

# eCDRweb Webinar

May 08, 2012

Office of Chemical Safety and Pollution Prevention

# **Agenda**

- Welcome and Overview
- eCDRweb highlights
  - Browser-based application
  - Security
  - Roles
- Demo of CDX Registration and CDR Web Tool
- Resources
- Questions and Answers



# eCDRweb Highlights & Security

- Browser-based application
- Submission of eCDRweb data facilitated via EPA's Central Data Exchange (CDX)
  - Enables companies to electronically submit data
  - Provides secure exchange of confidential business information (CBI) data
  - Improves security using digital encryption
    - All data is encrypted in transit to federal standards
    - Sensitive data is encrypted to federal standards
    - All sensitive data remains encrypted until it is behind at least
       2-3 firewalls



# eCDRweb Roles & Responsibilities

- Primary Forms (Form U Sections 1-3)
  - Primary Authorized Official (AO)
  - Primary Support
- Secondary (Joint) Forms (Form U Section 4)
  - Secondary Authorized Official
  - Secondary Support



# **Demo of CDX Registration and eCDRweb Tool**





# **Demo of CDX Registration**

# **Primary Authorized Official**





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### Central Data Exchange Home



### Get Started with CDX

Log in with your username and password. If you do not already have an account, please click on "Register with CDX" to create one.

Log in to CDX

Register with CDX

#### CDX Navigation

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### Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) - the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

#### Notice

For more information on radiation and accessing radiation monitoring data, please visit: RadNet.

#### Warning Notice and Privacy Policy

#### Warning Notice

EPA's Central Data Exchange Registration procedure is part of a United States Environmental Protection Agency (EPA) computer system, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

#### Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the Central Data Exchange site and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register: March 18, 2002 (Volume 67, Number 52)][Page 12010-12013].

> Last updated on October 6, 2011. URL: https://dev.epacdx.net/ssl/cdx/epa\_home.asp



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CDX Home » Terms & Conditions

### **Terms & Conditions**

The access and use of CDX Registration for the electronic submittal of environmental information require the creation of a user ID and password that I must maintain and keep confidential. I will review the following steps concerning the creation and maintenance of a user ID and password.

#### Warning Notice

EPA's Central Data Exchange Registration procedure is part of a United States Environmental Protection Agency (EPA) computer system, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

#### Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the Central Data Exchange site and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register: March 18, 2002 (Volume 67, Number 52)][Page 12010-12013]

### Terminating my CDX Account

I agree to notify CDX within ten working days if my duties change and I no longer need to interact with the CDX on behalf of my organization. I agree to make this notification via either the CDX web interface or by notifying the CDX Technical Support staff at 1–888–890–1995. This notification will allow CDX to deactivate my account and protect it from potential abuse by others.

I have reviewed these terms and conditions.





Registration	MContact Us				
About CDX	CDX Home » Registration				
Recent Announcements	User Information				
Account Login	User information				
Registration	Use the TAB key to move from field to field. * = REQUIRED FIELD				
Frequently Asked Questions	First Name: Mr 🔻				
Help & Support	First Name:				
CDX Home	a same.				
Terms & Conditions	Please choose a User Name - User Name must be a minimum of 8 alpha-numeric characters (no spaces or special characters) and may not begin with a number. If you choose a User Name which is already in use, you will be asked to choose a new User Name.				
	User Name: *				
	Please choose a Password - Password must be a minimum of 8 alpha-numeric characters (no spaces or special characters) and contain at least 1 of each of the following: uppercase character, lowercase character, number. Passwords may not begin with a number nor contain the word "password" nor contain your User Name.				
	Password:				
	Re-enter Password: *				
	The Help Desk will use the Secret Question and Answer to authenticate you if you forget your password. Please enter a secret question which has relevance to you and has an answer which is not easily guessed by others.				
	Secret Question:				
	Secret Answer:				
	Next				

Last updated on September 27, 2011.
URL: https://dev.epacdx.net/SSL/CDX/pre-reg-userinfo.asp





Registration				<b>⊠</b> Contact Us
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Registration	Use the TAB key to move from field to field. $\star$ = REQUIRED FIELD			
Frequently Asked Questions	Organization Name:		*	
Help & Support	Registrant's Work Mailing Address 1:		*	
CDX Home	Registrant's Work Mailing Address 2:			
Terms & Conditions	City:		*	
	State/Province:	Alabama	*	
	Zip/Postal Code:		*	
	Country:	UNITED STATES		*
	E-mail:		*	
	Phone Number:		* Ext.	
	U.S., Canada & Caribbean Islands Phone Format: ###-####  International Phone Format: 011 + Country Code + City Code + Local Number			
	1 As necessary.			
	Next >>			
	Last updated on September 26, 2011. URL: https://dev.epacdx.net/SSL/CDX/pre-reg-organizationinfo.asp			





Logged in as FRENCH07

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### Add Program

- Assessment Cleanup and Redevelopment Exchange System (ACRES)
- Aircraft Reporting and Compliance System (ARCS)
- Compliance Assurance and Enforcement South Central (CAESC)
- Compliance Assurance and Enforcement South Central (CAE-SC)
- Clean Air Report Enforcement System (CARES)
- CROMERR Lite Testing Utility (CROMERRLiteTest)
- CROMERR Submit Now (CROMERRSubmitNow)
- CROMERR Test Sandbox (CROMERRTEST)
- Submissions for Chemical Safety and Pesticide Programs (CSPP)
- Discharge Monitoring Report (DMR)
- Environmental Appeals Board (EAB)
- TESTING FOR EARS DATAFLOW TRANSFERS (EARSTEST)
- Audit Policy Self-Disclosure (eDisclosure)
- NEPA Electronic Filing System (e-NEPA)
- C Electronic Notice of Intent (eNOI)
- EPA Personnel Access and Security System (EPASS)
- Federal Bridge Interoperability Test (FBIT)
- Facility Registry System Update Service (FRS-US)
- Green House Gas Reporting (GHG)
- Great Lakes Environmental Database Query System (GLENDA)
- C EPA Internet On Boarding Application (iBoard)
- Exchange Network Grant Semi-Annual Reporting Forms (IEPB)
- Lead-Based Paint Program (LEAD)
- 3rd Party Validation Test Application (LEXIS)
- C LT2: LT2, Stage 2, and IDSE Plan/Report Entry (LT2)
- National Emmissions Inventory (Web/Node Integration Pilot) (NElpilot)
- National Environmental Methods Index Contaminants (NEMI-CBR)
- Ozone Depleting Substances (ODS)
- Office of Transportation Air Quality DC FUEL Program (OTAQDCFUEL)
- Office of Transportation and Air Quality EPA Moderated Transaction System (OTAQEMTS)
- Office of Transportation and Air Quality Fuels Registration (OTAQREG)
- Cellulosic Biofuel Waiver Credits Pay.gov Application (OTAQWaiverCredits)





Registration		<b>⊠</b> Contact Us
About CDX  Recent Announcements  Account Login  Registration  Frequently Asked Questions  Help & Support  CDX Home  Terms & Conditions	MyCDX * Registration  Add Program ID  Use the TAB key to move from field to field. * = REQUIRED FIELD  Role:  Program ID Type:  Primary Authorized Official  Facility ID: *  Submission Method:  Please enter N/A.  WEBFORM *  FINISHED	Logged in as TESTERB1
	Last updated on September 16, 2011. URL: https://dev.epacdx.net/SSL/CDX/regaddclientrole.asp	





Search EPA Facilities

Find Existing Facility

Use the TAB key to move from field to field.

EPA Registry ID:		
Facility Name:		
Facility Address:		
City:		
State:	– Select State –	~
ZIP Code:		
	Get Facility Details	Cancel

For more advanced searching options, please locate your EPA Registry ID using EPA's Envirofacts Search.



Search EPA Facilities

### **Facility Search Results**

Select your facility from the list below then click the "Select" button. If you do not see the facility in the results, you may search again.

EPA Registry ID	Facility Name	Address	EPA Programs 📤 Reporting
110002498770	ARIEL RIOS FEDERAL BLDG	1200 PENNSYLVANIA AVE NW WASHINGTON, DC 20004	ICIS, RCRAINFO
110032625292	DEPARTMENT OF EDUCATION HQ, LYNDON B. JOHNSON FEDERAL BLDG.	4TH AND C STREETS, SW WASHINGTON, DC 20202	ICIS
110029246224	FED EX	1501 ECKINGTON PL NE WASHINGTON, DC 20002	ICIS, ICIS
110006875257	FEDERAL AVIATION ADMINISTRATION	1 AVIATION CIRCLE WASHINGTON, DC 20001-6000	AIRS/AFS, NCDB
110043667323	FEDERAL AVIATION AGENCY, FOB10 B, THE WILBUR WRIGHT BUILDING	600 INDEPENDENCE AVENUE SW WASHINGTON, DC 20003	n/a
110001967872	FEDERAL BUILDING #8	800 INDEPENDENCE AVE_SW WASHINGTON, DC 20024	AIRS/AFS
110041001200	FEDERAL DEBOSIT INSURANCE CORD	FEA 17TH CTOFFT NOW	DD <u>*</u>

SELECT

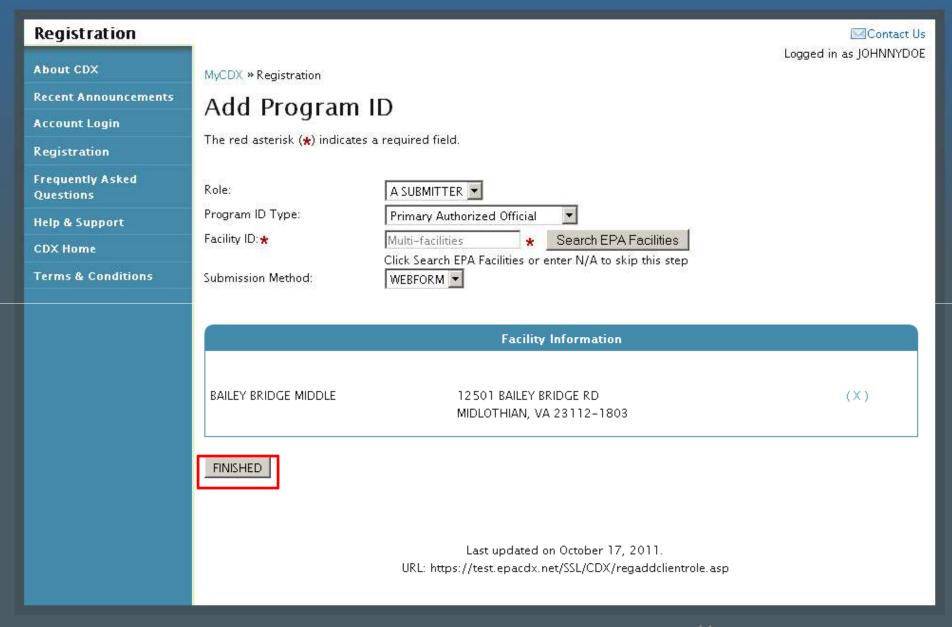
SEARCH AGAIN

If you are certain your facility does not already exist, click the "Create New Facility" button.

