Manufacturer Information Module Redesign

(Coming in 2021)

October 2020

Tips For Navigating Within This Presentation

- **Each of the topics listed on slide 3 are links to navigate to that section of the presentation**
  - To go to a specific topic, hold your mouse over that topic and either Ctrl+Click or right-click and then select “Open Link” from the pop-up menu, or while in Slide Show mode just click on the link
- **Slide thumbnails are included on the right side of some slides to help navigate through the screenshots of the different tabs of both the redesigned and legacy modules**
  - Right-click on any of the slide thumbnails and then select “Go To Slide” to go to that slide or, while in Slide Show mode just click on the slide thumbnail

Topics

- Introduction
- Redesign Objectives
- Mockups & Features of Redesigned Manufacturer Interface Screens & Things Manufacturers Need To Do
- Things Manufacturers Need To Do Before Production Deployment
- Questions?
- Appendix- Screenshots of Legacy Manufacturer Interface Screens

Introduction

- **The Manufacturer Information module is being redesigned to improve the user experience and ensure information is accurate and complete for all industries**
  - Incorporating as much feedback as possible that has been received from manufacturer and EPA system users over the years
  - Targeting a production deployment in early 2021. EPA will notify manufacturers when a date for the production deployment has been determined
    - Information presented today is preliminary and may change as development work continues
  - EPA will schedule a webinar for manufacturers in early 2021 where we will announce the dates when manufacturers will have an opportunity to get familiar with the redesigned module in a test environment
  - IMPORTANT: There will be some things every manufacturer should do before and after the redesigned module is deployed to production

Manufacturer Information Module Redesign

Redesign Objectives

Major Redesign Objectives

- Require annual affirmation by a CROMERR Signer
- Update, eliminate, and reorganize information
- Improve user interface with dynamic and role/industry-based content
- Add new features and functionality
- Update look and feel

Redesign Objectives- Require Annual Affirmation

- **Every 12 months, a CROMERR Signer must affirm that the Manufacturer Information for their Manufacturer Code is accurate and complete**
  - Affirmation can be completed as frequently as desired
  - The 12-month clock will reset at the time of each affirmation
  - If more than one CROMERR Signer exists for your company, all will be able to perform the affirmation, but only one must do it annually
  - The initial affirmation will be required within 30 days after production deployment

Redesign Objectives- Require Annual Affirmation

- **All users who have been granted the EV-CIS CROMERR Signer role will:**
  - View and be able to click on an affirmation checkbox on the Manufacturer Information "Review & Confirm" screen
  - Receive email notifications at 45 days, 30 days, and 15 days prior to the annual affirmation deadline in their CDX inbox and to email addresses provided for any Contacts with "CROMERR Signer" selected as a Contact Role
  - Not be able to submit requests for certificates or CSI updates if the annual affirmation deadline has passed, since the "Request Certificate or CSI Update" button on the EV-CIS Home will be deactivated. These features will be restored once the affirmation is completed
  - Need the EV-CIS Submitter role in order to edit any of the Manufacturer Information besides the affirmation checkbox. To learn how to add roles to existing EV-CIS user accounts, see: https://www.epa.gov/sites/production/files/2020-03/documents/evcis-role-sponsorship-user-guide-2020-04-03.pdf

Redesign Objectives- Require Annual Affirmation

- **Users with any EV-CIS role(s) will:**
  - See the “Deadline for Next Affirmation by a CROMERR Signer” on the confirmation screen after each Manufacturer Information submission
  - See the date the Manufacturer Information was last updated on the “Maintain Manufacturer Information” button on the EV-CIS Home
  - See a warning message on the EV-CIS Home beginning 15 days prior to the annual deadline and continuing until the annual affirmation has been completed by the CROMERR Signer

Redesign Objectives- Information Updates

- **Consolidate tabs:**
  - Assigned EPA Compliance Engineers moved to the Applicable Industries tab
  - Test Labs moved to the Locations tab
  - Notifications moved to the Contacts tab as a new indicator for each Industry/Compliance Program combination
- **Add new fields and update lists of values:**
  - Industries
  - Location Types for each Location (select all that apply)
  - Contact Roles for each Contact (select all that apply)
- **Eliminate obsolete fields and tabs**

Redesign Objectives- Dynamic & Role/Industry-based Content

- **Dynamic content on Locations and Contacts tabs as information is entered**
- **Divisions and Alternate Manufacturers tabs will only be visible if "Light-Duty Vehicles and Trucks" or "Heavy-Duty Highway Class 2b/3 Vehicles" are selected as industries since they do not apply to any other industries**
- **Only users with the EV-CIS Submitter role will have ability to edit Manufacturer Information**
- **Only users with the EV-CIS CROMERR Signer role will be able to annually affirm that Manufacturer Information is accurate and complete**
- **On-screen validation on each tab and business rules for all tabs that are processed when users click the "Review & Confirm" button**
  - Business rules will also be applied in the Request for Certificate module requiring all referenced locations, test labs and contacts to be active

Redesign Objectives- New Features

- **Comment field visible and can be edited on all tabs**
- **Edit previously submitted records**
  - Applicable Industries, Locations, Contacts, and Alternate Manufacturer Permissions (Note- Divisions may not be edited)
- **Search within all records on each tab**
  - Including pending and inactive records
- **Enabled notifications will be sent to CDX inbox and all email addresses entered for that contact**
- **Expand/collapse records to toggle between summary and detailed views of information**
- **View/hide inactive records**
- **A warning pop-up will appear after 10 minutes of inactivity to minimize potential loss of pending changes after 20 minutes**

Redesign Objectives- Updated Look And Feel

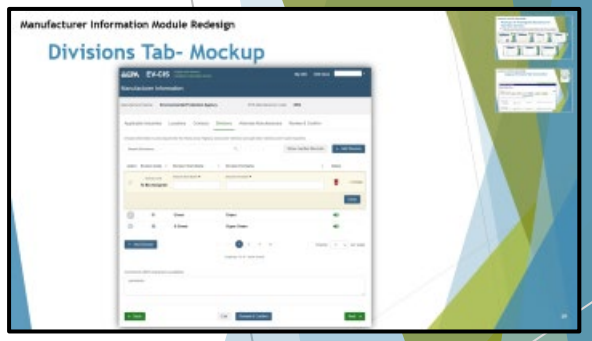
- Consistent and simple layout and content
- Consistent header and footer across all tabs
- Use of defined icons and functions that mean the same thing in every context
- Ability to choose how many records to display on each screen (including “All”)
- Easy-to-read view mode and clearly identified editing mode
- Pending changes identified with new “Pending” icon and highlighted on each tab and Review & Confirm screen
- Make a record active/inactive with a toggle

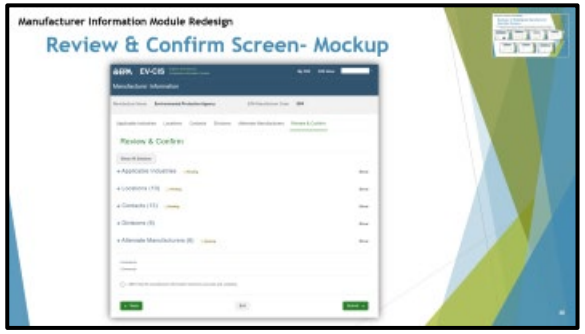
Manufacturer Information Module Redesign

Mockups and Features of Redesigned Manufacturer Interface Screens

Mockups of Redesigned Manufacturer Interface Screens

Note: Right-click on any of the slide thumbnails in this presentation and then select “Go To Slide” to view the full-size mockup, or while in presentation mode just click on the slide thumbnail.





Applicable Industries Tab- Mockup

EPA | EV-CIS Engines and Vehicles - Compliance Information System

My CDX | CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency**

EPA Manufacturer Code: **EPA**

Applicable Industries | Locations | Contacts | Divisions | Alternate Manufacturers | Review & Confirm

Please include all applicable industries for which you will be requesting a Certificate of Conformity from EPA.

Selected Industries (12) *	EPA Compliance Engineer(s)
All-Terrain Vehicles	
Heavy-Duty Highway Class 2b/3 Vehicles	
Heavy-Duty Highway Evaporative Systems	
Heavy-Duty Highway Gas and Diesel Engines	
Heavy-Duty Highway Tractors and Vocational Vehicles	
Large Nonroad Spark-Ignition Engines	
Light-Duty Vehicles and Trucks	
Marine Compression-Ignition Engines	
Marine Spark-Ignition Engines	

EPA assigned Compliance Engineer(s):

John Williams
john.williams@email.com • 555-555-5555

Rob Johnson
rob.johnson@email.com • 555-555-5555

Applicable Industries Tab- Mockup

Off-Highway Motorcycles

On-Highway Motorcycles

Unselected Industries (7) | EPA Compliance Engineer(s)

- Locomotive Engines, Idle Control Systems, and Non-OEM Components — Pending
- Nonroad Compression-Ignition Engines — Pending
- Nonroad Evaporative Components and Equipment/Vessels — Pending
- Nonroad Evaporative Portable Fuel Containers — Pending
- On-Highway Electric Motorcycles — Pending
- Snowmobiles — Pending
- Specialty Vehicle Engines — Pending

Comments *(992 characters available)*

Comments

Home | Exit | Review & Confirm | Next →

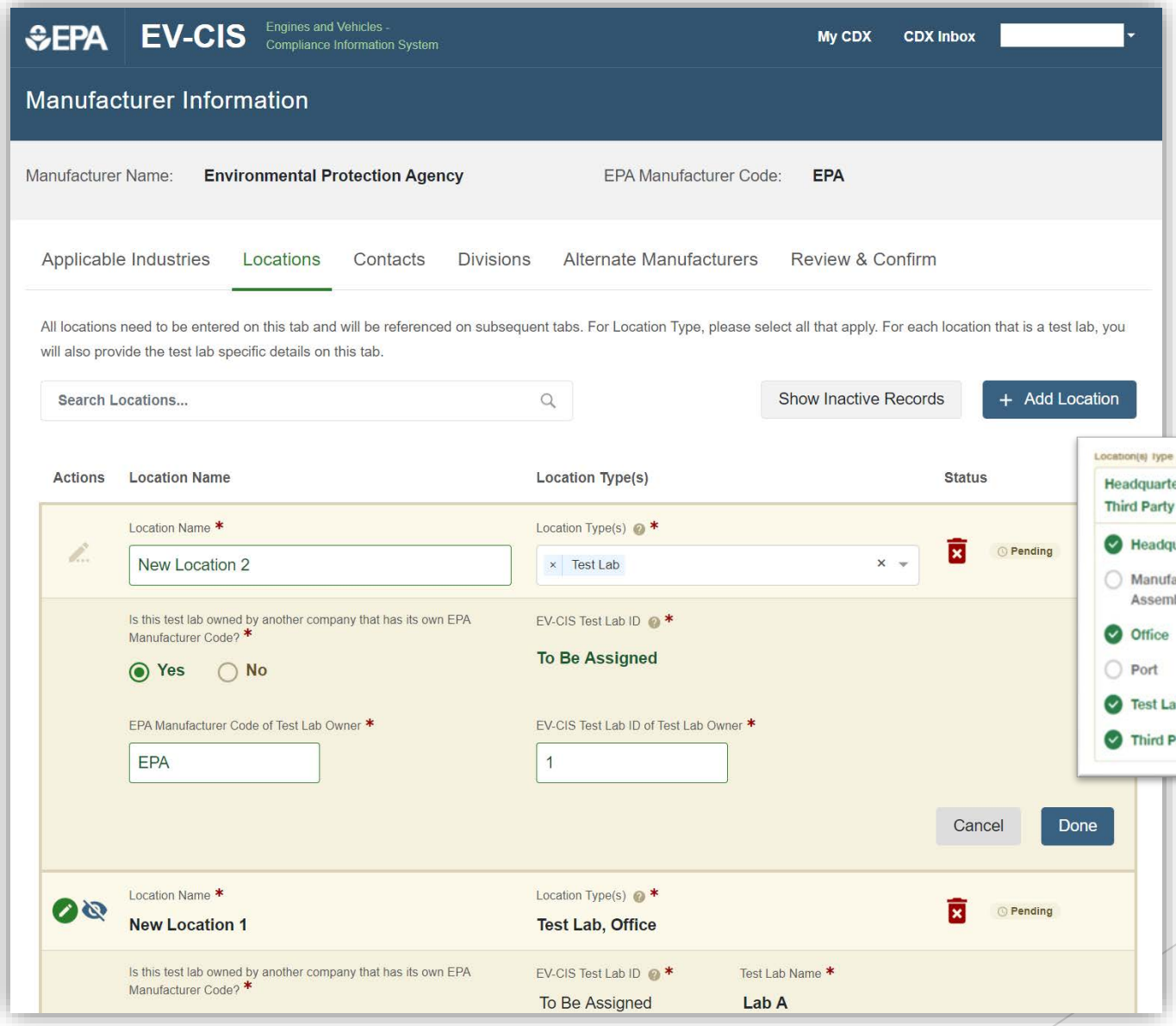
Applicable Industries Tab- Features

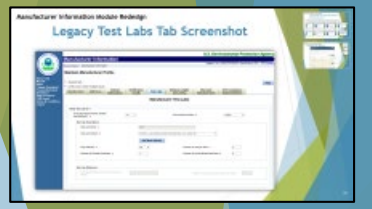
- This list of industries will match the industry lists that are used for the Submit Certification Information and Submit Compliance Information buttons on the EV-CIS Home
- Identifies all selected & unselected industries for your Manufacturer Code
- Ability to view assigned EPA Compliance Engineers for each industry when mousing-over the ⓘ icon
- If a user deselects an industry from the list of Selected Industries, that industry will instantly move to the list of Unselected Industries and will be grayed-out and indicated with a Pending icon until it is submitted
- If a user selects an industry from the list of Unselected Industries, that industry will instantly move to the list of Selected Industries and will be highlighted and indicated with a Pending icon until it is submitted

