NHR04031

NOTICE OF INTENT

NEW HAMPSHIRE DEPARTMENT OF Environmental Services

For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

A. Instructions

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the NPDES General Permit issued by EPA for storm water discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all of the information required on this Notice of Intent form and the separate Storm Water Management Program (SWMP) Implementation Schedule form (Excel Spreadsheet), must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a storm water management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Town of Salem (c/o Rodney A. Bartlett, DPW)
   Name

   21 Cross Street
   Mailing Address

   Salem — City/Town
   NH 03079 — State

   (603) 890-2150 — Telephone Number
   RBartlett@ci.salem.nh.us — Email (if available)

2. Municipality Name

   Town of Salem
   City/Town

3. Legal Status:

   ☐ Federal ☒ City/Town ☐ State ☐ County ☐ Private

   ☐ Other public entity: _____ Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   NH Department of Transportation

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes ☐ pending ☐ no

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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

☒ yes ☐ pending ☐ no

Note: Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Spickett River (Name)	(Number)	☐ Yes ☒ No	(Specify)
Hawkins Pond (Name)	(Number)	☐ Yes ☒ No	(Specify)
Widow Harris Brook (Name)	(Number)	☐ Yes ☒ No	(Specify)
Millville Lake (Name)	(Number)	☐ Yes ☒ No	(Specify)
Canobie Lake (Name)	(Number)	☐ Yes ☒ No	(Specify)
Wilson's Pond (Name)	(Number)	☐ Yes ☒ No	(Specify)
Shadow Lake (Name)	(Number)	☐ Yes ☒ No	(Specify)
Hittytity Brook (Name)	(Number)	☐ Yes ☒ No	(Specify)
Arlington Mill Reservoir (Name)	(Number)	☐ Yes ☒ No	(Specify)
Taylor's Reservoir (Name)	(Number)	☐ Yes ☒ No	(Specify)
Providence Hill Brook (Name)	(Number)	☐ Yes ☒ No	(Specify)
Captain Pond (Name)	(Number)	☐ Yes ☒ No	(Specify)
Captain Pond Brook (Name)	(Number)	☐ Yes ☒ No	(Specify)
World End Pond (Name)	(Number)	☐ Yes ☒ No	(Specify)
World End Brook (Name)	(Number)	☐ Yes ☒ No	(Specify)
Policy Brook (Name)	(Number)	☐ Yes ☒ No	(Specify)

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C. Names of (Presently Known) Receiving Waters (cont.)

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Stillwater Pond Name	Number	☐ Yes ☒ No	Specify
Townsend Pond Name	Number	☐ Yes ☒ No	Specify
Porcupine Brook Name	Number	☐ Yes ☒ No	Specify
Un-named stream East of The Lancaster Memorial School Name	Number	☐ Yes ☒ No	Specify
Bodwell Pond Name	Number	☐ Yes ☒ No	Specify

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D. Storm Water Management Program Summary

1. Public Education:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
1-1	Maintain existing "Entering Public Water Supply" sign at Canobie Lake	Dept. of Public Works	Maintain sign throughout permit term
1-2	Broadcast informational stormwater video on local television	Dept. of Public Works	Broadcast video years 2 – 5 of permit term
1-3	Develop and distribute stormwater brochure	Dept. of Public Works	Brochure developed during permit year 2. Available at DPW & Town Hall remainder of permit term, and distributed to students during years 3-5
1-4	Add stormwater information to DPWs website	Dept. of Public Works	Prepare information and add to website during year 2 and updated annually
1-5	Install 3 informational kiosks with stormwater bulletins at boat ramps and beaches	Dept. of Public Works	Designate locations during year 1, design kiosks during year 2, install during year 3 and update annually
1-6	Approach private beaches and the Mall at Rockingham Park about installing kiosks	Dept. of Public Works	Private beaches/mall contacted during permit year 3

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D. Storm Water Management Program Summary (cont.)

2. Public Participation:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
2-1	Comply with State Public Notification Guidelines	All Town Departments and Boards	Post notices on all applicable meetings
2-2	Publicize and maintain public complaint hotline on website	Dept. of Public Works	Maintain hotline and respond to complaints from the public throughout permit term
2-3	Annual household Hazardous Waste Collection Day	Dept. of Public Works	Collection held in September of each permit year
2-4	Continue mandatory recycling program including waste oil, batteries, tires, etc.	Dept. of Public Works	Continue existing recycling program
2-5	Schedule annual Town Roadside Litter Clean-up Day	Dept. of Public Works	Event scheduled in spring of each year during permit term

3. Illicit Discharge Detection and Elimination:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
3-1	Continue inspection of new construction for correct connection to the sanitary sewer	Dept. of Public Works	Continue inspection of new construction throughout permit period
3-2	Identify priority resource areas	Dept. of Public Works	Priority resource areas identified during permit year 1

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D. Storm Water Management Program Summary (cont.)

