



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

FEB 19 2010

THE ADMINISTRATOR

MEMORANDUM

SUBJECT: EPA's Commitment to Environmental Management Systems

TO: Deputy Administrator
Assistant Administrators
General Counsel
Inspector General
Chief Financial Officer
Chief of Staff
Associate Administrators
Regional Administrators

In support of the U.S. Environmental Protection Agency's mission and in compliance with Executive Order 13514 *Federal Leadership in Environmental, Energy and Economic Performance*, I am pleased to share with you "EPA's Commitment to Environmental Management Systems." Environmental Management Systems will continue to serve as the guiding framework for EPA to meet and, when possible, exceed environmental and energy statutes, regulations and EOs through planning, setting goals and targets, and measuring performance.

EPA has already positioned itself as a leader in environmental stewardship, energy and water conservation by receiving the highest possible rating on the Office of Management and Budget's scorecards in these areas. EPA is one of only four federal organizations to achieve this performance rating for environmental stewardship, which encompasses EMS implementation, green purchasing, sustainable building design and electronic stewardship. Our energy and water efforts surpass the bars established for the federal community in the Energy Policy Act of 2005 and Energy Independence and Security Act of 2007.

Our challenge now is to expand upon this commitment to demonstrate our leadership toward sustainability in the federal government and fulfill the goals recently established by EO 13514. As a first step in the implementation of EO 13514, we have set an aggressive target of 25 percent for reduction of Scope 1 and Scope 2 greenhouse-gas emissions. Scope 1 and 2 include emissions from sources we own or control and emissions from the generation of energy we purchase. In June, we will submit a Strategic Sustainability Performance Plan to OMB that includes the attached EMS Commitment Statement, provides for the implementation of the goals and targets of EO 13514, and is integrated with the Agency's Strategic Plan under the

Government Performance and Results Act. One of our greatest challenges will be to establish target and implementation steps for Scope 3 GHG indirect emissions resulting from Agency activities such as employee travel and commuting.

The Agency's Senior Sustainability Officer, Craig E. Hooks, will lead and coordinate the Agency's plans for compliance with EO 13514 through the Senior Steering Committee. I know you will provide Craig the support we need to be successful. I appreciate your efforts in sustaining EPA's leadership position in environmental stewardship.

A handwritten signature in black ink, appearing to read 'Lisa P. Jackson', with a long horizontal flourish extending to the right.

Lisa P. Jackson

Attachment

EPA's Commitment to Environmental Management Systems

As the Administrator of the U.S. Environmental Protection Agency, I am committed to Environmental Management Systems as the integrating framework for sustainable management of EPA's operations and compliance with environmental and energy statutes, regulations, and executive orders. Environmental Management Systems will serve as the structure for charting our course to improve environmental performance at all levels.


Already a recognized environmental leader, EPA currently has 33 facility-level Environmental Management Systems in place nationwide. The Agency is building on this success by establishing multisite and higher-tier Environmental Management Systems consistent with the requirements of EO 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, and EO 13514, *Federal Leadership in Environmental, Energy, and Economic Performance*. The Agency's senior sustainability officer, in conjunction with senior leadership, will incorporate higher-tier Environmental Management Systems as we work together to define environmental performance goals, establish targets and objectives, and track our progress.

Building from Agencywide objectives already in place and integrating new requirements of EO 13514, the Agency will set and track specific goals, objectives, targets, and metrics. Agency priorities include:

- Greenhouse-gas emissions
- Energy and water use
- Sustainable building design
- Vehicle use and transportation programs
- Chemical use
- Sustainable acquisition
- Paper consumption
- Electronics stewardship
- Recycling
- Solid waste reduction

Effective implementation and maintenance of Environmental Management Systems will help ensure successful accomplishment of our environmental performance goals.

As we demonstrate environmental leadership through our actions, deeds and tangible results, EPA will serve as an example at home and around the world.



Lisa P. Jackson
Administrator

2/19/10

Date



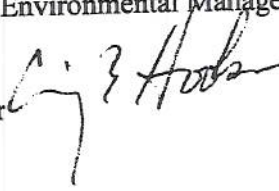
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JAN 26 2010

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

MEMORANDUM

SUBJECT: EPA's Commitment to Environmental Management Systems

FROM: Craig E. Hooks
Assistant Administrator 

TO: Lisa P. Jackson
Administrator

A recognized and fundamental element of effective environmental management systems (EMSs) is a formal, written commitment from an organization's highest authority. This commitment sends a strong message to the entire organization that EMSs are an integral part of its operations and a top priority for its leaders.

