



Application Review Checklist for Concentrated Animal Feeding Operations and Concentrated Aquatic Animal Production Facilities Submitting Forms 1 and 2B



Is the facility a concentrated animal feeding operation (CAFO) or a concentrated aquatic animal production (CAAP) facility? If yes, complete Form 1 (General Information) and Form 2B (CAFOs and CAAP Facilities).

This checklist is a tool designed for NPDES permit applicants to aid in the submission of a complete NPDES permit application. The items in the checklist reflect elements that applicants often fail to complete or complete incorrectly. Applicants are encouraged to review the contents of the checklist prior to completing the form(s) and submittal of the application package. Note that “[a]n application for a permit is complete when the Director receives an application form and any supplemental information which are completed to his or her satisfaction.” (40 CFR 122.21(e))

INSTRUCTIONS

- Did you review the Forms 1 and 2B General Instructions?
- Did you review the Forms 1 and 2B Line-by-Line Instructions?

ATTACHMENTS

- Did you attach a topographic map? (Form 1, Item 7.1 and Form 2B, Item 4.1)
Note: *If you are a CAAP facility, the map must meet the specifications at Form 1, Item 7.1. If you are a CAFO, the map must meet the specifications at Form 2B, Item 4.1.*
Resource: <http://nationalmap.gov/>
- If you are a CAFO, did you attach a nutrient management plan? (Form 2B, Section 6)
Note: *A permit application is not complete until a nutrient management plan is submitted to the NPDES permitting authority. Refer to the line-by-line instructions for Section 6 for the nutrient management plan requirements.*
- Do your additional attachments (if any) provide the required information? Did you provide the information in a format consistent with the form?

REVIEWING YOUR RESPONSES

- Did you account for all outfalls (if applicable) and wastewaters that you are requesting to be permitted as a result of this application?
- Did you enter the EPA identification number and NPDES permit number (if you have them) and facility name at the top of the first page of the form and on all attachments?
Resource: <https://www.epa.gov/frs>
- Did you review the form to ensure that you have provided a response to every item (except those for which the form allows you to skip)?
- Did you complete the application checklists in Form 1, Item 11.1 and Form 2B, Item 8.1 and indicate any attachments you are enclosing?

CERTIFICATION STATEMENT

- Did the appropriate person, as specified at 40 CFR 122.22(a), sign the certification statements? (Form 1, Item 11.2 and Form 2B, Item 8.2)
Note: *Refer to the line-by-line instructions for Form 1, Item 11.2 and Form 2B, Item 8.2 for the signatory requirements.*
Resource: [40 CFR 122.22](https://www.ecfr.gov/title40/chapterI/part122/section122.22)