septicsmart™

U.S. Environmental Protection Agency

Printing Guide:
SepticSmart Door Hanger

Personal (at home or office):

When printing the door hanger, use cardstock or a heavier weight paper. There are many pre-perforated paper stocks that are specifically used for door hangers available online or at your local office supply store. These door hanger kits typically have their own printing instructions. If not using a pre-perforated paper option, follow the print instructions below:

1. Open the file in Acrobat, then open the print setup window.

2. Select your paper size. The door hanger is 4″x11.″ It prints best on 11″x17″ (tabloid) paper, but can be printed on 8.5″x11.″

3. If you are printing on 11″x17″ paper, select "actual size" printing to ensure the doorhanger prints at 100% of its size. If you are printing on 8.5″x11,″ select "fit" or "fit to paper" to ensure the entire design prints.

4. Select two-sided (duplex) printing.

5. Select "portrait" in the orientation section.

6. Press "Print."

7. Trim with a ruler and an X-Acto knife or carefully with scissors.

Professional (print vendor):

Size: 4″x11″

Sides: Front/back

Inks: Digital option: 4/4 (digital press)

Bleeds: 4 sides

Paper: 100# Anthem Gloss, Cover (or similar house sheet)

Bindery: Trim

Front

Back

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