Applicable Industries Tab- Things To Do

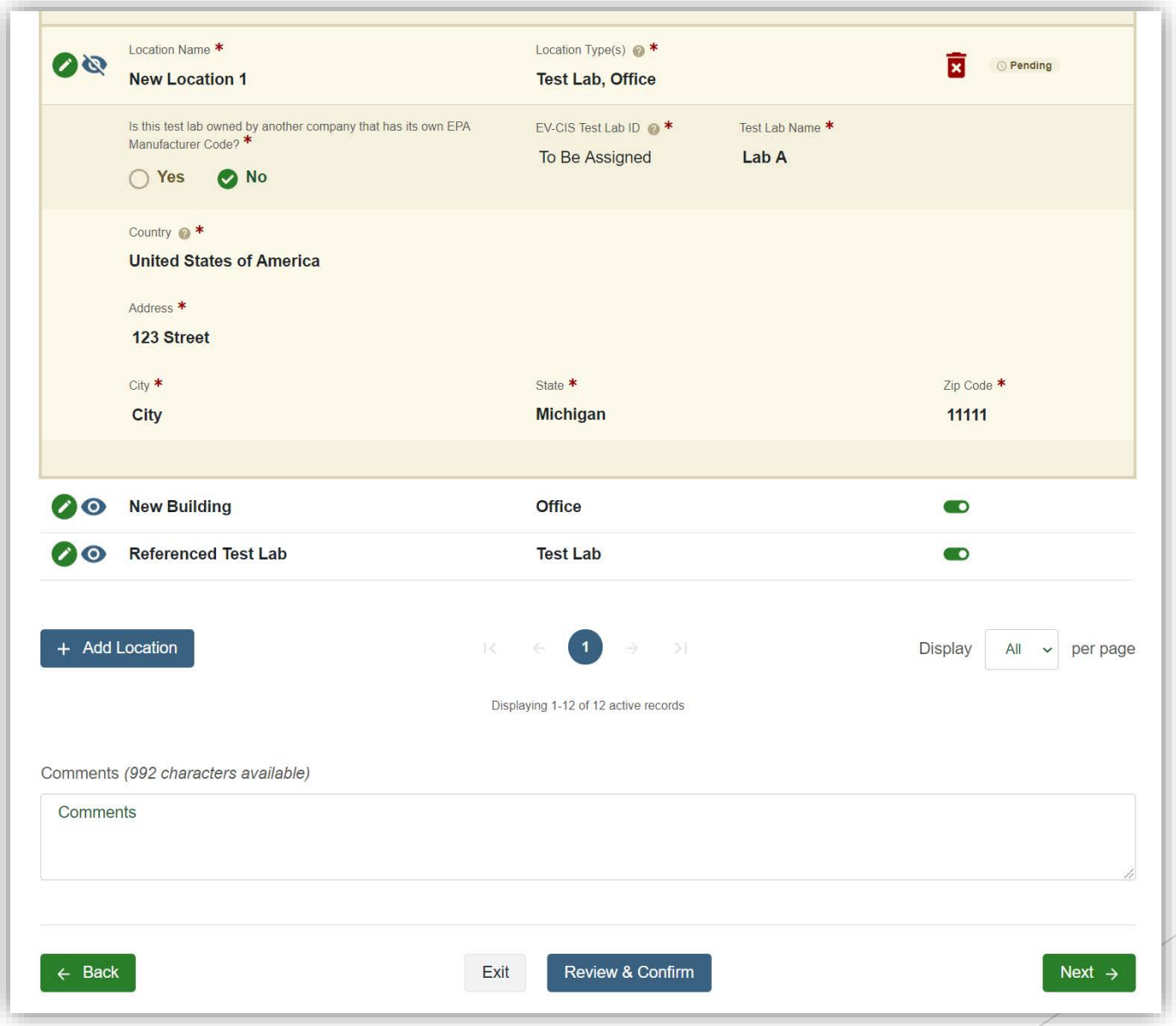
- **After the redesigned module is deployed to production, every manufacturer must do the following:**
  - ☑ Select all industries that are currently active for any EPA certification or post-certification compliance activities
    - Certification and compliance information can only be submitted for selected industries
    - Each selected Industry must have at least one Contact associated with it on the Contacts tab
    - The Divisions and Alternate Manufacturers tabs will only show up if “Light-Duty Vehicles and Trucks” or Heavy-Duty Highway Class 2b/3 Vehicles” are selected
  - ☑ **Deselect all industries that are not currently active for any EPA certification or post-certification compliance activities**
    - Any Industry/Compliance Program associations on the Contacts tab for the deselected industry will also need to be updated

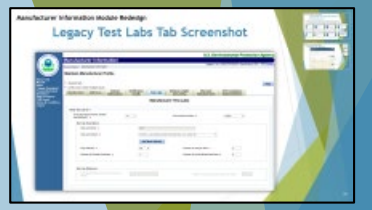
Locations Tab- Mockup





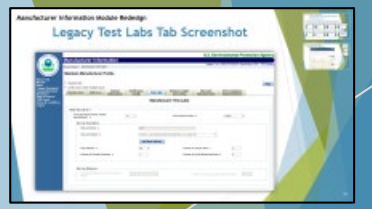
Locations Tab- Mockup





Locations Tab- Features

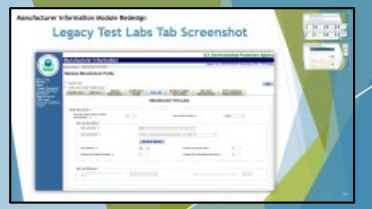
- The legacy Addresses tab will be called Locations
- Ability to search within all active and inactive records
- Locations can be expanded to view details or collapsed to view a summary
- Ability to add as many Locations (i.e., addresses) as needed that are used for EPA certification and compliance purposes
  - Including 3rd party locations
- Each active Location must be selected for at least one contact



Locations Tab- Features

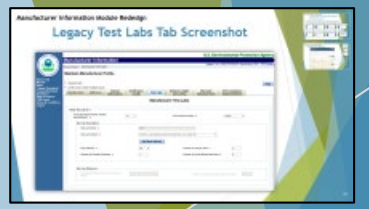
- **The manufacturer-provided Location Name must be unique**
  - This was called Address Label in the legacy module
- **Values for the new Location Type(s) field include (select all that apply):**

Headquarters
Manufacturing Facility/Assembly Plant
Office
Port
Test Lab
Third Party



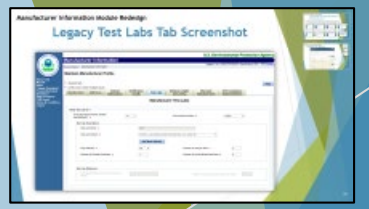
Locations Tab- Features

- **Select as many values as apply for the new Location Type(s) field**
- **Many EV-CIS datasets have Location and Test Lab fields with drop-down lists that will only include active Locations that have a specific value selected for Location Type**
  - Only Locations with "Manufacturing Facility/Assembly Plant" selected as a Location Type will be included in the drop-down list of any manufacturing-related fields in certification datasets
  - Only Locations with "Test Lab" selected as a Location Type will be included in the drop-down list of any Test Lab-related fields in certification and compliance datasets
  - (MC/ATV-Only) Only Locations with "Third Party" selected as a Location Type will be included in the drop-down list of the Catalyst Manufacturer Name field in the certification dataset



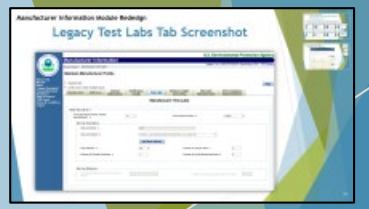
Locations Tab- Features

- **Test Lab information will be a possible attribute of each Location by selecting "Test Lab" as a Location Type, where applicable**
  - The separate Test Lab tab will no longer exist
- **An EV-CIS Test Lab ID will be system-assigned after a new Location with a Location Type of "Test Lab" is submitted**
  - The assigned Test Lab ID will never change, even if a location is edited, made inactive, or if "Test Lab" is deselected and later reselected as a Location Type
- **Test Lab information cannot be edited after a Test Lab ID has been assigned**
  - If a test lab needs to be updated, change the Status of the incorrect one "Inactive" and create a new Location/Test Lab
- **To make a Test Lab inactive, either change the Location Status to "Inactive" or deselect "Test Lab" as a Location Type**



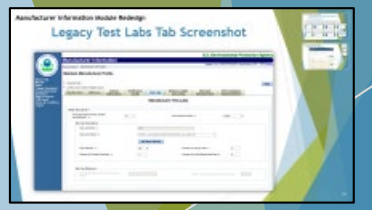
Locations Tab- Features

- **If "Test Lab" is selected as a Location Type, you must also provide the following test lab information:**
  - Is this test lab owned by another company that has its own EPA Manufacturer Code? (Yes/No)
    - If "Yes" (meaning a different company owns the test lab and they have their own EPA Manufacturer Code), then you must provide:
      - EPA Manufacturer Code of Test Lab Owner
      - EV-CIS Test Lab ID of Test Lab Owner
    - If "No" (meaning your company owns the test lab or a different company owns the test lab but they do not have their own EPA Manufacturer Code) then you must provide:
      - The full address of the test lab
- **All test labs that are owned by a different company that has their own EPA Manufacturer Code (including EPA's NVFEL test lab in Ann Arbor, Michigan) should be entered by referencing the test lab owner's EPA Manufacturer Code and Test Lab ID instead of manually entering the address details**



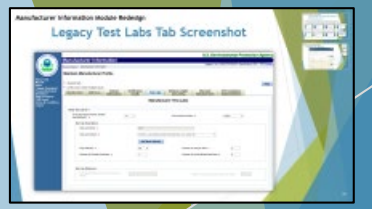
Locations Tab- Things To Do

- **After the redesigned module is deployed to production, every manufacturer must do the following:**
  - ☑ Review all new Locations which were created by the system during migration to the redesigned module for any of your Test Labs in the legacy module that had the same address selected as other Test Labs
    - The new Location Name will initially be set to the legacy Test Lab Name and can be modified if desired
    - The Test Lab ID for the new Location in the redesigned module should be the same as had been previously assigned in the legacy module
    - Update the address details if the incorrect address had been selected in the legacy module (which is likely for many of the Test Labs where the same address was selected as other Test Labs)
    - If any of the new Locations are for Test Labs that are owned by a different company that has their own EPA Manufacturer Code but are not entered by referencing the test lab owner's EPA Manufacturer Code and Test Lab ID, you will need to follow the instructions on slide 30



