

Municipality/Organization: TOWN OF OXFORD  
EPA NPDES Permit Number: MAR041147  
MaDEP Transmittal Number: W- 041061  
  
Annual Report Number  
& Reporting Period: No. 3: March 05-March 06

## NPDES PII Small MS4 General Permit Annual Report

### Part I. General Information

Contact Person: John A. Phillips II Title: D.P.W. Director  
Telephone #: 508-987-6006 Email: jphillips@town.oxford.ma.us

#### Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:   
Printed Name: Dennis A. Power  
Title: Town Manager  
Date: 9- Mar - 2006

## **Part II. Self-Assessment**

## **MARCH 2004-2005**

### **PART II – SELF ASSESSMENT**

**It is now the third-year of the stormwater permit and BMP 1 (A-E) Public Education and Outreach; BMP 2 Public Involvement and Participation; and BMP 3 Elicit Discharge and Elimination are the three areas that still need to be addressed. Because the various boards are part-time and are continually changing personnel, little progress has been made in achieving the goals within BMP 1 & 2. Available funds are also a factor since the Board of Health and the Conservation Board run on a very limited budget. As I stated last year no formal plan has been implemented for the detection of elicit connections. The catch basin cleaning crew is now aware of what to look for when cleaning the catch basins through out the Town. Heavy emphasis to inspect the units is placed on the older stormwater system where elicit connections are usually discovered. There was one new discovery in 2005 that resulted in the elimination of an illegal discharge of grey water into the stormwater system. It was a washing machine discharge pipe, which was well hidden. The new owners were not aware of this connection. A plumber was called to re-connect the discharge pipe back into the owners septic system outlet pipe. The septic system was rebuilt under Title V when the home was sold. A review of the plan shows that the new system was properly rebuilt to handle the additional grey water. This elicit connection was made when the old system must have given the past owners problems. Better inspection and documentation still needs to be put in place to ensure that this type of elicit connection can be totally eliminated. But, I do feel good knowing that the catch basin cleaning crew is doing their job.**

**I feel that BMP's (4-6) are being properly met and that these BMP's are truly the heart of the stormwater permit and that they are making a difference since the permit went into effect.**

## Part III. Summary of Minimum Control Measures - 2004-2005

### 1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <b>13</b> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <b>14</b>
1A	<u>Develop &amp; Storm water Section on the website</u>	<u>Hay &amp; Town website</u>	<u>Not completed at this time</u>	<u>Try to implement</u>	
1B	<u>Develop a broadcast storm water video</u>	<u>Hay &amp; Community</u>	<u>Not done</u>	<u>Use do not reuse</u>	<u>Capabilize to do this project</u>
1C	<u>Develop business to business + homes</u>	<u>Same fact sheet</u>	<u>was revised</u>	<u>Prepare a new fact sheet</u>	
1D	<u>Develop a hay + conservation storm water video to park home</u>	<u>Not completed</u>			
1E	<u>Develop a hay conservation poster display</u>	<u>Elementary school posters displayed at town hall - Earth Day</u>			

### 1a. Additions


**2. Public Involvement and Participation 2004 - 2005**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <del>2004</del> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <del>2004</del> Continued with program.
I A	Mark Street Hwy Drain with stencil	Hwy	Starts in the Fall of 2005	Not done	Not done
I C	Conduct Public Hatch Construction Screen & Paint Clean up		\$1000 cost of tools		
I D	Tree & Shrub Hwy & Tree Lanes Planting Program		into tree canopy account for tree replacement		
I E	Establish Education Program Class room construction		No funds available part time plan	Not done in year as needed	
I F	Press Hwy Construction Releases		Not done	THREE. Has begun work in prior years	

