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Municipality/Organization: Town of North Hampton, NH

EPA NPDES Permit Number:NHR 041024

Annual Report Number
& Reporting Period: No: March 06- March 07

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Philip Munck Title: Town Administrator

Telephone #: 603-964-0887 Email: pmunck@northhampton-nh.gov

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: PC Munck

Printed Name: Philip Munck

Title: Town Administrator

Date: 4/18/07

Part III. Summary of Minimum Control Measures

BMP #ID	BMP description	Responsible Dept./ Person name	Measurable Goal(s)	Progress on Goal(s)- Permit Year 4 (reliance on non-municipal partners indicated , if any)	Planned activities- Permit Year 5
1. Public Education and Outreach					
1-1	Brouchers & fact sheets	Building Dept./Richard Mabey	Have Materials for contractors & the public	Keep material current and up to date	Various NH DES fact sheets are available at town offices
1-2	Web Site	Highway Agent/ Robert Strout	add info to the web site	continue to add and update info as needed	List special notices, disposal dates for hazardous material, bulky goods disposal, and other special interest items
1-3	Storm water Hotline	Highway Agent/ Robert Strout	for citizens reporting of polluters	update as needed	Update forms as needed and reply to citizen concerns as they arise
1-4	Signs for Streams	Highway Agent/ Robert Strout	Make public aware of the local water resources	keep information up to date	maps available at town office
2. Public Involvement And Participation					
2-5	Volunteer water quality monitoring	Conservation Commission	Create a baseline data base for water quality	meet with cons. Comm.	Support passing of Aquifer protection ordinance. Established 3'rd party responsibility for water quality monitoring on conservation easement property
2-6	Storm Drain Stenciling	Highway Agent/ Robert Strout	Make public aware that storm drains are not to be used for waste oil	stencil drains	continue to request funding for grant money to implement program
2-7	Community cleanup	Conservation Commission	Cleanup the beach & around storm Drains	meet with cons. Comm.	Solicit volunteers and conduct clean up

Part III. Summary of Minimum Control Measures

2-23	Public hearings for storm water programs	Planning Board	Have public hearings per NH RSA 91A	working on aquifer protection ordinance on going	Aquifer protection ordinance passed Mar 2006 at Town Meeting section 4-15.5, to protect, preserve and maintain potential groundwater supplies with penalties of $100 for each day of such violation exists
3. Illicit Discharge Detection and Elimination					
3-8	Storm water system GIS map	Highway Agent/ Robert Strout	Locate storm drains and outfalls	add additional drain locations to map	Added several new location to be mapped to our list, also GPS Handheld devise funds requested
3-9	Zoning Regulations	Planning Board	Set standards for storm water runoff	continue to enforce current standards	Request new ordinance to have GPS location mapping done on drains, basins, culverts, etc., as development occurs
3-10	Training for public employees	Highway Agent/ Robert Strout	Educate the public employees	provide training on SOP manual	Continue to work with the Seacoast Storm Water Coalition to provide training sessions for communities
3-11	Hazardous waste day	Highway Agent/ Robert Strout	Remove waste oils, antifreeze and pesticides	annual waste disposal day scheduled	Annual waste day was held
4. Construction Site Runoff Control					
4-12	Ordinances for Storm water & erosion runoff	Planning Board	Site plan review standards	continue to update ordinances	Continue to enforce and update ordinances as needed
4-13	Inspection procedures	Building Dept./Richard Mabey	Inspection & Enforcement for water quality impacts	continue using engineer for inspections	Engineer update and inspect drainage on new developments
4-14	Penalties	Planning Board	Set fine levels & legal procedures for enforcement	Continue to comply with the State RSA'S 676:17	Continue to comply with the State RSA'S 676:17

Part III. Summary of Minimum Control Measures

5. Post Construction Runoff Control					
5-15	Update Master Plan	Planning Board	Guide Growth away from sensitive wetlands	continue with review and changes for LID	Reviewed in 2006, CIP continue to be reviewed yearly and adjusted as needed
5-16	Update buffer strip requirements	Planning Board	Preserve open space and minimize soil disturbance	continue review of zoning Ordinances	North Hampton Forever continues to purchase land for preservation of open space thus minimizing soil disturbance
5-17	Rules for storm water detention	Planning Board	Reduce sedimentation to local water bodies	Town engineer reviews site plans for compliance with local, state and federal regulations	Continued review of site plans and adjust as needed
5-18	Vegetative practices	Planning Board	Landscaping: grassy swales, filter strips, & artificial wetlands	continue to review and change as needed	Continue sediment removal program, clean out swales of fallen trees, trash, and debris as needed
5-24	Review existing storm water ordinance in site regs. To include projects of land disturbance that are equal to or greater than one acre	Planning Board	add procedures for long term operations and maintenance of controls	review and update as needed	Add additional section to site plan and subdivision regulations to include storm drain catch basin and culvert GPS Location mapping of outfalls and inlets
6. Municipal Good Housekeeping					
6-19	Catch Basin Cleaning	Highway Agent/ Robert Strout	Keep Basins Clean and Functioning	add additional storm drain locations not in the MS4 area to the map	Conduct annual catch basin cleaning with vacuum truck, also clean out trouble spots of soil build up
6-20	Street Sweeping	Highway Agent/ Robert Strout	Reduce sand and floatable	annual sweeping continues	Annual sweeping of roads conducted

Part III. Summary of Minimum Control Measures

6-21	Sand and salt storage	Highway Agent/ Robert Strout	Store sand and salt inside covered buildings	continue to lobby for combined salt and sand storage facility	Town voted for new Highway Garage and Salt Shed progress continues
6-25	Employee training on maintenance and prevention	Highway Agent/ Robert Strout	Create an operations manual for the staff	work on developing training of the SOP Manual	7 (90) minute classes available for employees training on Pollution Prevention & Good Housekeeping thru the Seacoast Stormwater Coalition Grant from N.H. DES