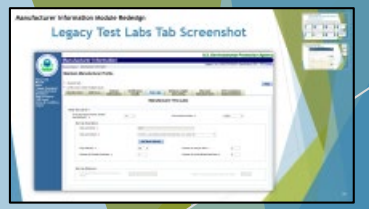
Locations Tab- Things To Do

- **After the redesigned module is deployed to production, every manufacturer must do the following:**
  - ☑ Select all applicable values for the new Location Type(s) field for all Locations since it will be blank for most Locations the first time the redesigned module is accessed
    - Test labs that were migrated from the legacy module will already have "Test Lab" selected as a Location Type
  - ☑ If needed, update the Location Name for any Location to facilitate selecting the correct Location in certification and compliance datasets
    - Each Location Name must be unique
  - ☑ Change the Location Status to "Inactive" for any Locations that are no longer used for EPA certification or compliance purposes
    - However, you will only be able to use Locations/Test Labs whose Status is "Active" in certification and compliance datasets



Locations Tab- Things To Do

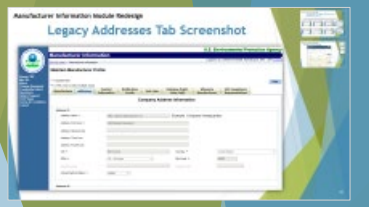
- **After the redesigned module is deployed to production, every manufacturer must do the following:**
  - ☑ If needed, update the address details for any addresses that were migrated from the legacy module
  - ☑ Enter any additional Locations that are used by your company for EPA certification and compliance purposes
  - ☑ Confirm that all test labs that are owned by a different company which has their own EPA Manufacturer Code are entered by referencing the test lab owner's Manufacturer Code and Test Lab ID instead of manually entering the address (see instructions on slide 30)
    - EPA's NVFEL test lab in Ann Arbor, Michigan must be referenced since no manufacturer Locations in the redesigned module will be allowed to have an address of "2000 Traverwood" or "2565 Plymouth"

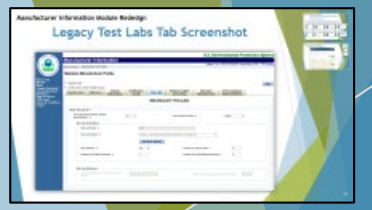


Locations Tab- Things To Do

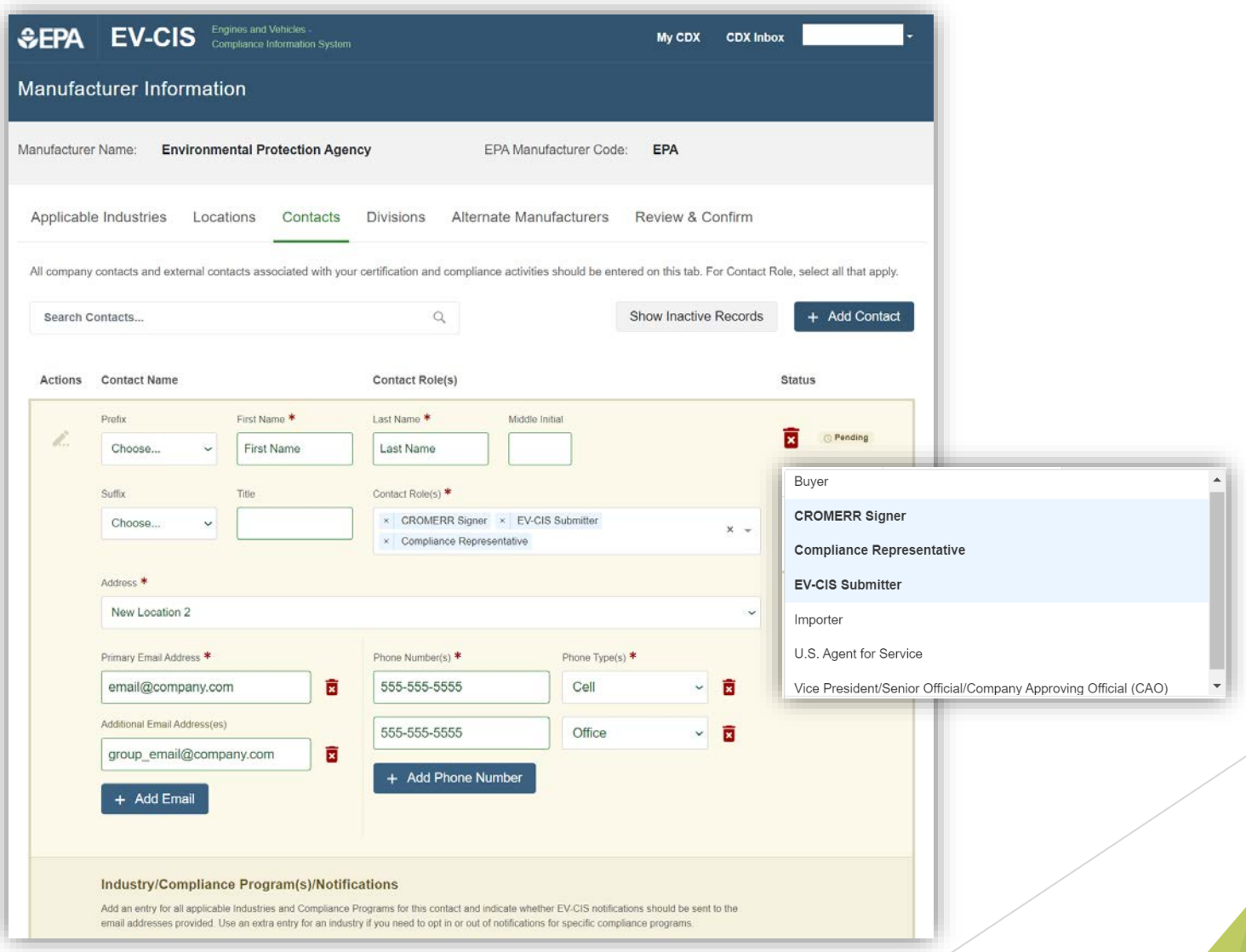
☑ How to reference a different manufacturer's test lab:

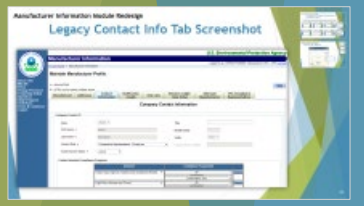
1. Change the Status to "Inactive" for any existing Locations/Test Labs that do not reference the test lab owner's EV-CIS Test Lab details
2. Contact the test lab where your EPA certification or compliance tests were (or will be) conducted to request their EPA Manufacturer Code and EV-CIS Test Lab ID
3. Click the "+ Add Location" button and enter a Location Name and select "Test Lab" for Location Type
4. Answer "Yes" for the question "Is this test lab owned by another company that has its own EPA Manufacturer Code?"
5. Enter the values received in Step 2 for EPA Manufacturer Code of Test Lab Owner and EV-CIS Test Lab ID of the Test Lab Owner (enter "EPA" and "1" for EPA's NVFEL test lab in Ann Arbor, Michigan). After submitting this information, the new Test Lab will be assigned its own EV-CIS Test Lab ID for your Manufacturer Code
6. If needed, update any in-progress family datasets (e.g. CSIs, Applications, Engine/Evaporative/Vehicle Family datasets) with the new Test Lab ID received in Step 4, since all Test Lab IDs must be active in order to be included in certification or compliance datasets



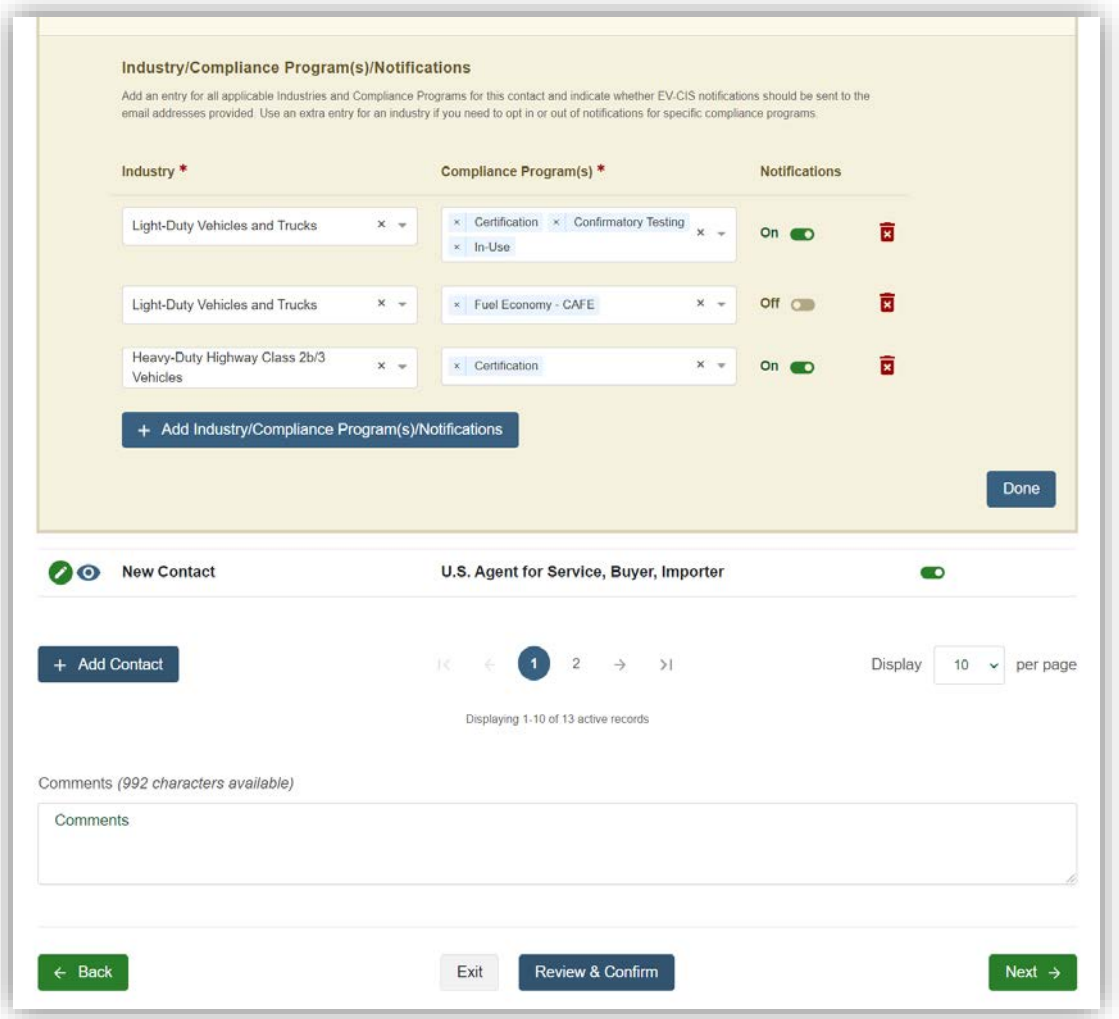


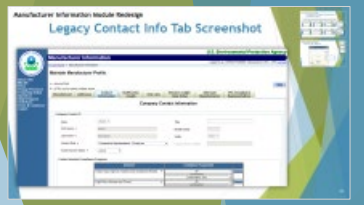
Contacts Tab- Mockup





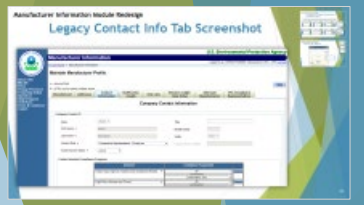
Contacts Tab- Mockup





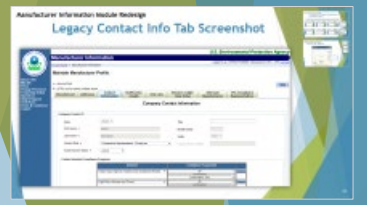
Contacts Tab- Features

- **Ability to add as many company contacts as needed**
- **Ability to search within all active and inactive records**
- **Each contact can be expanded to view details or collapsed to view summary**
- **All CAOs, CROMERR Signers, and EV-CIS Submitters for your company should have a Contact in Manufacturer Information**
  - "CROMERR Signer" should only be selected as a Contact Role after completing the separate EPA approval process to add the EV-CIS CROMERR Signer role to a user's CDX account
  - Selecting "CROMERR Signer" in Manufacturer Information does not automatically make a user a CROMERR Signer



