Municipality/Organization: Town of Paxton

EPA NPDES Permit Number: MAR04148

MaDEP Transmittal Number: W-

Annual Report Number & Reporting Period: **No. 3: March 2005-March 2006**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Charles T. Blanchard Title: Town Administrator

Telephone #: (508) 754-7638 Ext 20 Email: cblanchard@townof paxton.net

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Charles T. Blanchard

Printed Name: Charles T. Blanchard

Title: Town Administrator

Date: April 28, 2006

Part II. Self-Assessment

The Town of Paxton is making progress on the minimum control measures defined in our permit and identified in our Annual Report for March 2004 to March 2005.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1	Develop and Distribute educational brochures				
Revised					
2	Create a Town Website	Town Administrator	Create Website	Website established October, 2005. Stormwater education, links to stormwater educational websites made.	Continue placing information on website.
Revised					
3	Education for restaurants about grease traps, etc.	Board of Health	Quarterly reports required on grease trap cleaning, grease disposal.	Reports received and reviewed on schedule.	Continue reporting program.
Revised					
4	Stenciling Storm Drains	DPW Superintendent	Stencil drains	None	Initiate program June, 2006
Revised					
	Erect tributary signage	DPW Superintendent	Erect signs	None	Initiate program 2006 season
Revised					

Revised					

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1	Hold two public meetings on Stormwater Management Programs	Town Administrator	Establish Stormwater Bylaw	Received Grant to work with Wachusett Watershed Coalition to develop LID Stormwater control bylaw and other Smart Growth Initiative. Established Study Committee, met regularly in 2006, held two public meetings, placed LID Stormwater Bylaw before May 1, 2005 Annual Meeting.	Continue work on Open Space residential Bylaw, Agricultural Commission and Right to Farm Bylaw.
Revised					
2	Introduce "Adopt a Stream program"		Adopt program	No progress	Work on this year.
Revised					
Revised					
Revised					

Revised					
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1	Storm water map	DPW Superintendent	Develop Map	None	Planning Completed for initiation of program in Spring, Summer of 2006.
Revised					
2	Regulatory mechanism prohibiting non-stormwater discharges into storm sewer systems	Town Administrator	Adopt Regulations	Discussed and considered as part of regulations to be adopted for LID Stormwater Control Bylaw	Adopt Regulations
Revised					
3	Education of Town Employees, businesses and the public on hazards of illegal discharges and improper waste disposal	DPW Board of Health		Discussions held with DPW workers during year.	Continue education process.
Revised					

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1	Bylaw requiring implementation of BMP on construction sites	Town Administrator DPW Superintendent Planning Board	Adoption of Bylaw	LID Stormwater Bylaw studied, adopted for acceptance at May, 2006, Annual Town Meeting	Adoption of regulations.
Revised					
2	Establish procedures for Site Inspections	Town Administrator DPW Planning Board	Adopt procedures	Inspection procedures will be established as part of regulations.	
Revised					
3	Methods and penalties to ensure compliance	Planning Board	Adopt Procedures	Will be adopted as part of regulations – already a part of the Bylaw	
Revised					

Revised					
Revised					
Revised					

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1	Post Construction Controls included in Stormwater management bylaw	Planning Board	Controls in Place	Adopted as part of LID Stormwater Bylaw	Implement Bylaw if accepted at Town Meeting
Revised					
2	Review Open Space Plan for BMP strategies	Open Space Committee	BMP's adopted	Member of Open Space Committee also on LID Stormwater Study Committee	
Revised					
3	Stormwater controls as part of Master Plan	Master Plan Steering Committee	Master Plan Update funded at Feb, 2006, Special Town Meeting	Study will begin Spring, 2006	Continue with Master Plan Update.
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 3 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 4
1	Procedures and documentation for scheduled maintenance of catch basins, detention basins and other drainage structures	Town Administrator DPW Superintendent	Adopt procedures	Procedures developed, will be implemented during Spring and Summer of 2006	Continue implementation of procedures, documentation.
Revised					
2	Operation and Maintenance Plan to prevent runoff from entering the storm sewer system				
Revised					
3	Employee training in proper procedures to achieve goals of our Stormwater Management Program				

TOWN OF PAXTON

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Charles T. Blanchard, Town Administrator

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April 28, 2006

U.S. Environmental Protection Agency
Water Technical Unit
P.O. Box 8127
Boston, MA 02114

Enclosed is the Town of Paxton's NPDES Phase II Small MS4 General Permit Annual Report for March, 2005, to March, 2006.

Sincerely,

Charles T. Blanchard
Paxton Town Administrator