Municipality/Organization: **Town of Templeton**

EPA NPDES Permit Number: 1225

MaDEP Transmittal Number: **W- 040566**

Annual Report Number & Reporting Period: **No 3: March 06 – March 07**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Robert Columbus

Printed Name: Robert Columbus

Title: chairman Board of Selectman

Date: 4/19/2007

Part II. Self-Assessment

The Town of Templeton has made considerable progress in its third year of implementation of some major Measurable Goals noted in its Notice of Intent. Prior to the development of its Comprehensive Stormwater Management Program, including Measurable Goals, the Town had an assessment performed of current activities, programs, and regulations that could support the NPDES Phase II Stormwater program. This assessment has become the basis for modifying and changing current activities, recommending new programs, and informing town boards and departments of their obligation toward successful implementation of Templeton's Comprehensive Stormwater Program.

In accordance with Templeton's Comprehensive Stormwater Management Program the town has continued to implement the Illicit Discharge Detection and Elimination (IDDE) Program in Permit Year 4. The major accomplishment was the completion of the identification and mapping of over 90% of the outfalls to date. The town has mapped all of the Stormwater Outfalls and Culverts with the exception of Dudley road which is undergoing reconstruction. Areas of concern such as dry weather flow, stains, sedimentation, and vegetative growth have also been identified and mapped. The town highway department is drafting a plan to prioritize remediation actions. Approximately 90% of the Stormwater infrastructure (catch basins, dropped inlets, culverts and manholes) have been mapped with the completion of the project slated for permit year 5. Copies of the NPDES Phase II Stormwater Management Plan 2007 Status Report for Permit Year 4 along with the associated maps are attached to this report.

Templeton is pleased to present the following summary describing its success at implementing the fourth year of the Comprehensive Stormwater Management program.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
1	Create a Stormwater Program	Board of Selectmen Highway Department Planning board Conservation Commission Board of Health	The Town of Templeton has *completed Stormwater Management Phase II Assessment* report. Copies are available for review by town departments and the public. The Town of Templeton Comprehensive Stormwater Management program was presented to the public at a Board of Selectmen meeting on February 23, 2004.	The Templeton Stormwater Committee has met numerous times to discuss with the Stormwater consultant the status of deliverables to date and to modify some of the tasks due to inclement weather. Great progress has been made to date on identification of problem areas in the town A workshop is proposed to assess the progress gained in permit year 4 once the present status is received from the Stormwater contractor.	The workshop will establish priorities for permit year 5. The Town of Templeton will continue to publicly review the ongoing implementation of its Comprehensive Stormwater Management program.

1. Public Education and Outreach (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
2	Create Stormwater Program	Highway Department	Y1-5; Templeton will identify appropriate sources of funding assistance (SRF, 319 Grant Program, Lakes and Ponds Grant Program, Source Water grant program, Recycling Grant program) and apply for assistance in implementing portions of its Comprehensive Stormwater Management Program, including public education and outreach. The town has also received funding from Annual Town Meeting.	The town has received a Community Development Block Grant (CDBG) to upgrade infrastructure and the storm drain system in the "Back Bay" section of town. The Board of health has received a Brown field's grant from the Environmental Protection Agency. The town of Templeton has secured a $6 million loan from DEP's SRF program for upgrades to the wastewater treatment facility. The town has responded to an administrative consent order from DEP. Templeton Board of health did not apply for a Recycling Grant for this year.	Templeton will continue to look for appropriate funding vehicles for the Stormwater program.
3	Address Specific Groups	Highway Department	Y1-5. Distribute EPA and other relevant educational brochures to targeted audiences. Distribution points include Town Offices and Library.	The Town of Templeton has made EPA educational material available at various locations in town,	The Town of Templeton will continue to print and make the EPA brochures and pamphlets available at town buildings and the library. Templeton will try to get a Stormwater Awareness Program instituted at the Middle School utilizing the EPA website kids' page. http://www.epa.gov/owow/nps/kids/

1. Public Education and Outreach (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
4	Target groups likely to impact Stormwater	Highway Department Stormwater Committee	Y2-5: Brochures targeting specific audiences and activities will be available. These target groups include homeowners and lawn maintenance activities, disposal of household waste, and pet maintenance.	The Town of Templeton is in receipt of EPA educational materials on a Computer disk for easy printing and distribution.	The Town of Templeton will continue to print and make the EPA brochures and pamphlets available at town buildings and the library. The Stormwater Committee will provide outreach material to the Light & Water Departments to be included in the bills mailed to their customers.
5	Identify alternative information sources	Stormwater Committee Cable Committee	Y2-5: Templeton will post links to Stormwater BMP's and other water quality educational resources, including EPA and DEP on the town website. http://www.templeton1.org/	DEP and EPA links are posted to the town of Templeton's web site. EPA link is available through the DEP web site.	The Town of Templeton will continue to monitor and update these website links.
6	Identify alternative information sources	Stormwater Committee Cable Committee	Y2-5: Templeton will also post links to its website to the Millers River Watershed Council @ http://www.millersriver.net/mrwc/index.html and the Chicopee River Watershed Council @ http://www.chicopeeriver.org/	Millers River Watershed Link is poster to the Town of Templeton website	Chicopee River Watershed link will be posted to the Town of Templeton's website