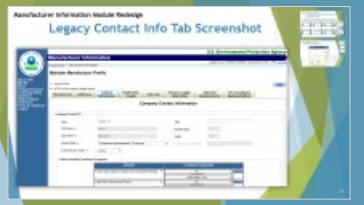
Contacts Tab- Features

- **For each contact, you must provide/select:**
  - Full Name
  - Primary Email Address
  - Up to 3 additional Email Address(es) (including any group emails)
  - Phone Number(s) and Phone Type for each Phone Number
  - Address (only active locations entered on the Locations tab will be included in the Address drop-down list)
  - Applicable Industries/Compliance Programs
  - Notification Indicator for each Industry/Compliance Program combination
  - Contact Role
    - Select all that apply from the list of values on the next slide
    - Only contacts that have a specific value selected for Contact Role will be included in drop-down lists of contact-related fields in certification and compliance datasets (e.g., “Agent for Service”)



Contacts Tab- Features

- **All notification email addresses must now be entered for specific contacts instead of as stand-alone emails**
  - The legacy Notification Emails tab will no longer exist
  - None of the legacy Notification Emails will be migrated to the redesigned module since they were not linked with specific contacts
  - Any group emails should be entered as Additional Emails for specific contacts and not as the Primary Email Address for any contact
  - Emails will be sent to all email addresses entered for a contact for all Industry/Compliance Program combinations that have notifications enabled
  - All Notification Indicators will default to “Off” and must be changed to “Yes” in order to receive email notifications

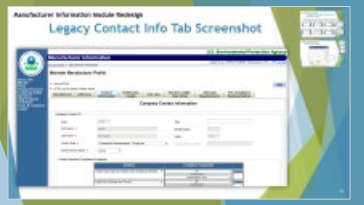


Contacts Tab- Features

- **Values for the Contact Role field include (select all that apply):**

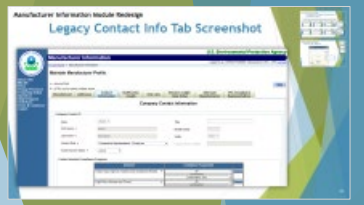
Buyer
Compliance Representative
CROMERR Signer
EV-CIS Submitter
Importer
U.S. Agent for Service
Vice President/Senior Official/CAO

- The value of “Buyer” is for the Locomotive Exempted Engines Buyer field, which is required for Production Volume reporting
- The legacy value of “Other” will no longer be an option



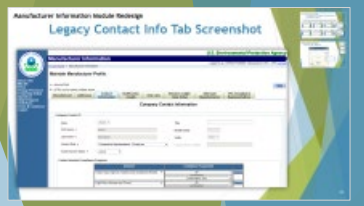
Contacts Tab- Things To Do

- **After the redesigned module is deployed to production, every manufacturer must do the following:**
  - ☑ Select all applicable Contact Roles for each contact from the new list of values
    - At least one Contact Role must be selected for each Contact
    - The values for Contact Role have changed, so most Contacts will not have any values selected the redesigned module
    - Many EV-CIS certification datasets have contact-related drop-down lists that will only include contacts that have a specific value selected for Contact Role (i.e., "Agent for Service", "Buyer", or "Importer") and that have the applicable industry and a Compliance Program of "Certification" selected
  - ☑ Select all applicable Industry/Compliance Programs for each Contact and enable email notifications if desired
  - ☑ Enter any additional Contacts that support your EPA certification and compliance activities- including all EV-CIS Submitters, CROMERR Signers, and CAOs (and select the corresponding Contact Role for each)

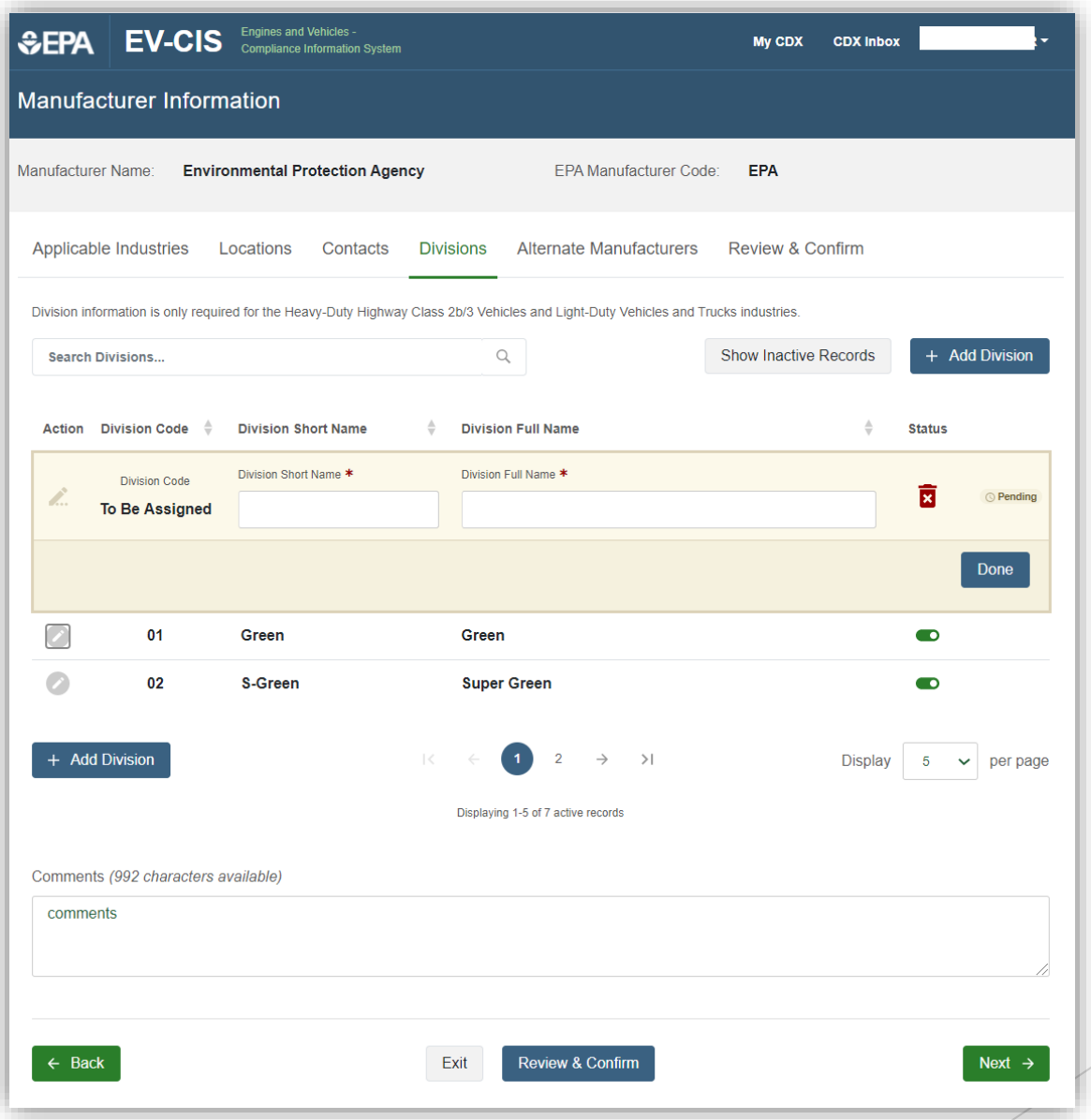


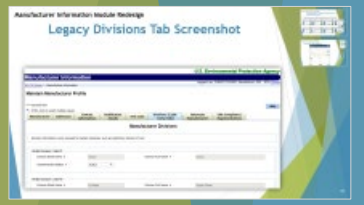
Contacts Tab- Things To Do

- **After the redesigned module is deployed to production, every manufacturer must do the following:**
  - ☑ In addition to the Primary Email, enter up to three Additional Emails for each contact if needed
  - ☑ Confirm that all group email addresses are entered as Additional Email Address(es) and not as the Primary Email Address for any contact
    - The same group email address <u>can</u> be entered for multiple contacts for different Industry/Compliance Programs and notification settings if needed
  - ☑ Change the status of any contacts that no longer support the EPA certification or compliance activities for your company to “inactive”

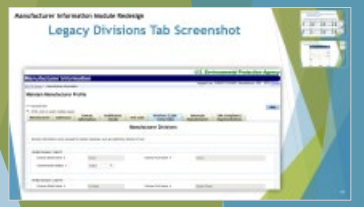


Divisions Tab- Mockup





Divisions Tab- Features

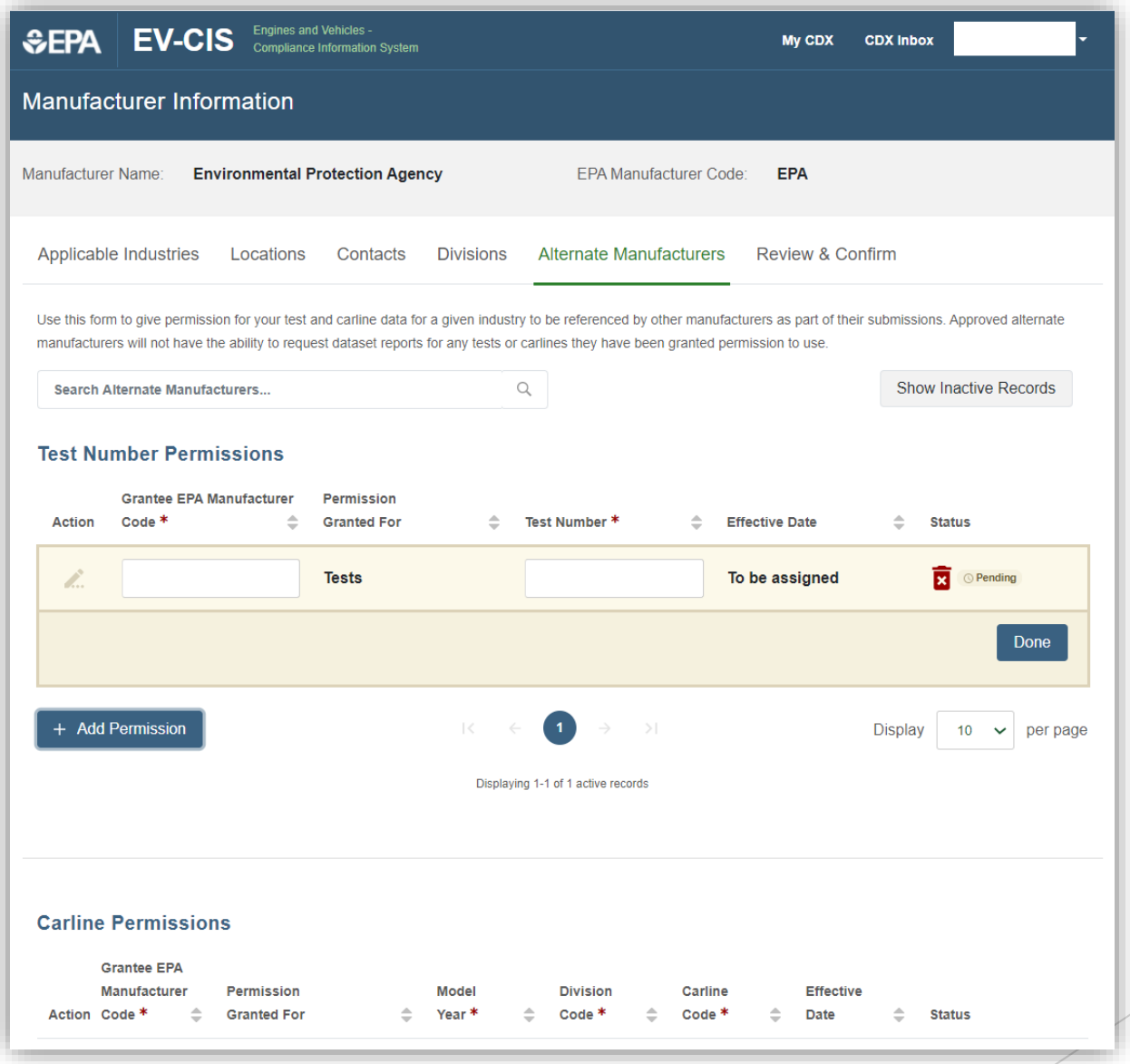


- **Divisions are only applicable for Light-Duty Vehicles and Trucks and Heavy-Duty Highway 2b/3 industries**
- **Ability to search within all active and inactive records**
- **The Division Code is system-assigned in the order divisions are entered**
  - If a Division is made inactive, the Division Code is retained in case that Division is made active again at some point in the future
- **Division Short Name and Division Full Name must be provided for each Division Code and cannot be edited once they have been submitted**
  - If there is a typo or the name needs to be changed, a new Division must be added and the incorrect one must be made inactive

