



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

NOV 3 1994

OFFICE OF
SOLID WASTE AND EMERGENCY
RESPONSE

MEMORANDUM

SUBJECT: Reorganization of the Immediate Office of the Assistant Administrator

FROM: Elliott P. Laws *Elliott P. Laws*
Assistant Administrator

TO: OSWER Immediate Office Staff
OSWER Office Directors

The purpose of this memorandum is to announce the reorganization of the Immediate Office of the Assistant Administrator (OAA). The reorganization officially went into effect on October 25, upon approval by both Jonathan Cannon, Assistant Administrator for the Office of Administration and Resources Management, and the unions.

The major purpose of this Immediate Office reorganization was to establish a strong organizational focus for increased requirements in management accountability, to streamline and better integrate current operations, to establish officially our newly acquired Federal facilities functions, and to provide a better focus for environmental justice, economic redevelopment, and OSWER's stakeholder involvement responsibilities. We believe that the new organizational structure will meet OSWER's needs. We have attached an organizational chart and staff listing for your information.

Specifically, the reorganization abolishes the Superfund Revitalization Office (SRO), reestablishes the Office of Program Management (OPM), establishes the Federal Facilities Restoration and Reuse Office (FFRRO), and relocates the functions of the Ombudsman under the Deputy Assistant Administrator (DAA). Through restructuring and team establishment, it also moves the Immediate Office closer to the September 1996 goal of a 1:11 supervisor to staff ratio.

Effective with this reorganization, David Ziegele, the Director of the Office of Underground Storage Tanks, will be detailed to the position of Acting Director, OPM. Joining OPM as



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Acting Director of the Acquisition Staff will be Ann Carey. This staff will be responsible for overseeing contract management issues for OSWER. Barbara Hostage, who recently joined us on detail from the Office of Air and Radiation, will serve as Acting Director of the Policy Analysis and Regulatory Management Staff. Laurie May and David Sutton will continue in their current positions.

Additionally, reporting to DAA Tim Fields will be Ika Joiner, who will serve as Acting Director of the Special Projects and Outreach Staff. This staff will be responsible for communicating with various stakeholders on OSWER's mission and assisting those stakeholders in understanding and accessing information relative to OSWER programs and their impacts. Jim Woolford, who came to us as part of the enforcement reorganization this past summer, will serve as the Director of the FFRRO. Jim's office will be responsible for OSWER's Federal facilities functions and base closure issues.

With this new organizational structure, we expect to see improvements in terms of simplification, increased efficiency, and better products and services for the Regions, States, and the public.

Attachments

cc: Assistant Administrators
Regional Waste Management Division Directors

**OFFICE OF SOLID WASTE AND EMERGENCY RESPONSE
OFFICE OF THE ASSISTANT ADMINISTRATOR**

