Municipality/Organization: **Town of Somerset**

EPA NPDES Permit Number: 1159

MaDEP Transmittal Number: **W- 035563**

Annual Report Number & Reporting Period: **No. 2: May 04 – May 05**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: John McAuliffe Title: Town Administrator

Telephone #: 508-646-2800 Email:

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

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has completed the required self-assessment and has determined that our municipality complies with all permit
ing of the Stormwater system and any illicit discharge locations is scheduled to occur by the end of Permit
ontinuing to verify compliance with the endangered species portion of the Stormwater II Program.

Minimum Control Measures

nd Outreach

	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
ı	Conservation Commission Planning/GIS Staff	# messages aired; # weeks aired	• 2 messages; 6 weeks	• Achieve minimum four messages; 8 weeks air time, targeting spring and summer for additional messages and air time. • Responsibility shift to Planning/GIS
site	Administrator's Office/G. Mandeville Administrator's Office and Planning/GIS Staff	Include SWMP, general information, and links	• Maintained information and links; • SWMP download available for public review.	• Continue to maintain information and links. • Amend site to include mechanism to count number of visitors to web site. • Track # hits/visitors to Stormwater information
ers, 'e	Conservation Commission/C. Wardell	Limit distribution of materials to Town Hall only.	• Posters and plan displayed in and outside Conservation Commission, Building, Planning and Board of Health Office. • Planning Department began distributing a NPDES advisory (dated July 1, 2003) to developers/landowners seeking permit approvals.	• Required in permit year 1 only, however information will remain on display and Planning Department will continue to distribute advisory literature.
s	Administrator's Office/G. Mandeville; Fire Department/S. Rivard	Distribute information to all residents by web site and cable access. # Visitors to web site; # messages/air time on cable access; Due to current budget climate, delete direct mailing.	• Information at Town web site, including Fall River disposal facility.	• Maintain web site information and update schedule when necessary; • Include mechanism to track # hits/visitors to web site; • Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.

	Conservation Commission/C. Wardell TBD by Town	Include Stormwater as a topic in environmental programs	• Due to current staffing levels and work loads, the Town has been reevaluating the ability of this task to be performed by Town Staff.	• Liaise with school department to explore inclusion of stormwater topic into environmental curriculum taught by teachers in the classroom; • Contact non-profit organizations to perform environmental programs free of charge.

: and Participation

	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
›us ays	Fire Department/ S. Rivard	Secure funding to continue program	• Funding to continue program was not available; • Department locally funded (1) Hazardous Waste Collection Day	• Continue to seek funding to continue program in Permit Year 3
le	Fire Department/S. Rivard	Collect waste oil on household hazardous waste collection days.	• Waste Oil collected on (1) day. **Waste Oil is disposed of either on Hazardous Waste Collection Days or residents may take waste oil to an Incinerator facility in Fall River, Monday – Friday*	• Continue to seek funding to continue program in Permit Year 3.
ı-up	Conservation Commission/C. Wardell	Hold volunteer-driven clean-up day once per year	• No action taken	• Contact non-profit organization s to help re-introduce program; • Measure tonnage weight or number of bags/large items of debris collected; # volunteers
ing	Highway Department/Conservation Commission	Identify and stencil priority storm drains by Fall '04; 40% of total # of storm drains stenciled by end of Permit Year Two.	• Generalized locations of Priority Storm drains mapped in GIS; • Stencil supplies purchased; • Administration prohibited use of volunteers to perform stenciling, due to safety and liability; • Due to Highway staff shortage (2 positions), an extended construction season, followed by snowstorms from Nov – March, staff have not been able to stencil drains.	• Stencil all priority storm drains.
	Highway Department/Fitzgerald & Planning/GIS Staff	Stencil all priority storm drains by end of Permit Year Three (rep. approx. 50% of storm drains)		