**2a. Additions**


3. Illicit Discharge Detection and Elimination - 2004 - 2005

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <del>X</del> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <del>X</del>
3A	Develop a Stormwater BMP Plan.	Land & Planning	In place	In year two: Was left. Position open.	G.I.S. TECH HIRE
3B	Develop an Illicit Discharge Ordinance	Planning, Env., Health	In place	Necessity to be noted	Activity worked on
3C	Develop an Illicit Discharge Elimination Plan	Env., Health	This plan is enforced as they are found when catch basins are cleaned	This plan is enforced as they are found when catch basins are cleaned	Not to interfere with existing systems.
3D	Illicit connection Rains et al/sea/sea	Public Education	Not complete	In place	?
3E	Toxify wells, Haul & Haul	To Toxics Task Force of Health	On-going and working.	Complaints	

3a. Additions


#### 4. Construction Site Stormwater Runoff Control 2005 - 2006

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <b>13</b> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <b>14</b>
4A. <del>Establish and maintain construction site BMPs.</del>	<i>Plans in place</i>	<i>Completed</i>	<i>Plans in place</i>	<i>As of October 07, 2004</i>	
Revised					
4B. <del>Establish and maintain BMPs to take stormwater runoff</del>	<i>Complete</i>	<i>in place &amp; on going</i>			
Revised	<i>To take stormwater runoff</i>				
Revised					
4C. <del>Conduct BMP inspections.</del>	<i>In place</i>	<i>Part of the Annual BMP Assessments.</i>			
Revised	<i>Conduct BMP inspections</i>				
Revised					

#### 4a. Additions


**5. Post-Construction Stormwater Management in New Development and Redevelopment 2025 - 2066**

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year, <u>3</u> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year, <u>4</u>
<u>5A</u> Revised	<u>Develop and Implement Stormwater &amp; Hwy Controls</u>			<u>By law in place</u> <u>October 2024</u>	
		Revised			
<u>5B</u> Revised	<u>Develop and Implement Treatment Technologies</u>			<u>Onboard</u> <u>onward</u>	
		Revised			
		Revised			
		Revised			

**5a. Additions**

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**6. Pollution Prevention and Good Housekeeping in Municipal Operations 2005-2006**

BMP ID#	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <del>13</del> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <del>14</del>
Revised					

**6a. Additions**


*6 J conduct employee training - Hwy Dept. - not completed at this time  
GA-1 described in THE GENERAL PERMIT - SEE ATTACHED - AND BOTTICELLI PLANT CLOSED  
ON AND COMPLETED AT THIS TIME.*

## 6. Pollution Prevention and Good Housekeeping in Municipal Operations 2004 - 2005

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <u>2</u> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <u>3</u>
<u>6A</u> Revised	CLEAN CATCH BASINS Hwy	100% complete	Completed	Same	
<u>6B</u> Revised	SURVEY SURVEYS Hwy	complete	Completed	Same	
<u>6C</u> Revised	DEVELOP AN Hwy INSPECTION & MAINT. PLAN	Not completed	Not completed	On going	
<u>6D</u> Revised	GOOD HOUSEKEEPING PRACTICES Hwy	On going	On going	No changes or alternatives proposed	No viable alternatives proposed as of yet.
<u>6E</u> Revised	VEHICLE/WASHING OPTIONS	Still under review	Still under review	Review	
<u>6F</u> Revised	MUNICIPAL FACILITIES	100% done	Done	Quality	

### 6a. Additions

<u>6H</u>	proper disposal of hazardous waste	Hwy	on going	ongoing	next year?
<u>6I</u>	water	Hwy			at this time

Complete Training

**7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <b>YJ</b> (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year <b>ZY</b>
<b>7A</b> Revised	<i>Town Engineers and/or Consultant</i>				
<b>7B</b> Revised	<i>Town Engineers and all Associate Depts.</i>				
			<i>This goal will be dealt with in year Z007</i>		