1. Public Education and Outreach (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
7	Utilize local public access channel	Stormwater Committee Cable Committee	Y1-2 Public meeting notice and a meeting reviewing Templeton's Comprehensive Stormwater Management Program was posted/televised on Templeton's local access channel. The Board of selectmen meeting on February 23, 2004 was broadcast on the local cable public access channel.	Measurable Goal completed in Year 1. Notices will continue to be posted on the local cable channel for the public meeting reviewing the Stormwater Program.	With a planned upgrade of the local public access channel, more information regarding Stormwater management and broadcasting of public meetings are planned.
8	Develop, conduct, and document educational programs.	Board of selectmen Liaison	Y2-5: The town of Templeton will appoint a liaison to the Millers River Watershed Council and the Chicopee River Watershed Council to disseminate information to the Town on programs and activities.	John Henshaw and Karen Tucker continue to represent the town of Templeton as liaisons to the Millers River Watershed Council. John Henshaw is very active with the Millers river Stream team.	The liaisons will continue to provide updates on information and activities of the Millers river Watershed Council to the Town of Templeton. A representation will be appointed to the Chicopee River Watershed Council.

1. Public Education and Outreach (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
9	Promote Household Waste Recycling	Board of Health	Y1-5: The Town of Templeton will work with its contracted waste hauler and the Board of health to continue to sponsor Hazardous Waste Collection Days.	On 31 March 2007, the Board of Health sponsored Hazardous Waste collection Day. The event was very successful and many towns' people participated. The event was posted in the local newspaper and promoted on the Town of Templeton's website and the local cable public access channel.	The Town of Templeton expects to continue to sponsor the Hazardous Waste Collection Days, subject to approval at Town Meeting and availability of DEP Recycling Grant funding for Permit Year 5.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
10	Storm drain stenciling	Highway Department	The Templeton Highway Department will develop a system for stenciling of Storm Drains and Catch Basins and record when they have been cleaned. Also develop a worksheet that will provide information on type, location, date of cleaning and general condition of the Storm Drain systems in town.	Storm Drains continue to be cleaned on a random basis and marked with a spot of paint indicating that the structure has been cleaned. 368 catchbasins and 33 drop inlets have been mapped. The town will continue to map these structures during the spring and fall of 2007.	More emphasis will be placed on the maintenance of the Storm drain and catch basins in the Town of Templeton. Contracting out the Storm Drain cleaning is being considered to alleviate the backlog.
11	Community clean-ups	Highway Department Conservation Commission Open Space Committee	Y1-5: The Town of Templeton will encourage local stream team cleaning with local residents and town committees.	The Town of Templeton continued to encourage events that lead to clean up of streams, parks, and open space in the town. Events were publicized in the local newspapers. Otter River Stream Team held its Annual river clean-up on 30 September, 2006.	The Town of Templeton will continue to promote these events.
12	Community clean-ups	Highway Department Conservation Commission Open Space Committee	Y1-5: Town will provide trucks and other material to support clean-up efforts and disposal of unwanted materials.	The Cemetery and Parks Department continues to provide trucks and equipment for the various clean-up projects in the town. Highway Department has been picking up discarded auto and truck tires.	The town of Templeton expects to continue support for these programs.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
13	Inventory and mapping of the storm drain system.	Highway Department	Y1-5: Templeton will identify appropriate sources of funding assistance (SRF, 319 Grant program, Lakes & Ponds Grant program, Source Water protection Grant Program, Recycling Grant Program) and apply for assistance in implementing portions of its Comprehensive Stormwater Management Program, including public education and outreach.	The Town of Templeton has appropriated funds at the 2006 Annual town meeting to complete the inventory and mapping of the Strom Drain System with the assistance of the contractor hired to assist in this project. A draft copy of the initial results is attached to this report.	Templeton will be appropriating monies at the 2007 Annual Town Meeting. For Permit Year 5. It is anticipated that the inventory and mapping will be completed in Permit Year 5.
14	Mapping and identification of outfalls and receiving waters.	Highway Department Board of Assessors	Y1: Templeton will develop and implement a plan to map all outfalls and receiving bodies of water, contingent on Town Meeting approval of funding.	Funding was requested and approved at the 06 Annual Town Meeting for the mapping and identification of the Storm Sewer Outfalls To date 893 storm sewer system structures (238 outfalls, 185 culverts, 69 manholes, 368 catchbasins and 33 drop inlets) have been identified and mapped. The GIS base maps are attached to this report.	It is anticipated that the mapping and identification of the storm sewer system structures and identification of the outfalls to the receiving waters, along with the completion of the GIS base map will be accomplished in Permit Year 5, pending approval of funding at the 2007 Annual Town Meeting.

