

Agenda
DUPONT POMPTON LAKES WORKS SITE ENVIRONMENTAL COMMUNITY
ADVISORY GROUP MEETING

7:00 – 9:30 PM; January 5, 2011

Carnevale Center
10 Lenox Avenue
Pompton Lakes, New Jersey

Environmental Community Advisory Group Annual Organizational Meeting

- 7:00 Welcome & Administrative Updates, December Summary Bill Logue/Melinda Holland
- 7:10 CAG Annual Organizational Meeting¹
- Review Results of CAG Member Evaluation Survey
 - Discuss Successes and Areas for Improvement in CAG Process
 - Administrative Committee Membership and Chair Selection
 - Work Groups and Methods to Get Work Done Between CAG Meetings
 - CAG Composition
- 8:00 Review On and Off-Site Work Timelines Dave Kluesner
- 8:10 Break
- 8:20 Develop and Prioritize Topics and Goals for the Next Six Months of CAG Meetings
- 9:00 Final decision/language on Resolution concerning unannounced audits CAG
- 9:20 Observer comments
- 9:30 Adjourn

¹ CAG Operating Procedures Section IV provides: “The CAG shall hold its annual organizational meeting as part of its first meeting of the calendar year, unless the CAG designates an alternative date. At this meeting the meeting attendance for the past year will be reviewed, elections will be held (if scheduled) and the CAG process and progress will be evaluated.”

Conduct at Meetings

The following is expected of all present at CAG meetings:

- ✓ Be concise and speak to the issue under discussion.
- ✓ Listen to others in order to understand their perspective.
- ✓ No interruptions; treat people with respect.
- ✓ Avoid dominating; do not attack or accuse.
- ✓ Honor time limits.
- ✓ Observers will be recognized at the time allocated on the agenda.
- ✓ Turn off all beepers and cell phones; take or make all calls outside the room.
- ✓ Adhere to the Operating Procedures.

Roles and Responsibilities - Overview

Pompton Lakes DuPont Works Site Environmental Community Advisory Group

The CAG. The Pompton Lakes DuPont Works Site Environmental Community Advisory Group (CAG) is convened to represent the interests of the communities and stakeholders, to receive and share information, and to provide input regarding the remediation of the DuPont Pompton Lakes Works Site to NJDEP and DEP. The CAG's role is advisory only. While the CAG may make recommendations and/or requests, those recommendations are not binding. It is designed as an ongoing mechanism to constructively and openly share information, engage in discussion and strive for consensus regarding decision making related to the site. Members were invited by EPA to serve on the CAG based on the recommendations of the facilitators. Members represent a cross-section of stakeholder interests including affected property owners, concerned residents, local governments, community groups, environmental groups, health experts, the business community, and others as appropriate. Members are expected to keep their constituent community apprised of the work of the CAG. The group will operate according to agreed upon procedures.

EPA & NJDEP. EPA convened the CAG and both EPA and NJDEP will assist it in accessing information to provide informed input into site decisions. The agencies retain the responsibility to make decision regarding site cleanup; however, they will consider CAG input along with public comments while making site decisions. They will continue to hold agency-organized public meetings to share information concerning the site.

The Public. The meetings of the CAG are working sessions open to the public to observe. As time allows at regular meetings and as designated on the meeting agenda, or as specified for special meetings for that purpose, members of the public may speak to offer comments or suggestions. Observers must adhere to the Operating Procedures and conduct themselves in a civil manner. Members of the public may submit written comments to the CAG through the facilitators and are encouraged to seek out CAG members with similar interests to ensure that their viewpoint is articulated in CAG discussions.

The Facilitators. The facilitators, if any, will lead and coordinate meetings and assist the CAG in upholding the Operating Procedures, identifying and prioritizing tasks, conducting discussions, reaching agreement where possible, and crafting summaries of meetings, decisions and formal comments of the CAG.

E.I. du Pont de Nemours & Company. DuPont is the responsible party conducting the site related cleanup activities. DuPont and/or their representatives are willing to attend CAG meetings upon request from the CAG, to provide information and answer questions.