



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
ADMINISTRATION  
AND RESOURCES  
MANAGEMENT

August 28, 2009

**MEMORANDUM**

**SUBJECT:** Guidance on FY 2010 State Grant Performance Measures and Workplans

**FROM:** Howard F. Corcoran /s/ Howard F. Corcoran  
Director, Office of Grants and Debarment

**TO:** Assistant Regional Administrators

From FY 2007 through FY 2009, and in response to OMB passback language, EPA used a standardized State Grant Performance Measures Template designed to demonstrate results from continuing environmental program grants. The Template was attached to State grant workplans and contained a subset of existing measures. On a parallel track, in FY 2009, EPA and the States conducted a pilot to test whether workplans could be structured to address key essential elements, including EPA Strategic Plan linkages, related EPA-State measures and planned accomplishments.

The Agency and the States have evaluated both of these initiatives. The evaluations show that: 1) the State Grant Performance Measures Template does not accurately measure State grant performance; and 2) workplans can be flexibly organized around essential elements under a variety of formats. Based on these evaluations, the Agency will proceed as follows in FY 2010.

First, the State Grant Performance Measures Template will be discontinued. This means that Regions will not be required to attach the Template to FY 2010 workplans or otherwise fill out the Template to document grant performance. Regions will still need, however, to report against the set of State grant measures in Measures Central.

Second, under the aegis of the Performance and Partnership Work Group, EPA and the States will work to develop a new approach to grant accountability by integrating performance measurement with workplan structure. This includes: 1) identifying a limited set of measures, using information currently reported in electronic systems, that better reflects State grant accomplishments; and 2) incorporating those measures as an essential element in workplans.

If you have any questions concerning FY 2010 grant workplans or performance measures, please call me, Laurice Jones, Office of Grants and Debarment, at 202-564-0223 or Margo Padgett, Office of the Chief Financial Officer, at 202-564-1211.

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