

## Data Quality Record for Long-Term Performance Goals

**Long-Term Performance Goal Text:** By September 30, 2026, send 75% of EPA inspection reports to facilities within 70 days of inspection.

**Corresponding Annual Performance Goal:** Percentage of EPA inspection reports sent to the facility within 70 days of inspection.

**Goal Number/Objective:** Goal 3/Objective 3.2

**NPM Lead:** Office of Enforcement and Compliance Assurance (OECA)

### 1a. Purpose of Long-Term Performance Goal:

The purpose of this long-term performance goal (LTPG) is to reduce the time from when EPA conducts an on-site inspection to the time that EPA provides the facility with a completed inspection report. The report would notify the facility of any potential compliance issues that were found during the inspection. Improving the timeliness of these activities would allow the facility to address compliance issues identified by EPA more quickly.

The LTPG is assessed by determining the percentage of inspection reports that are completed by EPA and sent to the facility within 70 calendar days of an inspection. The intention of this LTPG is to have at least 75% of all inspection reports across the Agency provided to inspected facilities within 70 days. The 75% target recognizes that it may not always be possible or appropriate to provide an inspection report within 70 days because of the nature and complexity of the compliance and enforcement program. A positive trend would be to sustain a national rate of 75% or higher over time.

### 1b. Performance Measure Term Definitions:

Inspection: A compliance monitoring activity that:

- (1) Is conducted by an EPA-credentialed inspector, and
- (2) Is performed on-site, at a regulated facility or other field location, and
- (3) Collects information or samples, and
- (4) Is conducted for the purpose of determining compliance with applicable environmental requirements (e.g., permit conditions, regulations, administrative, and judicial agreements or orders), and
- (5) The observations of the inspector(s) are captured in an inspection report and communicated in writing with the facility consistent with OECA's June 2018 [Interim Policy on Inspection Report Timeliness and Standardization](#) and the June 2019 OC memo on *Compliance Monitoring Activities that Require a Civil Inspector Credential*, and
- (6) Follows the February 2020 [EPA Inspection Procedures Rule](#).

Inspection report: A document written by the inspector that includes accurate and objective observations and environmental conditions during a field inspection, along with other associated information from an inspection, that may be used to determine a facility's compliance with environmental regulations.

Violation: Documented, identified noncompliance with environmental law.

**1c. Unit of Measure:**

The percentage of EPA inspection reports completed and sent to the facility within 70 days of inspection.

**2a. Data Source:**

- Relevant information system: The Integrated Compliance Information System (ICIS)
- Entity that reports data to the system: Reported by OECA and EPA regions
- Frequency of reporting primary data: Data are due to be entered into ICIS within two weeks of the event (e.g., conclusion of an inspection, inspection report completion, date inspection report is sent to the facility).

**2b. Data needed for interpretation of (calculated) Performance Result:**

- Baseline: The national baseline for the measure is 46% which represented the measure status at the beginning of FY 2018.
- Frequency for reporting result: Monthly
- Universe: Total number of inspection reports due to be completed each month.

**3. Calculation Methodology:**

The percentage will be calculated by dividing the number of inspection reports completed within 70 days by the number of inspections conducted that reach 70 days old within the reporting period.

**4. Quality Assurance/Quality Controls:**

OECA has an annual data certification process for quality assuring EPA's enforcement and compliance data. The certification process was established to ensure all reporting entities are aware of the reporting deadlines, receive the most up-to-date reporting instructions, and follow best data management practices to assure reporting completeness and accuracy. Civil enforcement case data is covered by the annual data certification process.

**5. Data Limitations/Qualifications:**

Relies on complete, timely, and accurate reporting of information to the ICIS Federal Enforcement and Compliance (FE&C) data system by EPA regions and OECA. Required information includes dates for inspections, inspection report completion and dates for sending inspection reports to a facility.

**6. Technical Contact:**

Chad Carbone (OECA), 202-564-2523

**7. Certification Statement/Signature:**

I certify the information in this DQR is complete and accurate.

DAA Signature Original signed by Lawrence Starfield Date 5/18/2022