E-*MANIFEST*

JULY 31, 2019 - MONTHLY WEBINAR SERIES

AGENDA

e-Manifest

- User Fees for FY2020/2021
- Update on e-Manifest Stats
- e-Manifest Advisory Board Activities Update
- Generator Outreach
- System Development Items
- e-Manifest Industry Developers Workshop
- Common Manifesting Errors
- Questions and Answers

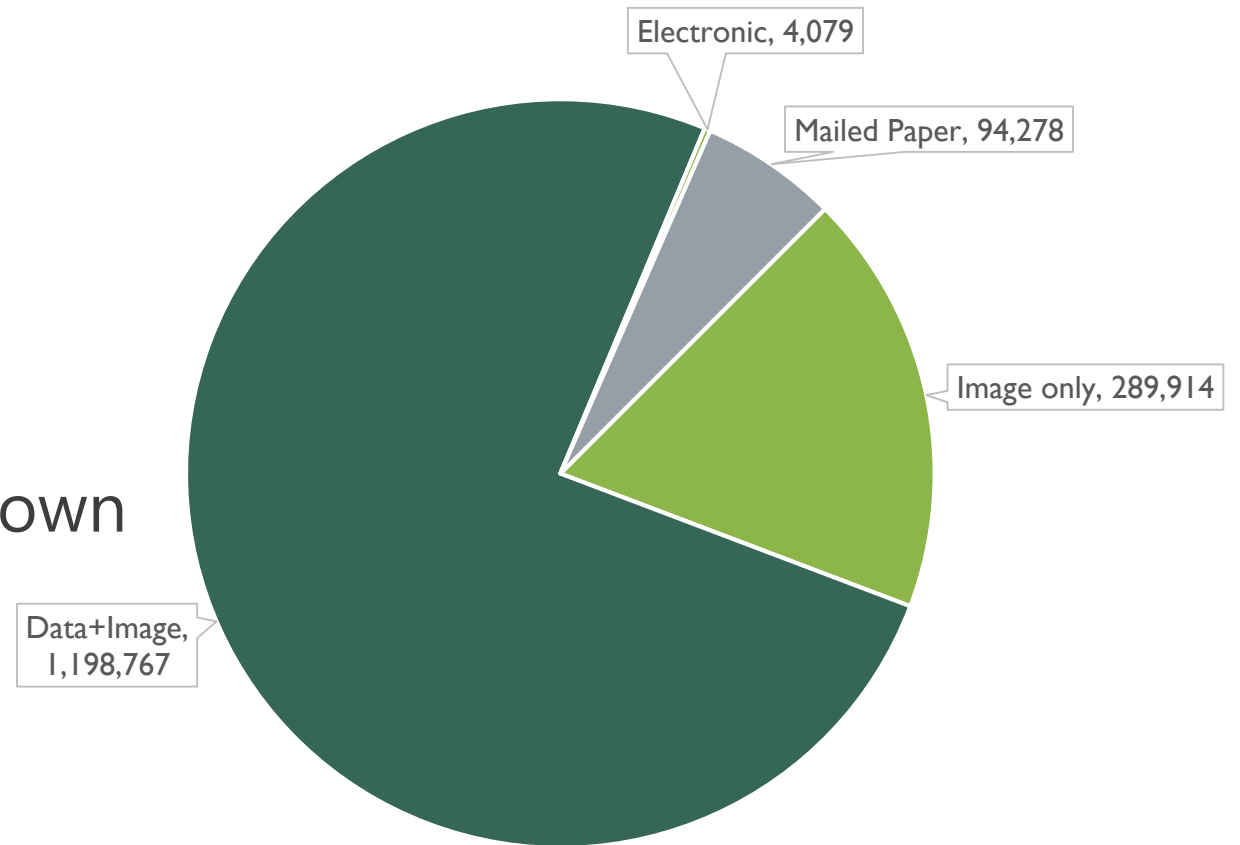# USER FEES FOR FY2020/2021

e-Manifest

- We have announced upcoming e-Manifest user fees for Fiscal Years 2020 and 2021 (effective October 1, 2019, through September 30, 2021).

- These user fees are set based on the projected manifest usage rates and program costs during this period.