CREATE NEW FACILITY











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MyCDX » LexisNexis Identity Proofing

## LexisNexis® Identity Proofing

This particular registration requires additional proof of identity. Your options are to use LexisNexis •, an independent 3rd-Party electronic identity proofing service or print, sign and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency.

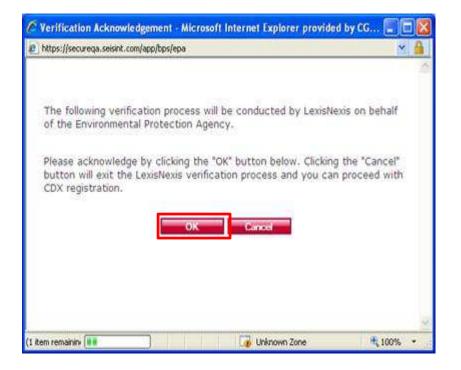
Note: By clicking [Proceed to LexisNexis®] you understand the service is voluntarily and that you are validating personally identifying information including last 4 digits of SSN against a 3rd-Party service LexisNexis •, which will return evidence of validation of your personally identifying information back to the U.S. Environmental Protection Agency. The U.S. EPA will not collect or retain sensitive, personally identifying information such as SSN; however, EPA will receive evidence of identity and organization affiliation validation which may be used to identify you and your organization affiliation for legal purposes.

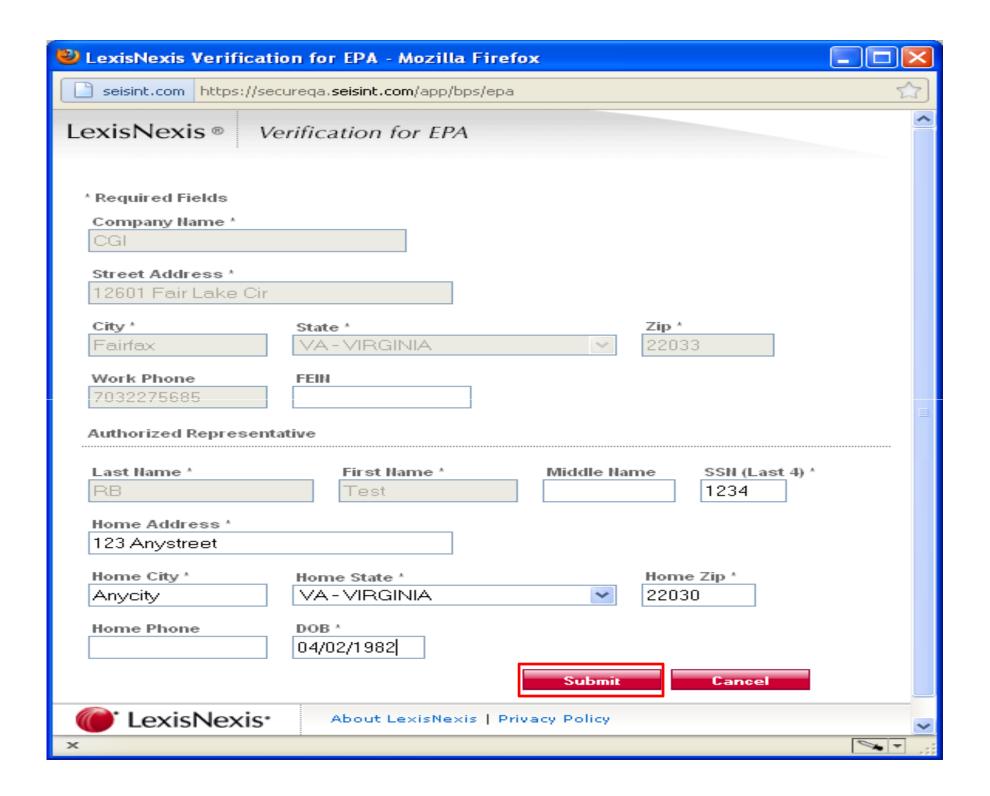
EPA uses third party sites to provide EPA content in a different format that may be useful or interesting to you. The information provided is consistent with the intended purpose of the EPA website. Please be aware that the privacy protection provided on third party sites that are not a part of the epa gov domain may not be the same as the privacy protection described here.

EXIT Disclaimer Proceed To LexisNexis® Sign Paper Form

Last updated on October 17, 2011.

URL: https://dev.epacdx.net/SSL/CDX/LexisNexisConfirmation.asp











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MyCDX » LexisNexis Results

## LexisNexis® Results

Click the [I have completed my LexisNexis Validation] button to proceed with your CDX processing. The verification score from LexisNexis will be processed and you will be prompted for the next steps.

Click the [I have opted out of LexisNexis Validation] button to proceed with paper validation.

Complete LexisNexis Validation

Opt out of LexisNexis Validation

Cancel Additional CDX Registration

Last updated on October 11, 2011.

URL: https://dev.epacdx.net/SSL/cdx/LexisNexisResults.asp





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MyCDX » CDX ESA

### CDX ESA

This particular registration requires proof of identity and a CDX Electronic Signature Agreement. You have previously provided proof of identity to the U.S. Environmental Protection Agency, so you have two options; sign electronically, agreeing to adhere to the terms and conditions of CDX Electronic Signature Agreement or print, sign and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency.

Once the ESA has been signed, either through electronic validation using the LexisNexis services or through wet ink signature, you will be authorized for your data flow. For any questions regarding the CDX ESA please contact the CDX Help Desk.

SIGN ELECTRONICALLY

SIGN PAPER FORM

CANCEL

Last updated on February 9, 2012.

URL: https://dev.epacdx.net/SSL/cdx/LexisNexisEsignOrPaper.asp





My CDX	
	Logged in as TESTERB1
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MyCDX	cord in Linary
Inbox	The eSignature process requires eSignature PIN Verification. Please select exactly 5 questions. The questions that you select should
Change Password	be questions that you can remember, but difficult for anyone else to guess.
Frequently Asked	What is the first and middle name of your oldest sibling?
Questions	What is your favorite vacation destination?
Help & Support	What year and model (yyyy-name) was your first car?
CDX Home	What is your favorite TV show?
	Where did you first meet your spouse?
Terms & Conditions	What is your favorite book?
Logout	What was your first pet's name?
	What is your favorite movie?
	What street was your high school located on?
	What is the name of your home town newspaper?
	What is your favorite hobby?
	What is the name of the hospital where you were born?
	Who is your favorite all-time entertainer?
	What was your high school's mascot?
	What is your favorite song?
	✓ What is your best friend's last name?
	☑ What is the last name of your favorite teacher?
	▼ Where did you graduate from high school?
	▼ What is your favorite pet's name?
	✓ Who is your favorite author?
	Save Answers Reset
	Last updated on September 20, 2011.
	URL: https://dev.epacdx.net/SSL/CDX/eSigPin_Entry.asp





### My CDX

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# eSIG-PIN Entry

Thank you! You have entered answers to your eSIG-PIN questions. You should receive an e-mail notification and receive a MyCDX Inbox message.

To help you remember your questions & answers, the MyCDX Inbox message contains the questions that you selected. If you ever forget your questions and answers, you may contact the CDX Help Desk to receive an eSIG-PIN Reset Authorization Code.

You may now proceed to electronically sign your ESA by clicking the continue button below.

Continue

Last updated on September 20, 2011.

URL: https://dev.epacdx.net/SSL/CDX/eSigPin\_EntryComplete.asp





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### CDX ESA

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The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the CDX Help Desk.

### (Name of Electronic Signature Holder)

- (1) Agree to protect the electronic signature credential, consisting of my Central Data Exchange (CDX) user identification and password, from use by anyone except me. Specifically, I agree to maintain the secrecy of the password; I will not divulge or delegate my user name and password to any other individual; I will not store my password in an unprotected location; and I will not allow my password to be written into computer scripts to achieve automated login;
- (2) Agree to contact the U.S. EPA CDX Help Desk at 1-888-890-1995 as soon as possible, but no later than 24 hours, after suspecting or determining that my user name and password have become lost, stolen or otherwise compromised;
- (3) Understand that I will be informed through my registered electronic mail (e-mail) address whenever my user identification or password have been modified:
- (4) Understand that CDX reports the last date my user identification and password were used immediately after successfully logging into CDX;

SIGN ELECTRONICALLY

CANCEL





Registration	
	Logged in as TESTER81  ( * Registration
мусох	X ESA
THE CL	DX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic are. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed,
vou wil	Il be authorized to sign and or encrypt information for your data flow. For any questions regarding the CDX ESA please
Frequently Asked contact Questions	t the CDX Help Desk.
eSignature Widget	<u>close</u>
d	
1. Login into CDX	Answer Secret Question 3. Sign File
User:	Question:
TESTERB1	What is your best friend's last name?
Password:	Answer:
••••••	test
Welcome Test RB	Correct Answer
	(3) Understand that I will be informed through my registered electronic mail
	(e-mail) address whenever my user identification or password have been
	modified;
	(4) Understand that CDX reports the last date my user identification and
	password were used immediately after successfully logging into CDX;
	<u>▼</u>
	SIGN ELECTRONICALLY CANCEL
	Last updated on September 19, 2011.
	URL: https://dev.epacdx.net/SSL/CDX/CromerrEsa_KickOff.asp





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# Online Registration Completion

Congratulations! You have successfully completed the online portion of CDX registration. You should receive an e-mail confirmation shortly confirming receipt of your information.

