

Draft Team 2 Work Plan Outline

Audiences

- Team 1
- ~~SIP planners in nonattainment areas~~
- Air Quality Management Agencies
- EPA and the CAAAC
- NRC

Process/Tasks

1. On parallel tracks, (a) identify specific needs/problems/categories of issues for which the team should develop tools and/or strategies, and (b) brainstorm specific tools and strategies that may be available to address one or more needs/problems/issues.

The scope of this task should include:

- Short term needs and tools targeted toward current SIP planning efforts to address nonattainment;
- Long term needs and tools targeted toward Team 1's design of a new AQM planning process;
- Links back to one or more of the 15 components identified at the Ann Arbor meeting, especially the 6 high priority components
- Needs and tools that can be done within current authority and those that require new/revised authority

In this task it is important to keep in mind:

- Phase 1 short term measures that are currently under development should not be repeated in this task;
- Different sectors may require different tools
- Some tools/strategies may require more/different resources than those present on the Team – will EPA provide those resources?

Examples of possible needs/problems/categories of issues include:

- Addressing airport emissions
- Addressing VMT growth
- Addressing emissions from consumer products
- Land use, transportation and air quality planning
- How to apportion credit for reductions achieved by diesels that move across country
- How to give US automakers credit for ghg reductions
- What problems do cap and trade programs fail to solve (what has and has not worked)?

Examples of possible tools and/or strategies include:

- Information sharing system for states/locals to use to find new/innovative strategies that have been implemented in other states/jurisdictions

- Revenue stream that small businesses can use to help them implement strategies
2. Perform a cross-check of needs/problems/issues versus tools and/or strategies to fill any gaps in this part of the process.
 3. Identify attributes and/or criteria that the team needs to research and examine for each of the tools and strategies under consideration.

Examples of possible attributes include:

- Type and amount of environmental benefits
 - Applicable jurisdictions
 - Accountability
 - Replicability
 - What collaboration is required
 - How the tool/strategy affects quality of life
 - Tool/strategy's impact on energy efficiency/greenhouse gases
4. Identify barriers/issues that have to be addressed in order to be able to develop/implement each tool/strategy
 5. Create user-friendly formats/structures for capturing, examining and reporting the information gathered and developed for the project
 6. Draft outlines/issue papers on each tool/strategy summarizing the information developed
 7. Evaluate each tool/strategy against the attributes and criteria – which ones best address the needs/problems/issues identified.
 8. Determine tools/strategies that team will put forward as recommendations. Determine how to deal with any tools/strategies that will not be included as a recommendation.
 9. Update outlines/issue papers – determine format of final product/deliverable
 10. Draft final product/deliverable and circulate for comment.
 11. Complete final product and submit to EPA and CAAAC

Task Timeline

Task(s)	Timeframe
1, 2 & 3	Mid-October – End of November
4	December – Mid-January
5	November – Mid-December
6	December – March
7 & 8	April – June
9	July – August

12/7/2005

10 & 11	September - November
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Schedule of Meetings and Calls (all calls scheduled for 11 am Eastern Time)

Date	Meeting/Call
June 16-17, 2005	AQM Subcommittee Meeting, Ann Arbor MI
July 27, 2005	AQM Subcommittee & CAAAC Meetings, Arlington VA
October 18-19 , 2005	AQM Subcommittee Team Meetings, San Diego CA
November 3 & 17, 2005	Team 2 conference calls
November 16/17, 2005	CAAAC Meeting, El Paso TX (No AQM Subcommittee Meeting)
December 5 & 19, 2005	Team 2 conference calls
January 9, 2006	Team 2 conference calls
January 24-25, 2006	AQM Subcommittee Team Meetings, Dallas TX
February 6 & 20, 2006	Team 2 conference calls
March 2006	AQM Subcommittee & CAAAC Meetings (tentative)
March 6, & 20, 2006	Team 2 conference calls
April 3 & 17, 2006	Team 2 conference calls
May 1 & 15, 2006	Team 2 conference calls
June 5 & 19, 2006	Team 2 conference calls
July 3 & 17, 2006	Team 2 conference calls
August 7 & 21, 2006	Team 2 conference calls
September 11 & 25, 2006	Team 2 conference calls
October 1, 2006	Draft Final Team 2 Product/Deliverable due for comment
October 12 & 26, 2006	Team 2 conference calls
November 2006	Completed final Team 2 Product/Deliverable to CAAAC