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Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W041021
Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Facility ID (if known)

A. Instructions

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Andover
Name
36 Bartlet Street
Mailing Address
Andover MA
City/Town State
978-623-8350
Telephone Number Email (if available)

2. Municipality Name

Andover
City/Town

3. Legal Status:

Federal City/Town State Tribal Private
 Other public entity: Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Massachusetts Highway Department: Facility on Route 125 at Prospect Street, Interstate Routes 93 and 495, Route 125, Route 28 from No. Reading town line to Wheeler Avenue, Route 28 from the Shawsheen River to the Lawrence town line.
Massachusetts State Police Barracks – Route 125 at Gould Road.

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes pending no

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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

yes pending no

Note:
Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
<u>Merrimack River (MR)</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to MR starts near Gina Jo Way</u> Name	<u>20</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to MR starts near Knollcrest Dr.</u> Name	<u>4</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to MR starts near Monahan Ln.</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Ames Pond starts near Langley Ln.</u> Name	<u>7</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Hussy Brook</u> Name	<u>7</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Hussy Brook starts near Noel Rd.</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Hussy Brook Pond</u> Name	<u>3</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Hussy Pond</u> Name	<u>3</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Noxious aquatic plants</u> <u>Specify</u>
<u>Haggetts Pond</u> Name	<u>2</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Wetland tributary to Haggetts Pond</u> Name	<u>1</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Meadow Brook starts near Granli Dr.</u> Name	<u>3</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Pinnacle Brook starts near Patricia Cir.</u> Name	<u>4</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Pinnacle Brook starts near David Dr.</u> Name	<u>4</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Pathogens</u> <u>Specify</u>

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C. Names of (Presently Known) Receiving Waters (continued)

<u>Shawsheen River (SR)</u> Name	<u>40</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Unknown toxicity, Metals, Organic Enrichment/Low DO, Pathogens
Tributary to SR starts near <u>Burham Rd</u> Name	<u>3</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to SR starts near <u>High St.</u> Name	<u>8</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to SR starts near <u>Morion Ave.</u> Name	<u>2</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to SR starts at <u>Baker Meadow Pond</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to SR starts near <u>Durham Dr.</u> Name	<u>10</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to SR starts near <u>Highland Rd.</u> Name	<u>9</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
<u>Baker Meadow Pond (BMP)</u> Name	<u>3</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to BMP starts near <u>Argillia Rd.</u> Name	<u>4</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to BMP starts near <u>Reservation Rd.</u> Name	<u>2</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to BMP starts near <u>Shawsheen Rd.</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
<u>Lowell Junction Pond (LJP)</u> Name	<u>9</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Metals, Noxious aquatic plants, Exotic Species Specify
Tributary to LJP starts near <u>Timothy Dr.</u> Name	<u>12</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to LJP starts near <u>Sunset Rock Rd.</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to LJP starts near <u>Belknap Dr.</u> Name	<u>6</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Tributary to LJP starts at <u>Fosters Pond.</u> Name	<u>12</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pathogens Specify



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<u>Fosters Pond (FP)</u> Name	<u>4</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Metals, exotic species</u> Specify
<u>Tributary to FP starts near Rocky Hill Rd.</u> Name	<u>9</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to FP starts near Gould Rd.</u> Name	<u>1</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Field Pond</u> Name	<u>2</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Skug River</u> Name	<u>17</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Skug River starts near S. Main St.</u> Name	<u>12</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Tributary to Skug River starts at Route 125 Bypass</u> Name	<u>1</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>
<u>Frye Pond</u> Name	<u>1</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Noxious aquatic plants</u> Specify
<u>Rabbit Pond</u> Name	<u>5</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Turbidity</u> Specify
<u>Rogers Brook</u> Name	<u>19</u> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Pathogens, Turbidity</u> Specify
<u>Tributary to Rogers Brook starts near Summer St.</u> Name	<u>3</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>Specify</u>

D. Stormwater Management Program Summary

1. Public Education:

<u>1A</u> BMP ID #	Department of Public Works/Engineering Dept., Water Dept, and Town Website Manager(s) Responsible Dept./Person Name	<u>Measure number of hits over permit term.</u> Specify Measurable Goal
Develop Stormwater Section of Town Website Specify Best Management Practice		



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D. Stormwater Management Program Summary (Cont.)

