P 08

Municipality/Organization: Town of North Hampton, N.H.

EPA NPDES Permit Number: NHR 041024

Annual Report Number & Reporting Period: **April 1, 2007 – March 31, 2008**

NPDES PII Small MS4 General Permit Annual Report
(Due: May 1, 2008)

Part I. General Information

Contact Person: Stephen Fournier Title: Town Administrator

Telephone #: 603-964-8087 Email: sfournier@northhampton-nh.gov

Mailing Address: 233 Atlantic Avenue, North Hampton, NH 03862

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:

Printed Name: Stephen Fournier

Title: Town Administrator

Date: 3/20/08

Part II. Self-Assessment

The Town of North Hampton, NH has completed the required self assessment and have determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
1-1	Brochures & fact sheets	Building Dept./Richard Mabey	Keep materials current and up to date	Various NH DES fact sheets are available at town office desk	NH DES act sheets continue to be available at town office desk
1-2	Web Site	Highway Agent/Robert Strout	Add info to goal	List special notices, disposal dates for hazardous material, bulky goods disposal, and other special interest items	Continue to post notices and hold events as needed to inform the public
1-3	Storm water Hotline	Highway Agent/Robert Strout	For citizens reporting of polluters	Update forms as needed and reply to citizen concerns as they arise	Continue to maintain up to date forms and address issues as they arise
1-4	Signs for Streams	Highway Agent/Robert Strout	Make public aware of the local water resources	Maps available at town office	Continue to provide maps for the public at the Town office

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
2-5	Volunteer water quality monitoring	Conservation Commission	Create a baseline data base for water quality	Support passing of Aquifer protection ordinance. Established 3'rd party responsibility for water quality monitoring on conservation easement property	Ordinance passed and implementation is ongoing
2-6	Storm Drain Stenciling	Highway Agent/Robert Strout	Make public aware that storm drains are not to be used for waste oil	Request funding for grant money to implement program	Funding continues to be requested for this activity
2-7	Community cleanup	Conservation Commission	Clean up the beach & around storm drains	Solicit volunteers and conduct clean up	Volunteers and highway crews continue to conduct clean up of litter as needed
2-23	Public hearings for storm water programs	Planning Board	Have public hearings per NH RSA 91A	Aquifer protection ordinance passed Mar 2006 at Town Meeting section 4-15.5, to protect, preserve and maintain potential groundwater supplies with penalties of $100 for each day of such violation exists	Article 4 section #414 Town Zoning ordinance in effect and being monitored for compliance as needed

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
3-8	Storm water GIS map	Highway Agent/Robert Strout	Locate storm drains and outfalls	Added several new locations to be mapped to our list, also GPS handheld devise funds requested	Continue to request funding and identified new locations to be placed on maps as permissible
3-9	Zoning Regulations	Planning Board	Set standard for storm runoff	Request new ordinance to have GPS location mapping done on drains, basins, culverts, etc.. As development occurs	Ordinance being developed to eliminate future duplication of work
3-10	Training for Public employees	Highway Agent/Robert Strout	Educate the public employees	Continue to work with the Seacoast Storm Water Coalition to provide training sessions for communities	The Seacoast Storm Water Coalition Conducted training for 240 employees throughout the Seacoast in Detection and Prevention of Pollution in the waterways
3-11	Hazardous waste day	Highway Agent/Robert Strout	Remove waste oils, antifreeze and pesticides	Annual waste day held	Annual hazardous waste day held

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
4-12	Ordinance for Storm water & erosion runoff	Planning Board	Site plan review standards	Continue to enforce and update ordinances as needed	Continue to enforce and update ordinances as needed and encourage LID
4-13	Inspection procedures	Building Dept./Richard Mabey	Inspection & Enforcement for water quality impacts	Engineer update and inspect drainage on new developments	Continue to inspect and enforce rules
4-14	Penalties	Planning Board	Set fine levels & legal procedures for enforcement	Continue to comply with State RSA'S 676:17	Continue to comply with State RSA'S 676:17

5. Post-Construction Storm water Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
5-15	Update Master Plan	Planning Board	Guide Growth away from sensitive wetlands	Reviewed in 2006, CIP continues to be reviewed yearly and adjusted as needed	Adjustment are made as needed to the CIP plan
5-16	Update buffer strip requirements	Planning Board	Preserve open space and minimize soil disturbance	North Hampton Forever continues to purchase land for preservation of open space thus minimizing soil disturbance	North Hampton Forever continues to purchase land for preservation of open space thus minimizing soil disturbance purchasing 356 acres of land this period
5-17	Rules for storm water detention	Planning Board	Reduce sedimentation to local water bodies	Continue to review site plans and adjust as needed	Continue to stress LID and green buildings
5-18	Vegetative practices	Planning Board	Landscaping: grassy swales, filter strips, & artificial wetlands	Continue sediment removal program, clean out swales of fallen trees, trash, and debris as needed	Perform sediment removal, clean out swales of fallen trees, trash, and debris as needed by highway crew
5-24	Review existing storm water ordinance in site regs. To include projects of land disturbance that are equal to or greater than one acre	Planning Board	Add procedures for long term operations and maintenance of controls	Add additional sections to site plan and subdivision regulations to include storm drain, catch basin, and culvert to GPS location mapping of outfalls and inlets	Add and update GPS data as needed to the maps

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
6-19	Catch Basin cleaning	Highway Agent/Robert Strout	Keep basins clean and functioning	Conduct annual catch basin cleaning with vacuum truck, also clean out trouble spots of soil build up	Conduct annual catch basin cleaning with vacuum truck, also clean out trouble spots of soil build up
6-20	Street sweeping	Highway Agent/Robert Strout	Reduce sand and floatable	Annual sweeping of roads conducted	Annual sweeping of roads conducted
6-21	Sand and salt storage	Highway Agent/Robert Strout	Store sand and salt inside covered buildings	Town voted for new Highway Garage and salt/sand Shed progress continues	New sand/salt & highway sheds being built 50% completed
6-25	Employee training on maintenance and prevention	Highway Agent/Robert Strout	Create an operations manual for the staff	7 (90) minute classes available for employees training on Pollution Prevention & Good housekeeping thru the Seacoast Storm Water Coalition Grant from NH DES	240 Employees throughout the Seacoast have been trained to date on good housekeeping and pollution prevention