e-*Manifest:* JUNE E-MANIFEST WEBINAR SERIES

TOPIC: FINAL E-MANIFEST PRELAUNCH WEBINAR
WHAT YOU NEED TO KNOW

e-*Manifest*

1. User Registration Update

2. Update on Paper Processing Center Contract Award

3. Final User Fee Announcement Update

4. Publication of new Factsheets

5. Update and Demo of e-Manifest System Functionality on Launch Day

USER REGISTRATION UPDATE

e-*Manifest*

- Publication of User Registration Instructions
- Site Manager full functionality released

USER REGISTRATION UPDATE

e-*Manifest*

- EPA is currently approving users for all permission levels of e-Manifest.

- e-Manifest registration and instructions are available on the e-Manifest user registration webpage at: www.epa.gov/e-Manifest.

- Users can register for different permissions related to whether they want to view, create, and/or sign manifests electronically. Each user must register separately.

- Users should register for the RCRAInfo Industry Application LearningZen "Industry User Registration" course.

- The course will show users how to register for a RCRAInfo account and will show users how to request permissions for e-Manifest.

USER REGISTRATION UPDATE   e-*Manifest*

- Receiving facilities that haven't already registered should do so immediately!

- EPA encourages receiving facilities to register at least two "Site Managers" per EPA ID who will approve other users in their company for e-Manifest access.

- Site Managers will also receive and are responsible for paying monthly invoices.

- Register for the RCRAInfo Industry Application LearningZen "Site Manager Role and Responsibilities" course.

- This course describes the roles and responsibilities for a user with the site management permission. The course also provides step-by-step instructions for functions that the site manager may need to perform.

PAPER PROCESSING CENTER CONTRACT AWARD UPDATE

FINAL USER FEES

e-*Manifest*

Manifest Submission Type	Fee per Manifest
Mailed in Paper Manifest	$15.00
Scanned Image Upload	$10.00
Data + Image Upload	$6.50
Electronic Manifest (Fully Electronic & Hybrid)	$5.00

EFFECTIVE JUNE 30, 2018 – SEPTEMBER 30, 2019

TEN FACT SHEETS NOW AVAILABLE ON E-MANIFEST WEBSITE

e-Manifest

1. Generators
2. Transporters
3. TSDFs – *updated!*
4. Receiving Facilities – *updated!*
5. Brokers
6. General Audience
7. Tribes – *new!*
8. Inspectors – *new!*
9. State Program – *new!*
10. Site Managers – *new!*

UPDATES TO TSDF AND RECEIVING FACILITY FACT SHEETS

e-*Manifest*

- Updated language on how to pay invoices
  - Site Managers to receive and pay invoices through e-Manifest.
  - Receiving facilities no longer need to register with pay.gov.
- Other clarifications
  - Improved description of the hybrid manifest
  - VSQG manifests captured in e-Manifest if required by state or federal law.

E-MANIFEST SYSTEM FUNCTIONALITY REVIEW

e-*Manifest*

- What's Available on Day 1 (Demo)
- What's Coming

QUESTIONS AND ANSWERS

- Submit input/questions to eManifest@epa.gov

- Participate in our monthly webinars

- To subscribe to the general program Listserv. Send a blank message to: eManifest-subscribe@lists.epa.gov

- To subscribe to the developers only Listserv send a blank message to: e-manifestdev-subscribe@lists.epa.gov

- Visit the program web site: http://www.epa.gov/e-manifest