1B

BMP ID #

Distribute Brochures and Fact Sheets to Businesses and Residents

Specify Best Management Practice

Department of Public Works/Engineering Dept., and Water Dept.

Responsible Dept./Person Name

Number of articles and copies of materials.

Specify Measurable Goal

1C

BMP ID #

Submit Advertisements/Articles on Stormwater Protection for Local Newspaper

Specify Best Management Practice

Department of Public Works/Engineering Dept., and Water Dept.

Responsible Dept./Person Name

Clippings of articles and advertisements printed in local newspaper.

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

2. Public Participation:

2A

BMP ID #

Establish a Pesticide Reduction Task Force (PRTF)

Specify Best Management Practice

Committee of Town Staff, League of Women Voters, and Residents

Responsible Dept./Person Name

Copies of mailers, meeting minutes, list of attendees.

Specify Measurable Goal

2B

BMP ID #

Establish a Stormwater Telephone Hotline

Specify Best Management Practice

Department of Public Works/Engineering Dept, Water Dept., and Town Website Manager(s)

Responsible Dept./Person Name

Record number of phone calls to hotline, copies of articles.

Specify Measurable Goal

2C

BMP ID #

Establish Classroom Education/Field Trip Program

Specify Best Management Practice

Department of Public Works/Engineering Dept. Water Dept., and Education Department

Responsible Dept./Person Name

Field Trip Curriculum, # of field trips organized each year.

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

2D

BMP ID #

Install Storm Drain Markers or Stencils

Specify Best Management Practice

Department of Public Works/Engineering Dept, Water Dept., and Volunteers

Responsible Dept./Person Name

50 % of storm drains marked by year 5 with door hangers placed in associated neighborhoods.

Specify Measurable Goal

2E

BMP ID #

Work With Watershed Organizations to Incorporate Stormwater Information into Their Programs

Specify Best Management Practice

Department of Public Works/Engineering Dept, Water Dept., and Conservation Commission

Responsible Dept./Person Name

Document quarterly meeting topics.

Specify Measurable Goal

3. Illicit Discharge Detection and Elimination:

3A

BMP ID #

Develop Primary Town Storm Drain System Map

Specify Best Management Practice

Department of Public Works/Engineering Dept., Consultant

Responsible Dept./Person Name

90 % of system mapped on GIS.

Specify Measurable Goal

3B

BMP ID #

Complete Storm Drain System Map

Specify Best Management Practice

Department of Public Works/Engineering Dept., Consultant

Responsible Dept./Person Name

All outfalls mapped by year 4. Copy of storm drain map.

Specify Measurable Goal

3C

BMP ID #

Develop Illicit Discharge Prohibition Ordinance

Specify Best Management Practice

Planning Board, Board of Health, and Selectmen

Responsible Dept./Person Name

Obtain authorization to control inputs to the municipal drainage system. Bylaw at Town meeting by year 3.

Specify Measurable Goal

3D

BMP ID #

Develop Illicit Discharge Detection and Elimination Plan and Implement Activities

Specify Best Management Practice

Department of Public Works/Engineering Dept., Water Dept., Board of Health, and Consultant

Responsible Dept./Person Name

All outfalls examined by year 4. Sources traced and results documented within one year of discovery.

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

3E

BMP ID #

Incorporate Information on
Illicit Discharges into Public
Education and Outreach
Topics

Specify Best Management Practice

Department of Public
Works/Engineering Dept.,
Water Dept., and Board of
Health

Responsible Dept./Person Name

Copies of materials.

Specify Measurable Goal

3F

BMP ID #

Setup and Advertise a Hotline
for Illicit Discharges

Specify Best Management Practice

Department of Public
Works/Engineering Dept., and
Board of Health

Responsible Dept./Person Name

Log of complaints and actions
taken.

Specify Measurable Goal

4. Construction Site Runoff Control:

4A

BMP ID #

Develop Erosion Control Bylaw

Specify Best Management Practice

Planning Board and Selectmen

Responsible Dept./Person Name

Bylaw at Town meeting by
year 3.

Specify Measurable Goal

4B

BMP ID #

Establish a Procedure for the
Receipt of Information
Submitted by the Public

Specify Best Management Practice

Planning Board and
Department of Public
Works/Engineering Dept.