Divisions Tab- Things To Do

- **After the redesigned module is deployed to production, manufacturers with "Light-Duty Vehicles and Trucks" and/or "Heavy-Duty Highway Class 2b/3 Vehicles" should do the following:**
  - ☑ Change the status to "Inactive" for any Divisions that are inaccurate or no longer used for EPA certification and compliance purposes
  - ☑ Create new Divisions if needed

Alternate Manufacturers Tab- Mockup



Alternate Manufacturers Tab- Mockup

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Test Number *	Effective Date	Status
	TMX	Tests	GEPA11111111	To be assigned	Pending

+ Add Permission

1

Display 10 per page

Displaying 1-1 of 1 active records

Carline Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Model Year *	Division Code *	Carline Code *	Effective Date	Status
	TMX	Carlines	2020	01	1	To be assigned	Pending

Cancel Done

+ Add Permission

1

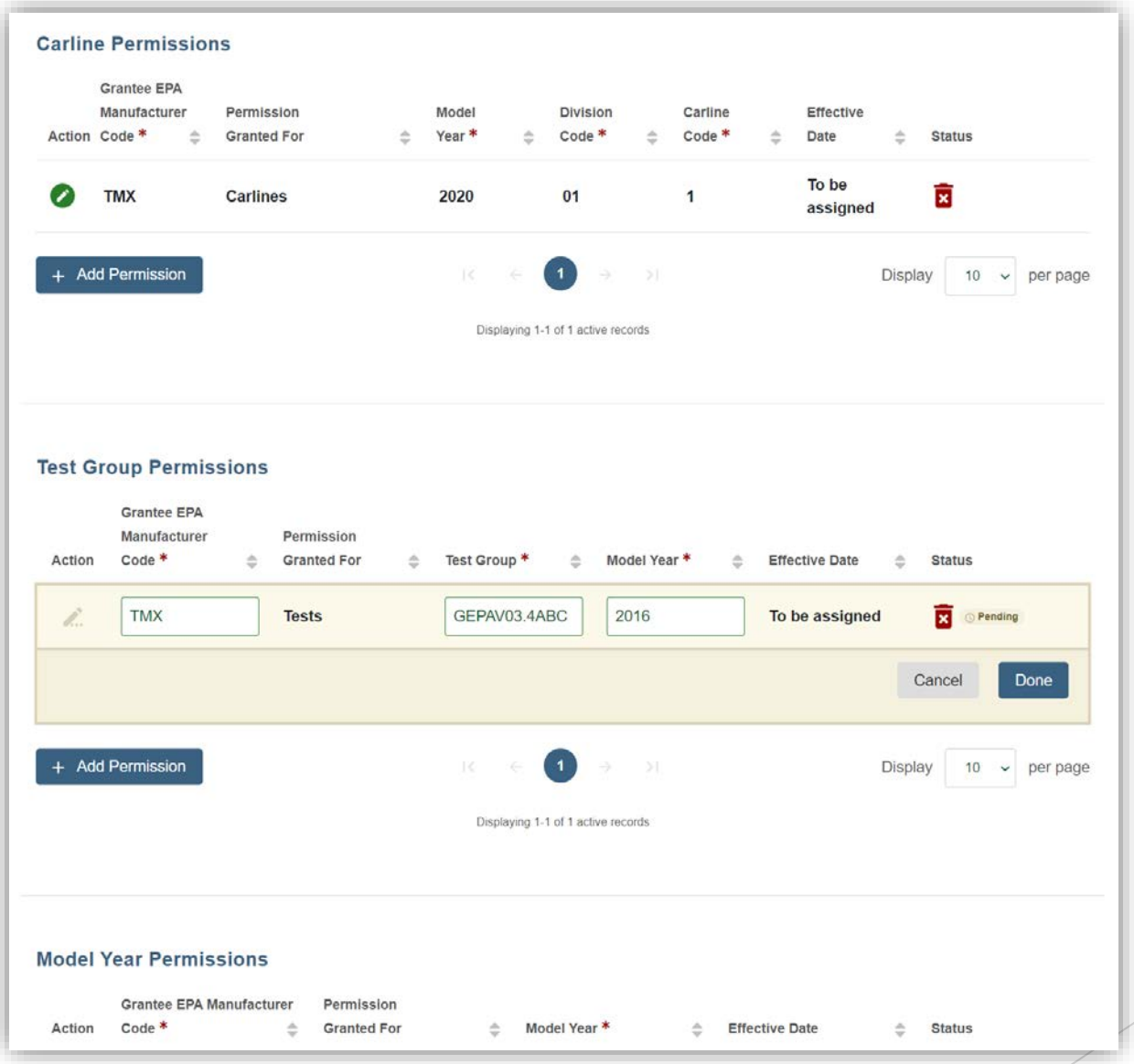
Display 10 per page

Displaying 1-1 of 1 active records

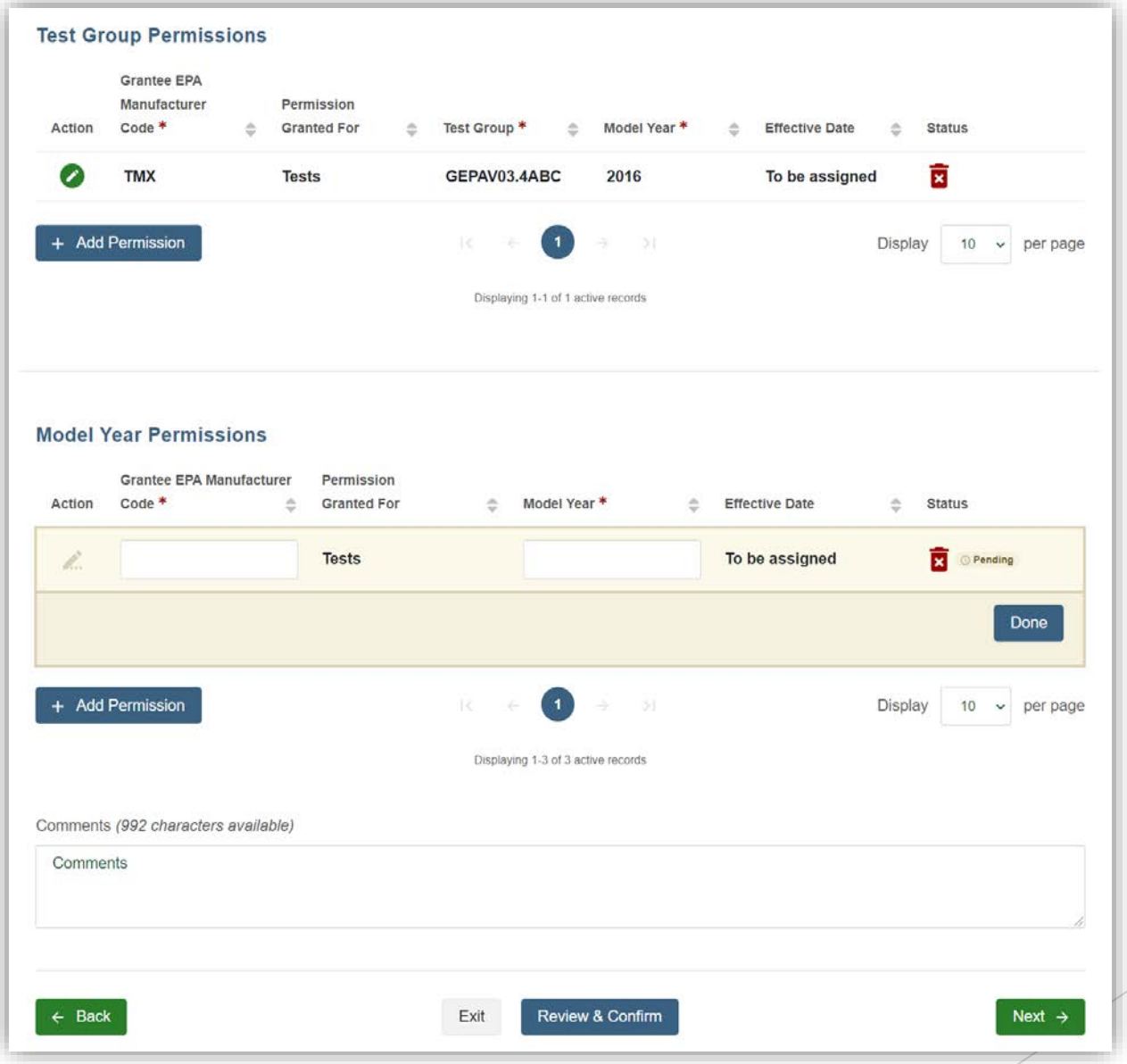
Test Group Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Test Group *	Model Year *	Effective Date	Status
	TMX	Tests	GEPAV03.4ABC	2016	To be assigned	Pending

Alternate Manufacturers Tab- Mockup



Alternate Manufacturers Tab- Mockup



Alternate Manufacturers Tab- Features

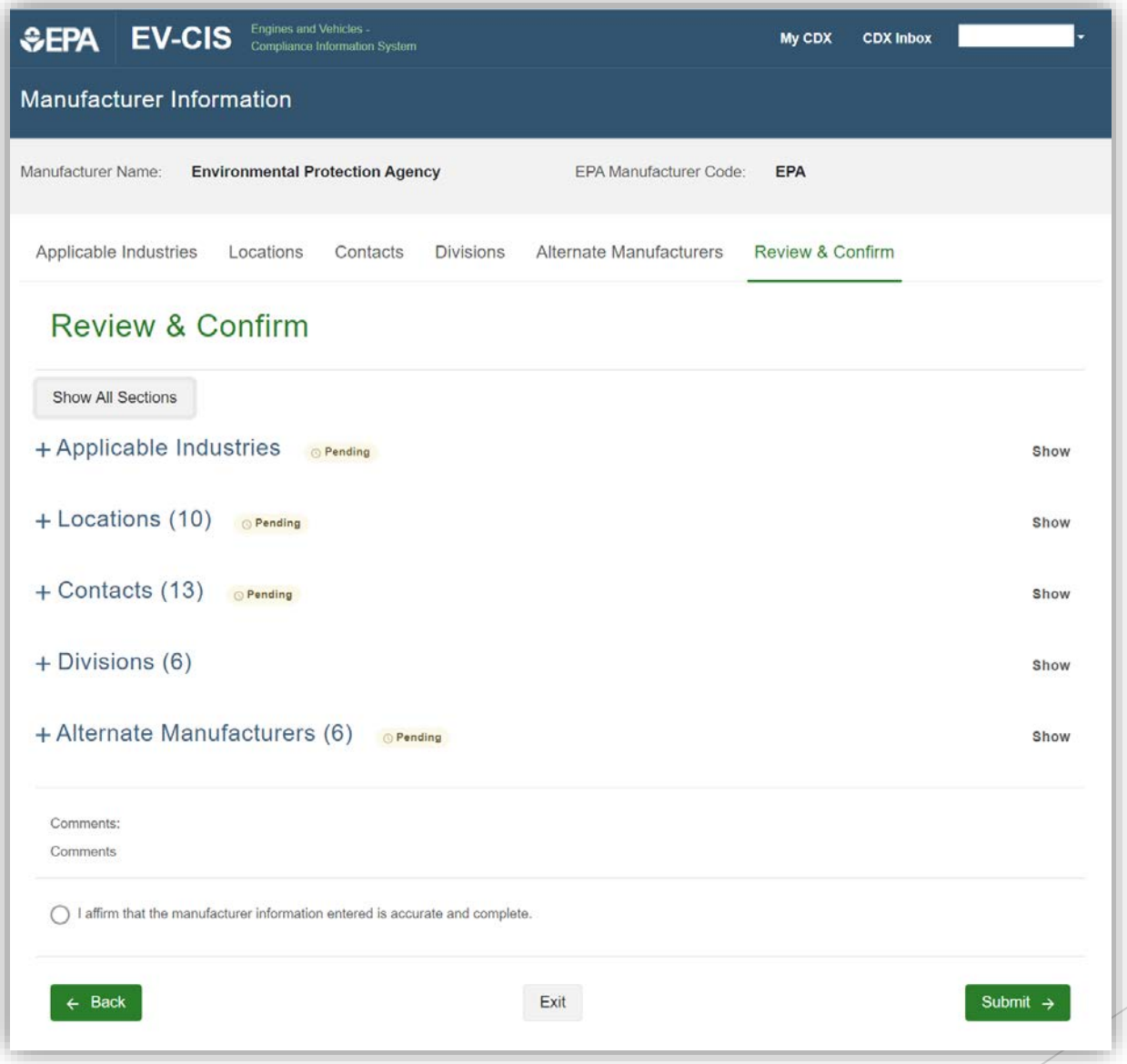
- Alternate Manufacturer Permissions are used applicable for the Light-Duty Vehicles and Trucks and Heavy-Duty Highway 2b/3 industries
- Each of the different permission types will be in separate tables
- Ability to search within all active and inactive records
- The Permission Type of Test Group/Evaporative Family combination will no longer be an option
- Ability to add as many permissions as needed for the following Permission Types:

