

DEPARTMENT OF PUBLIC SERVICES

50 FARM AVENUE

PEABODY, MASSACHUSETTS 01960

FAX: 978-535-3754

CITY ENGINEER
MUNICIPAL GARAGE
SOLID WASTE

WATER SUPPLY
SANITARY SEWERS
STREETS & DRAINAGE

TO: ANN HERRICK DATE: 4/11/06

COMPANY: CITY OF PEABODY

FAX NUMBER: 978 535 3754

FROM: ROBERT LANGLEY

CONFIDENTIAL: YES NO

TOTAL PAGES SENT (INCLUDING THIS PAGE):

REGARDING:

ANN

PER OUR CONVERSATION TODAY,

WE HAD SENT A COPY TO THE USEPA
ON JANUARY 30TH, 2006 AND IT WAS
RECEIVED BY RICH PHINNEY. THIS
WILL BE YOUR FAXED COPY.

THANK YOU.

IF THERE ARE ANY PROBLEMS WITH
RECEIPT OF THIS TELEFAX PLEASE
CALL 978-536-0600

Municipality/Organization: CITY OF PEABODY

EPA NPDES Permit Number: MAR 041216

MaDEP Transmittal Number: W-035400

**Annual Report Number
& Reporting Period: No. 1: March 05-06**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: RICHARD CARNEVALE Title: DIRECTOR, PUBLIC SERVICES

Telephone #: 978-536-7126 Email: Richard.Carnevale@peabody-ma.gov

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: *Michael J. Bonfanti*

Printed Name: MICHAEL J. BONFANTI

Title: MAYOR OF PEABODY

Date: 1/12/06

Part II. Self-Assessment

The City of Peabody has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions. The City's Department of Public Services is responsible for implementation of measurable goals. It is anticipated that progress will be made as municipal budgets improve in FY07 and beyond.

Peabody has an extensive household hazardous waste program. Besides a once a year dropoff, we collect waste oil, car batteries, propane tanks, computer monitors, refrigerators, televisions, computer units, air conditioners, and yard waste at all times throughout the year. From this program, we properly manage a number of toxic substances and enhance protection of stormwater quality. We also collect leaves curbside 12 weeks/year and provide drop off yard waste at all times throughout the year.

When weather permits, we sweep streets in the winter to remove sediment, thus improving runoff water quality. We also clean about 2500 catch basin (of our 4500 total) to ensure water quality is met.

We also have minimized or eliminated the generation of hazardous waste at our DPW facilities to eliminate environmental impacts. Our vehicles are stored inside and are highly maintained, reducing leaks of fuel, hydraulic fluids, and other maintenance related toxic materials.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
IA Revised	Develop educ. resources	CD	SW Education Brochure	Completed, mailed out to all residents, additional copies located in City Hall	Update brochure as needed
IB Revised	Develop educ. resources	CD	SW Education Website	In progress, similar format as brochure	Finish website and update as needed
IC Revised	Implem. educ. resources	CD	Inform people how to get involved w/local restoration	North River Cleanup (9/05) Over 20 volunteers helped in removing enough rubbish to fill over 3 small trucks and four 30 CY dumpsters	Continue cleanups for North River and other locations as needed
ID Revised	Implem. educ. resources	CD	Educate children of SW pollution and prevention	Discussed with Peabody School Parent Advisory Board (PSPAD) on methods to educate children on SW pollution and prevention	Implement suggestions made by PSPAD to meet measurable goal for BMP Description
IE Revised	Implem. educ. resources	CD	Cont. educ. Of public using Local TV advertising and press	Brochure and cleanups get displayed on Public Access Channels and newspapers	Continue with updating the brochure as needed and post new cleanups when they become available
IF Revised	Implem. educ. resources	DPS	Cont. sign posting & animal waste cleanup enforcement	Signs are annually checked and replaced as needed;	Meet measurable goal for BMP Description

IF	Implem. educ. resources	CD	Cont. yard-waste collection and recycling program	This goal has been continued through municipal funding	Continued activity on both programs
Revised					

