

Documentation of GAP Evaluation Discussion (4/30/2024 DRAFT)

Grantee: Tribe's Name **Grant #** GA-123456789-0 **Year** 2 **of** 4 **Year Grant**

The GAP workgroup created this document to support a joint evaluation for the GAP Program between a Tribe or Tribal Consortia and EPA which meets CFR requirements. The completion of this document shall be the combined effort of Tribal and EPA staff to promote substantial involvement of both parties for the cooperative agreement's success.

Element 1: Discussion of accomplishments as measured against work plan commitments (40 CFR §35.515(b)) (Prompting questions to cover this element)

- Under each component:
 - What were the major accomplishments achieved? (can refer to a cumulative progress report)
 - Were there any incomplete commitments?
 - Were GAP funds spent on any GAP-eligible activities that were not in the workplan but fit under this component? If so, please explain so these expenditures can be accounted for.

Element 2: Discussion of the cumulative effectiveness of the work performed under all work plan components (40 CFR §35.515(b))(Prompting questions to cover this element)

- Overall, was the Tribe effective in its ability to build environmental program capacity and/or implement a solid waste management program?
- Were GAP funds spent commensurate with the amount of work accomplished?
- What successes from the work can be shared? Documenting successes supports the GAP Program.

Element 3: Discussion of existing and potential problem areas (40 CFR §35.515(b)) (Prompting questions to cover this element)

- What challenges did the Tribe face while working to complete the GAP work? (Potential examples: Grantee will submit remaining missing deliverables, Grantee will submit alternative GAP-eligible deliverables, Grantee agrees to complete work in-kind in future workplan [requires workplan revision], Grantee requests incomplete work to be carried forward with associated unspent funds, Repayment of funds)

Element 4: Suggestions for improvement, including, where feasible, schedules for making improvements. (40 CFR §35.515(b))(Prompting questions to cover this element)

- How can the program be improved?
 - What can both parties commit to based on improvements identified to support the cooperative agreement moving forward? (Potential examples: Scheduled coordination calls, Established email communications, Frequency of progress reporting, Determining site visit desire/availability, Coordinate on desired capacity building trainings)
- Any relevant timelines?

Table of Major Deliverables Funded by GAP (Update Annually)

Major Deliverable	Timeline
<i>e.g. EPA Tribal Environmental Plan</i>	<i>Finalized in FY2021</i>