Municipality/Organization: Town of Raynham, MA

EPA NPDES Permit Number: MAR 041151

MaDEP Transmittal Number: W-

Annual Report Number & Reporting Period: No 2: March 04-March 05

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Randall A. Buckner Title: Town Administrator

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:

Printed Name: Randall A. Buckner

Title: Town Administrator

Date: 6/16/2005

SELF ASSESSMENT

Part II –SELF ASSESSMENT

The Town of Raynham, MA has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions, except for the following provision:

Part II.F

Report filed late—submitted June 16, 2005

Part III Sumary of Minimum Control Measures

1. Public Education and Outreach

BMP	BMP Description	Responsible Dept./Person	Measurable Goal(s)	Progress on Goal(s) Permit Year 2	Planned Activities Permit Year 3
1.1	Introduce topic to students as appropriate	Public Education task force	Classroom presentations	Presentation drafted	Test Run of Presentation
1.2	Design & Distribute Brochures	Town Administrator	Raise public awareness pollution of stormwater	Brochures distributed	None
1.3	Stencil storm drains	Highway Department/ Highway Superintent	Identify MS4 for public	Stenciled approx. 25% of storm drains	Stencil another 25%
1.4	Create Public Public Education Task Force	Raynham Board of Selectmen/Town Administrator	Board of Selectmen appoints Task Force	Education Task Force Appointed	none
1.5.	Create awareness with education incentives	North & Center Water District/Reprective Supt.	Create scholarship fund	Donations received	Set criteria for Scholarship

2. Public Involvement and Participation

BMP ID#	BMP Description	Responsible Dept./Person	Measurable Goal(s)	Progress on Goal(s) Permit Year 2	Planned Activities Permit year 3
2.1	Form Technical Committee	Town Administrator/ Board of Selectmen	Board of Selectmen vote to form committee	Completed	No Action
2.2	Tech.Comm. drafts by-law	Technical Committee	Illicit Discharge and E & S bylaws presented to Town	No action	Draft By-Law
2.3	Use media to educate and motivate residents to comply	Technical Committee employees of town agencies	Positive press coverage of storm water meeting actuvutues	First Public Meeting held	More public meetings to be held
2.4	Solicit residents to help	Task Force	Residents report	No action	Task Force asks for public's help in reporting violations
2.5	Provide public notice of all Meetings & Hearings	Technical Committee	Public attends meetings/hearings	Meeting Advertised	Same
2A	Additions				
2.6	HHW Collection Event	Hiway Supt	Hold one Town-wide event	Town-wide event held May 22nd	Same

3. **Illicit Discharge Detection and Elimination**

BMP ID#	BMP Description	Responsible Dept./Person	Measurable Goal(s)	Progress on Goal(s) Permit Year 2	Planned Activities Permit Year 3
3.1	Map MS4 Outfalls	Highway & Planning Dept/Highway Supt. & Town Planner	Produce Maps of MS4	No action	Town Planner to use GIS to produce a a draft of MS4 outfalls
3.2	Dry weather screening during routine catch basin cleaning	Highway Dept. Supterintendent	Monitor MS4	Summer Help verified 25% of outfalls	Use summer help in Highway Dept. to verify at least 25% of outfalls; use GPS
3.3	Inspections during routine detention/ retention basin assessment	Highway Supt.	Monitor MS4	Highway Dept. employees found no dry weather flows	Continue Checking
3.4	Illicit Discharge By Law enforcement.	Highway Supt.	Violations caught or discouraged	First Draft of Illicit Discharge By-Law	Present By-Law to Town Meeting
3.5	Prvd.Insp. & tech. assist. to & ZBA Boards	Highway & Planning Board Dept/Hiway & P.B	Develop & enforce Management practices	No Action	No Action

4. Construction Site Stormwater Runoff Control

BMP IC#	BMP Description	Responsible Dept./Person	Measurable Goal(s)	Progress on Goal(s) Permit Year 2	Planned Activities- Permit Year 3
4.1	Devlp.by-law for construction along accepted ways	BOS & Hiway Dept. Town Adm& Hiway Supt.	Required permit & cash bond before excav. along town ways	Highway issued permits & collected cash bonds	Same
4.2	Conduct subdivision review & inspections	Hiway & Planning Dept/Hiway Supt. & Planning Board	Enforce const. of aprv.plans through subdivision cont.	Six subdivisions reviewed for compliance	All subdivision plans to be reviewed for compliance
4.3	Develp.P.B.& ZBA to address MS4 issues	Highway & Planning Dept./Hiway & P.B. Agents	Provide regulations addressing MS4 issues	Regulations for Site Plans & subdivision control successfully reviewed & modified	None
4.4	Enforce by-laws & PB reg.	Highway & Planning Hiway Supt & P.B Regs	Encourage proper management of of MS4 issues	New subdivision & site plan regulations enforced	same
4.5	Conduct routine & impromptu inspections during const.	Highway Dept / Highway Supt. or designated agent	Discourage MS4 violations & encourage best Mgt. Practices	Highway emloyees conducted inspections of construction sites	same

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept/Person	Measurable Goals	Progress on Goal(s) Permit Year 2	Planned Activities Permit Year 3
6.1	Regular cleaning & inspections of catch basin	Hiway Dept./ Hiway Supt responsible	Regular assessment structure & removal of road soils	All catchbasins in Town cleaned & inspected	Same
6.2	Regular Street sweeping	Hiway Dept/ Hiway Supt.	Regular & periodic removal of road soils	All streets in Town swept at least once,some twice	Same
6.3	Installation of deep sump basins	Hiway Dept/ Hiway Supt.	Collection of additional road soils from MS 4 systems	No Action	Hiway Dept. will install deep sumps during reconstructions
6.4	Provide employee regds.train.hazs. mat. clean up & disposal	Hiway Dept/ Hiway Supt.	Employees are trained in hazmat	Employees maintained Hazmat Cert.	Same
6.5	Provide work orders system	Hiway Dept/ Hiway Supt & General Foreman	Provide records of mat. Removed & work pref.on MS4	Work order system system functioning	Continue