

**Helpful tips in advance of the
2021 Request for Applications for GLRI Nonpoint Source Runoff & Nutrient Reduction Projects
May 2021**

If you have not previously been awarded a federal grant, make sure your DUNS number is registered at System for Award Management (SAM). You can start this process before you apply for a federal grant. Please refer to <https://sam.gov>.

Start preparing your workplan/proposal early.

[Training slides on Preparing an Application](https://www3.epa.gov/grants-training/epa_grants_management_training_for_applicants_and_recipients_mod_3/): https://www3.epa.gov/grants-training/epa_grants_management_training_for_applicants_and_recipients_mod_3/

[Training on How to Develop a Budget](https://www.epa.gov/grants/how-develop-budget): <https://www.epa.gov/grants/how-develop-budget>

Budget narratives are part of the federal grant proposal. Here is some information for developing a budget narrative: [Interim General Budget Development Guidance for Applicants and Recipients of EPA Financial Assistance \(PDF, 41 pp\)](#)

Once the RFA is released, pay close attention to ineligible activities, show your calculation for the budget narrative, and don't exceed the proposal page limit or amount available for each funding opportunity.

All grant applications must be submitted thru grants.gov. If you are not familiar with grants.gov, please visit <https://www.grants.gov/web/grants/applicants.html> to get started.

Please do not wait to the last day to submit your grant application, in case there are technical issues.

The following are some additional training resources that you may find useful:

[EPA Grants Award Process Webinar](#)

[SAM.gov Grantee Account Migration Webinar](#)

[Grants.gov Informational Session and Consultation Sessions for Tribes](#)

[EPA Subaward Policy Training Webinar for Recipients](#)

<https://www.epa.gov/grants/recipient-training-opportunities>.

For administrative, eligibility and other general RFA questions, please contact Jennifer Conner (glri-rfa@epa.gov) 312-886-0201