3. Illicit Discharge Detection and Elimination (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
15	Identification/description of problem areas	Highway Department	Y1: Templeton will develop and implement an illicit Discharge Detection and Elimination (IDDE) plan.	Identification of potential problem areas has been completed as part of the IDDE plan. Some of the areas identified are the "Back Bay" section of town and a section of Otter River Road. Templeton has applied for and received a Community Development Block Grant (CDBG) to address the Stormwater drainage problems in the Back Bay area of town. Drainage upgrades are planned for the problem section of Otter River Road.	Templeton will continue to Identify problems areas with the help and expertise of the Stormwater contractor in Permit Year 5. It is anticipated that the town will apply for a CDBG for 2008 to continue work in these areas.
16	Enforcement procedures addressing illicit discharges	Board of Selectmen Planning Board Town Counsel Board of Health Stormwater Committee	Y3: Templeton will review whether local authority is appropriate and able to respond to potential illicit discharges. New by-laws, if necessary, will be proposed at Annual Town meeting.	The Town of Templeton has completed an Illicit Discharge and Detection Elimination (IDDE) Program as part of the Town's Comprehensive Stormwater Management program. A draft by-law has governing discharges to the Municipal Storm Drain System has been submitted to town counsel for review and comment. Town boards are reviewing the draft by-law.	The Town will continue to review model by-laws to respond to illicit discharges. A by-law governing discharges to the Municipal Storm Drain System will be presented at the Annual Town Meeting 2007 for approval

3. Illicit Discharge Detection and Elimination (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
17	Public information program regarding hazardous wastes and dumping	Highway Department Board of Health Cemetery and Parks	Y2-5: Templeton will provide educational brochures to town residents.	Hazardous Waste Collection days are advertised in the local paper, local cable channel, and flyers are posted in Town Buildings. In Templeton center and Baldwinville center the Cemetery and Parks Department places a sign posted with Hazardous Waste collection days and times. Hazardous Waste Day was held by the Board of Health on 31 March 2007 with many tons of materials being removed from households in town. Educational brochures continue to be made available at town buildings.	Hazardous Waste Collection days will continue for Permit Year 5 contingent upon allocation of funds at Annual Town Meeting. Mailings are planned reminding town residents of the Hazardous Waste Collection Days and the safe disposal of hazardous waste.
18	Initiation of recycling programs.	Board of Health Planning Board	Y1-5: Templeton will apply for funding from DEP's Recycling Grant program for assistance in public education and the purchase of recycling materials.	Recycling bins for distribution to residents have been donated by Wal-Mart. Compost bins are available for a small fee from the Board of Health office. The Board of health did not apply the recycling grant in Permit year 4 due to the lack of a full time BOH agent	The board of health is expected to apply for the DEP recycling Grant in Permit Year 5. These activates are expected to continue.

3. Illicit Discharge Detection and Elimination (Continued))

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
19	Watershed assessments and studies	Highway Department Conservation Commission Board of Health	Y1-5: Templeton will identify opportunities for funding assistance from DEP's 319 Grant program, and the Department of Environmental Management's Lakes & Ponds Grant program to support watershed assessment and implementation activities. Tasks may include design and installation of Stormwater BMP's and public outreach. Emphasis will be on assessment and remediation of Stormwater related problems impacting water quality in Bourn-Hadley Pond, Brazell Pond, Depot Pond, Greenwood Pond, Otter River, Candlelight pond, and Beaver Brook. These water bodies have been identified as impaired and are on DEP's 303d list.	The Town of Templeton has not applied for the DEP's 319 Grant at this time, electing to fund the necessary monies through the Town Meeting process. The Water Department completed a watershed assessment in the Zone II wellhead areas.	The town of Templeton will continue to fund this assessment through a combination of Annual Town Meeting funds and assistance from the Templeton Water Department for Permit Year 5.