3-3
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Complete map of outfalls and receiving waters	Dept. of Public Works	Map completed by end of permit year 4

3-4
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Complete dry weather screening of outfalls	Dept. of Public Works	All outfalls screened during permit period

3-5
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Stormwater Ordinance to prohibit illicit connections and illegal dumping	Dept. of Public Works	Review current ordinances in year 2. If necessary, draft/amend ordinance by the end of year 4. Attempt to gain approval in year 5 and implement upon approval.

3-6
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Develop and Implement System for Detection and Elimination of Illicit Discharges	Dept. of Public Works	Illicit discharge detection program developed during year 2 and implemented during the remainder of the permit term. Maintain records on the findings of the program.

4. Construction Site Runoff Control:

4-1
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Continue to implement Land Use Control regulations which require erosion and sediment control measures at construction sites	Dept. of Public Works, Engineering Dept. and Planning Board	Enforce regulations, including sanctions if necessary, throughout permit term

4-2
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Maintain procedures for site and subdivision plan review which addresses water quality impacts	Dept. of Public Works, Engineering Dept. and Planning Board	Maintain review procedures throughout permit term

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D. Storm Water Management Program Summary (cont.)

4-3
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Maintain procedure for collecting and responding to public comments and complaints	Dept. of Public Works	Maintain hotline and respond to complaints from the public throughout permit term

4-4
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Maintain construction site inspections for erosion control	Dept. of Public Works	Continue site inspections throughout permit term

4-5
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Amend Land Use Control regulations to include construction material management	Dept. of Public Works	Draft amendment to regulations by end of year 2. Attempt to gain approval in years 3- 5. Implement upon approval.

5. Post Construction Runoff Control:

5-1
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Continue to implement Land Use Control regulations which require post construction runoff control for developments	Dept. of Public Works	Enforce regulations throughout permit term

5-2
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Amend Land Use Control regulations to require developers to submit long-term O&M Plans for private structural BMPs	Dept. of Public Works	Draft amendment to regulations by end of year 2. Attempt to gain approval in years 3- 5. Implement upon approval.

5-3
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
Land Use Control regulations refer to a structural BMP Manual for use by developers	Dept. of Public Works	Maintain reference to BMP Manuals throughout permit term

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D. Storm Water Management Program Summary (cont.)

6. Municipal Good Housekeeping:

BMP ID #	Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
6-1	Continue street sweeping and residual disposal practices	Dept. of Public Works	Sweep all streets once annually and dispose residuals properly
6-2	Continue catch basin cleaning and residual disposal practices	Dept. of Public Works	Clean all catch basins on a three year cycle and dispose residuals properly
6-3	Continue salting and snow removal practices	Dept. of Public Works	Continue existing practices
6-4	Maintain vehicle maintenance practices	Dept. of Public Works	Continue existing practices
6-5	Continue vehicle washing practices	Dept. of Public Works	Continue existing practices
6-6	Continue maintenance activities at parks and open space areas	Dept. of Public Works	Continue existing practices
6-7	Maintain hazardous waste storage and employee training	Dept. of Public Works	Continue existing practices
6-8	Implement stormwater-related employee education program	Dept. of Public Works	4-Hours of training for appropriate DPW employees during permit term

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D. Storm Water Management Program Summary (cont.)

7. BMPs for Meeting Requirements of Part I.C. (Discharges to Water Quality Impaired Waters) and Part I.D. (Total Maximum Daily Load Allocations):

N/A – no TMDL in the Town of Salem

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

MARCIA LEIGHNINGER, TOWN MANAGER
Printed Name

Signature

12/29/03
Date

Town of Salem, NH
STORM WATER MANAGEMENT PROGRAM
NPDES No. NHR04_ _ _ _

SCHEDULE

		PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE			
BMP ID.	BMP	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08
1-1	Maintain sign	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
1-2	Local TV					X				X				X				X			
1-3	Brochure								X	—	—	—	—	—	—	—	—	—	—	—	—
1-4	Info/web								X	—	—	—	—	—	—	—	—	—	—	—	—
1-5	Install kiosks				X	—	—	—	X	—	—	—	X	—	—	—	—	—	—	—	—
1-6	Contact mall												X								
2-1	Notification	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
2-2	Hotline	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
2-3	Hazardous			X				X				X				X				X	
2-4	Recycling	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
2-5	Cleanup	X				X				X				X				X			
3-1	Inspection	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
3-2	Priority areas				X																
3-3	GIS mapping	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	X				
3-4	Screen outfalls					—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	X
3-5	Ordinance								X								X				X
3-6	Illicit detect					—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
4-1	Land use regs	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
4-2	Plan review	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
4-3	Hotline	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
4-4	Inspections	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
4-5	Material mgt.								X	—	—	—	X	—	—	—	X	—	—	—	—
5-1	Land use regs	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
5-2	Amend regs								X	—	—	—	X	—	—	—	X	—	—	—	—
5-3	BMP manual	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
6-1	Street sweeping	X	X			X	X			X	X			X	X			X	X		
6-2	CB cleaning	X	X			X	X			X	X			X	X			X	X		
6-3	Snow removal				X				X				X				X				X
6-4	Vehic. maint.	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
6-5	Vehic. wash.	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
6-6	Parks	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
6-7	Haz. waste	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
6-8	Training																				X