Finished

Last updated on September 27, 2011.

URL: https://dev.epacdx.net/SSL/CDX/cdxwelcome.asp

# **Demo of eCDRweb Web Tool**

# Primary Authorized Official







**MyCDX** 

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Logged in as CGIOPPTUSER 1

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### Central Data Exchange - MyCDX

Welcome, Last Login: February 6, 2012
Dr. CGI Federal Registered Since: December 23, 2011
Recertification Date: December 23, 2011

CDX Registration Status: Active

You have 10 new messages in your Inbox

 Change System Password
 Edit Personal
 Edit Current Account
 Add New Employer

 Information
 Profiles
 Profile

### **Available Account Profiles:**

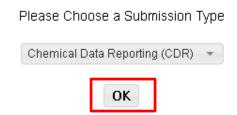
- CSPP: Primary Authorized Official
- CSPP: Secondary Authorized Official
- TSCA: eTSCA Client Download and View Support Registrants

Last updated on October 20, 2011.

URL: https://cdx.epa.gov/SSL/cdx/MyCdx.asp



## **Chemical Information Submission System**



The Chemical Data Reporting (CDR) rule requires manufacturers (including importers) to report to EPA information concerning the manufacturing, processing, and use of certain chemical substances listed on the CSPP Chemical Safety and Pesticide Programs. Click OK to complete the CDR form, Form U, using the e-CDRweb software.

The software includes embedded help files and a downloadable user manual to guide you through the CDR submission process. Submit information for all reportable chemical substances at your site in one Form U. Note that a separate CDR submission is required for each reporting site. If you are not reporting on CDR, please select a different application in the drop-down menu.

### Paperwork Reduction Act Notice

The annual public burden for this collection of information, which is approved under OMB Control Number 2070-0162, is estimated to be approximately 137 hours per response for a full report and 54 hours per response for a partial report. A full report includes manufacturing, processing, and use information. A partial report includes manufacturing information and does not include processing and use information. According to the Paperwork Reduction Act, "burden" means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. For this collection it includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information; processing and maintaining information; and disclosing or providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB number. The OMB control number for this collection appears above. In addition, the OMB control numbers for EPA's regulations, after initial display in the final rule, are listed in 40 CFR part 9.

Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing



Forms

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### HOME

Welcome to the e-CDRweb application.

### Forms

Create, modify, or delete a form by clicking the Forms tab.

### User Management

Manage the access rights of Supports per facility. For every Support in each facility, the Authorized Official may give him/her the ability to edit (but not create or delete) the form.

### Resources

A helpful guide that describes the CDR system and provides useful links for further usability instruction.

### Primary Authorized Official

A Primary Authorized Official has the ability to create, amend, and unlock forms (parts 1-3). The Authorized Official is the only person who can submit completed forms electronically. Finally, the Authorized Official has the ability to assign Supports to individual sites.



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### USER MANAGEMENT

The Authorized Official is responsible for restricting a Support's access to select forms by assigning or unassigning them to each site. The Support can access and edit only those forms for which the Authorized Official has granted access. Select a site from the **Select Site** drop-down menu, and assign a Support to the site by highlighting the individual and clicking the **add** link. To unassign a Support, highlight the individual and click the **remove** link. To highlight and assign or unassign multiple Supports, hold down the **Ctrl** or **Shift** keys on the keyboard and click each Support before moving. You must click the **Save** button after each site assignment.





CDX Homepage | MyCDX Homepage | EPA Homepage | Terms and Conditions | Privacy Notice | CDX Helpdesk: (888) 890-1995



Forms

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### HOME

### Forms

TSCA Section 8(e) Reporting rule requires any person who manufactures (including imports), processes, or distributes in commerce a chemical substance or mixture and who obtains information which reasonably supports the conclusion that such substance or mixture presents a substantial risk of injury to health or the environment shall immediately inform EPA of such information unless such person has actual knowledge that the Administrator has been adequately informed of such information.

### User Management

Manage the access rights of Supports for each Section 8(e) Notice form. For every Support the Authorized Official may grant him/her the ability to edit (but not unlock, create, delete, or submit) the form.

### Resources

A helpful guide that describes the Section 8(e) Notice system and provides useful links for further usability instruction.

### Authorized Official

An Authorized Official has the ability to create, amend, and unlock Section 8(e) Notice forms. The Authorized Official must also submit completed forms electronically. Finally, the Authorized Official has the ability to assign Supports to individual forms.

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### 2012 CDR FORM U

If responding to an order for the first time in CDR, click the **Site** link located under the site column for a form that is **Not Started** in the below table.

To edit an In Progress form, click the site link in the Site column in the table below.

To access and edit a form previously **Submitted** through CDX, unlock the form by clicking the lock icon and enter your passphrase when prompted. All additional changes made to the form will be submitted as an amendment.

To download a Copy of Record for a submitted order, click the green arrow icon and enter your passphrase when prompted.

Site	Address	Status	Modify Date	Submission Date	Copy of Record	Action
ABERCROMBIE & FITCH	11723 U FAIR OAKS MALL FAIRFAX, VA 22033	Submitted	02/23/2012	01/10/2012	4	
AIRSTON GROUP III, INC.	FOX MILL RD & FOX VALE DR OAKTON, VA 22124	Submitted	02/23/2012	01/11/2012	#	â
CENTEX HOMES (AVONDALE GLEN)	10999 OAKTON RD OAKTON, VA 22124	n Progress	02/15/2012			×
CENTEX HOMES (PLAZA AMERICA III)	WATER STREET OAKTON, VA 22124	🖺 In Progress	02/15/2012			×
CENTEX VORPPLAZA AMERICA III	WATER STREET OAKTON, VA 22124	<b>'</b> Submitted	02/23/2012	02/01/2012	•	
DRYCLEAN USA	2960 CHAINBRIDGE RD OAKTON, VA 22124-3039	n Progress	02/02/2012			×
OAK MARR GOLF COURSE	3200 JERMANTOWN RD OAKTON, VA 22124	Not Started				×
OAKTON CLEANERS	2946F CHAIN BRIDGE RD OAKTON, VA 22124-3023	Not Started				×
OAKTON ELEM.	3000 CHAIN BRIDGE RD OAKTON, VA 22124	Not Started				×
WAPLES MILL ELEMENTARY SCHOOL	11509 WAPLES MILL RD OAKTON, VA 22124	n Progress	02/15/2012			×

Refresh Form List



Log Out



### CREATE PASSPHRASE

Please create a passphrase that has minimum of 8 characters and maximum of 20 characters in length.	To better protect your account, your passphrase should
contain a combination of letters and numbers. Your passphrase may include spaces, but should no	ot contain special characters (for example, +, and *).

New Passphrase:

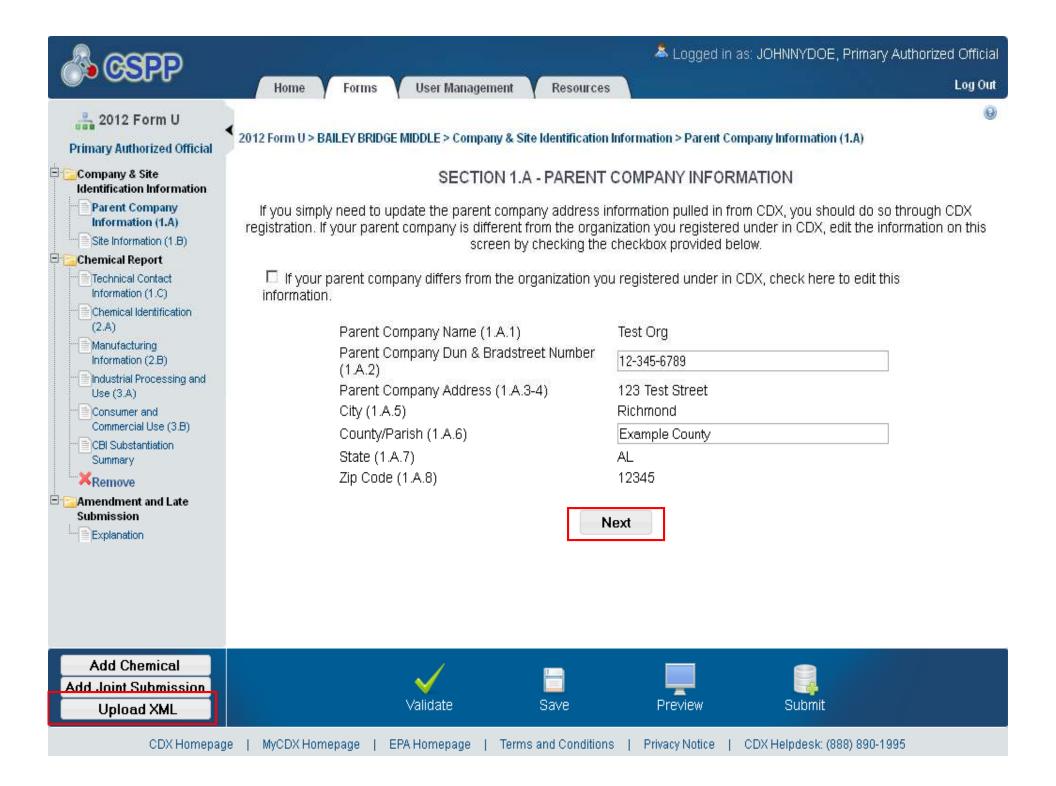
Confirm New Passphrase:

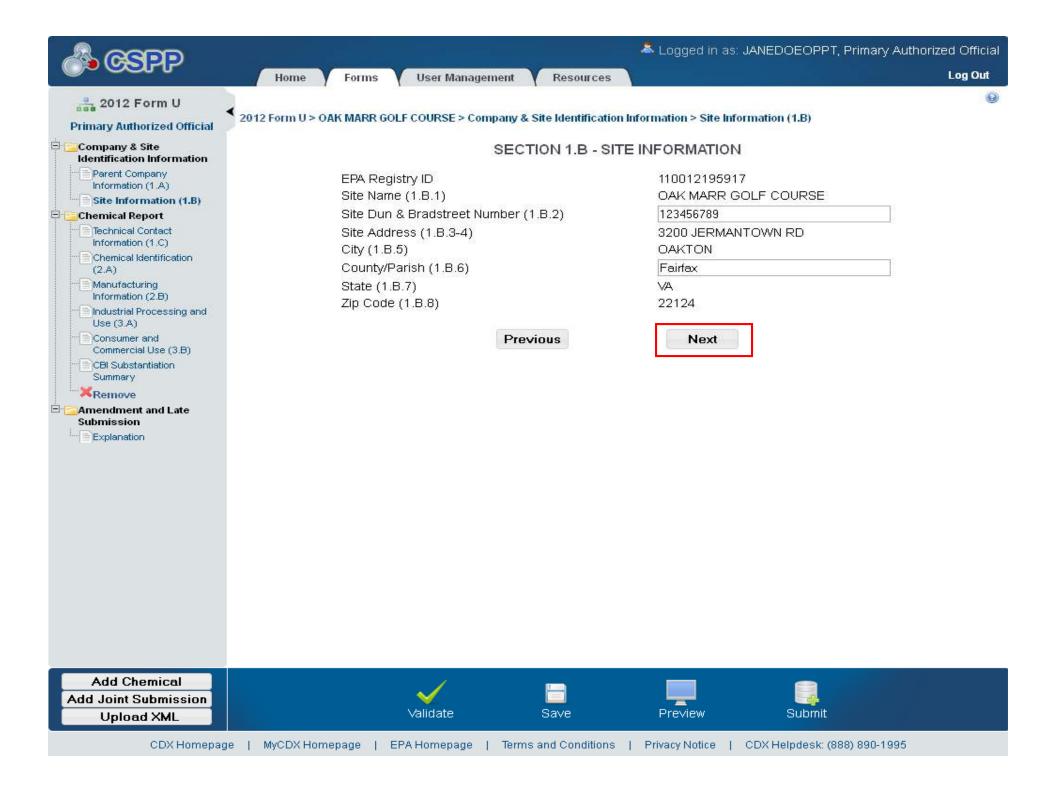
A passphrase can only be created by an authorized official for a reporting site. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized supports for your site.

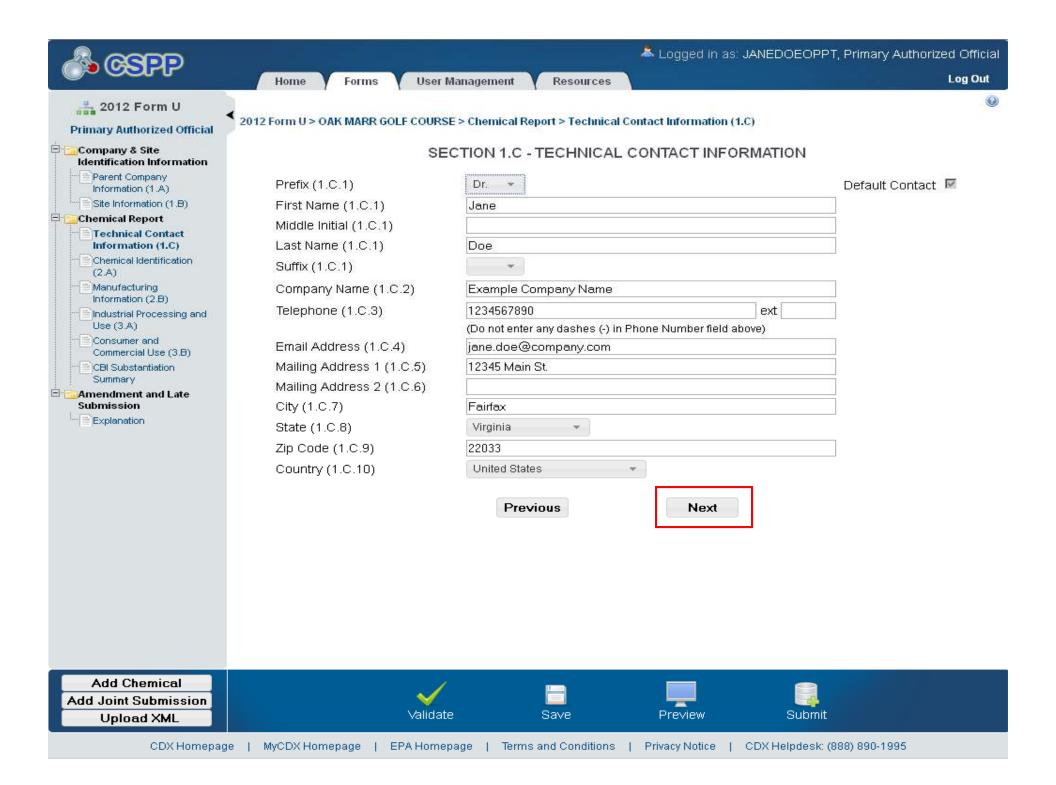
Note: If you lose or forget your passphrase, you will not be able to access your 2012 CDR Form U to print, submit, or make changes. You will need to complete a new 2012 CDR Form U and create a new passphrase for the reportable chemical substance(s) at your site. For security reasons, the system administrator will not have access to your passphrase and will not be able to retrieve it or reset it to a new one.

Cancel

Next









Add Joint Sub Upload X

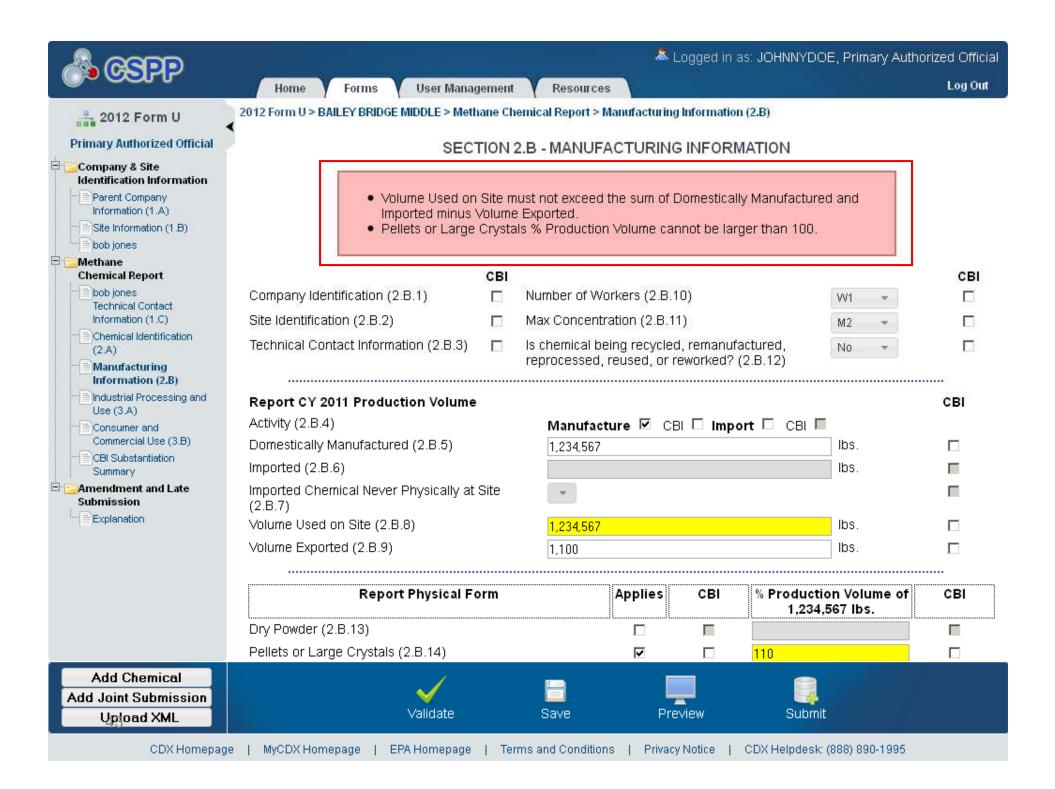
CDX Homepage | MyCDX Homepage | EPA Homepage | Terms and Conditions | Privacy Notice | CDX Helpdesk: (888) 890-1995