- Any manifest that originates (signed by the generator) on or after October 1, 2019, will be charged the fiscal years 2020 and 2021 user fee rate when submitted to the e-Manifest system by the receiving facility.

- Receiving facilities will see their first invoices reflecting the new rates starting in November 2019.

- e-Manifest User Fee and Payment Information

Submission Type	Fee per Manifest
Mail	$25.00
Scanned Image	$20.00
Data + Image	$14.00
Electronic	$8.00

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- Average Daily Submission:
  - 5,500

- Original estimate: 3.5M/year

- Current pace: 2M/year

- Mailed manifest backlog burndown in progress. As of June 30:
  - Total processed: 70k
  - Remaining: 69k

Electronic, 4,079

Mailed Paper, 94,278

Image only, 289,914

Data+Image, 1,198,767

Manifests Submitted Oct. 1 – June 30

E-MANIFEST ADVISORY BOARD ACTIVITIES UPDATE

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- June 18-20, 2019, e-Manifest Advisory Board Public meeting held in Arlington, VA.

- Meeting Theme: *"Increasing Adoption of the e-Manifest System"*

- Public Docket Number: EPA-HQ-OLEM-2019-0194 (available at www.regulations.gov)

- Meeting minutes will be available within 90 days after the close of meeting

SYSTEM DEVELOPMENT UPDATES

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- **Recently added to Production**
  - Added ability for transporters to call GET Manifest service
  - Added rule to prevent ship dates older than 6/30/2018
  - Set maximum of 12 characters for Transporter IDs
  - Improved error messages for non-public sites
  - Enhancements to the invoice page and PDF, as well as adding CSV export of manifests on an invoice
  - Added Generator Name to industry "All manifests" view

- **Recently added to Pre-Production for User Testing**
  - Updated Transporter Lookup Maintenance to reflect updates after handler source record changes.
  - Inserted the new PHARMS waste code that is only available for use in e-Manifest.
  - Updated unsigned manifest notification to be sent to industry users weekly.

- **Functionality under development**
  - Inspectors report
  - Broker/Transporter

E-MANIFEST INDUSTRY DEVELOPERS WORKSHOP

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- Monday, August 26, 2019, 8:30 AM – 4:30 PM

  Region 5 Conference Center

  Ralph H. Metcalfe building

  77 W Jackson Blvd

  Chicago, IL 60603

- Purpose: Engage industry IT developers in implementing the full-electronic workflow

- Transporters and generators are encouraged to attend!

- Attending? e-mail Donnelly.Stephen@epa.gov

Time	Subject:
8:30 AM – 8:45 AM	Introduction and goal setting
8:45 AM – 10:00 AM	Policy update Industry billing update/discussion
10:00 AM – 10:20 AM	Break (on your own)
10:20 AM – 12:00 PM	Current and upcoming industry functionality Notifications Communicating to our users Transporter and generator registration
12:00 PM – 1:15 PM	Lunch (on your own)
1:15 PM – 3:00 PM	Implementing the electronic workflow
3:00 PM – 3:15 PM	Break (on your own)
3:15 PM – 4:00 PM	Electronic signature pads/applications
4:00 PM – 4:30 PM	Quick wins/next steps
4:30 PM	Adjourn

COMMON MANIFEST ERRORS

1. Instructions for Completing the Uniform Hazardous Waste Manifest
2. Many manifests that are disheveled, illegible, have multiple lines partially crossed out, missing key information.
   - Receiving Facilities – Please have current phone number
3. Generators and transporters mailing their paper copy of the manifest to EPA
4. Receiving facilities <u>not</u> submitting manifests to the EPA
5. Generators/transporters/receiving facilities not signing or dating their manifests
6. No Management Method Codes for Hazardous Waste
7. Incomplete PCB Information
   - Load type
   - Weight in KGs
   - Earliest date of Removal from Service
8. Sites are not registering their facilities

LIVE Q AND A

e-Manifest

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CONTACT US AND STAY INFORMED

- Submit input/questions to eManifest@epa.gov

- Help desk: (833) 501-6826

- Participate in our monthly webinars

- To subscribe to the general program Listserv. Send a blank message to: eManifest-subscribe@lists.epa.gov

- To subscribe to the developers only Listserv send a blank message to: e-manifestdev-subscribe@lists.epa.gov

- Visit the program web site: http://www.epa.gov/e-manifest