

Appendix E
Pre-Inspection Records Request
Completed by Suncor June 3, 2021

Suncor Energy (USA) Inc.
NPDES Permit No. COS000009 (Industrial Stormwater)
Records Request

Part I.F & I.G – Stormwater Management Plan (SWMP)

- SWMP (most current version) 4/27/2021 (Document provided)
- SWMP Map (incorporated in SWMP)
- SWMP Modification Log (Part I.K.4) (incorporated in SWMP)

Part I.I.4 – Storm Event Information

- Rain Events
 - Permit-Required Details for each Qualifying Storm Event Monitored in 2018, 2019, 2020
5/3/18 (021A) (Documents provided)
 - 3/20/20 (004A) (Documents provided)
- Snowmelt Monitoring Events
 - Permit-Required Details for each Monitored Snowmelt Events Monitored in 2018, 2019, 2020

Part I.J – Corrective Actions

- Corrective Action Reports
Summarized in Annual Reports
 - In Response to Numeric Effluent Limitation Exceedances In Response to Site Specific Benchmark Exceedances
Storm Event 5/13/18
 - In Response to Monthly Facility Inspections
8/20/18, 9/19/18, 6/7/19, 9/9/19
 - Corrective Actions Associated with Maintaining Control Measures (Part I.E.2.c)
Magellan pipeline 12/24/20
 - Associated 24-hour and 5-day Documentation Associated with Each Corrective Action

Part I.K.2 – Annuals Reports

- Annual Reports (Documents provided)
 - 2018, 2019, 2020

Part I.B.2.h – Employee Training

- List of Key Facility Personnel Responsible for Permit Compliance Activities

| Name | Title |
|-------------------------|--|
| <i>Brian Lily</i> | <i>Team Manager</i> |
| <i>Roger Bain</i> | <i>Chemist</i> |
| <i>Jennifer Stapp</i> | <i>Analytical Chemist</i> |
| <i>Christopher Mack</i> | <i>Area Superintendent</i> |
| <i>Shane Suleyman</i> | <i>Env Operator Trainee</i> |
| <i>Alvino Townsend</i> | <i>Lab Tech – Env Specialist</i> |
| <i>Nick Shelton</i> | <i>Lap Tech – Env Specialist</i> |
| <i>Tyler Blessing</i> | <i>Contractor-Project Site Solutions</i> |
| <i>Cathleen Drake</i> | <i>Contractor-Project Site Solutions</i> |
| <i>Kirk Leon</i> | <i>Contractor-Project Site Solutions</i> |
| <i>Scott Gillette</i> | <i>Contractor-Project Site Solutions</i> |

- List of Contractors, Consultants, and Third-Party Laboratories Supporting Permit Compliance Activities
Project Site Solutions (PSS)

Suncor

- Annual Training Records for Facility Staff
 - 2018, 2019, 2020 (Documents Provided)

Part I.B.3 – Numeric Effluent Limitation Monitoring

- Numeric Effluent Limitation Monitoring Records for Outfalls 004A, 023A, 024A, 025A, 026A, 027A, 028A for all Monitored Discharge Events in 2018, 2019, and 2020
 - Chain of Custodies *Documents Provided*
 - Permit-Required Sampling Records Including Analytical Results and Average Calculations *Documents Provided*
 - Monthly DMRs *Documents Provided*
 - Additional Monitoring Event Results Reported in DMRs

Part I.C.1 – Quarterly Visual Monitoring

Quarterly Visual Monitoring Reports for Outfalls 004A, 021A, 022A, 023A, 024A, 025A, 026A, 027A, 028A for all Monitored Discharge Events in 2018, 2019, and 2020

- Q1-Q4 for 2018, 2019, 2020 Documents Provided

| 2018 | 2019 | 2020 |
|----------------|----------------|-----------------|
| 3/28/18 (021A) | 1/11/19 (021A) | 2/11/20 (021A) |
| 7/23/18 (021A) | 3/7/19 (021A) | 5/15/20 (021A) |
| 8/20/18 (021A) | 4/11/19 (021A) | 11/24/20 (021A) |
| 9/5/18 (021A) | 7/2/19 (022A) | |

Part I.C.2 – Site Specific Benchmark Monitoring

Same information provided for Part I.B.3 – Numeric Effluent Limitation

- Site Specific Benchmark Monitoring Records for Outfalls 004A, 023A, 024A, 025A, 026A, 027A, 028A for all Monitored Discharge Events in 2018, 2019, and 2020
 - Chain of Custodies
 - Permit-Required Sampling Records Including Analytical Results and Average Calculations
 - Monthly DMRs
 - Additional Monitoring Event Results Reported in DMRs

Part I.H – Inspections

- Monthly Facility Inspection Reports for 2018, 2019, and 2020 (*Documents provided*)
- List of Qualified Personnel Responsible for Monthly Facility Inspections, including Documentation of Training/Experience Demonstrating the Individual Conducting the Inspection is a Qualified Personnel
 - *Contractor-Project Site Solutions -Tyler Blessing, Cathleen Drake, Kirk Leon, Scott Gillette (Training received annually as part of contractor re-certification to work on-site.) (Training module Document provided.)*
 - *Suncor-Eric Marler (Annual SWMP training, Suncor Stormwater Coordinator) (Training content Document provided)*

Part II.A – Notification Requirements

- Change In Discharge Notifications Made in 2018, 2019, and 2020 *Not Applicable*
- Special Notifications Made in 2018, 2019, and 2020 *Not Applicable*
- Noncompliance Notifications Made in 2018, 2019, and 2020 *Not Applicable*
- Other Notifications Made in 2018, 2019, and 2020 *Not Applicable*
- Bypass and Upset Notifications Made in 2018, 2019, and 2020 *Not Applicable*

Other

- Permit renewal/reissuance records 5/4/17, Document(s) provided
- Spill records SWMP Table Spill History, Document(s) provided

NOTE: This is a list of documentation that is typically requested at the time of inspection. Your permit may have special reporting provisions specific to your facility or facilities; those records may not be included on this list but should be available at the time of the onsite inspection.