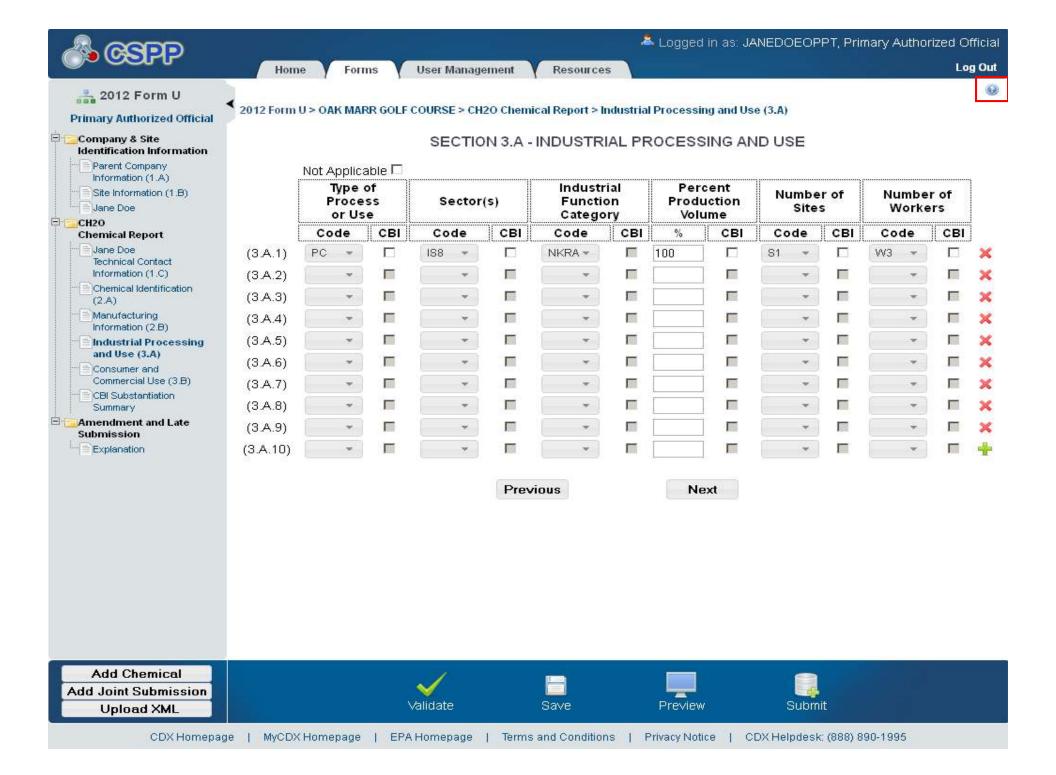
•



A GODD				🐣 Log	ged in as	JANEDOEOPF	T, Primary Autho	orized Official
	Home Forms User Manag	jement	Resources					Log Out
2012 Form U								0
Primary Authorized Official	2012 Form U > OAK MARR GOLF COURSE > CI	H20 Ch	emical Report > Ma	anufacturing	Informatio	n (2.B)		
☐ ☐Company & Site Identification Information	SEC	TION	2.B - MANUFA	CTURING	INFOR	MATION		
Parent Company Information (1.A)		CBI						CBI
Site Information (1.B)	Company Identification (2.B.1)		Number of Wo	rkers (2.B.1	0)		VV1 -	
Jane Doe	Site Identification (2.B.2)		Max Concentra	ation (2.B.11	)		M1 -	
Chemical Report	Technical Contact Information (2.B.3)		ls chemical bei reprocessed, r				Yes 🕶	
Technical Contact Information (1.C) Chemical Identification (2.A)	Report CY 2011 Production Volume Activity (2.8.4)	8	Manufacti	ure ☑ CB	l □ lmp	ort □ CBI □		CBI
Manufacturing Information (2.B)	Domestically Manufactured (2.B.5)		200,000	100000 VI.S. 90000	or - 12500 GARREN		lbs.	III
Industrial Processing and	Imported (2.B.6)						lbs.	ш
Use (3.A)  Consumer and  Commercial Use (3.B)	Imported Chemical Never Physically at (2.B.7)	Site	•					П
CBI Substantiation	Volume Used on Site (2.B.8)		90,000				lbs.	
Summary	Volume Exported (2.B.9)		110,000				lbs.	
Submission								
Explanation	Report Physical Fo	orm		Applies	СВІ		on Volume of 00 lbs.	CBI
	Dry Powder (2.B.13)			V		100		
	Pellets/Large Crystals (2.B.14)							
	Water/Solvent Wet Solid (2.B.15)							
	Other Solid (2.B.16)							
	Gas/Vapor (2.B.17)							
	Liquid (2.B.18)							
	Unknown (2.B.19)							
	Report Past Production Volume (2.8	3.20)			Desde	diau Valousa	····	CBI
Add Chemical Add Joint Submission Upload XML	√ Validate		⊟ Save	Pre	view	Submit		
CDX Homepage	e   MyCDX Homepage   EPA Homepage	Te	rms and Conditions	s   Privacy	Notice	CDX Helpdesk:	(888) 890-1995	

A comp				🐣 Log	ged in as:	JANEDOEO	PPT, Prim	ary Autho	orized Official
	Home Forms User Manager	ment	Resource	s					Log Out
2012 Form U	3	СВІ							СВІ
Primary Authorized Official	Company Identification (2.B.1)		Number of Wo	orkers (2.B.1)	0)		VV1	*	
Company & Site	Site Identification (2.B.2)		Max Concenti	ration (2.B.11	)		M1	+	
Identification Information Parent Company Information (1.A)	Technical Contact Information (2.B.3)	П	Is chemical be reprocessed,				Yes	*	
Site Information (1.B)	Report CY 2011 Production Volume								CBI
⊟ <b>CH20</b>	Activity (2.B.4)		Manufact	ture 🗹 CB	⊢	ort 🗆 CBI			
Chemical Report Jane Doe	Domestically Manufactured (2.B.5)		200,000		10 10(AA-\$-21)		lbs.		
Technical Contact	Imported (2.B.6)						lbs.		
Information (1.C) Chemical Identification (2.A)	Imported Chemical Never Physically at Si (2.B.7)	ite	**				2.090		
Manufacturing	Volume Used on Site (2.B.8)		90,000				lbs.		
Information (2.B) Industrial Processing and Use (3.A)	Volume Exported (2.B.9)		110,000				lbs.		🗆
Consumer and Commercial Use (3.B)	Report Physical For	m		Applies	СВІ	% Produc 200	tion Volu 0,000 lbs.	me of	СВІ
CBI Substantiation Summary	Dry Powder (2.B.13)			✓		100			
☐ ☐ Amendment and Late Submission	Pellets/Large Crystals (2.B.14)								
Explanation	Water/Solvent Wet Solid (2.B.15)								
	Other Solid (2.B.16)								
	Gas∕√apor (2.B.17)								
	Liquid (2.B.18)								
	Unknown (2.B.19)								
	Report Past Production Volume (2.B.2	20)							
	Year				Produc	tion Volume	<u> </u>		СВІ
	Calendar Year 2010		[1	50,000		lbs.			
		Pre	evious		Next				
Add Chemical Add Joint Submission Upload XML	<b>√</b> ∨alidate		<b>⊟</b> Save	Prev	view	Subr	nit		
CDX Homepage	MyCDX Homepage   EPA Homepage	Terr	ns and Condition	ns I Privacy	Notice I	CDX Helpdes	sk: (888) 89	0-1995	









#### Type of Process or Use Operation

To the extent that it is known to or reasonably ascertainable by you, use the drop-down menu to select the code which corresponds to the appropriate Type of Processing or Use Operation (TPU) for the particular combination of IS and IFC codes. Table 2-5 shows the codes and TPUs which appear in the drop-down menu. Note that if a chemical substance is fully reacted (i.e., reporting "PC" for the processing code), then the chemical substance is consumed and further processing and use information for that chemical substance will not exist. In such a situation, there is no further downstream processing and use information to be reported for that particular type of processing or use operation. A processing or use code may be reported more than once if more than one IS and/or IFC code applies to the same processing or use operation. To claim this information as confidential, check the CBI box.

Table 2-4 Codes for Reporting Type of Industrial Processing or Use Operations

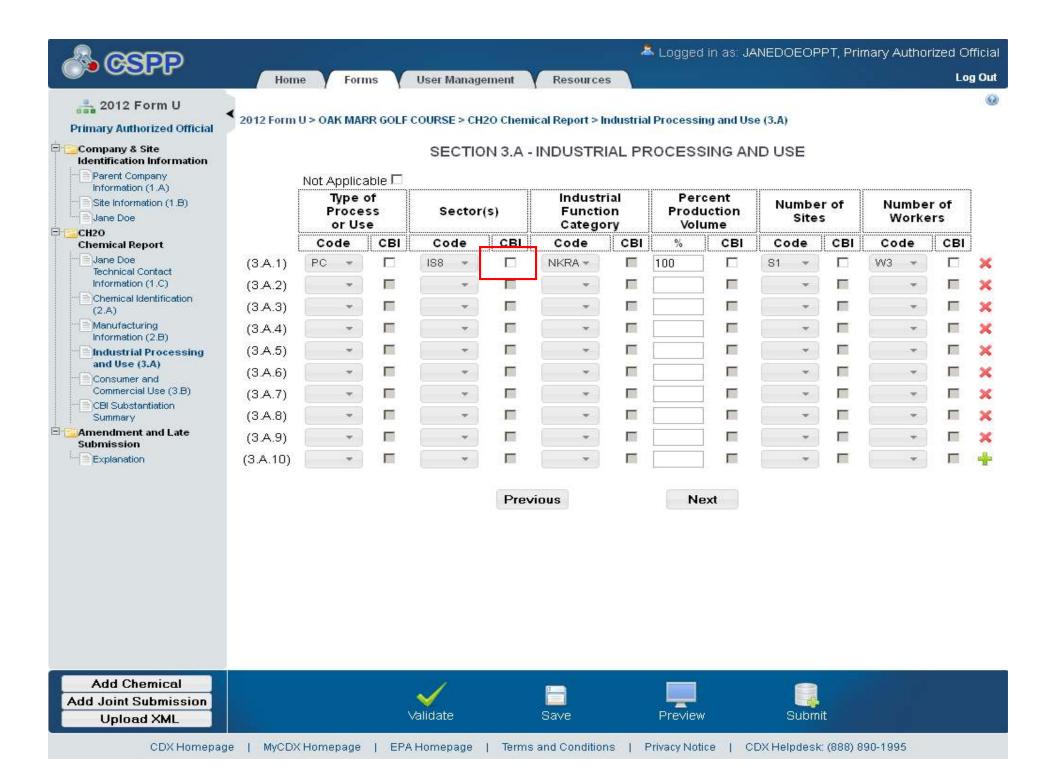
Code	Operation
PC	Processing as a reactant
PF	Processing—incorporation into formulation, mixture, or reaction product
PA	Processing—incorporation into article
PK	Processing—repackaging
U	Use—non-incorporative activities

