

January 16, 2018

Data Quality Record for Strategic Measures

Strategic Measure Text: By September 30, 2022, increase enterprise adoption of shared services by four

Goal Number/Objective: Goal 3: Rule of Law and Process/Objective 3.5: Improve Efficiency and Effectiveness

NPM Lead: Office of Chief Financial Officer (OCFO)/Office of Administration and Resource Management (OARM)

1a. Purpose of Strategic Measure:

Administrative Shared Services. Increasing enterprise adoption of shared services will enable the agency to standardize internal operational processes and position the agency to expand the use of federal shared service providers (FSSP) and consolidate information technology systems using non-federal shared service integration.

1b. Performance Measure Term Definitions:

Will measure the consolidation of administrative operations/systems into shared service solutions.

1c. Unit of Measure: Number of shared services adopted

2a. Data Source:

- OCFO/OARM
- Reporting can be completed on an annual basis

2b. Data needed for interpretation of (calculated) Performance Result:

- Baseline: 5 administrative systems/operations shared services
- Target: Increase adoption by 4 to a total of 9 administrative systems/operations shared services
- Frequency: Annually
- Measurement may be expanded to capture programmatic systems

3. Methodology:

The five existing administrative/operations shared services include: 1) IBC (HR/Payroll), 2) Concur (Travel), 3) Compass (Core Financial Management), 4) HR Shared Service Centers, and 5) Finance Centers.

The four administrative operations/systems shared services are: 1) Interagency Agreements, 2) Integrated Grants Management System, 3) Financial Management /Payments, and 4) Contract Writing System.

4. Data Limitations/Qualifications: N/A

5. Technical Contact:

Quentin Jones (OCFO/OTS)/202-564-0373; Jeanne Conklin (OCFO/OC)/202-564-5342; OARM (TBD)

6. Certification Statement/Signature

I certify the information in this DQR is complete and accurate.

DAA Signature