**7a. Additions**


**7b. WLA Assessment**

## **MARCH 2004-2005**

### **PART V-ACCOMPLISHMENTS**

**As a result of the Town's Stormwater Regulations being passed at the October 2004 Town Meeting, BMP (4, 5 & 6) are now being fully implemented. The various Boards and Departments have incorporated the Stormwater Regulations into their every day permitting process. Any plan near a wetland is reviewed by the Conservation Committee. Any plan coming before the Planning Board must also submit plans on how they are going to deal with onsite stormwater along with a maintenance plan. Any Building Permit application is reviewed for possible stormwater issues. All plans and/or permits that do require stormwater control measures are reviewed by an independent engineering firm (Peer Review) that has expertise in such matters. Department heads from the D. P. W. and Engineering/Planning offices meet once a week with the Conservation agent, Building Inspector and the Board of Health Agent to review any problems, including stormwater issues that maybe common to all departments. This meeting provides input from all members of what is going on within the Town. An onsite inspection from any department that witnesses a violation of any kind, including stormwater, can relay this violation to the proper department. It then will be brought up at the next weekly meeting as to what was the result of this violation. This allows each department to be informed so that all the departments can act as one authoritative body. An example of this overlapping inspection happened at a subdivision that was being constructed. After a heavy rainstorm the Building Inspector noticed major erosion and silt entering into the catch basin system. This resulted in the catch basins becoming full with silt and the detention pond at the end of the main stormwater outlet was slightly discolored. A cease and desist order was issued to the developer using the guidelines from the Stormwater Regulations By-Law. All permits were suspended until such time that the situation was resolved. No monetary penalty was needed to enforce a resolution to the problem.**

**The developer quickly responded and has since continued to monitor all other land disturbance areas within his subdivision.**

**From October 9, 2005 to October 16, 2005 the Town of Oxford received an excessive amount of rain. It rained approximately one inch of rain each day, culminating on October 14-15 when we received over five (5) inches of rain in a twelve (12) hour period. The total amount of rainfall placed the event into 250-year storm event. Although the Town faired relatively well overall. It showed the D. P. W. where the existing problems are within the Town's infrastructure, so that future planning can resolve these areas of concern.**

**Part IV. Summary of Information Collected and Analyzed**

**Part V. Program Outputs & Accomplishments (OPTIONAL)**

**Programmatic**

Stormwater management position created/staffed	(y/n)	
Annual program budget/expenditures	(\$)	\$4000-\$5000
		<i>only from existing staff budget</i>

**Education, Involvement, and Training**

Estimated number of residents reached by education program(s)	(# or %)	<i>None</i>
Stormwater management committee established	(y/n)	<i>No</i>
Stream teams established or supported	(# or y/n)	<i>No</i>
Shoreline clean-up participation or quantity of shoreline miles cleaned	(y/n or mi.)	<i>No</i>
Household Hazardous Waste Collection Days		
■ days sponsored	(#)	<i>0</i>
■ community participation	(%)	<i>0</i>
■ material collected	(tons or gal)	<i>0</i>
School curricula implemented	(y/n)	<i>YES</i>
		<i>ELEMENTARY Schools HAVE A CLASS DAY EVENT</i>

## Legal/Regulatory

	In Place	Prior to Phase II	Under Review	Drafted	Adopted
Regulatory Mechanism Status (indicate with "X")					
■ Illicit Discharge Detection & Elimination					X
■ Erosion & Sediment Control					X
■ Post-Development Stormwater Management		X			
Accompanying Regulation Status (indicate with "X")					
■ Illicit Discharge Detection & Elimination					X
■ Erosion & Sediment Control			X		
■ Post-Development Stormwater Management				X	

## Mapping and Illicit Discharges

Outfall mapping complete	(%)	25%
Estimated or actual number of outfalls	(#)	
System-Wide mapping complete	(%)	
Mapping method(s)	(%)	40%
■ Paper/Mylar	(%)	0%
■ CADD	(%)	10%
■ GIS	(%)	50%
Outfalls inspected/screened	(# or %)	20+ outfalls inspected no analysis
Illicit discharges identified	(#)	Complete
Illicit connections removed	(#)	0
% of population on sewer	(est. gpd)	0
% of population on septic systems	(%)	13%
	(%)	87%

