Municipality/Organization: Town of Auburn, NH

NHR 1003

MAY 10

Annual Report Number & Reporting Period: **No. 1: March 04-March 05**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Harland Eaton Title: Selectman, Chair

Telephone #: 603-483-5052 Email: selectmen@townofauburnnh.com

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Harland Eaton

Printed Name: Harland Eaton

Title: Selectman, Chair

Date: May 2, 2005

Part III. Summary of Minimum Control Measures
1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
1A	Lawn & garden activities	Board of Selectmen	By 2nd year brochures & info posted on web site	Various articles on storm water issues, including lawn and garden activities, have been posted on the website and newsletter throughout the year. Brochures are available at the Town Hall and Library. Info distributed door to door.	Make an archive of all posted articles and helpful tips on the website during year 3. Make a list of links during year 3 to be updated on the website including: EPA, DES, and environmental sites of interest to adults and children, as well as consumer information for recycling and storm water pollution prevention.
Revised					
1B	Proper disposal of household hazardous waste	Board of Selectmen	By 2nd year brochures & info posted on web site	Annual collection day advertised in the monthly town newsletter and held successfully. Articles on toxic household products placed in the town newsletter and posted at the Town Hall.	Continue to post specific household hazardous waste information on the web site. Advertise and post the results from the annual collection day on the web site.
Revised					
1C	Classroom education on storm water	Board of Selectmen	By year 3 educators trained, classroom material developed.	Topic already being covered in science classes and during "water week" at Auburn Village School.	Monitor topic and keep communication open with the school.
Revised					
1D	Road Signs	Road Agent	Install by end of year 1.	Complete	Maintain any damaged signs.
Revised			Install by end of year 2.		
1E	Information page in the Town Report	Board of Selectmen	First report in 2003 Town Report	Report in 2004 Town Report.	Ongoing
Revised					

6E	Employee Training	Zoning Officer/Road Agent	Participate in appropriate seminars and training.	Seminars were attended by the Building Inspector/Code Enforcement Officer, Selectmen and Administrative Assistant on various storm water related topics.	Ongoing
Revised		Extend to more staff in the Town Depts.	Attend regional meetings with surrounding towns.		

6a. Additions

6F	Formation of storm water committee	Board of Selectmen	Meetings held to discuss and plan the storm water plan and budget.	Meetings held periodically to plan & discuss the storm water plan as well as a limited budget that was approved by the Budget Committee.	Ongoing/Appoint members as necessary.
Revised					

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) *<<if applicable>>*

N/A

7b. WLA Assessment

N/A

Part IV. Summary of Information Collected and Analyzed