



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

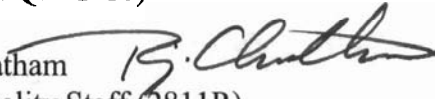
WASHINGTON, D.C. 20460

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OFFICE OF
ENVIRONMENTAL INFORMATION

MEMORANDUM

SUBJECT: Reissue of Agency-wide Quality System Documents (QA/R2, QA/R-5, QA/G-7, and QA/G-10)

FROM: Reggie Cheatham 
Director, Quality Staff (2811R)

TO: Assistant Administrators
Regional Administrators

The purpose of this memorandum is to reissue four Agency-wide Quality System documents. Listed below are the four documents, which include the title, directive, review date and description.

EPA Requirements for Quality Management Plans (QA/R2)

- Publication Number and Date: EPA/240/B-01/002, March 2001
- Description: Provides specifications for Quality Management Plans (QMPs) for organizations that receive funding from EPA. These specifications are equivalent to chapter 3 of EPA Manual 5360.

EPA Requirement for Quality Assurance Project Plans (QA/R-5)

- Publication Number and Date: EPA/240/B-01/003, March 2001
- Description: Provides specifications for QA Project Plans prepared for activities conducted by or funded by EPA. These specifications are equivalent to chapter 5 of EPA Manual 5360.

Guidance on Technical Audits and Related Assessments for Environmental Data Operations (QA/G-7)

- Publication Number and Date: EPA/600/R-99/080, January 2000
- Description: Provides guidance to help organizations plan, conduct, evaluate, and document technical assessment.

- Guidance for Developing a Training Program for Quality Systems (QA/G-10)
 - Publication Number and Date: EPA/240/B-00/004, December 2000
 - Description: Provides guidance on developing a program-specific quality system training program for all levels of management and staff.

The reason for reissuing these documents is to ensure continuity in Quality System implementation as the Agency-wide Quality and Information Council works to revise and issue a new Quality Policy. Implementation through these guidance documents by EPA, our state partners, grantees, and contractors is an essential component of assuring the credibility and reliability of Agency data and information.

I appreciate your continued support for the Agency's Quality Program and your commitment to the use and dissemination of sound data and information. If you need additional information please contact Reggie Cheatham, Director, Quality Staff at (202) 564-7713, cheatham.reggie@epa.gov or Katherine Breidenstine, Quality Staff at (202) 564-1511, breidenstine.katherine@epa.gov.

cc: QA Community
Information Management Officials