Responsible Dept./Person Name

Record number of phone calls,
copies of articles.

Specify Measurable Goal

4C

BMP ID #

Develop Guidance for Erosion
Controls & Conduct
Inspections

Specify Best Management Practice

Planning Board, Department of
Public Works/Engineering
Dept., Conservation

Commission, and Consultant

Responsible Dept./Person Name

Inspection checklist and
documented inspections.

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

5. Post Construction Runoff Control:

5A

BMP ID #

Develop BMP Bylaws

Specify Best Management Practice

Planning Board

Responsible Dept./Person Name

Bylaw at Town meeting by
year 3.

Specify Measurable Goal



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Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

5B

BMP ID #

Develop and Implement
Inspection Program
Specify Best Management Practice

Planning Board, Department of
Public Works/Engineering
Dept., Conservation
Commission, Selectmen and
Consultant

Responsible Dept./Person Name

Copies of maintenance reports
received annually, plus records
of inspections completed and
results.

Specify Measurable Goal

5C

BMP ID #

Develop BMP Design
Standards
Specify Best Management Practice

Planning Board, Department of
Public Works/Engineering
Dept., Conservation
Commission, and Consultant

Responsible Dept./Person Name

Copy of draft bylaws.

Specify Measurable Goal

6. Municipal Good Housekeeping:

6A

BMP ID #

Sweep Streets in Town
Specify Best Management Practice

Department of Public
Works/Highway Division

Responsible Dept./Person Name

Priority plan of sweeping
based on water quality impact.

Specify Measurable Goal

6B

BMP ID #

Clean Catch Basins
Specify Best Management Practice

Department of Public
Works/Highway Division and
Consultant

Responsible Dept./Person Name

Records of cleaning,
inspections and maintenance.

Specify Measurable Goal

6C

BMP ID #

Develop and Implement an
Inspection and Maintenance
Plan

Specify Best Management Practice

Department of Public
Works/Highway Division

Responsible Dept./Person Name

Written policy. Records of
inspections and maintenance.

Specify Measurable Goal

6D

BMP ID #

Berm Sand/Salt Pile and
Evaluate Options for
Protection

Specify Best Management Practice

Department of Public
Works/Highway Division

Responsible Dept./Person Name

Records of modifications,
including photographs.

Specify Measurable Goal

6E

BMP ID #

Store Paving Tools and
Equipment Indoors

Specify Best Management Practice

Department of Public
Works/Highway Division

Responsible Dept./Person Name

Designated indoor storage
area. Record of Memo.

Specify Measurable Goal



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Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

6F

BMP ID #

Rinse Marking Paint Buckets to the Sanitary Sewer System and Store Buckets Indoors

Specify Best Management Practice

Department of Public Works/Highway Division

Responsible Dept./Person Name

Designated indoor storage area. Record of Memo.

Specify Measurable Goal

6G

BMP ID #

Implement BMPs to Reduce Sediments Entering the Drainage System

Specify Best Management Practice

Department of Public Works/Highway Division

Responsible Dept./Person Name

Records of sweeping and inspection records.

Specify Measurable Goal

6H

BMP ID #

Bring Floor Drain System at the Water/Sewer Building into Compliance

Specify Best Management Practice

Department of Public Works/Engineering Dept.

Responsible Dept./Person Name

As-built sketches.

Specify Measurable Goal

6I

BMP ID #

Bring Floor Drain System at the Vehicle Maintenance Building into Compliance

Specify Best Management Practice

Department of Public Works/Engineering Dept.

Responsible Dept./Person Name

As-built sketches.

Specify Measurable Goal

6J

BMP ID #

Wash Vehicles in Accordance with DEP Regulations

Specify Best Management Practice

Department of Public Works/Highway Division

Responsible Dept./Person Name

Record of Memo.

Specify Measurable Goal

6K

BMP ID #

Implement Stormwater BMPs at the Fueling Station

Specify Best Management Practice

Plant and Facilities Dept. and Consultant

Responsible Dept./Person Name

Repair Records. Better housekeeping for small spills.

As-built sketches or plans.

Record of memo.