	Administration/ J. McAuliffe	Post SWMP on Town web site, in library, and at Highway Dept.	• Web site amended to include response form. No responses or comments received.	• Amend web site to include mechanism to track #hits/visitors to the site; • Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.
	Administration/ G. Mandeville	# responses or comments received; # visitors to site		

tection and Elimination

	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
vater l	TBD by Town Highway Department/Fitzgerald & GIS/Paskov-Sirois	Begin researching consultant qualifications and project cost.	• Part time GIS consultant hired; • Computer, software, and plotter purchased; • Costs for acquisition/rental of GPS obtained; • Base mapping completed (Assessor's parcel data)	• In conjunction with stenciling of drains, begin GPS data collection of storm drain system; • Digitize 1960's as-built drawings of sewer, water, wastewater infrastructure.
on	TBD by Town			• No Action Required until Permit Year 4
s	GIS/Planning Staff with Planning Board and SRPEDD	Evaluate existing by-laws/regulations	• No Action Required	• Contract SRPEDD through use of Municipal Assistance to complete this task;
	GIS/Planning Staff with Planning Board and SRPEDD	Development of by-law; Adoption at public hearing of Planning Board	• No Action Required	• Contract SRPEDD through use of Municipal Assistance to complete this task; • Conduct appropriate Public Hearing to adopt new by-law.
it	TBD by Town	Town Meeting Adoption		• No Action Required until Permit Year 4

tormwater Runoff Control

	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
ıs	Planning/GIS Staff & Planning Board/Chairman	Determine if existing by-laws are accurate	• No Action Required	• Contract SRPEDD through use of Municipal Assistance to complete this task;
n	Planning/GIS Staff & Planning Board/Chairman	Development of by-law; Adoption at public hearing of Planning Board	• No Action Required	• Contract SRPEDD through use of Municipal Assistance to complete this task; • Conduct appropriate public hearing to adopt by-law.
ɔn	TBD by Town	Town Meeting Adoption		• No Action Required until Permit Year 4.
	TBD by Town			• No Action Required until Permit Year 4.
	TBD by Town			• No Action Required until Permit Year 5.

Stormwater Management in New Development and Redevelopment

	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
s	Planning/GIS Staff/Highway/ Fitzgerald & Planning Board	Determine if existing by-laws/regulations are adequate		• Contract with Consultant to perform this Task, with assistance by Planning/GIS/Highway and Planning Board.
f	Planning/GIS Staff/Highway/ Fitzgerald & Planning Board	Development of by-law; adoption by appropriate board at public hearing		• Contract with Consultant to perform this Task, with assistance by Planning/GIS/Highway and Planning Board; • Conduct appropriate public hearing(s).
on ry	TBD by Town	Presentation and adoption at Special Town Meeting in Permit Year 5		• No action required until Permit Year 4.
e	TBD by Town			• No action required until Permit Year 4.
e	TBD by Town			• No action required until Permit Year 5.

on and Good Housekeeping in Municipal Operations

ı	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
Street ı	Highway Department/T. Fitzgerald	Conduct street sweeping once per year; twice per year for streets near Lee/Taunton Rivers	• Program Completed for Permit Year 2.	• Continue annual sweeping of streets; biannual sweeping of streets near Lee/Taunton Rivers.
s	Highway Department/T. Fitzgerald	Develop/implement cleaning schedule; Lee/Taunton Rivers, once per year.	• All catch basins cleaned in Permit Year 2; • Future cleaning schedule developed (all streets to receive once per year cleaning).	• Continue annual catch basin cleaning program.
ı	Highway Department/T. Fitzgerald	# Employees trained; # Facilities	• No Action Taken	• Complete task in Permit Year 3.
ɔs to	Highway Department/T. Fitzgerald	Conduct Follow-up in Winter 05-06 Conduct Follow-up in Winter 06-07		
ent: tion er	Highway Department/T. Fitzgerald	Annual inspection of oil/water separator	***BRP WM 08A incorrectly stated that the Highway Department would Develop a SPCC Plan. The Stormwater Management Plan, however, is correct in stating that the Highway Department already functions under a SPCC Plan.* • Inspection completed in Permit Year 2.	• Continue annual inspection program.

nformation Collected and Analyzed *N/A in Permit Year On*