Carline (for carlines)
Model Year (for tests)
Test Group (for tests)
Test Number (for tests)

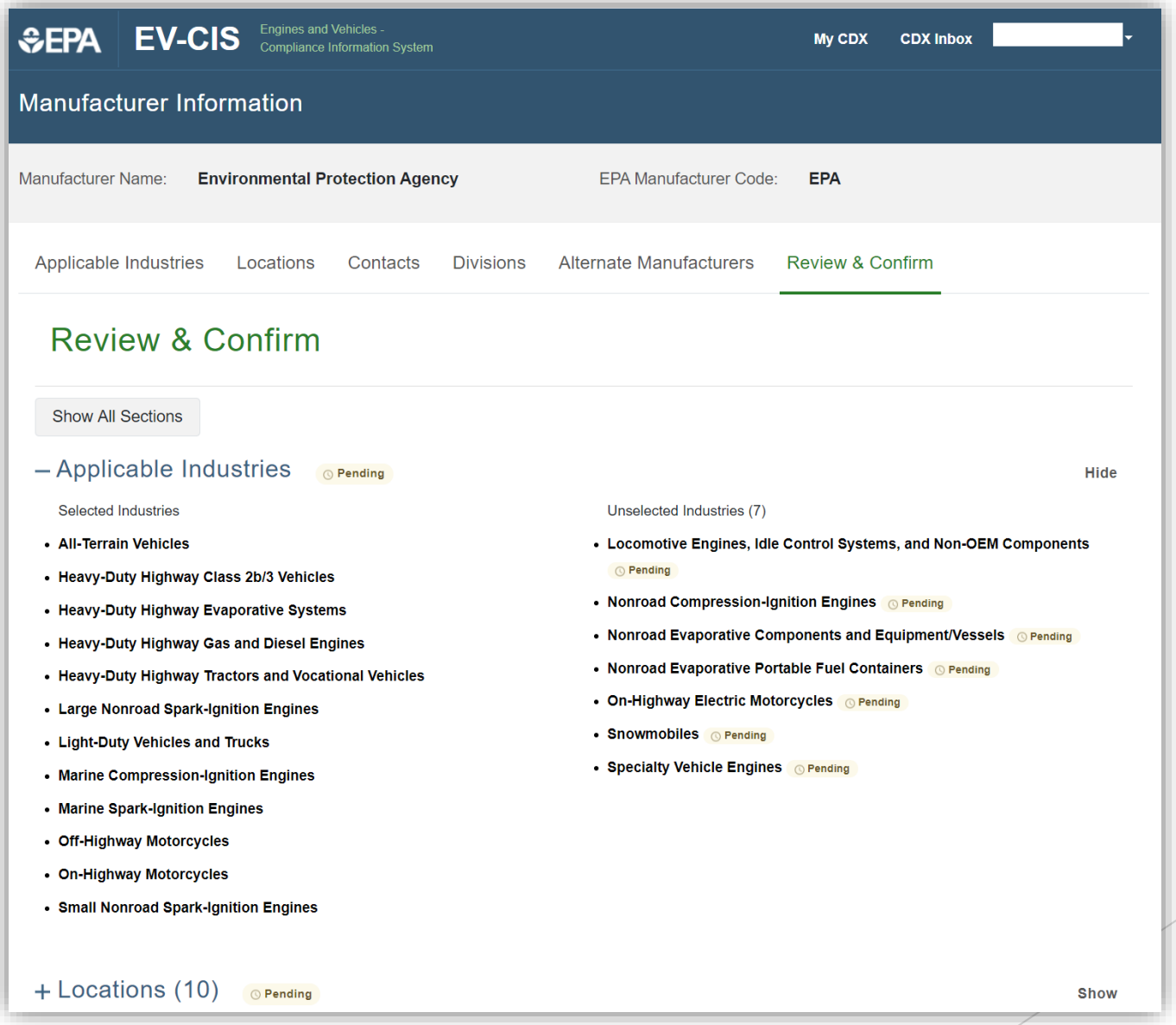
Alternate Manufacturers Tab- Things To Do

- After the redesigned module is deployed to production, manufacturers with “Light-Duty Vehicles and Trucks” and/or “Heavy-Duty Highway Class 2b/3 Vehicles” should do the following:
  - ☑ Change the status to “Inactive” for any Permissions that are inaccurate or no longer needed
  - ☑ Create new Permissions if needed

Review & Confirm Screen- Mockup



Review & Confirm Screen- Mockup



Review & Confirm Screen- Features

- Information from all tabs is displayed in read-only format
- Each section/tab can be collapsed or expanded to facilitate review
- Sections/tabs with pending changes are clearly identified
- Only CROMERR Signers will be able to view and select an affirmation check box at bottom of the Review & Confirm screen
- EV-CIS users without the Submitter role will only see the “Review & Confirm” screen and will not be able to make any changes to the information on any of the other tabs

Review & Confirm Screen- Things To Do

- **After the redesigned module is deployed to production, all manufacturers should do the following:**
  - ☑ One CROMERR signer for each manufacturer code must affirm within 30 days that all the Manufacturer Information is accurate and complete (the next required affirmation will be 12 months after the initial affirmation)
    - ☑ Review all information included on the Review & Confirm screen
    - ☑ Click on the box next to the affirmation statement at the bottom of the Review & Confirm screen
    - ☑ Click the “Submit” button
  - ☑ Add the EV-CIS Submitter role to the CDX accounts of any CROMERR Signers for your company who do not already have it if they want to be able to submit updates to the Manufacturer Information
  - ☑ Review any pending changes for each session before clicking the “Submit” button

Complete Screen- Mockup

EPA EV-CIS Engines and Vehicles - Compliance Information System

My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries | Locations | Contacts | Divisions | Alternate Manufacturers | Review & Confirm

Complete

Your manufacturer information has been submitted to EPA. If you have any questions, please contact EPA at (888) 890-1995 or email evcishelpdesk@epacdx.net.

Submission Summary

Date
09/24/2020

Manufacturer Code
EPA

Manufacturer Name
Environmental Protection Agency

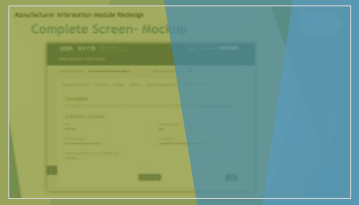
Transaction ID
_29acd8e5-7afc-4561-807a-61dd9a5be033

Deadline for Next Affirmation by a CROMERR Signer
10/18/2019

Go to My CDX

Done

Complete Screen- Features



- **The Complete screen includes the following fields:**
  - Submission Date
  - Manufacturer Code
  - Manufacturer Name
  - CDX Transaction ID
  - Deadline for Next Affirmation by a CROMERR Signer
- **Clicking the “Done” button will navigate to EV-CIS Home**
- **Clicking the “Go To MyCDX” button will navigate to your MyCDX screen**

Complete Screen- Things To Do

- **After the redesigned module is deployed to production, all manufacturers must do the following:**
  - ☑ Review the date for Deadline for Next Affirmation by a CROMERR Signer that will be included on the Complete screen for every Manufacturer Information submission
  - ☑ If the next required affirmation date is approaching, contact a CROMERR Signer for your company so they can complete the annual affirmation before the deadline so that their ability to submit Requests for Certificates is not suspended
    - ☑ A list of CROMERR Signers for your company is available on the EV-CIS Home page for all users who do not have the EV-CIS CROMERR Signer role

Manufacturer Information Module Redesign

Things Manufacturers Need To Do Prior To The Production Deployment

Things To Do

- ☑ **<u>Prior to the production deployment</u>, maintain internal records of the details of your Manufacturer Information so that you can confirm successful data migration to the redesigned module**
  - EPA will notify manufacturers when a deployment date has been determined

Questions?

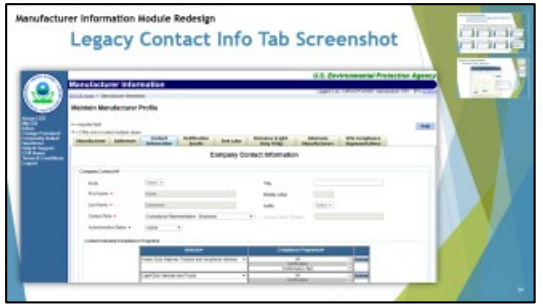
- **Email any questions about the redesign of the Manufacturer Information module to verify@epa.gov**
  - Include “Manufacturer Information Redesign” in the subject line of the email

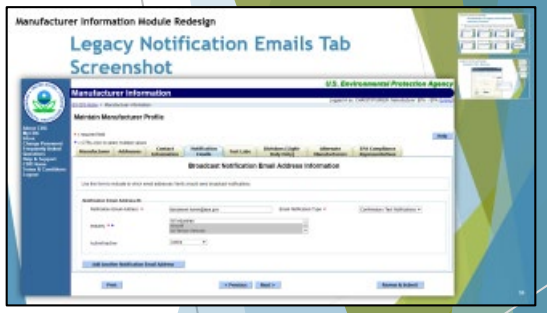
Manufacturer Information Module Redesign

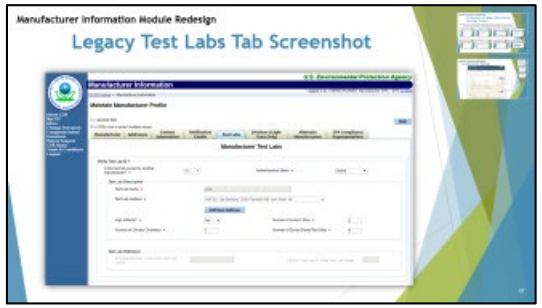
Appendix-
Screenshots of Legacy Manufacturer Interface Screens

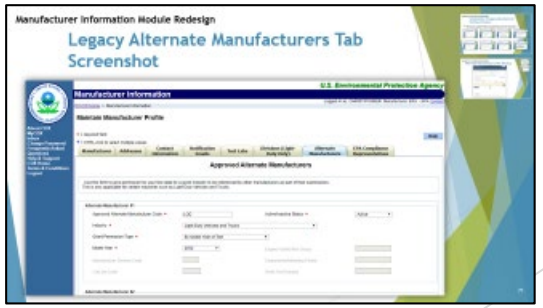
Screenshots of Legacy Manufacturer Interface Screens

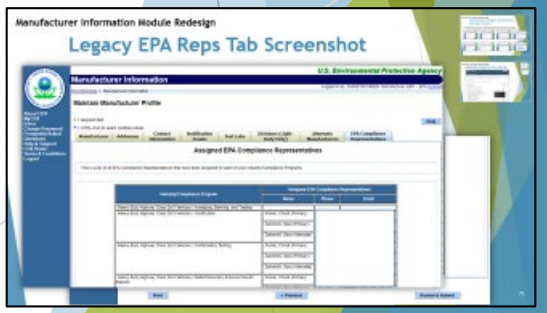
Note: Right-click on any of the slide thumbnails in this presentation and then select "Go To Slide" to view the full-size screenshot, or while in presentation mode just click on the slide thumbnail.