## Construction

Number of construction starts (>1-acre)	<del>22</del> <i>Submissions</i> 11 / 075	(#)	100 %
Estimated percentage of construction starts adequately regulated for erosion and sediment control		(%)	100 %
Site inspections completed		(# or %)	100 %
Tickets/Stop work orders issued	<del>CLOSED</del> <i>NO STOP</i> <del>DISMISS</del>	(# or %)	1
Fines collected		(# and \$)	0
Complaints/concerns received from public		(#)	2

## Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control		(%)	95 %
Site inspections completed		(# or %)	100 %
Estimated volume of stormwater recharged		(gpy)	2
			•

## Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets)		(times/yr)	<del>2</del> <i>7/mes</i>
Average frequency of catch basin cleaning (commercial/arterial or other critical streets)		(times/yr)	<del>2</del> <i>7/mes</i>
Total number of structures cleaned		(#)	<del>2</del> <i>7/mes</i>
Storm drain cleaned		(LF or mi.)	0
Qty. of screenings/debris removed from storm sewer infrastructure		(lbs. or tons)	900 tons <del>1/2</del>
Disposal or use of screenings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)		(\\$)	<i>Composting</i> 0
Cost of screenings disposal			

Average frequency of street sweeping (non-commercial/non-arterial streets)		(times/yr)	<del>2</del> <i>7/mes</i>
Average frequency of street sweeping (commercial/arterial or other critical streets)		(times/yr)	<del>4</del> <i>7/mes</i>
			12
<i>All roads are swept at least once within a 12 month period</i>			

Qty. of sand/debris collected by sweeping	(lbs. or tons)	<u>3500 TONS</u>
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)	(location)	<u>Compost</u>
Cost of sweepings disposal	(\$)	<u>0</u>
Vacuum street sweepers purchased/leased	(#)	<u>None</u>
Vacuum street sweepers specified in contracts	(y/n)	<u>0</u>

THE TOWN OF OXFORD COUNTY Twp  
Mechanics / STREET SWEEPERS

Reduction in application on public land of: ("N/A" = never used; "100%" = elimination)

■ Fertilizers	(lbs. or %)	<u>20%</u>
■ Herbicides	(lbs. or %)	<u>NA</u>
■ Pesticides	(lbs. or %)	<u>NA</u>

Anti-De-Icing products and ratios	% NaCl	% CaCl <sub>2</sub>	% MgCl <sub>2</sub>	% CMA	% Kac	% KCl	% Sand	30%
Pre-wetting techniques utilized	(y/n)	<u>YES</u>						
Manual control spreaders used	(y/n)	<u>YES</u>						
Automatic or Zero-velocity spreaders used	(y/n)	<u>NO</u>						
Estimated net reduction in typical year salt application	(lbs. or %)	<u>None</u>						
Salt pile(s) covered in storage shed(s)	(y/n)	<u>YES</u>						
Storage shed(s) in design or under construction	(y/n)	<u>—</u>						



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management

W041061

Transmittal Number

**BRP WM 08A NPDES Stormwater General Permit**  
**Notice of Intent for Discharges from Small Municipal Separate**  
**Storm Sewer Systems (MS4s)**

Facility ID (if known)

**C. Names of (Presently Known) Receiving Waters (cont.)**

Swales to Lowes Brook Name	3 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Outfalls to wetland to Lowes Brook Name	8 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Swale to intermittent stream to Buffumville Lake in the Town of Charlton Name	1 Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Noxious Aquatic Plants Specify
Outfall to unnamed wetland (Federal Hill Road near the airport by pole #54) Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Outfall to unnamed wetland (Linwood Street at Colony Avenue) Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Outfall to unnamed wetland (Industrial Park East on Town Forest Road at cul-de-sac) Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Outfalls to intermittent streams to Robinson Pond Name	3 Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Noxious Aquatic Plants Specify

**D. Stormwater Management Program Summary**

**1. Public Education:**

**1A**

BMP ID #

Develop Stormwater Section of  
Town Website

Specify Best Management Practice

Highway Department and  
Town Website Manager(s)

Responsible Dept./Person Name

Measure number of hits  
annually.