3. Illicit Discharge Detection and Elimination (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
20	Watershed assessments and studies	Highway Department Water Department	Y2-5: The Town of Templeton will apply for funding assistance from DEP's Source Water Protection Program for grant assistance to develop wellhead protection plans and Stormwater management plans within Zone II areas in Templeton.	The Town of Templeton did not receive any grant during Permit Year 4 Templeton has recently completed a Zone II delineation study and is awaiting verification of the results from DEP. The existing Zone II delineation was conceptual prior to this study.	The town of Templeton will monitor the Water Protection Grant program for grant assistance. The Town of Templeton Water Department recognizes the relationship between drinking water protection and water quality management. The Town of Templeton Municipal Water Department has control of the Zone II Aquifer and will continue to monitor for the protection of the wellheads in permit Year 5.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
21	By-law: Stormwater management regulations for construction sites 1 acre or larger	Planning Board Conservation Commission Town Counsel Board of Health Stormwater Committee	Y2-5: Templeton will review model by-laws developed by DEP in consultation with the Attorney General's Office.	The Stormwater Committee has reviewed some model by-laws and will recommend the proper course of action to the Board of Selectmen to bring this by-law to Special Town Meeting, fall of 2007.	By-law development will be a priority issue in Permit Year 5.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
22	By-law require post-construction runoff controls	Planning Board Conservation Commission Town Counsel Board of Health Stormwater Committee	Y2-5: Templeton will review model by-laws developed by DEP in consultation with the Attorney General's Office.	The Stormwater Committee has reviewed some model by-laws and will recommend the proper course of action to the Board of Selectmen to bring this by-law to Special Town Meeting, fall of 2007.	By-law development will be a priority issue in Permit Year 5. The contractor hired to assist the Town of Templeton in meeting the goals of Stormwater Management will provide the expertise in adopting these by-laws.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
23	Develop a municipal Operations and Maintenance Plan	Highway Department	Y1: Using regulations and recommendations from DEP and EPA, Templeton will develop and update an Operations and Maintenance plan to include proper disposal of street sweepings, catch basin cleanout material, snow disposal, roadway de-icing procedures, vehicle washing, and outside storage of materials.	Grass and leaves from public works and residential maintenance activities are recycled in the municipal compost pile. The Templeton Highway Facility has a Spill Prevention Control and Countermeasure (SPCC) Plan for the town fuel facility. The SPCC contains BMP's educational materials for preventing and responding to potential gasoline and diesel discharge into Stormwater. The Highway Department has also purchased a spill kit in the event a spill takes place. If the spill is greater than a 10 gallon spill DEP is notified along with the Board of Health. The Templeton Highway Facility has a Stormwater Pollution Prevention Plan (SWPPP), which addresses BMP's and good housekeeping procedures regarding vehicle maintenance activities, on-site storage, and employee education.	The Highway Department will continue to implement the SPCC and the SWPPP plans.

6. Pollution Prevention and Good Housekeeping in Municipal Operations (Continued)

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
24	Develop a municipal Operations and Maintenance Plan	Highway Department	Y2: Templeton implemented a formal inspection program, including maintenance logs and scheduling, for catch basin cleaning, repairs, and new installations.	The Town of Templeton sweeps all local roads in the Spring months. Catch basins are targeted for cleanout in the fall months. The Highway Department keeps records of daily sweeping and catch basin cleaning throughout the year. Materials collected are brought to the sewer landfill for disposal. Templeton also has a pest control budget which addresses beaver control and West Nile Virus eradication.	The Highway Department will record and log street sweeping and catch basin activities. The Town of Templeton expects to continue these programs.
25	Develop and implement training programs for municipal employees	Highway Department	Y1-5: Each year, Templeton will send a minimum of 3 Town employees to training seminars sponsored by MassHighweay, BayState Roads, and other relevant agencies or vendors.	Various Town boards and departments have attended association meetings and seminars that addressed various components of NPDES Phase II or water quality protection. These programs included the Massachusetts Municipal Association's Annual Meeting, programs sponsored by BayState Roads, New England Water Works Association, Massachusetts Association of Conservation Commissioners (MACC), and the Massachusetts Cemetery Association. Stormwater workshop were offered by the MACC in permit Year 4 and attended by members of the Templeton Conservation Commission.	The Town of Templeton will continue to send officials and employees to these training opportunities.

26	Review storm drainage infrastructure needs	Highway Department	Y1-5: Templeton will incorporate storm drain infrastructure review in its Chapter 90 project utilizations.	The Highway Department continues to work with the Planning Board on all new housing subdivisions with concerns and comments about drainage systems and detention/retention ponds. The Planning Board continues to require contractors to provide funds for the maintenance of these Stormwater structures.	The Town of Templeton will continue to improve the storm drainage infrastructure to include new developments and roadway construction.