TOWN OF WINDHAM, NEW HAMPSHIRE

OFFICE OF THE SELECTMEN AND TOWN ADMINISTRATOR

POST OFFICE BOX 120, 4 NORTH LOWELL ROAD, WINDHAM NH 03087-0120

2004 APR 26 P 10: 40

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U.S. Environmental Protection Agency
Water Technical Unit
P.O. Box 8127
Boston, MA 02114

RE: ANNUAL STORM WATER REPORT

Dear Agency Representative:

Enclosed please find the Annual Storm Water Report for the Town of Windham, New Hampshire. We anticipate the information contained in the report will comply with the requirements of the Phase II Storm Water Rule and its NPDES Permit. We look forward to your review and follow-up response. If you have questions and/or comments regarding this report, please contact me at (603) 965-1049 or by cell at (603) 396-9458.

Sincerely,

David Poulson
Storm Water Committee Chairman

CC: N.H. Department of Environmental Services
Storm Water File

PHONE: (603) 432-7732 FAX: (603) 965-1234 E-MAIL: dsullivan@town.windham.nh.us

TOWN OF WINDHAM, NH

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SWPPP ANNUAL REPORT

YEAR: 2003-04

PERMIT #: NHR041035-TOWN OF WINDHAM

MAILING ADDRESS: P. 0. Box 120, Windham, NH 03087-0120

PHONE NUMBER: (603) 432-7732 or (603) 965-1049

FAX NUMBER: (603) 965-1234

COMPLIANCE REVIEW: The following report is a synopsis of storm water management activities conducted during 2003 to comply with the requirements of the U.S. EPA Phase II Storm Water Rule and its NPDES Permit. The report reflects best managements practices conducted during 2003 to adhere to our Storm Water Pollution Prevention Plan. CLD Consulting Engineers on behalf of the Town of Windham prepared the Plan and the NOI. Detailed descriptions of items relating to this overview can be found in our Storm Water File, at other related Town Departments, or in the field.

PROGRAM REVISIONS: There are no revisions to the Plan at this reporting period. We will continue to monitor the Plan's timelines and the Town's ability to adhere to its schedule.

I certify under penalty of law that the information submitted is true, accurate, and complete. I am aware there are significant penalties for submitting false information.

REPORT SUBMITTED BY: **DATE:** 4/20/04

DAVID POULSON
PRINT

SIGNATURE

STORM WATER COMM. CHAIRMAN
TITLE

CERTIFIED BY:

SEAN PATRICK BOYLAN
MY COMMISSION EXPIRES MAR. 24, 2009
NOTARY PUBLIC
NEW HAMPSHIRE

SWPPP ANNUAL REPORT CONTINUED: 2004 APR 26 P 10: 40

STATUS OF CONTROL MEASURES

PUBLIC EDUCATION (BMPs 7, 8, 9): Relevant Town policies, ordinances, codes, and programs are made part of the SWPPP; members of the Storm Water Committee have been delegated public educators; a power point program has been developed as public educational outreach; school educational outreach is under development by Committee; a storm water display has been developed as public educational outreach; use of local cable television and local papers. The public educational outreach program will continue to develop and expand during the term of the permit.

PUBLIC PARTICIPATION (BMPs 10, 11,12, 13): A 6-member Storm Water Committee has been formed made-up by Town employees and 10 meetings have been conducted; 3 public meetings have been conducted to introduce the Storm Water Rule and its requirements; a storm water display has been developed by Committee; storm sewer/outfall stenciling has begun and will continue during the term of permit. We will continue the development and expansion of our public participation measure during the term of the permit.

ILLICIT DISCHARGE MONITORING (BMPs 14, 15, 16, 17, 18,19): Identification and mapping of current urbanized conveyance system, currently 30 outfalls have been logged; an draft ordinance has been developed for adoption by the Town; members of workforce are being trained in illicit discharge identification; first round of dry weather surveillance and screening has been conducted for a baseline; no illicit discharges were identified. We will continue to update and upgrade this control measure to implement a formal storm water surveillance program.

CONSTRUCTION SITES (BMP 20): Town has enhanced existing regulations relevant to storm water management practices per our Planning and Development Department and made them part of the Storm Water Plan; inspections of construction sites are performed and N.O.I.s/Plans are identified. We will continue to upgrade this control measure.

POST CONSTRUCTION SITES (BMPs 21, 22): Town has enhanced existing regulations relevant to storm water management practices per our Planning and Development Department and made them part of the Storm Water Plan; inspections are performed. We will continue to upgrade this control measure.

POLLUTION PREVENTION/GOOD HOUSEKEEPING (BMPs 23, 24): Employee training program has been developed and meetings have been conducted by applicable Departments; modifications to our sand/salt operation have been completed to reduce the migration of said contaminants; 2 spill events were reported, including remediation; MSDS have been distributed to ensure proper handling of applicable materials; proper vehicle washing protocol; street sweepings collected; illegal dumping clean-ups; 112 catch basin cleanings, including repairs; beaver dam removals; divert house-hood hazardous waste to collection events. The Windham Emergency Management Team responds to severe rain events that may cause flooding or other water related problems. The Town will continue to enhance our pollution prevention/good housekeeping program.

SPECIAL CONTROL MEASURE - IMPAIRED WATER, CANOBIE LAKE (BMPs 1, 2, 3, 4, 5, 6): 7 outfalls were identified on Canobie Lake; first round of sampling was conducted November, 2003 to establish baseline data; a spring/summer sampling event is planned to continue baseline monitoring. A formal monitoring/outreach program will be developed for Canobie Lake. We anticipate data and guidance will be developed by EPA/DES for Canobie Lake and its contributing outfalls.