Specify Measurable Goal

**1B**

BMP ID #

Develop and Broadcast  
Stormwater Presentation on  
Local Cable Network

Specify Best Management Practice

Highway Department and  
Conservation Commission

Responsible Dept./Person Name

Cable TV tapes of shows.

Specify Measurable Goal

**1C**

BMP ID #

Distribute Brochures and Fact  
Sheets to Businesses and  
Residents

Specify Best Management Practice

Highway Department and  
Conservation Commission

Responsible Dept./Person Name

Number of articles and copies  
of materials.

Specify Measurable Goal



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Facility ID (if known)

**D. Stormwater Management Program Summary (Cont.)**

1D

BMP ID #

Develop Stormwater  
Management Video

Specify Best Management Practice

Highway Department and  
Conservation Commission

Responsible Dept./Person Name

Number of rentals.

Specify Measurable Goal

1E

BMP ID #

Develop a Poster Display  
Regarding Stormwater Issues

Specify Best Management Practice

Highway Department and  
Conservation Commission

Responsible Dept./Person Name

List of display locations.

Specify Measurable Goal

**2. Public Participation:**

2A

BMP ID #

Mark Storm Drains with  
Buttons or Stencils

Specify Best Management Practice

Highway Department,  
Conservation Commission,  
and Volunteers

Responsible Dept./Person Name

50 % of storm drains marked  
by year 5 with door hangers  
placed in associated  
neighborhoods.

Specify Measurable Goal

2B

BMP ID #

Establish a Storm Water  
Telephone Hotline

Specify Best Management Practice

Highway Department and  
Town Website Manager(s)

Responsible Dept./Person Name

Record number of phone calls  
to hotline, copies of articles.

Specify Measurable Goal

2C

BMP ID #

Conduct River, Stream, and  
Pond Cleanups

Specify Best Management Practice

Highway Department,  
Conservation Commission,  
and Volunteers

Responsible Dept./Person Name

Cleaner streams as  
documented by before and  
after photographs.

Specify Measurable Goal

2D

BMP ID #

Establish a Native Tree and  
Shrub Planting Program

Specify Best Management Practice

Highway Department,  
Conservation Commission,  
and Volunteers

Responsible Dept./Person Name

Record the number, location  
and kind of tree or shrub  
planted.

Specify Measurable Goal

2E

BMP ID #

Establish a Classroom  
Education Program

Specify Best Management Practice

Conservation Commission

Responsible Dept./Person Name

Classroom education program  
implemented by year 5.

Specify Measurable Goal

2F

BMP ID #

Prepare Press Releases

Specify Best Management Practice

Highway Department and  
Conservation Commission

Responsible Dept./Person Name

Copies of press articles.

Specify Measurable Goal



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**BRP WM 08A NPDES Stormwater General Permit**

**Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)**

W041061  
Transmittal Number

Facility ID (if known)

**D. Stormwater Management Program Summary (Cont.)**

**3. Illicit Discharge Detection and Elimination:**

3A

BMP ID #

Develop Town Storm Drain  
Outfall Map

Specify Best Management Practice

Highway Department,  
Planner/Engineer, Outside  
Resources (possibly  
Worcester Polytech)

Responsible Dept./Person Name

All outfalls mapped by year 5.  
Specify Measurable Goal

3B

BMP ID #

Develop Illicit Discharge  
Prohibition Ordinance

Specify Best Management Practice

Planning Board and Board of  
Health

Responsible Dept./Person Name

Obtain authorization to control  
inputs to the municipal  
drainage system. Bylaw at  
Town meeting by end of year  
2.

