



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**  
WASHINGTON, D.C. 20460

OFFICE OF  
SMALL BUSINESS  
PROGRAMS

**\*\*\*SPECIAL NOTICE\*\*\***

TO: All EPA Grantees

RE: Suspended Use of EPA Forms 6100-2, 6100-3, and 6100-4

On January 31, 2011, the following EPA forms officially expired:

- EPA Form 6100-2, DBE Subcontractor Participation Form;
- EPA Form 6100-3, DBE Subcontractor Performance Form; and
- EPA Form 6100-4, DBE Subcontractor Utilization Form.

Because these forms have expired, their required use is suspended until they are renewed by the Office of Management and Budget (OMB), and issued a new expiration date.

As an EPA grant recipient, if you initiated procurements, requiring these forms, prior to the January 31, 2011 expiration date, then the requirement to submit the forms is still valid for those procurements. Procurements initiated after the January 31, 2011, expiration date cannot require the use of these forms.

The process to improve and renew the 6100-2, 3, and 4 forms is underway. During this process there will be notices posted in the Federal Register soliciting your comments and feedback on improving the forms and their instructions. We encourage you to openly give us your suggestions on making the forms better. If you have any questions, please contact your Regional Small Business Coordinator, or Teree Henderson, DBE Program National Coordinator, at 202-566-2222.