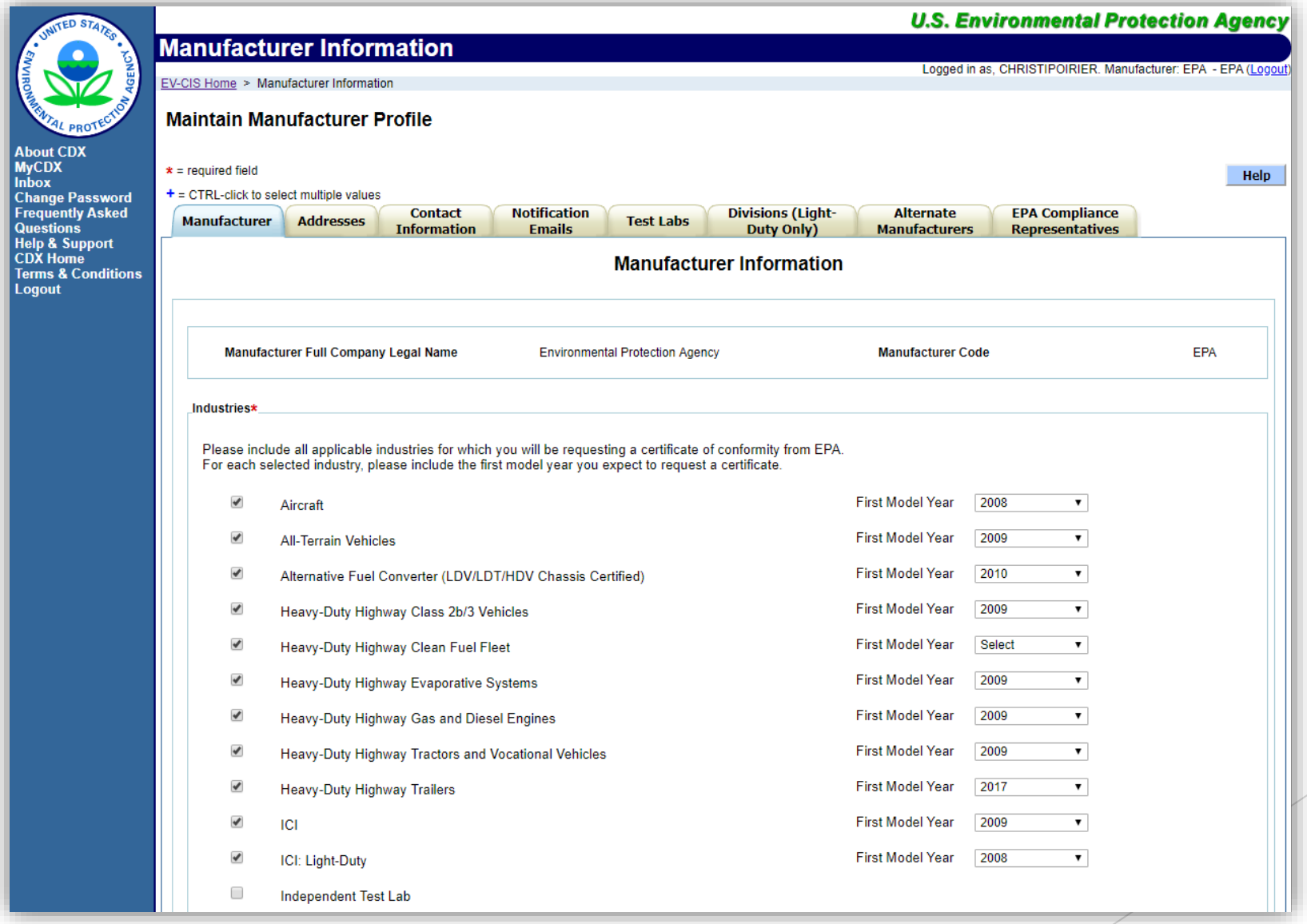








Legacy Industries Tab Screenshot



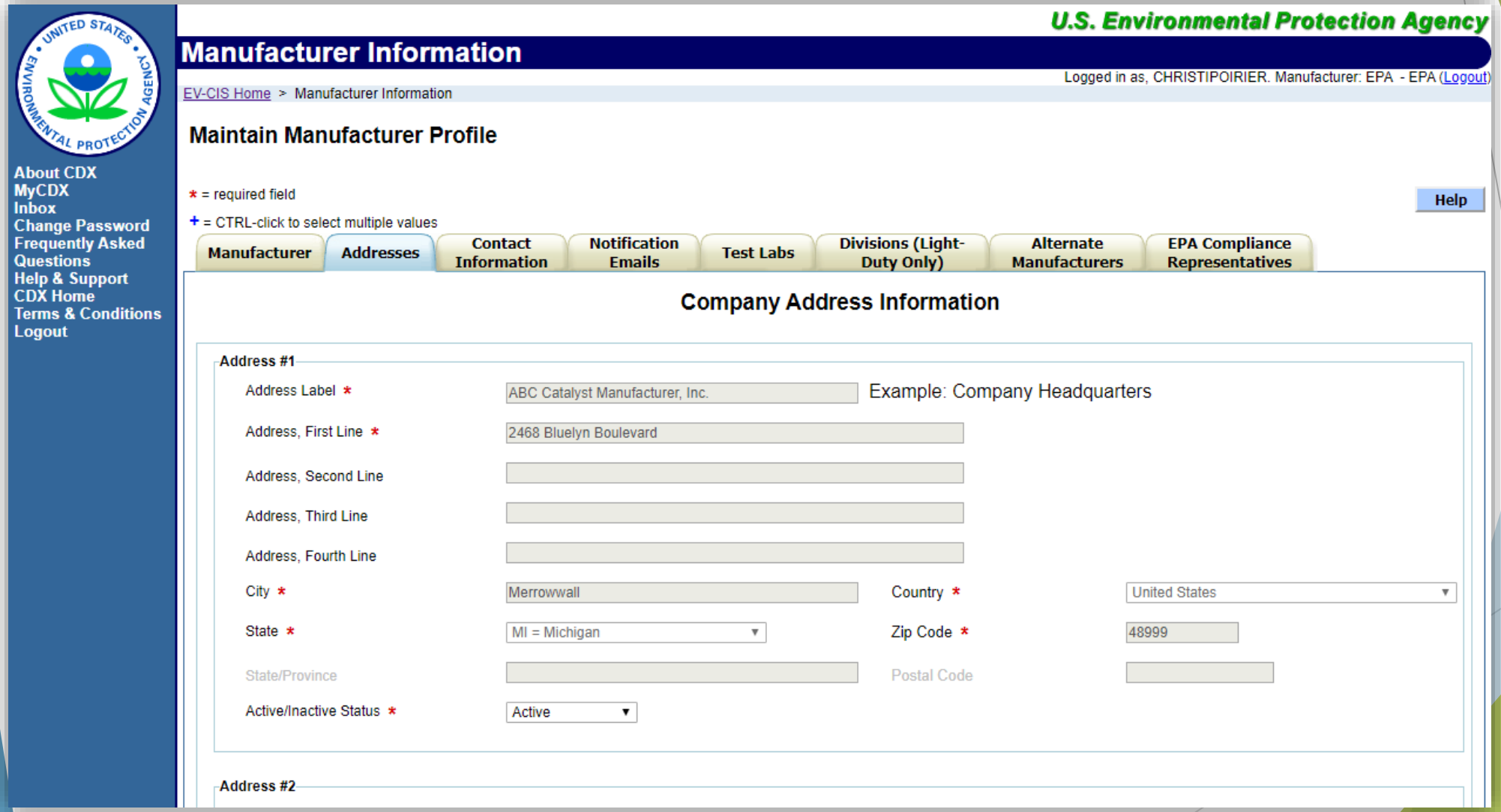
Legacy Industries Tab Screenshot

☑	Large Nonroad Spark-Ignition Engines	First Model Year 2009
☑	Light-Duty Vehicles and Trucks	First Model Year 2009
☑	Locomotive Engines, Idle Control Systems, and Non-OEM Components	First Model Year 2009
☑	Marine Compression-Ignition Engines	First Model Year 2009
☑	Marine Spark-Ignition Engines	First Model Year 2009
☑	Marine IMO	First Model Year 2009
☑	Nonroad Compression-Ignition Engines	First Model Year 2009
☑	Nonroad Evaporative Components and Equipment/Vessels	First Model Year 2009
☑	Nonroad Evaporative Portable Fuel Containers	First Model Year 2009
☑	Off-Highway Motorcycles	First Model Year 2009
☑	On-Highway Electric Motorcycles	First Model Year Select
☑	On-Highway Motorcycles	First Model Year 2009
☑	Small Nonroad Spark-Ignition Engines	First Model Year 2009
☑	Snowmobiles	First Model Year 2009
☑	Specialty Vehicle Engines	First Model Year 2017

Manufacturer Comments (1000 characters available)

Print | Next > | Review & Submit

Legacy Addresses Tab Screenshot



Legacy Addresses Tab Screenshot

City * Merrowwall
Country * United States
State * MI = Michigan
Zip Code * 48999
State/Province
Postal Code
Active/Inactive Status * Active

Address #2

Address Label * Agent for Service in US Example: Company Headquarters
Address, First Line * 2000 Traverwood
Address, Second Line
Address, Third Line
Address, Fourth Line
City * Ann Arbor
Country * United States
State * MI = Michigan
Zip Code * 48105
State/Province
Postal Code
Active/Inactive Status * Active

Add New Address on Address Tab

Print < Previous Next > Review & Submit

Legacy Contact Info Tab Screenshot

U.S. Environmental Protection Agency

Manufacturer Information

Logged in as, CHRISTIPOIRIER. Manufacturer: EPA - EPA (Logout)

EV-CIS Home > Manufacturer Information

About CDX
MyCDX
Inbox
Change Password
Frequently Asked Questions
Help & Support
CDX Home
Terms & Conditions
Logout

Maintain Manufacturer Profile

* = required field

+ = CTRL-click to select multiple values

Help

Manufacturer | Addresses | Contact Information | Notification Emails | Test Labs | Divisions (Light-Duty Only) | Alternate Manufacturers | EPA Compliance Representatives

Company Contact Information

Company Contact #1

Prefix	Select	Title	
First Name *	Karen	Middle Initial	
Last Name *	Danzeisen	Suffix	Select
Contact Role *	Compliance Representative - Employee	Contact Role, If Other	
Active/Inactive Status *	Active		

Contact Industry/Compliance Programs

Industry*	Compliance Program(s)*	
Heavy-Duty Highway Tractors and Vocational Vehicles	All Certification Confirmatory Test	Delete
Light-Duty Vehicles and Trucks	All Certification	Delete

Legacy Contact Info Tab Screenshot

Last Name * Danzeisen

Suffix Select

Contact Role * Compliance Representative - Employee

Contact Role, If Other

Active/Inactive Status * Active

Contact Industry/Compliance Programs

Industry*	Compliance Program(s)*	
Heavy-Duty Highway Tractors and Vocational Vehicles	All Certification Confirmatory Test	Delete
Light-Duty Vehicles and Trucks	All Certification Confirmatory Test	Delete

Add Additional Industry/Compliance Program(s)

Contact Address/Phone Information

Address * EPA & A2, EPA & Ann Arbor, 123 ABC Ave, Ann Arbor, MI

Add New Address on Address Tab

Primary Email Address * danzeisen.karen@epa.gov

Secondary Email Address

Phone Number*	Phone Type*	
7342144444	Phone	Delete

Add Phone Number

Add Another Contact

Print < Previous Next > Review & Submit

Legacy Notification Emails Tab Screenshot

U.S. Environmental Protection Agency

Manufacturer Information

Logged in as, CHRISTIPOIRIER. Manufacturer: EPA - EPA (Logout)

EV-CIS Home > Manufacturer Information

Maintain Manufacturer Profile

About CDX
MyCDX
Inbox
Change Password
Frequently Asked Questions
Help & Support
CDX Home
Terms & Conditions
Logout

* = required field

+ = CTRL-click to select multiple values

Help

Manufacturer | Addresses | Contact Information | Notification Emails | Test Labs | Divisions (Light-Duty Only) | Alternate Manufacturers | EPA Compliance Representatives

Broadcast Notification Email Address Information

Use this form to indicate to which email addresses Verify should send broadcast notifications.