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
2A	Implem. educ. resources	CD	Inform people how to get involved w/local restoration	North River Cleanup (9/05) Over 20 volunteers helped in removing enough rubbish to fill over 3 small trucks and four 30 CY dumpsters	Continue cleanups for North River and other locations as needed
Revised					
2B	SW Drain Stenciling	DPS	Investigate program thru volunteer assistance	No progress	Meet measurable goal for BMP Description
Revised					
2C	Restoration and Cleanup	CD	Cont. w/eagle scouts stream and beach cleanup/restoration	North River Cleanup (9/05) Over 20 volunteers helped in removing enough rubbish to fill over 3 small trucks and four 30 CY dumpsters	Continue cleanups for North River and other locations as needed
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
3A	GIS Mapping Program	DPS	Cont. to impr. & update storm sewer & drain syst. mapping	No progress due to municipal funding limitation	Digitize paper maps and plans
Revised					
3B	Ident. Of Illegal discharges	DPS	Cont. eliminating discharges thru map. & monitoring	Eliminated illegal discharge connection at 11 Connally Terrace (10/05)	Continued elimination of discharges as discovered
Revised					
3C	State Assessments	CD	Cont. assist w/water assessments	Implement recommendations of watershed protection plan	Stormwater and groundwater protection ordinance
Revised					

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
4A	SW Ordinance	CD	Dev. & Adopt for Const. & Post-Const. regulation	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
4B	SW Ordinance	CD	Est. regulations & guidelines to require controls and BMPs	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
4C	SW Ordinance	DPS	Conduct site plan review for BMPs	MA DEP Stormwater Management Guidelines adopted by planning board	Site plan review ordinance revision
Revised					
4D	SW Ordinance	DPS	Enforce violations to max. extent	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
4E	Review Ordinance	CD	Subdiv. Reg. to encourage better site design practices	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
Revised					

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
5A	SW Ordinance	City Council	Dev. & Adopt for Const. and Post-Const. regulation	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
5B	SW Ordinance	City Council	Est. regulations & guidelines to require controls and BMPs	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
5C	SW Ordinance	DPS	Conduct site plan review for BMPs	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
5D	SW Ordinance	City Council & DPS	Enforce violations to max. extent	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
5E	Review Ordinances	Planning Board & DPS	Subdiv. Regs. to encourage better site design practices	Draft plan developed, haven't been sent to the City Council for review/adoption due to staff shortages	Present to City Council for adoption of ordinances
Revised					
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
6A Revised	Street Sweeping	DPS	Cont. to sweep city streets	Entire city was swept	Entire city will be swept.
6B Revised	Catch Basin & Storm Drain Cleaning	DPS	Cont. to clean catch basins & storm drains	Cleaned about 50% of city and the main streets, hills, and specific problem areas	Clean remaining 50% of city and again the main streets, hills, and specific problem areas
6C Revised	Stormwater Monitoring Report	DPS	Develop yearly monitoring report	Done by Salem Coast Watch	Salem Coast Watch
6D Revised	GIS Mapping of Storm Sewer	DPS	Map entire city storm sewer system	No progress due to municipal funding limitation	Digitize paper maps and plans
6E Revised	Operations & Maintenance Plans	DPS	Cont. St. sweep program	Sweep all 180 miles of city to remove debris from streets	All of city will be swept again to remove debris from streets
6F Revised	Training And Maintenance Program	DPS		All new employees receive training in haz. materials & spill cleanup, plus additional training in labeling, injuries, etc. and offer refresher courses to current employees	Keep having all new employees go through the training process and offer refresher courses to current employees

6G Revised	Storage of Hazardous Materials	DPS	Develop yearly monitoring report	Inspected monthly per MA DEP Regulation, noncompliance with Haz. Waste Regs.	Continue to inspect monthly per MA DEP Regulation, noncompliance with Haz. Waste Regs.
6H Revised	Spill Prevention Plan	DPS	Update SPCC Plan	Plan recertified in 2003, no actions needed until 2006	Update plan to meet new SPCC requirements
6I Revised	Spill Prevention Training	DPS	Dev. O&M Plan, reduce & prevent pollutant runoff	All new employees receive training in haz. materials & spill cleanup, plus additional training in labeling, injuries, etc. and offer refresher courses to current employees	Keep having all new employees go through the training process and offer refresher courses to current employees

6a. Additions
