TOWN OF HOOKSETT

MUNICIPAL BUILDING

16 Main Street
Hooksett, New Hampshire 03106-1397

485-8472	Administration
268-0003	Assessing
485-4117	Building
485-4117	Code Enforcement
736-8801	Conservation
485-8769	Family Services
485-4423	Fax
485-2017	Finance
268-0279	Planning
485-9534	Tax Collector
485-9534	Town Clerk
485-8472	Town Council
268-0279	Zoning

November 21, 2003

Meg Tennant
U.S Environmental Protection Agency, Region 1
One Congress Street
Suite 1100 (SEW)
Boston, MA 02114-2023

Subject: Notice of Intent Application and Storm Water Management Implementation Schedule

Dear Ms. Tennant,

Enclosed are the Town of Hooksett's Notice of Intent Application and Storm Water Management Implementation Schedule as required by Section 308(a) of the Clean Water Act, 33 U.S.C. §1318(a). We believe this submission fulfills the requirements outlined in the letter of October 28, 2003 from Ken Moraff, Enforcement Office Manager. If this submission does not meet the requirement set forth by the Clean Water Act, you need additional information or you have any questions, please notify us as soon as possible.

Sincerely,

Paul Loiselle
Acting Town Administrator

c: Jeffrey G Andrews, PE
Sanitary Engineer
Wastewater Engineering Bureau
NH Department of Environmental Services
PO Box 95
Concord, NH 03302-0095

DEC - 2 2003

MUNICIPAL ASSISTANCE UNIT

NOTICE OF INTENT

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the NPDES General Permit issued by EPA for storm water discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all of the information required on this Notice of Intent form and the separate Storm Water Management Program (SWMP) Implementation Schedule form (Excel Spreadsheet), must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a storm water management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Town of Hooksett
   Name

   16 Main Street
   Mailing Address

   Hooksett — City/Town
   NH 03106 — State and Zip Code

   603-485-8472 — Telephone Number
   TownAdministrator@Hookett.org — Email (if available)

2. Municipality Name

   Town of Hooksett
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ County ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   State Roads and Highways

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes ☐ pending ☐ no

   EPA website of "endangered species" for Merrimack County, NH lists four species: Bald Eagle, Karner Blue Butterfly, and the Small Whorled Pogonia

NOTICE OF INTENT

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Lakins Pond (Name)	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Brown Brook (Name)	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Unnamed Brook – to Merrimack River	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Peters Brook (Name)	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Dalton Brook (Name)	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Messer Brook (Name)	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Unnamed Brook – to Merrimack River	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Unnamed Brook – to Goldfish Pond	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Unnamed Brook – from Goldfish Pond	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Merrimack River, PWS, WWF, Hooksett Dam Bypass	Unknown (Number)	☒ Yes ☐ No	Mercury, Other Flow Regime Alterations
Neat Brook – Unnamed Brook – to Massabesic Lake	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
Unnamed Brook – to Massabesic Lake, CLS A	Unknown (Number)	☒ Yes ☐ No	Mercury (Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)
(Name)	(Number)	☐ Yes ☐ No	(Specify)

NOTICE OF INTENT

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

D. Storm Water Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1.1	Plan public education programs	Town Administrator	Plan/fund by Spring 2005
1.2	Conduct programs	Town Administrator	Conduct minimum one per year for permit term

2. Public Involvement/Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2.1	Solicit the public/volunteers	Town Administrator	Complete by 2005
2.2	Conduct public programs	Town Administrator	Minimum one per year for permit term

NOTICE OF INTENT

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

D. Storm Water Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

3.1 Plan and fund mapping of urbanized area stormwater sewer system.
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Plan & fund stormwater sewer system map	Town Administrator	Plan and funding by 2006

3.2 Map location of outfalls, receiving waters, catch basins, drainage manholes and culvert pipes within the system.
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Map outfalls, receiving waters & system structures	Town Engineer	Complete by 2007

3.3 Develop storm sewer bylaw ordinance prohibiting non-stormwater discharges into the system with appropriate enforcement procedures.
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop stormwater bylaw	Town Administrator	Complete by 2006

3.4 Develop and implement plan to identify problem areas
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Dry weather outfall screening	Town Engineer	Complete by 2007

