally over the next five years.

A forum tonight at 7:30 at Town Hall will give the public a chance to view how that will be accomplished.

Designed by the Environmental Protection Agency in 1999, the Phase II Storm Water program is intended to reduce pollution in waterways of more than 250 urban areas.

"Southborough is included in this because of our proximity to Boston to the east and Worcester to the west," said Peter Bemis, chairman of Southborough's storm water committee.

Urban areas are those near a community of 50,000 or more and have a population of 1,000 people per square mile.

Tonight's forum is the last opportunity for public comment before the committee submits its plan to the EPA, Bemis said.

"We hope to get input and provide a better understanding of what the program is all about," he said.

Bemis said each plan must identify six measures: public education and outreach, public involvement/participation, discharge detection and elimination, construction site runoff control, post construction runoff control and pollution prevention.

The most important out of the six is public education and outreach, Bemis said. Instead of cleaning up the pollution already in the water systems, the hope is to reduce the overall amount seeping into the water.

"Our waterways are one of the greatest assets of Southborough," Bemis said. "They are central to the core of the whole town. The first thing when people come to Southborough, they comment on the waterways."

The plan also increases the number construction projects subject to review by the EPA. Under Phase II, any construction activities disturbing one acre of land needs a permit.

Phase I of the EPA's storm water program established regulations for municipalities with populations of 100,000 or greater and with construction activities disturbing five or more acres, Bemis said.

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ATTENTION
Parents of 5th Graders!
Seats are still available for next year at
Framingham Community Charter Scho
Residents from all towns welcome
Parent Information Meetings and Tours
Learn more about this *free public school* choice for middle school students with small classes and project based learning. Meet teachers and ask questions of school leaders. Collect information and registration forms.
Dates of Tours and Information Meetings
Thursday, March 13, 7:00 p.m.*
Friday, March 14, 9:30 a.m.*
Friday, March 14, 6:30 p.m.
*Translation provided in Spanish and Portuguese
REGISTRATION FORMS DUE AT FCCS BY MARCH 17, 9:00 A.M
THE LOTTERY WILL BE MARCH 17, 6:00 P.M. AT FCCS.
For more information call 508-879-9000 or visit www.framinghamcharter.org

DONATE TO YOUR LOCAL FOOD PANTRY!

LEGAL NOTICES

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B at the Superior
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ce a week for three
Framingham Metro West,
in Framingham, in the
attested copy hereof, the
teen days at least before
d by causing an attested
certified mail or registered
of Corporations.

NOTICE
Massachusetts
Court
Court Department
Division

FORENOON (10:00 AM) ON **MARCH 26, 2003.**

WITNESS, HON. BEVERLY WEINGER BOORSTEIN, ESQUIRE, First Justice of said Court at CAMBRIDGE this day, March 5, 2003.

John R. Buonomo
Register of Probate

AD#178693
MW 3/12/03

PUBLIC HEARING MARCH 19, 2003
LEGAL NOTICE
TOWN OF SOUTHBOROUGH
STORM WATER COMMITTEE
STORM WATER MANAGEMENT PLAN

The Town of Southborough Storm Water Committee will be holding a public hearing on the Town of Southborough's Storm Water Management Plan on Wednesday, March 19, 2003 at 7:30 pm in the Southborough Town House Hearing Room, 2nd Floor, 17 Common Street, Southborough, MA.

Southborough Storm Water Committee

AD#178581
MW 3/12/03

RFP/Recreation Field Design Services
LEGAL NOTICE
Town of Sherborn
Request for Proposals
Recreation Field Design Services

The Town of Sherborn's Recreation Commission requests proposals from qualified vendors for the provision of design and engineering services for the

Selectmen's Meeting Room of the Holliston Tow Hall, 100 Linden Street for the purpose of reviewin proposed changes to the Planning Board Rules an Regulations for the Subdivision of Land, which ar intended to address fees clarify submitta requirements and bonding. The following section are proposed for revision: 5.4.2 Water, Appendix Fees, and Form E Construction Cost Estimate. Th draft materials may be viewed in the Town Clerk or Planning Board's office during regular busines hours. All are welcome to attend the hearing or offe written comments for the Board's consideration.

Phil Donovan, Chairman

AD#178691
MW 3/12, 3/19/03

73 MOUNT WAYTE AVE.
LEGAL NOTICE

The Framingham Conservation Commission v conduct a Public Meeting in the Public Hearin Room at the Memorial Building, on March 19, 20 at 9:00 PM for a Notice of Intent filed by Mou Wayte Realty, LLC for soil remediation in t Riverfront Area of the Sudbury River and in its 1 year Floodplain at 73 Mount Wayte Ave.

Said proposed work may be subject to regulatio under the Wetlands Protection Act, Chapter 1 Section 40, as amended, and Town of Framingh Bylaws, Article V, Section 18, Framingh Wetlands Protection Bylaw. All persons interest may attend and be heard.

William Merriam, Chairman

RECEIVED, FILED AND POSTED IN THE OFFICE OF THE TOWN CLERK MARCH 10, 2004 AT 12:15 PM

Paul J. Berry

PAUL J. BERRY, TOWN CLERK

MEETING OF PHASE II STORMWATER COMMITTEE

Date: March 10, 2004

Meeting with Board of Selectmen

Paul J. Berry, Town Clerk
Town House
17 Common Street
Southborough, MA 01772

Dear Mr. Berry:

There will be a meeting of the Phase II Stormwater Committee on

Tuesday, April 6, 2004, at 7:00 PM, in Hearing Room
(Day) (Date) (Time) (Room)

Town House, 17 Common Street, Southborough, MA
(Building/Address)

Very Truly yours,

Peter S. Bemis
Chairman