Specify Measurable Goal

3C

BMP ID #

Develop Illicit Discharge  
Detection and Elimination Plan  
and Implement Activities

Specify Best Management Practice

Highway Department, Planning  
Board, and Board of Health

Responsible Dept./Person Name

All outfalls examined by year  
4. Sources traced and  
conclusion documented within  
one year of discovery.

Specify Measurable Goal

3D

BMP ID #

Incorporate Information on  
Illicit Discharges into Public  
Education and Outreach  
Topics

Specify Best Management Practice

Board of Health

Responsible Dept./Person Name

Copies of materials.  
Specify Measurable Goal

3E

BMP ID #

Identify Department to Take  
Stormwater Calls

Specify Best Management Practice

Highway Department and  
Board of Health

Responsible Dept./Person Name

Log of complaints and actions  
taken.

Specify Measurable Goal

**4. Construction Site Runoff Control:**

4A

BMP ID #

Develop Erosion Control  
Regulation

Specify Best Management Practice

Planning Board, Board of  
Health, and Conservation  
Commission

Responsible Dept./Person Name

Bylaw at Town meeting by end  
of year 3.

Specify Measurable Goal



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Facility ID (if known)

**D. Stormwater Management Program Summary (Cont.)**

4B

BMP ID #

Conduct Inspections for  
Erosion Controls

Specify Best Management Practice

Planning Board, Highway  
Department, and Consultant

Responsible Dept./Person Name

Inspection checklist and  
documented inspections.

Specify Measurable Goal

4C

BMP ID #

Identify Department to Take  
Stormwater Calls

Specify Best Management Practice

Planning Board and Highway  
Department

Responsible Dept./Person Name

Record number of phone calls  
to hotline, copies of  
advertisements.

Specify Measurable Goal

**5. Post Construction Runoff Control:**

5A

BMP ID #

Develop BMP Regulation

Specify Best Management Practice

Planning Board and Selectmen

Responsible Dept./Person Name

Bylaw at Town meeting by end  
of year 2.

Specify Measurable Goal

5B

BMP ID #

Develop and Implement  
Inspection Program

Specify Best Management Practice

Planning Board, Highway  
Department, and Consultant

Responsible Dept./Person Name

Retain copies of maintenance  
reports received annually, plus  
records of inspections  
completed and results.

Specify Measurable Goal

**6. Municipal Good Housekeeping:**

6A

BMP ID #

Clean Catch Basins

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Clean all catch basins.

Specify Measurable Goal

6B

BMP ID #

Sweep Streets in Town

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Priority plan of sweeping  
based on water quality impact.

Volume of sweepings  
collected.

Specify Measurable Goal

6C

BMP ID #

Develop an Inspection and  
Maintenance Plan

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Written schedule and records  
of inspections and  
maintenance.

Specify Measurable Goal



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Facility ID (if known)

**D. Stormwater Management Program Summary (Cont.)**

6D

BMP ID #

Continue Existing Pollution  
Prevention and Good  
Housekeeping Practices at the  
Highway Garage

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Ensure existing practices are  
continued.

Specify Measurable Goal

6E

BMP ID #

Evaluate Alternative Vehicle  
Washing Options at the  
Highway Garage

Specify Best Management Practice

Highway Department and  
Consultant

Responsible Dept./Person Name

New method for handling  
vehicle wash water at the site  
by the end of year 2.

Specify Measurable Goal

6F

BMP ID #

Evaluate Pollution Prevention  
BMPs for the Fueling Station at  
the Highway Garage

Specify Best Management Practice

Highway Department and  
Consultant

Responsible Dept./Person Name

As-built sketches or plans and  
photos.

Specify Measurable Goal

6G

BMP ID #

Evaluate Municipal Facilities  
Throughout Town for Potential  
Stormwater Impacts

Specify Best Management Practice

Highway Department and  
Consultant

Responsible Dept./Person Name

As-built sketches or plans and  
photos.