EPA is a recognized and proven government leader in developing and implementing EMSs. As we are now providing the leadership to address climate change and greenhouse gas (GHG) emissions, EPA will expand and improve its EMSs as a strategic component for achieving greater results.

For your review, I have attached EPA's Commitment Statement which provides the framework to actively manage operations in a compliant and sustainable manner consistent with the requirements of Executive Order 13514, *Federal Leadership in Environmental, Energy, and Economic Performance*. I have also included a transmittal memorandum for you to send to senior agency officials introducing the EMS Commitment Statement.

Pending your approval, I am requesting your signature on the attached EMS Commitment Statement with distribution to senior agency officials in January 2010.

If you have any questions or need additional information, please contact me.

Attachments



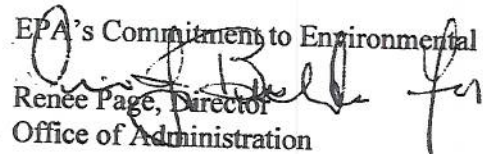
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

DEC 14 2009

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

MEMORANDUM

SUBJECT: EPA's Commitment to Environmental Management Systems

FROM: 
Renee Page, Director
Office of Administration

TO: Craig E. Hooks
Assistant Administrator

I have attached for your review materials supporting EPA's successful and continued use of Environmental Management Systems (EMSs) and the development of an overarching Higher-Tier EMS consistent with requirements of Executive Order (EO) 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, and EO 13514, *Federal Leadership in Environmental, Energy, and Economic Performance*.

Included is EPA's EMS Commitment Statement to using EMSs as the framework to achieve sustainability goals and comply with new federal requirements for greenhouse gas targets. A transmittal memo is also attached for your use to solicit the Administrator's approval and signature on EPA's EMS Commitment Statement.

Pending your approval, I am requesting that the attached information be forwarded to the Administrator before December 31, 2009, to secure her signature and provide for timely distribution of the EMS Commitment Statement to senior agency officials in January 2010.

If you have any questions or need additional information, please contact me.

Attachments

January 2009 Management Scorecards

| | Energy | | Transportation | | Environment | |
|-------------------|--------|----------|----------------|----------|-------------|----------|
| | Status | Progress | Status | Progress | Status | Progress |
| Agriculture | ● | ● | ● | ● | ○↑ | ● |
| Commerce | ● | ● | ● | ● | ●↑ | ● |
| Defense | ○↓ | ● | ● | ○↓ | ● | ●↓ |
| Education | | | | | ● | ○↑ |
| Energy | ○↓ | ●↑ | ●↓ | ● | ●↑ | ● |
| EPA | ● | ● | ● | ● | ●↑ | ● |
| HHS | ○↑ | ● | ● | ○↓ | ○ | ● |
| DHS | ○ | ● | ● | ●↑ | ○ | ○↓ |
| HUD | ● | ● | ● | ● | ○ | ● |
| Interior | ● | ● | ○ | ● | ● | ●↑ |
| Justice | ● | ● | ● | ○↓ | ● | ● |
| Labor | ○ | ● | ● | ● | ○ | ● |
| State | ● | ○↓ | ● | ● | ● | ○ |
| Transportation | ●↓↓ | ●↑ | ● | ● | ● | ● |
| Treasury | ● | ● | ● | ● | ●↑ | ● |
| Veteran's Affairs | ● | ● | ● | ● | ○ | ● |
| Court Services | | | ● | ●↑ | | |
| GSA | ● | ● | ● | ○ | ● | ○ |
| NARA | ● | ● | | | ● | ● |
| NASA | ●↓↓ | ● | ● | ○↓ | ○ | ● |
| OPM | | | | | ○ | ○↓ |
| SSA | ● | ● | ●↓ | ● | ● | ● |
| Smithsonian | ● | ● | ○↑ | ● | ● | ● |
| TVA | ● | ● | | | ○ | ● |
| USPS | ● | ● | ● | ● | ● | ○ |

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CONCURRENCES

| | | | | | | | |
|---------|----------|----------|--|--|--|--|--|
| SYMBOL | 3267A | 3201N | | | | | |
| SURNAME | Carment | Bashko | | | | | |
| DATE | 12/14/09 | 12/14/09 | | | | | |

EPA Form 1320-1A (1/90)

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| | | | | CONCURRENCES | | | | |
|---------|---------|-----------|--------------|--------------|--|--|--|--|
| SYMBOL | W3207A | 3207A | 3207A | | | | | |
| SURNAME | Wilson | Carpenter | B. S. Wilson | | | | | |
| DATE | 12/3/09 | 12/4/09 | 12/10/09 | | | | | |