#### Industrial Sectors

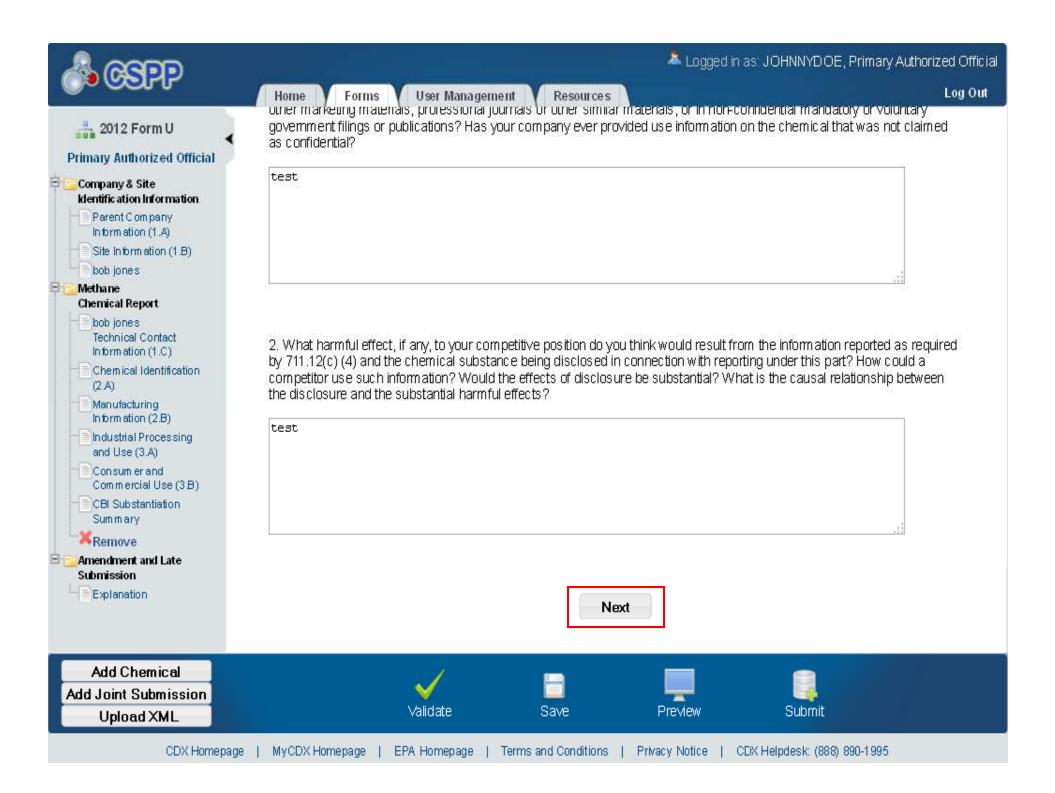
Select the code from the drop-down menu, which corresponds to the appropriate Industrial Sector (IS) for all sites that receive a reportable chemical substance from you, directly or indirectly (including through a broker/distributor, from a customer of yours, etc.) and that process and use of the reportable chemical substance to the extent that this information is known to or reasonably ascertainable by you. Table 2-6 shows the codes and sectors that appear in the drop-down menu. Because an industrial sector may apply to more than one processing and use scenario for a chemical substance, the same IS code may be reported with different combinations of IFC and TPU codes. To claim this information as confidential, check the CBI box.

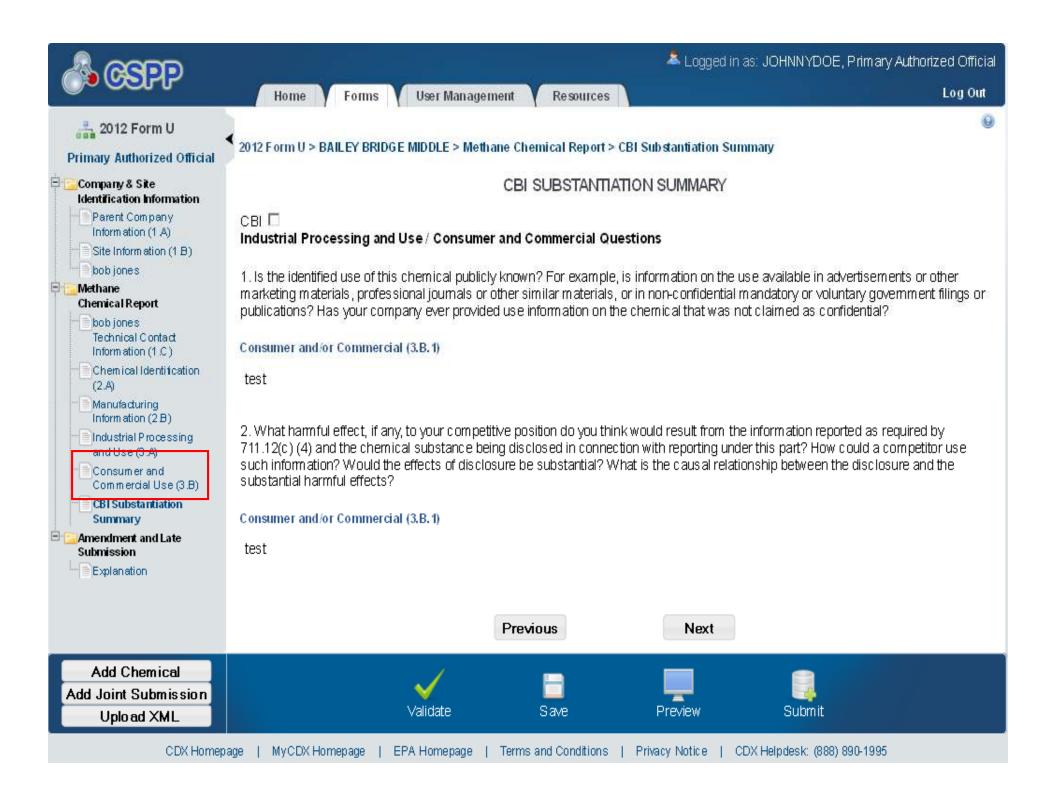
Table 2-5 Industrial Sectors (IS)

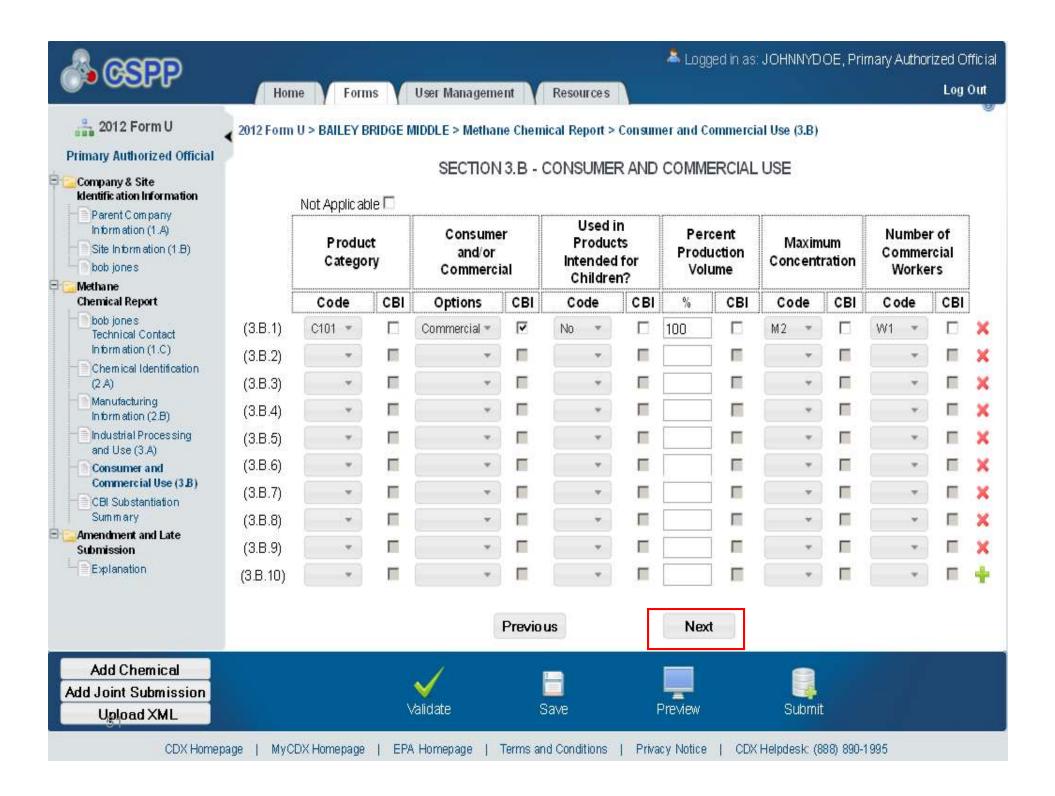
IS Code	IS Title
IS1	Agriculture, Forestry, Fishing and Hunting
IS2	Oil and Gas Drilling, Extraction, and Support Activities
IS3	Mining (except Oil and Gas) and support activities
IS4	Utilities 45
IS5	Construction





















## **CDR Form U Validation**



#### Errors:

Methane Chemical Report

Consumer and Commercial Use (3.B)

Section 3.B.1 - Consumer and/or Commercial is required.

#### Warnings:

Methane Chemical Report Manufacturing Information (2.B)

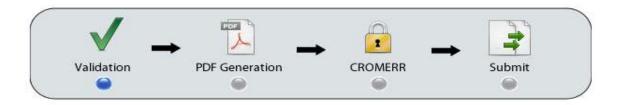
△ Section 2.B.5/6 - The sum of 2.B.5 and 2.B.6 is less than the minimum threshold of 100,000 pounds. Please be aware that you have fallen below the minimum threshold and are exempt from completing Processing & Use and Consumer & Commercial Use information.



0



#### SUBMISSION PROCESS: VALIDATION



Running validation on your Form U data



Processing, Please wait...

(Please disable any pop-up blockers within your internet browser settings to allow for the validation pop-up to be displayed if validation errors are present.)

0



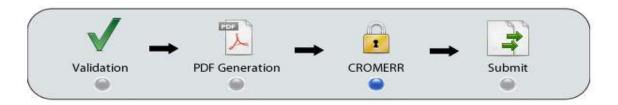
#### SUBMISSION PROCESS: PDF GENERATION

Your PDF preview transaction was successful!





#### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) CERTIFICATION



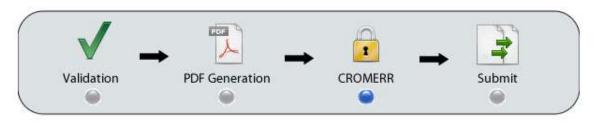
I certify, under penalty of law, that this document and all attachments were prepared under my direction of supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Cancel





#### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) LOGIN



Please login with your CDXweb password:

Password:

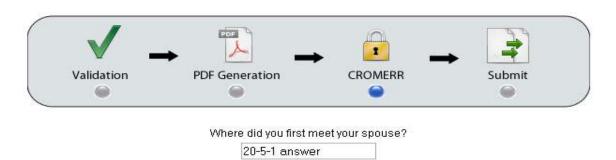
Cancel

Next

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#### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) SECURITY QUESTION

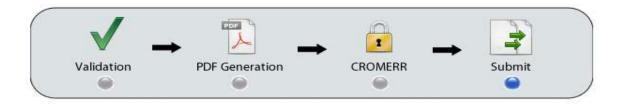


Cancel

Next



#### SUBMIT TO CDX

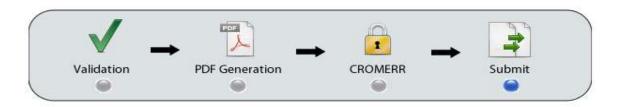


I hereby certify to the best of my knowledge and belief that (1) all information entered on this form is complete and accurate; and (2) any confidentiality claims are true and correct as to that information for which they have been asserted. Any knowing and willful misinterpretation is subject to criminal penalty pursuant to 18 USC 1001

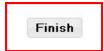
Cancel



#### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) SUBMISSION



The submission was sent to the EPA. The Copy of Record link to allow for download of the Copy of Record and signature for this submission will appear in the Forms list when the EPA receives and processes your submission.