3.5 Develop policy for elimination of illicit discharges
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop policy	Town Administrator	Complete by 2008

4. Construction Site Runoff Control:

4.1 Review existing subdivision and site plan review regulations and identify deficiencies
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Review existing regs	Planning Director	Review complete Summer 2004

4.2 Revise subdivision and site plan review regulations using BMP's with proposed procedures for penalties
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Revise regulations	Planning Director	Propose revisions Spring 2005

4.3 Approval process for revisions to regulations
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Approval process	Planning Director	Complete by Fall 2005

4.4 Implement new regulations
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Implement regulations	Planning Director	Complete by Summer 2006

4.5 Evaluate implemented regulations
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Evaluate new regulations	Planning Director	Throughout permit term

NOTICE OF INTENT

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

D. Storm Water Management Program Summary (Cont.)

5. Post Construction Runoff Control:

5.1 Review current structural and non-structural BMP's
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Review BMP's	Town Engineer	Complete by Spring 2005

5.2 Make recommendations for new structural and non-structural BMP's
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Revise BMP's	Town Engineer	Complete by Spring 2006

5.3 Incorporate BMP's into regulations and adopt ordinance ✓
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Incorporate BMP's	Town Engineer	Complete by Fall 2006

5.4 Evaluate new BMP's effectiveness
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Evaluation of adopted BMP's	Town Engineer	Throughout permit term

BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

6. Municipal Good Housekeeping:

6.1 Review existing Highway Department Policies
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Review existing policies	Highway Department	Complete in 2004

6.2 Revise Highway Department Policies to incorporate Pollution Prevention and Good Housekeeping for parks and open space, fleet maintenance, bldg maintenance, construction activities and stormwater drainage system maintenance.
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Revise Highway Dept policies	Highway Department	Complete in 2005

6.3 Train employees on revised policies for Pollution Prevention and Good Housekeeping Policies
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Employee PP & GH Training	Highway Department	Quarterly throughout permit term

6.4 Develop long term schedules and inspection procedures
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop schedules & inspection procedures	Town Administrator	Complete in 2005

6.5 Implement long term schedules and inspection procedures
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Implement schedule & inspection procedures	Highway Department	Complete by 2008

BMP ID # Specify Best Management Practice

NOTICE OF INTENT

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting Requirements of Part I.C. (Discharges to Water Quality Impaired Waters) and Part I.D. (Total Maximum Daily Load Allocations):

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
7.1	Coordinate with NHDOT to review interconnected discharges impacting storm water system	Highway Department	Throughout permit term

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

PAUL LOISELLE
Printed Name

Signature

11-21-03
Date

SWMP Implementation Schedule

Regulated MS4: _____Hooksett, NH_____

Town/City:___Hooksett, NH____

	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE				
BMP ID #	**Spring 03**	**Summer 03**	**Fall 03**	**Winter 03-04**	**Spring 04**	**Summer 04**	**Fall 04**	**Winter 04-05**	**Spring 05**	**Summer 05**	**Fall 05**	**Winter 05-06**	**Spring 06**	**Summer 06**	**Fall 06**	**Winter 06-07**	**Spring 07**	**Summer 07**	**Fall 07**	**Winter 07-08**	**Next Permit**
1.1				■	■	■	■	■													
1.2						■				■				■				■			
2.1				■	■	■	■	■													
2.2						■				■				■				■			
3.1				■	■	■	■	■	■	■	■	■									
3.2									■	■	■	■	■	■	■	■	■	■	■	■	
3.3				■	■	■	■	■	■	■	■	■									
3.4									■	■	■	■	■	■	■	■					
3.5				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	
4.1				■	■	■															
4.2						■	■	■	■												
4.3									■	■	■										
4.4												■	■								
4.5														■	■	■	■	■	■	■	
5.1				■	■	■	■	■													
5.2									■	■	■	■									
5.3													■	■							
5.4															■	■	■	■	■	■	
6.1				■	■	■	■	■													
6.2									■	■	■	■									
6.3				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	
6.4				■	■	■	■	■	■	■	■	■									
6.5													■	■	■	■	■	■	■	■	
7.1				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	