

RNG RIN Retirement – Supplemental Report (Report Form ID: RFS5400): Instructions for Completing

Who must report

- All entities that retired RINs for RNG used as a feedstock or as process heat under 40 CFR 80.125(e)(3) during the calendar quarter.

Reporting requirements

- [40 CFR 80.140\(f\)](#) sets forth the reporting requirements for this form.
- Complete this report for each withdrawal location for which RINs for RNG were retired and each D-code, RIN vintage, and verification status as a separate entry for the calendar quarter.
- If a report field does not apply, enter the value “NA”. **Do NOT leave any field blank.**

Reporting Deadlines

- Entities retiring RINs for RNG must report on a quarterly basis as follows:

Calendar Quarter	Time Period Covered	Quarterly Report Deadline
Quarter 1	January 1 – March 31	June 1
Quarter 2	April 1 – June 30	September 1
Quarter 3	July 1 – September 30	December 1
Quarter 4	October 1 – December 31	March 31

How to submit reports

- Please check the RFS reporting web site for updated instructions and templates:
<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs>
- For information on submitting this report using EPA’s Central Data Exchange (CDX) visit:
<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/user-guides-otaqdcfuel-central-data-exchange-cdx>

Field Instructions:

Field	Field Name	Units	Field Formats, Codes & Special Instructions
1	Report Form ID		AAAAAAA; <i>Character</i> . Enter RFS5400
2	Report Type		A ; <i>Character</i> . Indicate whether this is the original report or a resubmission. Submit only one Original report, submit any corrections or updates as Resubmission(s): O : Original R : Resubmission

Field	Field Name	Units	Field Formats, Codes & Special Instructions
3	CBI		A ; <i>Character</i> . Specify if the data contained within the report are being claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B, except the information that cannot be claimed as CBI per 40 CFR 80.1402. Y : Confidential Business Information N : Non-Confidential Business Information
4	Report Date		MM/DD/YYYY ; <i>Character</i> . Enter the date this report is completed.
5	Compliance Year		YYYY ; <i>Character</i> . Enter the compliance year the report covers.
6	Company/Entity ID		AAAA ; <i>Character</i> . Enter the EPA-assigned, four-character company/entity ID for the company/entity that retired the RINs for RNG.
7	Company Name		AAAA... ; <i>Character (125 Max)</i> . Enter the registered company name for the company/entity that retired the RINs for RNG.
8	Facility ID		AAAAA ; <i>Character</i> . Enter the EPA-assigned, five-character facility or reporting ID of the company/entity retiring RINs for RNG.
9	Calendar Quarter		AA ; <i>Character</i> . Enter the calendar quarter under the compliance year this report covers: Q1 : Quarter 1 (January – March) Q2 : Quarter 2 (April – June) Q3 : Quarter 3 (July – September) Q4 : Quarter 4 (October – December)
10	Pipeline withdrawal point location code		AAAA... ; <i>Character (125 Max)</i> . Enter the ID for the pipeline withdrawal point.
11	Total volume of renewable fuel produced		999999999999 ; <i>Number</i> . Enter the total volume of renewable fuel produced from the RNG in the calendar quarter.
12	Volume of renewable fuel unit of measure		AAA ; <i>Character</i> . Enter the unit of measure for the renewable fuel produced from the RNG in the calendar quarter. BTU : Btu LHV GAL : Gallons

Field	Field Name	Units	Field Formats, Codes & Special Instructions
13	D-code of RINs retired		<p>AA; <i>Character</i>. Enter the D-code of the RINs retired for the RNG.</p> <p>D3: D3 fuel categorized as cellulosic biofuel D4: D4 fuel categorized as biomass-based diesel D5: D5 fuel categorized as advanced biofuel D6: D6 fuel categorized as renewable fuel D7: D7 fuel categorized as cellulosic diesel</p>
14	RIN Year of RINs retired		<p>YYYY; <i>Character</i>. Indicate the RIN year of the RINs for RNG retired in the calendar quarter.</p>
15	Verification status of the batch		<p>AAA; <i>Character</i>. Enter the verification status of the batch.</p> <p>10: Verified 30: Unverified</p>
16	Total RNG RINs retired		<p>999999999999; <i>Number</i>. Enter the total number of RINs for RNG retired in the calendar quarter.</p>
17	Comments		<p>AAAA...; <i>Character (1000 Max)</i>. Enter any necessary comments or recordkeeping information. Enter "NA" if there are no comments.</p>

Paperwork Reduction Act Statement

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