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#### 2012 CDR FORM U

If responding to an order for the first time in CDR, click the **Site** link located under the site column for a form that is **Not Started** in the below table.

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To access and edit a form previously **Submitted** through CDX, unlock the form by clicking the lock icon and enter your passphrase when prompted. All additional changes made to the form will be submitted as an amendment.

To download a Copy of Record for a submitted order, click the green arrow icon and enter your passphrase when prompted.

Site	Address	Status	Modify Date	Submission Date	Copy of Record	Action
ABERCROMBIE & FITCH	11723 U FAIR OAKS MALL FAIRFAX, VA 22033	Submitted	02/23/2012	01/10/2012	4	
AIRSTON GROUP III, INC.	FOX MILL RD & FOX VALE DR OAKTON, VA 22124	Submitted	02/23/2012	01/11/2012	4	
CENTEX HOMES (AVONDALE GLEN)	10999 OAKTON RD OAKTON, VA 22124	🖺 In Progress	02/15/2012			×
CENTEX HOMES (PLAZA AMERICA III)	WATER STREET OAKTON, VA 22124	🖹 In Progress	02/15/2012			×
CENTEX VORPPLAZA AMERICA III	WATER STREET OAKTON, VA 22124	<b>'</b> Submitted	02/23/2012	02/01/2012	•	
DRYCLEAN USA	2960 CHAINBRIDGE RD OAKTON, VA 22124-3039	🖹 In Progress	02/02/2012			×
OAK MARR GOLF COURSE	3200 JERMANTOWN RD OAKTON, VA 22124	<b>™</b> Submitted	02/23/2012	PROCESSING		
OAKTON CLEANERS	2946F CHAIN BRIDGE RD OAKTON, VA 22124-3023	Not Started				×
OAKTON ELEM.	3000 CHAIN BRIDGE RD OAKTON, VA 22124	Not Started				×
WAPLES MILL ELEMENTARY SCHOOL	11509 WAPLES MILL RD OAKTON, VA 22124	n Progress	02/15/2012			×

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To edit an In Progress form, click the site link in the Site column in the table below.

To access and edit a form previously **Submitted** through CDX, unlock the form by clicking the lock icon and enter your passphrase when prompted. All additional changes made to the form will be submitted as an amendment.

To download a Copy of Record for a submitted order, click the green arrow icon and enter your passphrase when prompted.

Site	Address	Status	Modify Date	Submission Date	Copy of Record	Action
ABERCROMBIE & FITCH	11723 U FAIR OAKS MALL FAIRFAX, VA 22033	Submitted	02/23/2012	01/10/2012	-	
AIRSTON GROUP III, INC.	FOX MILL RD & FOX VALE DR OAKTON, VA 22124	Submitted	02/23/2012	01/11/2012	4	
CENTEX HOMES (AVONDALE GLEN)	10999 OAKTON RD OAKTON, VA 22124	🖹 In Progress	02/15/2012			×
CENTEX HOMES (PLAZA AMERICA III)	WATER STREET OAKTON, VA 22124	🖺 In Progress	02/15/2012			×
CENTEX VORPPLAZA AMERICA III	WATER STREET OAKTON, VA 22124	Submitted	02/23/2012	02/01/2012	-	
DRYCLEAN USA	2960 CHAINBRIDGE RD OAKTON, VA 22124-3039	🖺 In Progress	02/02/2012			×
OAK MARR GOLF COURSE	3200 JERMANTOWN RD OAKTON, VA 22124	<b>'</b> Submitted	02/23/2012	PROCESSING		
OAKTON CLEANERS	2946F CHAIN BRIDGE RD OAKTON, VA 22124-3023	Not Started				×
OAKTON ELEM.	3000 CHAIN BRIDGE RD OAKTON, VA 22124	Not Started				×
WAPLES MILL ELEMENTARY SCHOOL	11509 WAPLES MILL RD OAKTON, VA 22124	n Progress	02/15/2012			×

Refresh Form List



	0
ENTER PASSPHRASE	
Please enter your user passphrase and click <b>Next</b>	
Forgot Your Passphrase? For security reasons, the system administrator does not have access to your passphrase and cannot retrieve it or reset it to a new one. If you have forgotter your passphrase, you must complete a new 2012 CDR Form U and create a new passphrase for the reportable chemical substance(s) at your site.	n
Cancel Next	





### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) LOGIN

Password:	•••••	•



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## CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) SECURITY QUESTION





#### DOWNLOAD COPY OF RECORD

You can now download the Copy of Record for the Form U Submission!



Download Copy of Record:

File Name

Copy of Record

Actions

Download Substantiation Attachments:

File Name File Size Actions

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# **Demo of of eCDRweb Web Tool**

# Secondary Authorized Official







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Reset eSIG-PIN Questions

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#### Central Data Exchange - MyCDX

Welcome, Last Login: February, 6, 2012
Dr. CGI Federal Registered Since: December 23, 2011
Recertification Date: December 23, 2011

CDX Registration Status: Active

You have 10 new messages in your Inbox

Change System Password | Edit Personal | Edit Current Account | Add New Employer | Information | Profiles | Profile

#### **Available Account Profiles:**

- CSDD: Primary Authorized Official
- · CSPP: Secondary Authorized Official
- TSCA: eTSCA Client Download and View Support Registrants

Last updated on October 20, 2011.

URL: https://cdx.epa.gov/SSL/cdx/MyCdx.asp



## Chemical Information Submission System



The Chemical Data Reporting (CDR) rule requires manufactures (including importers) to report to EPA information concerning the manufacturing, processing, and use of certain chemical substances listed on the CSPP Chemical Safety and Pesticide Programs. Click Ok to complete the CDR form, Form U, using the e-CDRweb software.

The software includes embedded help files and a downloadable user manual to guide you through the CDR submission process. Submit information for all reportable chemical substances at your site in one Form U. Note that a separate CDR submission is required for each reporting site. If you are not reporting on CDR, please select a different application in the drop-down menu.

#### Paperwork Reduction Act Notice

The annual public burden for this collection of information, which is approved under OMB Control Number 2070-0162, is estimated to be approximately 137 hours per response for a full report and 54 hours per response for a partial report. A full report includes manufacturing, processing, and use information. A partial report includes manufacturing information and does not include processing and use information. According to the Paperwork Reduction Act, "burden" means the total time, effort, or financial resources expended by persons to generate, maintain, or disclose or provide information to or for a Federal agency. For this collection it includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information; processing and maintaining information; and disclosing or providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB number. The OMB control number for this collection appears above. In addition, the OMB control numbers for EPA's regulations, after initial display in the final rule, are listed in 40 CFR part 9.

Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden (including the use of automated collection techniques) to: Director, Collection Strategies Division, U.S. Environmental Protection Agency (Mail Code 2822), 1200 Pennsylvania Ave, N.W., Washington, D.C. 20460. Include the OMB control number in any correspondence, but do not submit the completed form to this address. The requested information should be submitted in accordance with the instructions accompanying the form, or as specified in the corresponding regulation.

User Management

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#### HOME

Welcome to the e-CDRweb application.



Create, modify, or delete a form by clicking the Forms tab.

#### User Management

Manage the access rights of Supports per facility. For every Support in each facility, the Authorized Official may give him/her the ability to edit (but not create or delete) the form.

#### Resources

A helpful guide that describes the CDR system and provides useful links for further usability instruction.

#### Secondary Authorized Official

A Secondary Authorized Official has the ability to create, amend, and unlock forms (part 4). The Secondary Authorized Official is the only person who can submit completed forms electronically. Finally, the Secondary Authorized Official has the ability to assign Supports to individual sites.

CDX Homepage | MyCDX Homepage | EPA Homepage | Terms and Conditions | Privacy Notice | CDX Helpdesk: (888) 890-1995



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#### 2012 CDR FORM U

To edit an In Progress form, click the form link in the Form column in the table below.

Form	Status	Modify Date	Submission Date	Copy of Record	Action
Secondary Form	Not Started				×



#### CREATE PASSPHRASE

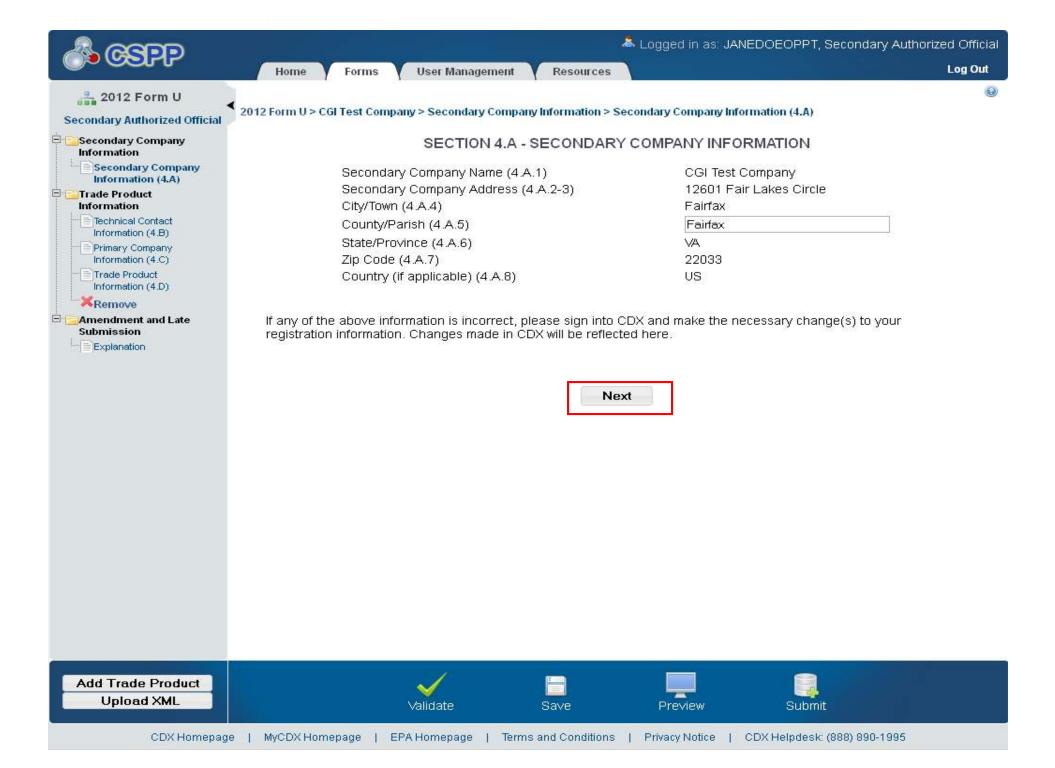
Please create a passphrase that has minimum of 8 characters and maximum of 20 characters in length. To better protect your account, your passphrase should contain a combination of letters and numbers. Your passphrase may include spaces, but should not contain special characters (for example, +, and \*).