Specify Measurable Goal

6H

BMP ID #

Ensure Proper Waste Disposal  
in Town for Hazardous and  
Special Wastes

Specify Best Management Practice

Highway Department and  
Board of Health

Responsible Dept./Person Name

Document quantity of wastes  
collected annually.

Specify Measurable Goal

6I

BMP ID #

Ensure Water Quality  
Improvements are Considered  
for Flood Projects.

Specify Best Management Practice

Highway Department

Responsible Dept./Person Name

Records of Flood Control  
Projects

Specify Measurable Goal

6J

BMP ID #

Conduct Town Employee  
Stormwater Training

Specify Best Management Practice

Town Administrator, Highway  
Department, Police and Fire  
Departments, and Consultant

Responsible Dept./Person Name

Attendance sheet and copy of  
program.

Specify Measurable Goal



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management  
**BRP WM 08A** NPDES Stormwater General Permit  
Notice of Intent for Discharges from Small Municipal Separate  
Storm Sewer Systems (MS4s)

W041061  
Transmittal Number

Facility ID (if known)

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#### D. Stormwater Management Program Summary (Cont.)

##### 7. BMPs for Meeting TMDL:

7A

BMP ID #

Develop a Water Quality  
Strategy for 303d Waters  
Specify Best Management Practice

Town Engineer & Consultant  
Responsible Dept./Person Name

Summary of existing pollution  
prevention efforts, future  
needs, and responsible  
parties. Copy of surface water  
quality strategic plan.

Specify Measurable Goal

7B

BMP ID #

Implement BMPs from Water  
Quality Strategy  
Specify Best Management Practice

Town Engineer, Consultant, &  
Town Departments (to be  
determined)  
Responsible Dept./Person Name

Photographs, logs, and BMP  
descriptions for completed  
efforts and water quality  
improvements.

Specify Measurable Goal

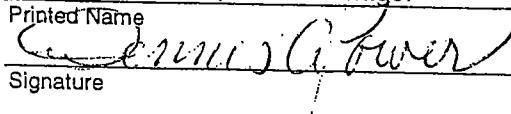
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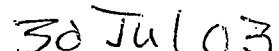
#### E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Dennis A. Power, Town Manager

Printed Name

  
Signature

  
Date

**Massachusetts Department of Environmental Protection**

Bureau of Resource Protection - Watershed Management

**BRP WM 08A NPDES Stormwater General Permit Notice of Intent  
for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

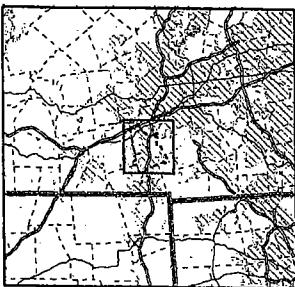
**F. Storm Water Management Program TIME FRAMES**



BMP ID #	PERMIT YEAR ONE		PERMIT YEAR TWO		PERMIT YEAR THREE		PERMIT YEAR FOUR		PERMIT YEAR FIVE		Next Permit	
	Spring 03	Summer 03	Winter 03-04	Spring 04	Summer 04	Winter 04-05	Spring 05	Summer 05	Winter 05-06	Spring 06	Summer 06	
1A												
1B												
1C												
1D												
1E												
2A												
2B												
2C												
2D												
2E												
2F												
3A												
3B												
3C												
3D												
3E												
4A												
4B												
4C												
5A												
5B												
6A	Ongoing under existing operations											
6B	Ongoing under existing operations											
6C	Ongoing under existing operations											
6D	Ongoing under existing operations											
6E												
6F												
6G	Ongoing under existing operations											
6H	Ongoing under existing operations											
6I												
6J												
7A												
7B												



Area of Focus:

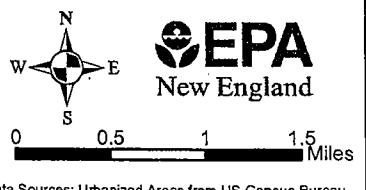


NPDES Phase II Stormwater Program  
Automatically Designated MS4 Areas  
*Oxford, Massachusetts*

Oxford Town Boundary

Regulated Area (2000 Urbanized Area)

Town Population: 13,352  
Regulated Population: 11,027



Data Sources: Urbanized Areas from US Census Bureau (2000). Political boundaries from MassGIS. Hydrography from NHD. Transportation data from GDT at 1:24,000.  
Map Created: 11/19/02; US EPA - New England GIS Center  
L:/projects/stormwater/phase2/matowns/new/



# Town of Oxford

*Town Manager*

*Dennis A. Power*

*325 Main Street*

*Oxford, Massachusetts 01540*

*Telephones:*

*(508) 987-6030*

*(508) 987-6027*

*Fax: (508) 987-5868*

## **TOWN OF OXFORD EMPLOYMENT OPPORTUNITY LAND MANAGEMENT/Planning Assistant**

**The Town of Oxford is currently accepting applications/resumes for the position of Planning Assistant in the Land Management Department.**

**The successful applicant should have: experience in office work, including familiarity with common word processing and data management software such as Word, Excel, and Access; a basic knowledge of local government procedures such as Town Meeting, Board meetings, and the open meeting law; a working knowledge of Land Use Law or equivalent experience.**

**This position is part-time with benefits (20 to 30 hours per week) and is classified at Level 9 with a starting hourly pay rate of \$13.68 to \$14.71.**

**Please send resume with cover letter to Town Manager's Office, 325 Main Street, Oxford, MA 01540, by 10 March 2006. Job description available upon request or at the Positions Available page of the Town's website ([www.town.oxford.ma.us](http://www.town.oxford.ma.us)).**

**An Equal Opportunity/Affirmative Action Employer**

# **OXFORD BULK ITEM DROP-OFF**

**April 23, 2005 - SATURDAY - OXFORD CENTER - NORTH**

**April 30, 2005 - SATURDAY - OXFORD CENTER - SOUTH**

## **ROCKY HILL ROAD PIT**

**8:00 A.M. - 3:00 P.M.**

**\*\*\*\*\*ONLY BULK ITEMS WILL BE ACCEPTED\*\*\*\*\***

<b>YARD WASTE</b>
<b>GRASS</b>
<b>LEAVES</b>
<b>BRUSH</b>
<b>BRANCHES</b>
<b>NO LARGER 4 IN DIAMETER</b>
<b>NO LONGER 3 FT</b>
<b>BULK ITEMS</b>
<b>AIR CONDITIONERS</b>
<b>APPLIANCES</b>
<b>AUDIO EQUIPMENT</b>
<b>BEDS/MATTRESSES</b>
<b>BIKES</b>
<b>COMPUTERS</b>
<b>COPIERS</b>
<b>ELECTRONICS</b>
<b>FURNITURE</b>
<b>GRILLS</b>
<b>HOUSEHOLD ITEMS</b>
<b>LAWN MOWERS</b>
<b>PLEASE DRAIN FLUID</b>
<b>MICROWAVES</b>
<b>REFRIGERATORS</b>
<b>SCRAP METAL</b>
<b>STOVES</b>
<b>TABLES</b>
<b>TELEVISIONS</b>
<b>VCRS</b>

**HAZARDOUS  
MATERIALS**

**BUILDING  
MATERIALS**

**BATTERIES**

**CAR  
PARTS**

**PAINT**

**TIRES**

**PROPANE  
TANKS**

**WASTE  
OIL**

**HOUSEHOLD  
TRASH**

**\*\*\*\*\*MUST HAVE PROOF OF RESIDENCY\*\*\*\*\***

**MORE INFORMATION CONTACT - OXFORD HIGHWAY DEPARTMENT**

**9:00 A.M. - 3:30 P.M. - 508-987-6006**