Specify Measurable Goal

6L

BMP ID #

Develop an Inspection and Maintenance Program for the Liquid Calcium Chloride (CaCl) ASTs

Specify Best Management Practice

Department of Public Works/Highway Division

Responsible Dept./Person Name

Inspection and Maintenance Plan. As-built sketches or action taken. Record of memo.

Specify Measurable Goal

6M

BMP ID #

Implement BMPs at the Ledge Road Landfill

Specify Best Management Practice

Department of Public Works

Responsible Dept./Person Name

Complete landfill cap.

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

6N

BMP ID #

Provide Additional Slope Stabilization at the Snow Dump and Storage Location

Specify Best Management Practice

Department of Public Works/Engineering Dept. and Highway Division

Responsible Dept./Person Name

As-built sketches or plans and photos.

Specify Measurable Goal

6O

BMP ID #

Ensure Compliance for Floor Drains and Vehicle Washing Activities at the West Fire Station

Specify Best Management Practice

Plant and Facilities Dept. and Fire Dept.

Responsible Dept./Person Name

Sketches or inspection memos. Record of memo.

Specify Measurable Goal

6P

BMP ID #

Ensure Compliance for Floor Drains and Vehicle Washing Activities at the Ballardvale Fire Station

Specify Best Management Practice

Plant and Facilities Dept. and Fire Dept.

Responsible Dept./Person Name

Sketches or inspection memos. Record of memo.

Specify Measurable Goal

6Q

BMP ID #

Wash Vehicles at the Approved Vehicle Wash Area at the Police Station (Public Safety Building)

Specify Best Management Practice

Plant and Facilities Dept. and Police Dept.

Responsible Dept./Person Name

Record of memo.

Specify Measurable Goal

6R

BMP ID #

Prohibit Vehicle Washing at the Cemetery Buildings

Specify Best Management Practice

Plant and Facilities Dept. and Fire Dept.

Responsible Dept./Person Name

Record of memo.

Specify Measurable Goal

6S

BMP ID #

Rinse Marking Paint Buckets to the Sanitary Sewer System at the Park Shop

Specify Best Management Practice

Plant and Facilities Dept. and School Dept.

Responsible Dept./Person Name

Record of memo.

Specify Measurable Goal

6T

BMP ID #

Ensure Compliance with SPCC Plans for the West, Shawsheen, and Bancroft Elementary Schools

Specify Best Management Practice

Plant and Facilities Dept. and School Dept.

Responsible Dept./Person Name

Record of inspections and activities in accordance with the plan.

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

6U

BMP ID #

Use IPM Program for
Application of Pesticides in
Town

Specify Best Management Practice

Plant and Facilities Dept.
Responsible Dept./Person Name

Copy of "Chapter 85 of the
Acts of 2000".
Specify Measurable Goal

6V

BMP ID #

Use Licensed Applicators for
Fertilizers and Pesticides in
Town

Specify Best Management Practice

Plant and Facilities Dept.
Responsible Dept./Person Name

Record quantities of fertilizers
and pesticides purchased
annually.
Specify Measurable Goal

6W

BMP ID #

Store Road Salt Under Cover
and Clean Loading Area

Specify Best Management Practice

Department of Public
Works/Highway Division
Responsible Dept./Person Name

Minimize stormwater contact
with salt.
Specify Measurable Goal

6X

BMP ID #

Use Low Salt Applications at
Designated Areas

Specify Best Management Practice

Department of Public
Works/Highway Division
Responsible Dept./Person Name

Use less salt within the
Haggets Pond watershed, as
demonstrated with application
rate.
Specify Measurable Goal

6Y

BMP ID #

Ensure Proper Waste Disposal
in Town for Hazardous and
Special Wastes

Specify Best Management Practice

Department of Public Works
and Consultant
Responsible Dept./Person Name

Document quantity of wastes
collected annually.
Specify Measurable Goal

6Z

BMP ID #

Ensure Compliance for Snow
Disposal in Town

Specify Best Management Practice

Department of Public
Works/Highway Division
Responsible Dept./Person Name

Utilize designated snow
disposal location.
Specify Measurable Goal

6AA

BMP ID #

Conduct Town Employee
Stormwater Training

Specify Best Management Practice

Town Manager, Department of
Public Works, Plant and
Facilities Dept., Police and Fire
Dept. and Consultant
Responsible Dept./Person Name

Attendance sheet and copy of
program.
Specify Measurable Goal

