



Local Lead Action Plan Template

Note: EPA Region 3 has designed this template as a voluntary tool to assist any local government officials who may find it useful in developing an action plan to address lead in their community, town, city, county or other geographic area. The information in the plan below should be provided by a local area's government officials who have the authority to decide whether and how to develop and implement an action plan. Although EPA can provide technical assistance related to the development of a lead action plan, this is not intended, nor should it be construed, to imply EPA support or endorsement of grants or other funding for a particular lead action plan.

Date Updated:

Version:

Mission Statement:

Briefly describe the vision to be achieved by this lead action plan.

Local Area:

Geographic focus of this plan (i.e., city, county, or area)

Concerns:

Use 3-5 bullet points to describe concerns related to lead in your local area that were identified in Checklists 1, 2 and 3.

- **Checklist 1: Assessing Local Lead History and Data**

Concerns

Goals

- **Checklist 2: Identifying Potential Lead Issues**

Concerns

Goals

- **Checklist 3: Identifying Opportunities to Address Lead Issues**

Concerns

Goals

- **Other concerns or goals pertaining to lead in the local area that are not included above**

Concerns

Goals

Based on the concerns and goals above, describe 3-6 of your local area's short-term goals pertaining to lead that can be achieved or reach a milestone in 6 months to 2 years. These goals can be initial steps to achieving the long-term goals in the next section.

Short term goals (6 months – 2 years):

- S1.
- S2.
- S3.
- S4.
- S5.
- S6.

Based on the concerns and goals above, describe 3-6 of your local area's long-term goals pertaining to lead that can be achieved or reach a milestone in 2 to 5 years.

Long term goal (2-5 years):

- L1.
- L2.
- L3.
- L4.
- L5.
- L6.

Priority Actions *Identify priority actions that will help your local area address its lead issues and the short- and/or long- term goals they intend to help achieve.*

Priority Action 1:

Estimated timeframe needed for this action:

Current status:

Critical steps to accomplish this action:

- a.
- b.
- c.
- d.
- e.

Target demographic (those affected by this action):
Potential partners who can help accomplish this action:

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Additional information: *(include relevant background information, links to supporting documents, websites for reference, etc.)*

Priority Action 2:

Estimated timeframe needed for this action:

Current status:

Critical steps to accomplish this action:

- a.
- b.
- c.
- d.
- e.

Target demographic (those affected by this action):
Potential partners who can help accomplish this action:

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Additional information: *(include relevant background information, links to supporting documents, websites for reference, etc.)*

Priority Action 3:

Estimated timeframe needed for this action:

Current status:

Critical steps to accomplish this action:

- a.
- b.
- c.
- d.
- e.

Target demographic (those affected by this action):

Potential partners who can help accomplish this action:

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Additional information: *(include relevant background information, links to supporting documents, websites for reference, etc.)*

If needed, add additional priority actions by saving the current template and filling out another blank template. Be sure to save the second document under a different name so that it does not overwrite the original.

Future Steps to Ensure Sustainability

Describe future plans for your local lead action plan, including how and when you will implement it, meet with partners and stakeholders, monitor progress, and make revisions.

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