Notification Email Address #6

Notification Email Address * danzeisen.karen@epa.gov

Email Notification Type * Confirmatory Test Notifications

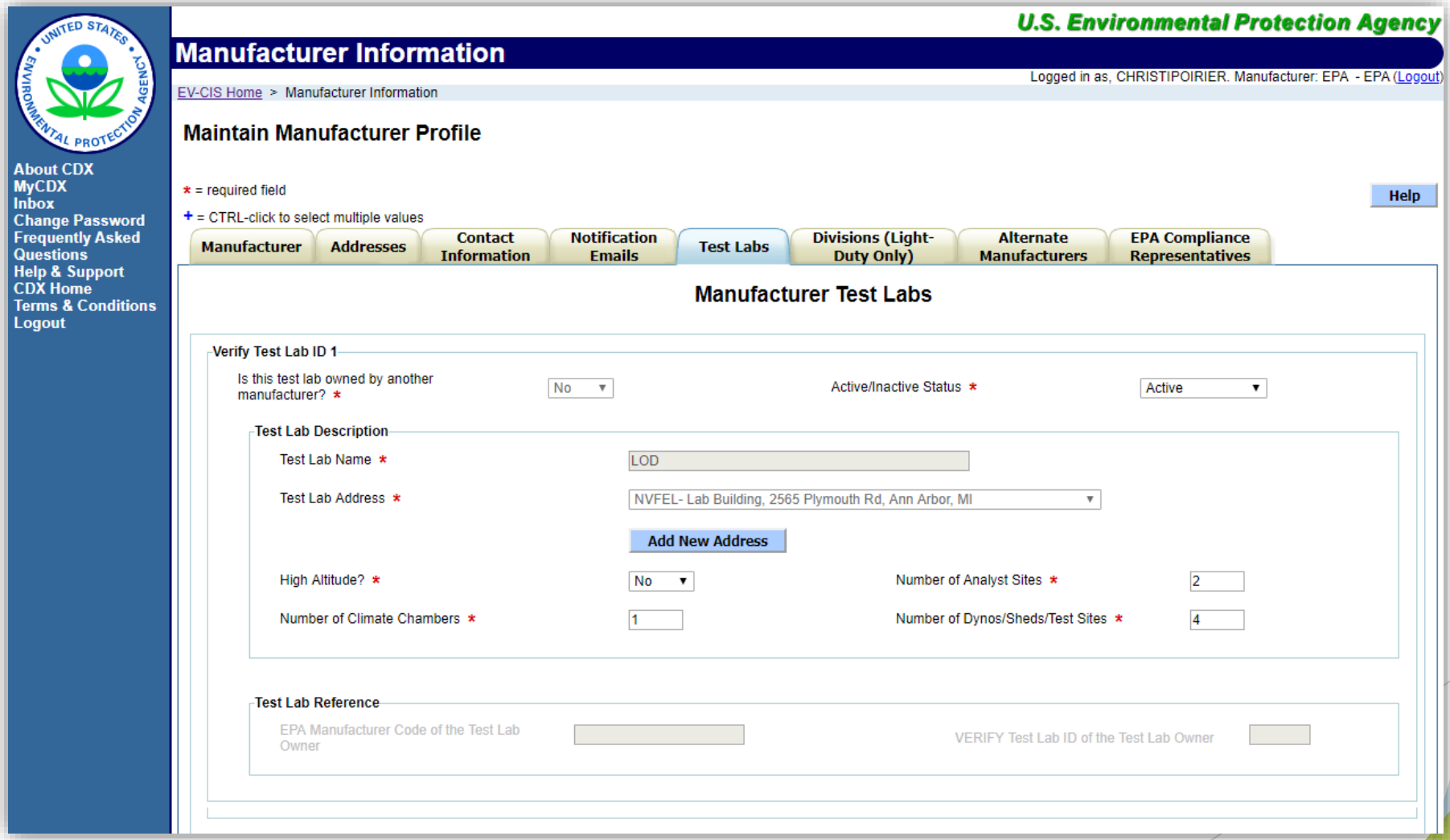
Industry * + All Industries, Aircraft, All-Terrain Vehicles

Active/Inactive Active

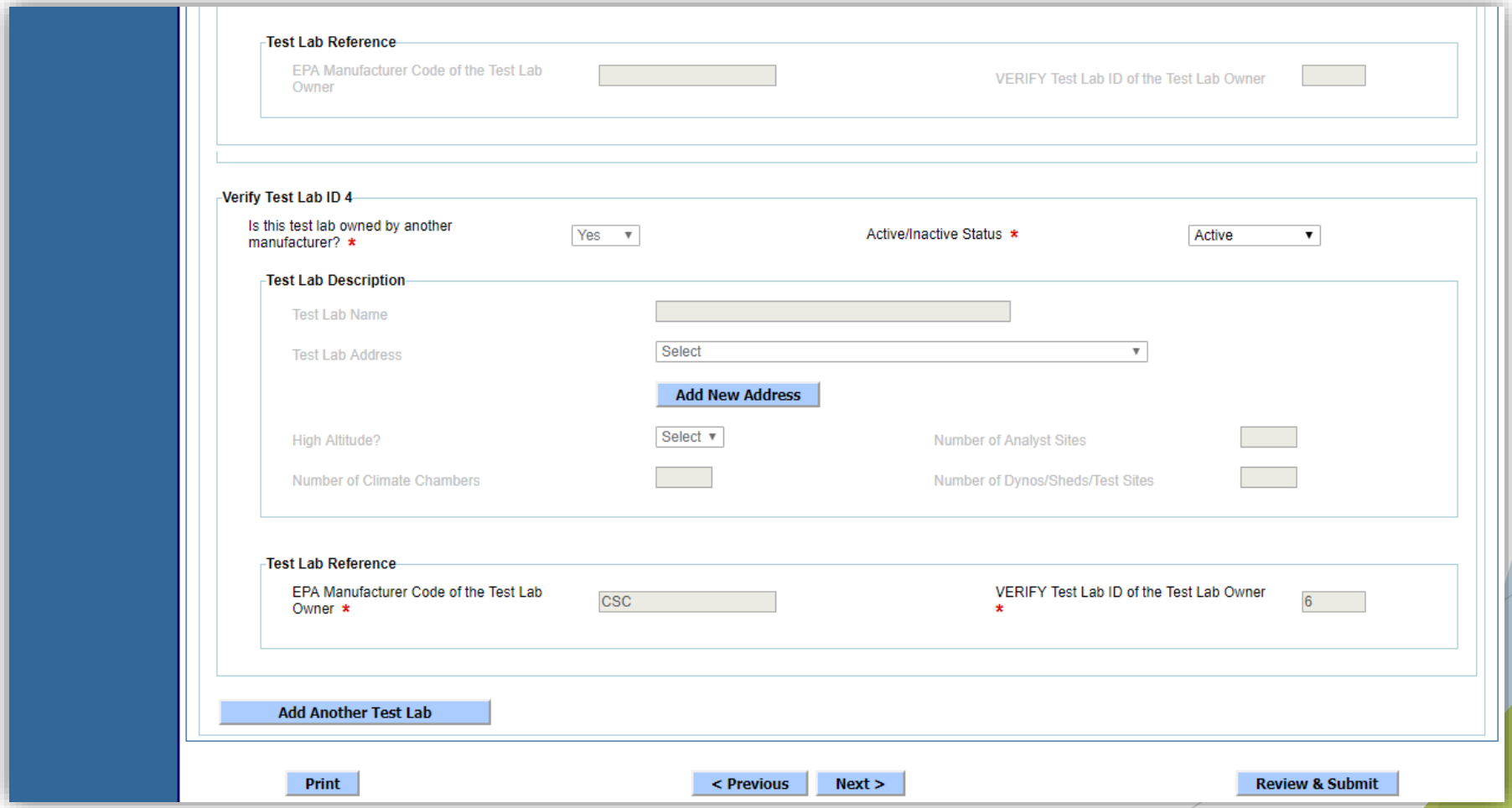
Add Another Notification Email Address

Print | < Previous | Next > | Review & Submit

Legacy Test Labs Tab Screenshot



Legacy Test Labs Tab Screenshot



Legacy Divisions Tab Screenshot

U.S. Environmental Protection Agency

Manufacturer Information

Logged in as, CHRISTIPOIRIER. Manufacturer: EPA - EPA (Logout)

EV-CIS Home > Manufacturer Information

Maintain Manufacturer Profile

* = required field

+ = CTRL-click to select multiple values

Help

Manufacturer | Addresses | Contact Information | Notification Emails | Test Labs | Divisions (Light-Duty Only) | Alternate Manufacturers | EPA Compliance Representatives

Manufacturer Divisions

Division information is only required for certain industries, such as Light-Duty Vehicle & Truck

Verify Division Code #1

Division Short Name * Green

Division Full Name * Green

Active/Inactive Status * Active

Verify Division Code #2

Division Short Name * S-Green

Division Full Name * Super Green

Legacy Divisions Tab Screenshot

Verify Division Code #2

Division Short Name *	S-Green	Division Full Name *	Super Green
Active/Inactive Status *	Active		

Verify Division Code #3

Division Short Name *	Clean	Division Full Name *	Clean
Active/Inactive Status *	Active		

Verify Division Code #4

Division Short Name *	S-Clean	Division Full Name *	Super Clean
Active/Inactive Status *	Active		

Add Another Division

Print < Previous Next > Review & Submit

Legacy Alternate Manufacturers Tab Screenshot

U.S. Environmental Protection Agency

Manufacturer Information

Logged in as, CHRISTIPOIRIER. Manufacturer: EPA - EPA (Logout)

EV-CIS Home > Manufacturer Information

About CDX
MyCDX
Inbox
Change Password
Frequently Asked Questions
Help & Support
CDX Home
Terms & Conditions
Logout

Maintain Manufacturer Profile

* = required field

+ = CTRL-click to select multiple values

Help

Manufacturer | Addresses | Contact Information | Notification Emails | Test Labs | Divisions (Light-Duty Only) | Alternate Manufacturers | EPA Compliance Representatives

Approved Alternate Manufacturers

Use this form to give permission for your test data for a given industry to be referenced by other manufacturers as part of their submissions.
This is only applicable for certain industries such as Light-Duty Vehicles and Trucks.

Alternate Manufacturer #1

Approved Alternate Manufacturer Code *	LOD	Active/Inactive Status *	Active
Industry *	Light-Duty Vehicles and Trucks		
Grant Permission Type *	By Model Year of Test		
Model Year *	2012	Engine Family/Test Group	
Manufacturer Division Code		Evaporative/Refueling Family	
CarLine Code		Verify Test Number	

Alternate Manufacturer #2

Legacy Alternate Manufacturers Tab Screenshot

Alternate Manufacturer #1

Approved Alternate Manufacturer Code *	LOD	Active/Inactive Status *	Active
Industry *	Light-Duty Vehicles and Trucks		
Grant Permission Type *	By Model Year of Test		
Model Year *	2012	Engine Family/Test Group	
Manufacturer Division Code		Evaporative/Refueling Family	
CarLine Code		Verify Test Number	

Alternate Manufacturer #2

Approved Alternate Manufacturer Code *	LRD	Active/Inactive Status *	Active
Industry *	Light-Duty Vehicles and Trucks		
Grant Permission Type *	By Model Year of Test		
Model Year *	2011	Engine Family/Test Group	
Manufacturer Division Code		Evaporative/Refueling Family	
CarLine Code		Verify Test Number	

Add Another Approved Alternate Manufacturer

Print | < Previous | Next > | Review & Submit

Legacy EPA Reps Tab Screenshot

U.S. Environmental Protection Agency

Manufacturer Information

Logged in as, CHRISTIPOIRIER. Manufacturer: EPA - EPA (Logout)

EV-CIS Home > Manufacturer Information

Maintain Manufacturer Profile

About CDX
MyCDX
Inbox
Change Password
Frequently Asked Questions
Help & Support
CDX Home
Terms & Conditions
Logout

* = required field

+ = CTRL-click to select multiple values

Help

Manufacturer | Addresses | Contact Information | Notification Emails | Test Labs | Divisions (Light-Duty Only) | Alternate Manufacturers | EPA Compliance Representatives

Assigned EPA Compliance Representatives

This is a list of all EPA Compliance Representatives that have been assigned for each of your Industry/Compliance Programs

Industry/Compliance Program	Assigned EPA Compliance Representatives		
	Name	Phone	Email
Heavy-Duty Highway Class 2b/3 Vehicles / Averaging, Banking, and Trading			
Heavy-Duty Highway Class 2b/3 Vehicles / Certification	Poirier, Christi (Primary)	734-214-4808	poirier.christi@stg-epa.gov
	Zaremski, Sara (Primary)	734-223-0957	zaremski.sara@stg-epa.gov
	Zaremski, Sara (Alternate)	734-223-0957	zaremski.sara@stg-epa.gov
Heavy-Duty Highway Class 2b/3 Vehicles / Confirmatory Testing	Poirier, Christi (Primary)	734-214-4808	poirier.christi@stg-epa.gov
	Zaremski, Sara (Primary)	734-223-0957	zaremski.sara@stg-epa.gov
	Zaremski, Sara (Alternate)	734-223-0957	zaremski.sara@stg-epa.gov
Heavy-Duty Highway Class 2b/3 Vehicles / Defect/Voluntary Emission Recall Reports	Poirier, Christi (Primary)	734-214-4808	poirier.christi@stg-epa.gov

Print | < Previous | Review & Submit