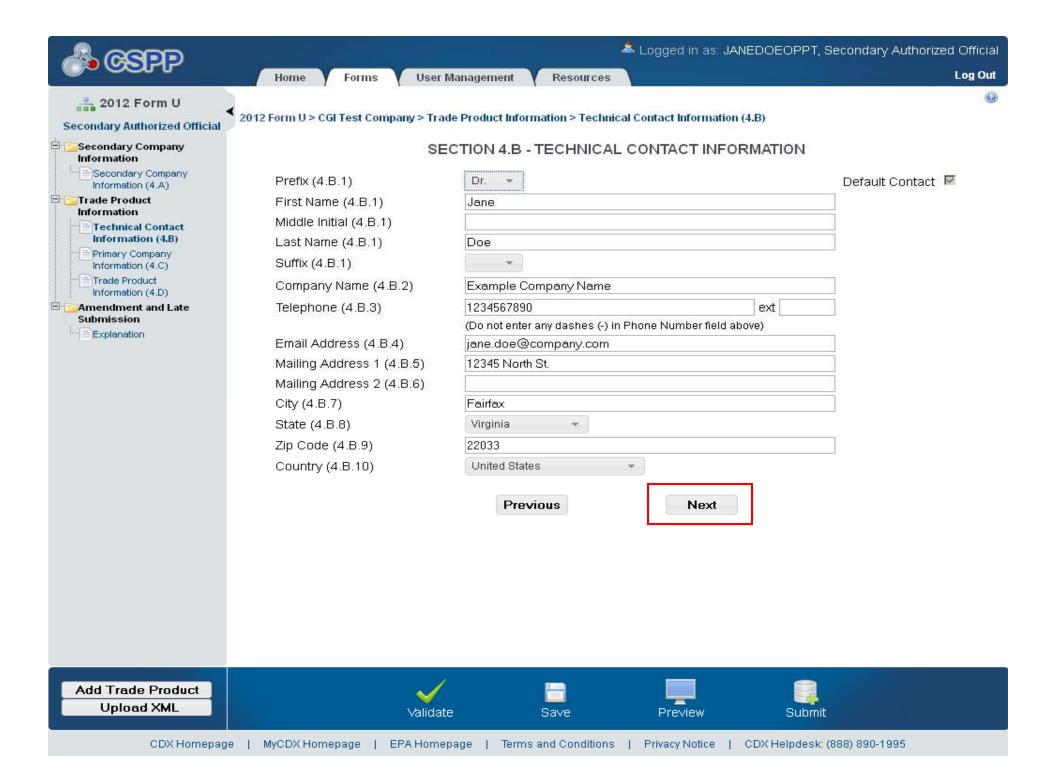
New Passphrase:	•••••		
Confirm New Passphrase:	•••••		

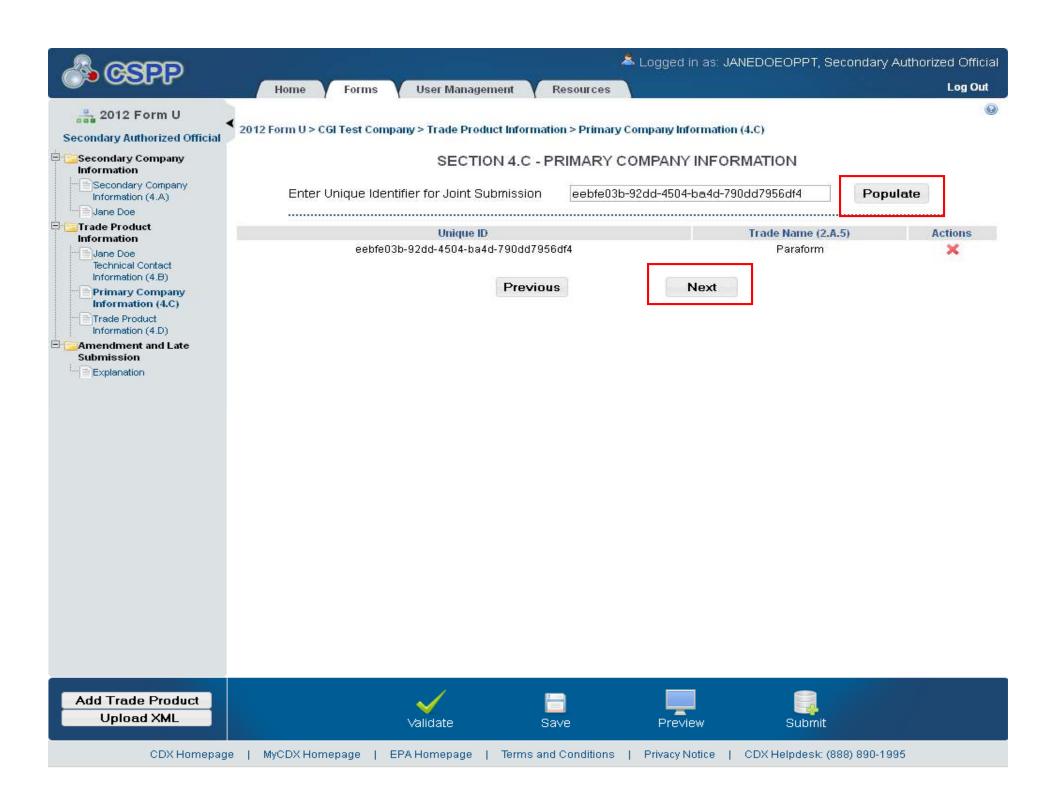
A passphrase can only be created by an authorized official for a reporting site. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized supports for your site.

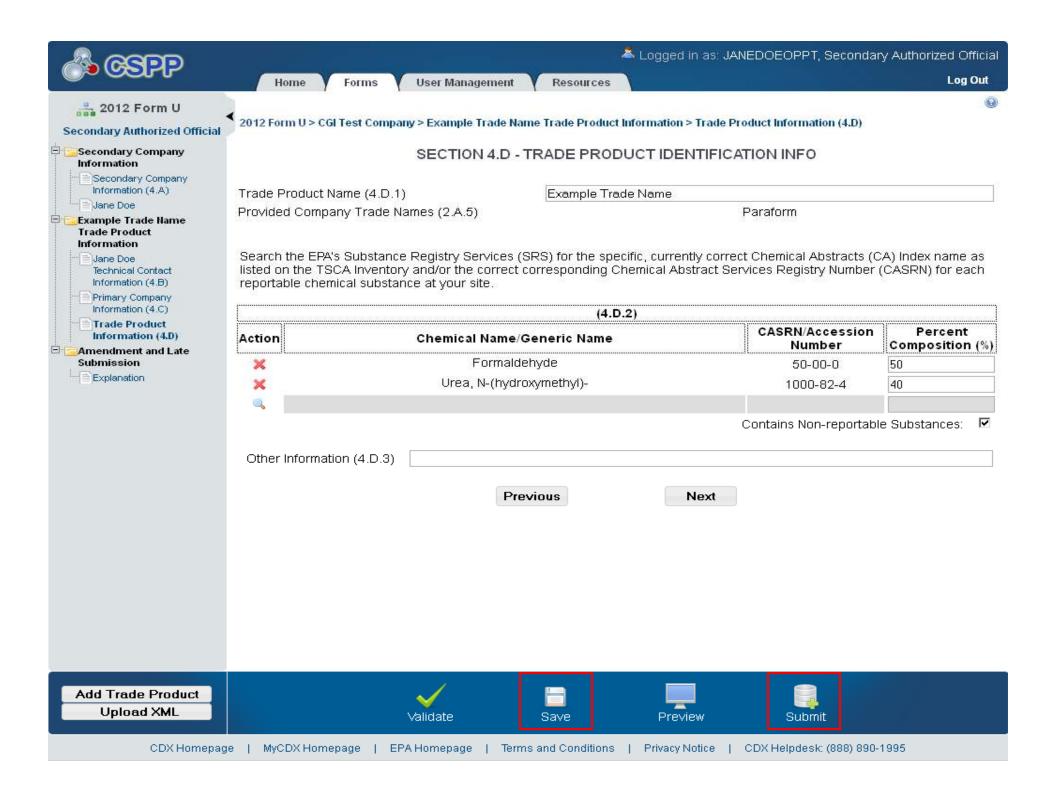
Note: If you lose or forget your passphrase, you will not be able to access your 2012 CDR Form U to print, submit, or make changes. You will need to complete a new 2012 CDR Form U and create a new passphrase for the reportable chemical substance(s) at your site. For security reasons, the system administrator will not have access to your passphrase and will not be able to retrieve it or reset it to a new one.

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#### 2012 CDR FORM U

To edit an In Progress form, click the form link in the Form column in the table below.

Form	Status	Modify Date	Submission Date	Copy of Record	Action
Secondary Form	Submitted	02/23/2012	02/23/2012		

# Resources

### Resources

- CDX Registration, XML Schema, and e-CDRweb User
   Guides are located on epa.gov/oppt/iur
- Resources screen within e-CDRweb application provides useful links and user guides
- Contacts
  - TSCA Hotline: 202-564-3011, or TSCA-Hotline@epamail.epa.gov
  - CDX Helpdesk: 888-890-1995, or <a href="mailto:helpdesk@epacdx.net">helpdesk@epacdx.net</a>



# **Questions**



